



**City of Emeryville
Master Fee Schedule
Effective July 1, 2021**

Table of Contents

Division/Department	Page No.
Building Division	3-5
Planning Division	6-8
City Manager & City Clerk Departments	9
Economic Development & Housing Division	10
Finance Department	11
Fire Department	12-13
Police Department	14-16
Public Works Department	17-18
Child Development Center Division	19
Community Services Department	20-22
Youth Services Division	23-25
Adult Services Division	26

THIS PAGE INTENTIONALLY LEFT BLANK

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2021

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
BUILDING PERMIT	0.80%	of construction valuation ¹	No Change
Includes Sign and Demolition Permits	\$ 165	minimum	\$ 167
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.	
Permit Renewal	\$ 165	Expired Permits requiring 1 inspection for final	\$ 167
Temporary Occupancy Permit	\$ 250	Building/tenant space not classified for assembly use (new)	\$ 254
GENERAL PLAN MAINTENANCE²	0.50%	of construction valuation ¹	No Change
Applied to all permits except solar panels.			
TECHNOLOGY FEE	0.10%	of construction valuation ¹	No Change
Applied to all permits except solar panels.			
PLAN CHECK – To be paid with submittal of application			
Initial Review plus review of one resubmittal	65%	of Building Permit Fee	No Change
	50%	of Building Permit Fee	No Change
	\$ 205	for Residential under \$100,000.00: per hour, 2 hour minimum	\$ 208
Approved Resubmittals and/or changes to approved plans, including deferred submittals			
In house	\$ 205	per hour, 2 hour minimum	\$ 208
Outside Consultant		Consultant's hourly fee plus 15%	
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500	No Change
ENERGY CONSERVATION – To be paid with submittal of application			
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee	No Change
ELECTRICAL, PLUMBING, MECHANICAL PERMITS			
When issued with Building Permit			
Electrical	20%	of Building Permit Fee	No Change
Plumbing	18%	of Building Permit Fee	No Change
Mechanical	17%	of Building Permit Fee	No Change
When issued separately			
Electrical, Plumbing or Mechanical	\$ 165	of construction valuation ¹ minimum	No Change \$ 167
Photo Voltaic Solar Panel Building Permit Fees³			
Single family residences	\$ 250		No Change
Residential except single family residences			
Up to 15 kW	\$ 500		\$ 450
Over 15 kW	\$ 500	plus \$15 per kW over 15 kW.	\$ 450
All Other			
Up to 50 kW	\$ 1,000		No Change
Over 50 kW	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW	No Change
Sewer Lateral Permit (Fees moved from Building Dept. to Public Works Dept.)			
Per Parcel, Administrative fee	\$ 215		\$ 218
—Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 668		\$ 678
—or for large or complex private sewer systems, a cost recovery fee of	\$ 167	per hour	\$ 169
—or for inspections requiring overtime, as determined by the City Engineer	\$ 254	per hour	\$ 255
—Verification Test (only), on an existing sewer lateral	\$ 167	per test	\$ 169

