



City of Emeryville
CALIFORNIA
Management of Emeryville Services Authority

M E M O R A N D U M

DATE: September 13, 2021
TO: Dianne Martinez, Board Chair
FROM: Members of the MESA Board
SUBJECT: City Manager Employment Agreement

Resolution Of The Board Of Directors Of The Management Of Emeryville Services Authority (MESA) Approving An Agreement Of Employment Between MESA And Christine S. Daniel, As City Manager, And Authorizing The Chair Of The Board Of Directors To Execute Said Agreement On Behalf Of MESA

Resolution Of The City Council Of The City Of Emeryville Approving And Consenting To An Agreement Of Employment Between The Management Of Emeryville Services Authority (MESA) And Christine S. Daniel As City Manager And Authorizing The Chair Of The Board Of Directors To Execute Said Agreement On Behalf Of MESA

RECOMMENDATION

As Chair of the MESA Board of Directors and Mayor, I recommend that the MESA Board and the City Council review and adopt the attached resolutions approving an Agreement of Employment ("Agreement") between MESA and Christine S. Daniel as City Manager for a two-year period commencing September 25, 2021.

The MESA resolution approves the Agreement and authorizes the Chair of the Board of Directors to execute the document with Christine S. Daniel. The City Council resolution approves and consents to the Agreement between MESA and Christine S. Daniel. The proposed Agreement is attached as Exhibit A to both resolutions.

BACKGROUND

The MESA Board and City Council adopted Resolutions in September 2018 approving an Agreement of Employment with Ms. Daniel whereby she agreed to serve as the Emeryville City Manager. The MESA Board and City Council conducted an evaluation of Ms. Daniel earlier this year and concluded that her performance warranted an extension of the employment agreement for an additional term. This item presents the new Agreement of Employment for approval by both bodies.

DISCUSSION

The proposed Employment Agreement, a copy of which is attached to the proposed resolutions as Exhibit A, is the agreement recommended for the MESA Board and City Council to approve to continue Ms. Daniel's employment as City Manager for a two-year

term commencing September 25, 2021. The only modification of the terms from the current agreement is an increase of 5% in salary. Section 6 of the proposed Agreement provides for a monthly salary of: \$19,377.00. The other terms of the Agreement remain the same.

FISCAL IMPACT

The approved Budget for Fiscal Year 2021-2022 includes funding for the City Manager's position.

STAFF COMMUNICATION WITH THE PUBLIC

No communication was conducted regarding this personnel item.

CONFLICT OF INTEREST

Not applicable.

CONCLUSION

I recommend that the MESA Board and the City Council review and adopt the attached resolutions approving an Agreement of Employment ("Agreement") between MESA and Christine S. Daniel as City Manager for a two-year period commencing September 25, 2021

PREPARED BY: Dianne Martinez, MESA Board Chair

**APPROVED AND FORWARDED TO THE
BOARD OF DIRECTORS OF THE MANAGEMENT OF EMERYVILLE SERVICES
AUTHORITY:**



Dianne Martinez, MESA Board Chair

ATTACHMENTS

- Draft Resolution
 - Exhibit A, Agreement of Employment