



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 20, 2021
TO: Christine Daniel, Executive Director
FROM: Sheri Hartz, Secretary
SUBJECT: **Resolution Of The Board Of Directors Of The Management Of Emeryville Services Authority Amending The 2021 Regular Meeting Schedule Of The Management Of Emeryville Services Authority**

RECOMMENDATION

Staff recommends that the Board of Directors approve the above-entitled resolution amending the 2021 regular meeting schedule for the Management of Emeryville Services Authority to add a regular meeting on September 13, 2021.

BACKGROUND

On December 1, 2020, the City Council passed and adopted Resolution No. 20-126, adopting the 2021 regular meeting calendar for the City Council and Successor Agency. Included in this resolution and meeting calendar were the incorporation of a regular meeting of the Management of Emeryville Services Authority ("MESA") on the first Tuesday of July. All other MESA meetings during 2021 were to be scheduled as special meetings as needed, with dates to coincide with the City Council/Successor Agency regular meeting schedule.

On April 6, 2021, the Board of Directors of the MESA passed and adopted Resolution No. MA01-21 that amended the 2021 regular meeting MESA calendar to include an extra regular meeting date on April 20, 2021, thereafter, resuming its previous schedule of an annual regular meeting on the first Tuesday of July, and all other meetings to be labeled as special meetings.

On July 6, 2021, the Board of Directors of the MESA passed and adopted Resolution No. MA05-21 that amended the 2021 regular meeting MESA calendar to include an extra regular meeting date on July 20, 2021, thereafter, resuming its previous schedule of an annual regular meeting on the first Tuesday of July, and all other meetings to be labeled as special meetings.

DISCUSSION

The Board of Directors of the Management of Emeryville Services Authority will be required to convene regularly for the consideration of a Public Services Employment Agreement. On July 20, 2021, the City Council/Successor Agency will be considering an amendment to their respective meeting schedules to add Monday, September 13, 2021, as a regular meeting, and to cancel the regular meetings on August 31 and September 21, 2021.

If such action occurs, staff recommends that the Board of Directors also amend their 2021 MESA meeting schedule to add September 13, 2021, as a regular meeting to coincide with the regular City Council/Successor Agency meeting schedule. The proposed MESA regular meeting will commence at 7:14 PM, with the meeting to take place virtually as the City is still operating under the Governor's Executive Order related to public meetings.

FISCAL IMPACT

There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has not had any communication with the public regarding this matter.

PREPARED BY: Lorryne Leong, Deputy City Clerk

**APPROVED AND FORWARDED TO THE
BOARD OF DIRECTORS OF THE MANAGEMENT OF EMERYVILLE SERVICES
AUTHORITY:**



Christine Daniel, Executive Director

ATTACHMENTS

- Draft Resolution