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2021

DESCRIPTION	Fee	Proposed Revisions
Traffic signal or street light conduit utility locate (as needed)	\$ 334	\$ 339
Sewer Lateral Performance Security Deposit	\$ 1,000	No Change
Plan Check for new sewer laterals	\$ 217	\$ 220
SEWER CONNECTION		
Residential Dwellings	\$ 1,462	per single family dwelling equivalent (SFDE) ⁵ \$ 1,499
All Others Uses	\$ 291	per plumbing trap \$ 298
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²		
1 to 3 Story Residential	0.01% of construction valuation ¹	No Change
	\$ 0.50 minimum	No Change
All Other Construction	0.02% of construction valuation ¹	No Change
	\$ 0.50 minimum	No Change
GRADING PERMIT		
Grading Permit	1% of construction valuation ¹	No Change
Plan Review of Grading Permits	65% of Grading Permit Fee	No Change
	\$ 138 minimum	\$ 140
MICROFILM and PHOTOCOPIES		
Project Valuation to \$100,000.00		
8.5" x 14"	\$ 0.50 per page	No Change
Larger than 8.5" x 14"	\$ 1.00 per page	No Change
Project Valuation over \$100,000.00	1% of Building Permit Fee	No Change
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS		
	5 times cost of the actual permit	No Change
OTHER INSPECTIONS AND FEES		
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$ 152 per hour	\$ 154
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	\$ 188 each infraction	\$ 191
Certified Access Specialist Inspections (CASp)		
Inspections	\$ 160 per hour or consultant costs ⁴	\$ 162
Inspection for Reconnection of Utilities	\$ 138 per request	\$ 140
Pre-Plan check prior to permit application (2 hr minimum)	\$ 189 per hour	\$ 192
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 189 per hour	\$ 192
Special Inspection recognition list or (Renewal)	per request	\$ 192
Building Occupancy Resumption Program Recognition Requests	per request	\$ 304
Building Occupancy Resumption Program Recognition Renewals	per request	\$ 192
Alternate Methods and Materials Request	\$ 205 per hour	\$ 208
Temporary Certificate of Occupancy Requests	\$ 300 per request	\$ 304
Certificate of Occupancy Requests	\$ 300 per request	\$ 304
Gas/Electrical Meter Release	\$ 289 per request	\$ 293
Assigned Property/Business Address	\$ 138 per request	\$ 140
Plans Copy Request (except counter review)	\$ 138 per request	\$ 140
FIRE DEPARTMENT FEES		
Charge per current Fire Department Fee Schedule		
SCHOOL FEES (effective January 17, 2021 per EUSD)²		
Commercial	\$ 0.61 per square foot	\$ 0.66
Residential (500 sq. ft. or more)	\$ 3.79 per square foot	\$ 4.08
Self Storage	\$ 0.18 per square foot	\$ 0.07
Live/Work	\$ 2.20 per square foot	\$ 2.37
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²		
Permit valuation \$1 to \$25,000	\$ 1.00	No Change
Permit valuation \$25,001 to \$50,000	\$ 2.00	No Change
Permit valuation \$50,001 to \$75,000	\$ 3.00	No Change
Permit valuation \$75,001 to \$100,000	\$ 4.00	No Change
Permit valuation over \$100,000	\$ 1.00 per \$25,000 or fraction thereof	No Change

City of Emeryville
Master Fee Schedule
Building Division

Effective July 1, 2021

Proposed
Revisions

DESCRIPTION

Fee

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

⁴ Cost recovery for special cases requiring outside consultants

⁵ "Single Family Dwelling Equivalent" (SFDE) is defined in Emeryville Municipal Code Section 7-8.305 as follows: "Each single-family living unit in a multiple-family dwelling, apartment house, condominium, or any other multiple-family structure shall be considered one (1) SFDE, except units which contain two (2) rooms or less or one (1) bedroom or less. Each living unit which contains one (1) bedroom or less or not more than two (2) rooms total shall be considered a one-half (1/2) SFDE."

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Publications, Document Charges [1]</u>		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$ 10	No Change
Individual maps	\$ 3	No Change
General Plan	\$ 76	\$ 77
Park Avenue District Plan	\$ 27	No Change
North Hollis Area Urban Design Program	\$ 27	No Change
Planning Regulations	\$ 38	No Change
Housing Element of the General Plan	\$ 54	\$ 54
Stormwater Guidelines	\$ 25	No Change
Parks and Recreation Strategic Plan	\$ 76	\$ 77
Emeryville Design Guidelines	\$ 76	\$ 77
Sustainable Transportation Plan	\$ 15	No Change
Sustainable Transportation Background Report	\$ 105	\$ 106
Pedestrian and Bicycle Plan	\$ 115	\$ 116
Pedestrian and Bicycle Plan Appendices	\$ 92	\$ 93
Photocopying, Per Page [2]	\$ 0.10	No Change
Faxing, Per Page [2]	\$ 0.10	No Change
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$ 100	No Change
Annual Renewal Fee	No fee	No Change
Appeal to Planning Commission	\$ 50	No Change
Appeal to City Council	\$ 50	No Change
<u>Short-term Rental Permits</u>		
Application Fee	\$ 250	No Change
Annual Renewal Fee	\$ 200	No Change
Appeal to Planning Commission	\$ 100	No Change
Appeal to City Council	\$ 100	No Change
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 448 * + charged per formula [3] if excess of 1 hour	\$ 455
<u>Planning Commission Study Session</u>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$ 2,000 Flat Rate	No Change
<u>General Plan Amendment</u>		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Rezoning</u>		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Development Agreement</u>		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Planned Unit Development</u>		
Preliminary Development Plan	At cost, charged per formula [3] \$5,000 Deposit	No Change
Final Development Plan	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Conditional Use Permits [4]</u>		
Minor Conditional Use Permits - Flat Fee	\$ 566 *	\$ 575
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula [3] \$2,000 Deposit	No Change
Demolition of significant or residential structure	At cost, charged per formula [3] \$3,000 Deposit	\$ 5,000
All other	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Temporary Use Permits</u>		
	\$ 566 *	\$ 575
<u>Exceptions to Standards [4]</u>		
	\$ 566 *	\$ 575
<u>Variances [4]</u>		
	At cost, charged per formula [3] \$1,000 Deposit	No Change

