



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: June 1, 2021

TO: Christine Daniel, City Manager

FROM: Mary Grace Houlihan, Public Works Director

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute A Third Amendment To The Professional Services Agreement With Coastland Civil Engineering, Inc. For City Engineering & Inspection Services, Capital Projects Delivery Support, And Construction Management Services To Extend the Termination Date To June 30, 2022, And To Increase The Contract Amount By An Additional \$218,500 For A Total Contract Amount Not To Exceed \$873,148, And To Authorize The City Manager To Execute Amendments To Further Extend The Termination Date, Amend the Scope Of Work And To Increase The Contract Amount By An Additional Cumulative Amount of \$45,000**

RECOMMENDATION

Staff recommends that the City Council adopt the above-entitled resolution.

BACKGROUND

On June 5, 2018 the City Council of the City of Emeryville authorized the City Manager to enter into a professional services agreement with Coastland Civil Engineering Inc. to provide City Engineering services and capital projects delivery support. The City Council authorized the City Manager to amend this contract on June 9, 2019 and again on September 20, 2020 extending the contract to June 30, 2021 for an amount not to exceed \$654,648. Coastland has been providing quality services and the City desires to continue these services in support of the Citywide Public Works Inspections services and the Capital Improvement Program.

DISCUSSION

Continuing services are needed for City engineering and Public Works inspection, capital project support, and construction management services. The item before Council is a comprehensive contract for Coastland which will provide for services through June 30, 2022.

Coastland Civil Engineering will continue to provide:

1. Ongoing City Engineering support
2. Construction inspection and observation services for various City projects.
3. Construction inspection and observation support services for public infrastructure constructed through encroachment & development permits.

4. On-call services for additional development project reviews and continued staff support for the Sherwin-Williams site development.
5. Project design and construction support for additional projects, such as the annual pavement rehabilitation program, San Pablo Avenue mid-block crossing, Parking Management Program signage construction, Davenport Mini-Park, and Lighting projects, including review and approval of plans, specifications, estimates, bid documents.

FISCAL IMPACT

Budgeting for the Coastland Agreement third amendment in the amount of \$218,500 is included in the proposed FY 2021-22 Operating and Capital Budget and is proposed to be funded as follows:

FY 21-22 Operating Budget

Design/Professional Services Component (Project #4050-80050) \$ 10,000

Capital Project Delivery

Project	Project Number	Fund	Amount
Annual Street Rehabilitation & Maintenance	17240005	221	\$15,000
Quiet Zone		475	\$10,000
Storm Drain Cleaning and Repair		475	\$5,000
Large Trash Capture		475	\$5,000
Paid Parking Management Program		475	\$7,500
Point Emery Shoreline Protection		475	\$5,000
San Pablo Mid Block		221	\$5,000

Inspection Support Services

Project	Project Number	Fund	Amount
Sherwin Williams Inspection	18101014	4070	\$37,000
Encroachment Permit Inspection	4101014	4070	\$69,000

Development project & encroachment permit inspection services will be cost-recoverable.

In addition to the above identified budgeted items, staff recommends including an allowance of \$50,000 in the Coastland contract to accommodate support services for inspection and or City Engineering that may come up during the fiscal year based project or inspection need and demand. These funds would be reimbursable for any development or encroachment permit related work. Should additional City Engineering

support be required for a capital project these funds would be applied to the funded capital project.

Staff also recommends that the City Manager be authorized to make minor contract amendments including extending expiration date of contract and increase in compensation not to exceed \$45,000.

STAFF COMMUNICATION WITH THE PUBLIC

None.

CONFLICT OF INTEREST

None.

CONCLUSION

None.

PREPARED BY: Mary Grace Houlihan, Public Works Director

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Christine Daniel, City Manager

ATTACHMENTS

- Initial Professional Services Contract
- PSA 1st Amendment
- PSA 2nd Amendment
- Draft Resolution
 - PSA 3rd Amendment
 - Exhibit A-3