



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** November 16, 2021  
**TO:** Christine Daniel, Executive Director  
**FROM:** Sheri Hartz, Secretary  
**SUBJECT:** **Resolution Of The Board Of Directors Of The Management Of Emeryville Services Authority Amending The 2021 Regular Meeting Schedule Of The Management Of Emeryville Services Authority**

### RECOMMENDATION

Staff recommends that the Board of Directors approve the above-entitled resolution amending the 2021 regular meeting schedule for the Management of Emeryville Services Authority to add regular meetings on December 7 and 21, 2021, and January 18, 2022.

### BACKGROUND

On December 1, 2020, the City Council passed and adopted Resolution No. 20-126, adopting the 2021 regular meeting calendar for the City Council and Successor Agency. Included in this resolution and meeting calendar were the incorporation of a regular meeting of the Management of Emeryville Services Authority ("MESA") on the first Tuesday of July. All other MESA meetings during 2021 were to be scheduled as special meetings as needed, with dates to coincide with the City Council/Successor Agency regular meeting schedule.

On April 6, 2021, the Board of Directors of the MESA passed and adopted Resolution No. MA06-21 that amended the 2021 regular meeting MESA calendar to include an extra regular meeting date on April 20, 2021, thereafter, resuming its previous schedule of an annual regular meeting on the first Tuesday of July, and all other meetings to be labeled as special meetings.

On July 6, 2021, the Board of Directors of the MESA passed and adopted Resolution No. MA05-21 that amended the 2021 regular meeting MESA calendar to include an extra regular meeting date on July 20, 2021, thereafter, resuming its previous schedule of an annual regular meeting on the first Tuesday of July, and all other meetings to be labeled as special meetings.

On July 20, 2021, the Board of Directors of the MESA passed and adopted Resolution No. MA06-21 that amended the 2021 regular meeting MESA calendar to include an extra regular meeting date on September 13, 2021, thereafter, resuming its previous schedule of an annual regular meeting on the first Tuesday of July, and all other meetings to be labeled as special meetings.

On September 13, 2021, the Board of Directors of the MESA passed and adopted Resolution No. MA07-21 that amended the 2021 regular meeting MESA calendar to

include an extra regular meeting date on October 19, 2021, thereafter, resuming its previous schedule of an annual regular meeting on the first Tuesday of July, and all other meetings to be labeled as special meetings.

## **DISCUSSION**

Staff recommends that the Board of Directors amend their 2021 MESA meeting schedule to add December 7 and 21, 2021, and January 18, 2022, as regular meetings to coincide with the regular City Council/Successor Agency meeting schedule. The proposed MESA regular meetings will commence at 7:14 PM, with the meetings to take place at City Hall or virtually if the City is still operating under Assembly Bill 361 related to public meetings.

## **FISCAL IMPACT**

There is no fiscal impact.

## **STAFF COMMUNICATION WITH THE PUBLIC**

Staff has not had any communication with the public regarding this matter.

**PREPARED BY:** Thai Nam Pham, Deputy City Clerk

**APPROVED AND FORWARDED TO THE  
BOARD OF DIRECTORS OF THE MANAGEMENT OF EMERYVILLE SERVICES  
AUTHORITY:**



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Christine Daniel, Executive Director

## **ATTACHMENTS**

- Draft Resolution