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Design Review, including Signs [4]</u>		
Minor Design Review for Signs	\$ 566 *	\$ 575
Major Design Review for Signs	At cost, charged per formula [3] \$1,000 Deposit	No Change
Master Sign Programs	At cost, charged per formula [3] \$2,000 Deposit	\$ 3,000
Individual signs under Master Sign Programs	\$ 340 * zoning compliance review	\$ 345
Temporary Signs	\$ 225 *	\$ 228
All Other Minor Design Review:	\$ 566 *	\$ 575
All Other Major Design Review	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u>	5 times cost of actual permit/approval	No Change
<u>Tree Removal Permits</u>		
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula [3] \$2,000 Deposit	No Change
<u>Subdivisions</u>		
Major Subdivisions, including residential condominium conversions	At cost, charged per formula [3] \$3,000 Deposit plus cost of any technical assistance such as engineer's review	No Change
Minor Subdivisions, including residential condominium conversions	\$ 1,125	\$ 1,143
Lot Line Adjustments	\$ 1,125	\$ 1,143
Parcel Mergers	\$ 1,125	\$ 1,143
Certificate of Compliance	\$ 1,125	\$ 1,143
Covenant of Easement	At cost, charged per formula [3] \$2,000 Deposit	No Change
<u>Assessment District Apportionment</u> (Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)		
Lot Line Adjustments/Parcel Map Waivers	\$ 387	\$ 393
Major/Minor Subdivisions (10 parcels or less)	\$ 1,554	\$ 1,578
Major/Minor Subdivisions (more than 10 parcels)	\$ 3,890 Plus \$25 Per Parcel Over 20 Parcels	\$ 3,952
<u>Environmental Review</u>		
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula [3] Deposit full contract amount for environmental consultant prior to start of work.	Deposit full contract amount for environmental consultant prior to start of work.
Environmental Impact Report, including Initial Study if required	At cost, charged per formula [3] Deposit full contract amount for environmental consultant prior to start of work.	Deposit full contract amount for environmental consultant prior to start of work.
Notice of Determination or Notice of Exemption	\$ 96	\$ 97
<u>Filing Fees Required by State Department of Fish & Game (Effective 1/1/2018) [5]</u>		
Alameda County Clerk Handling Fee (all filings)	\$ 50	No Change
Negative Declaration	\$ 2,406.75	\$ 2,480.25
Environmental Impact Report (EIR)	\$ 3,343.25	\$ 3,445.25

These fees are set by the California Department of Fish & Game and increase every January 1. They will go up again on 1/1/22.

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Administrative Fees</u>		
Appeals		
to Planning Commission	\$ 100	No Change
to City Council	\$ 200	No Change
Time Extensions (Permit Applications)		
If Granted Administratively	\$ 387 *	\$ 393
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]	No Change
Zoning Compliance Review		
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee	No Change
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee	No Change
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign	\$ 448 *	\$ 455
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee	\$ 1,125 *	\$ 1,143
Any project that was originally cost recovery	At cost, charged per formula [3] \$1,000 Deposit	No Change
Request for Waiver of construction noise hours by City Council	\$ 1,361	\$ 1,382
<u>In Lieu Fees</u>		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 225	\$ 228
	Per square foot of required open space not provided	
Parking, pursuant to EMC Section 9-4.407(d)	\$ 8,522 -Per required parking space-	\$ 8,658

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:

Planning Staff	charged at	direct salary and benefits
Consultants	charged at	cost plus 10% administrative fee

Notes

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk
Effective July 1, 2021**

DESCRIPTION	Fee	Proposed Revisions
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page	No Change
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20	No Change
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5	No Change
Specialized Retrieval of Document (writing software)	Actual Cost	No Change
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting		
Normal Delivery		
Per Meeting	\$ 10	No Change
Rush Delivery (Within 3 working days)		
Additional Charge Per Meeting	\$ 15	No Change
Electronic Data Record Request - Existing File		
Per Disk	Cost of materials	No Change
Electronic Data Record Request - Non-existing file		
Per Disk	Cost of materials and staff time to produce	No Change
City Administrative Fee for Admin of Consultant hired Projects	\$ 119 per hour	\$ 120
City Clerk Hourly Rate	\$ 119 per hour	\$ 120

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:

City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

[1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Economic Dev & Housing**

Effective July 1, 2021

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Loan Subordination Fee	\$ 452	\$ 459
Loan Origination Fee	\$ 452	\$ 459
Income Verification Fee	no charge	No Change
Publications		
1987 Shellmound Park Redevelopment Plan	see photocopying fee	No Change
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee	No Change
1987 Shellmound Park Final EIR	see photocopying fee	No Change
1976 Redevelopment Plan	see photocopying fee	No Change
Housing Element	see photocopying fee	No Change
Urban Design Plan-San Pablo Avenue	see photocopying fee	No Change
Program Fees		
City regulatory oversight & Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1] At cost, charged per formula	\$517 Minimum Deposit No Change
Capital Improvement Credit Fee [2]	\$ 452	\$ 459
Rental Monitoring Fee [4]	At cost, charged per formula	\$5,000 minimum deposit No Change
Below Market Rate Resale Fee [3]	\$ 452	\$ 459
Below Market Rate Inspection Fee [3]	At cost, charged per formula	\$500 minimum deposit No Change
Loan Payoff Fee	\$ 111	\$ 112
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)	\$ 111 Per hour	\$ 112
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes	\$ 452	\$ 459
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes	\$ 111 Per hour	\$ 112
Economic Housing and Development Hourly rate	\$ 233 Per hour	\$ 236
Measure C		
Hotels operating under Collective Bargaining Agreements	\$ 164	\$ 166
Hotels not operating under Collective Bargaining Agreements	\$ 275	\$ 279
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville. At cost, charged per formula	\$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit. No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [5]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 1, 2021

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Photocopying, Per Page [1]	\$ 0.10	No Change
Miscellaneous Fees		
Ordinances administered by Finance Division	no charge	No Change
Returned check fee [3]		
1st check	\$ 25	No Change
2nd and each subsequent check	\$ 35	No Change
Program Fee		
<u>Business License Processing</u>		
New Business License	\$ 61 7/1-12/31	\$ 62
Effective January 1, 2022 the New Business License Fee will increase to \$63	\$ 62 1/1-6/30	\$ 63
Annual Business License renewal	\$ 10	No Change
<u>Preferential Parking Permit Program</u>		
Annual Permit [2]	\$ 60 per vehicle	No Change
Annual permit for low income household [2]	\$ 27 per vehicle	No Change
Maximum of 3 annual permits per residential address		
Maximum of 1 annual permit per business address		
Visitor's Permit-One Day	\$ 3	No Change
Maximum of 10 per household per year		
Visitor's Permit-Two Weeks	\$ 25	No Change
Maximum of 2 per household per year		
Visitor's Permit-52 week	\$ 155	No Change
Maximum of one per year per household or business.		
Permit year is September 1 to August 31.		

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [4]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
 [2] Maximum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
 [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
 [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Fire Department
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
INSPECTIONS		
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.		
Re-Inspection, if required - Prevention Specific		
Reinspection, all deficiencies corrected	\$ 189 Per hour, minimum charge of 1/2 hr.	\$ 192
Reinspection, deficiencies remaining	\$ 189 Per hour, minimum charge of 1/2 hr.	\$ 192
Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$ 189 Each infraction	\$ 192
Special Inspections or Research		
During regular business hours	\$ 237 Per hour, minimum charge of 1/2 hr.	\$ 240
Scheduled outside of regular business hours	\$ 237 Per hour, minimum charge of 1/2 hr.	\$ 240
Fire Safety Inspection		
Fire prevention annual inspection	\$ 189 Per hour, minimum charge of 1/2 hr.	\$ 192
Engine Company Inspections - Minor [1]	\$ 568 Per hour, minimum charge of 1/2 hr.	\$ 577
Engine Company Inspections - Major [1]	\$ 568 Per hour, minimum charge of 1/2 hr.	\$ 577
Special Inspections - Prevention [1]	\$ 189 Per hour, minimum charge of 1/2 hr.	\$ 192
Special Inspections - Suppression [1]	\$ 568 Per hour, minimum charge of 1/2 hr.	\$ 577
PERMITS		
Fire code permits (Tents, haunted houses, carnival or fair, etc.)	\$ 189 Per hour, minimum charge of 1/2 hr.	\$ 192
OTHER FEES		
Fire Personnel Costs Per Hour [2]:	\$ 379 Per hour, minimum charge of 2 hr.	\$ 385
Fire Equipment Costs Per Hour, to be charged in the following situations:		
a) Commercial stand by services provided upon request		
b) Response to Hazardous material release		
c) Response to chronic false alarms		
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000		
Engine Company (3 persons)		
Regular Duty Company	\$ 568 Staff per hour plus equipment cost	\$ 577
Special Duty Company	\$ 568 Staff per hour plus equipment cost	\$ 577
Aerial Truck (one person)	\$ 189 Staff per hour plus equipment cost	\$ 192
Staff Vehicle (one person)	\$ 189 Staff per hour plus equipment cost	\$ 192
First Responder Fee [1]	\$ 189	\$ 192
All consumable materials used in emergency incidents to be reimbursed at cost plus a 30% restocking charge.		
PLAN REVIEW		
Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Community Development Department)	40% of Building Permit Fee	No Change

**City of Emeryville
Master Fee Schedule
Fire Department
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT		
Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment)	No Change
	\$ 189 Per hour, minimum charge of 2 hr.	\$ 192
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 189 Per hour	\$ 192
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 189 Per hour, minimum charge of 2 hr.	\$ 192
PLANNING AND TRAINING PROGRAMS		
Emergency Preparedness Planning		
Private Business--Employee Training	\$ 56 per hour + Materials	\$ 56
Public/Non Profit Organization--Employee Training	\$ 56 per hour + Materials	\$ 56
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 56 per hour	\$ 56
Emergency Preparedness Supplies and Equipment	At cost	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] 3 person crew assumed one hour each
 [2] Per hour, minimum of 2 hours
 [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Police Department
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Report & Document Reproduction		
Crime Reports for Victims – Hard Copy Requested via Police Department	\$ 0	No Change
Citizen Request, Per Report (If 20+ pages, .10 per add'l page)	\$ 7	\$ 7
Crime/Accident Report-Insurance Company, Per Report (If 20+ pages, .10 per add'l page)	\$ 8	\$ 8
Computer Generated Report from Police Department CAD/Records Management System, Per Report [2] (If 20+ pages, .10 per add'l page)	\$ 6	\$ 6
Faxing, Per Page [12]	\$ 0.10	No Change
CD / Photo CD / DVD / Thumbdrive, [12]	\$ 31	\$ 31
Identification Services		
Fingerprinting	\$ 176	\$ 178
DVD Copy of Communications Voice	\$ 176	\$ 178
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 194	\$ 197
Stolen Vehicle Release	No Charge	No Change
Administrative Services		
Clearance Letter	\$ 13	\$ 13
ABC (Alcoholic Beverage Control) One Day License	\$ 183	\$ 185
Correctable Violation Citation (Fix-it Ticket)	\$ 8	\$ 8
Three (3) False Alarms (within 120 days)	No Charge	No Change
Four (4) False Alarms (within 120 days)	No Charge	No Change
Five (5) False Alarms (within 120 days)	No Charge	No Change
Permit & Application Fees		
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 176	\$ 178
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,565	\$ 1,590
One Day Cabaret Permit	\$ 937	\$ 951
One Day Dance Hall Permit	\$ 625	\$ 635
Bingo Game Permit	\$ 469	\$ 476
Card Room Fees:		
Card Room Annual License Application [7] (Due, each December 1st)	\$ 3,132	\$ 3,182
Card Room Employee Permit		
1. Application Fee	\$ 421	\$ 427
2. Renewal Fee	\$ 155	\$ 157
3. Replacement/Change Card Room	\$ 155	\$ 157

**City of Emeryville
Master Fee Schedule
Police Department
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Taxicab Drivers' Permit Fees		
1. Application Fee	\$ 176	\$ 178
2. Application Renewal Fee	\$ 176	\$ 178
3. Driver's Identification Card Replacement Fee	\$ 86	\$ 87
Fleet Management Permit Fees		
1. Application Fee	\$ 354	\$ 359
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 354	\$ 359
Vehicle Permit Fees		
1. Application Fee	\$ 86	\$ 87
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 51	\$ 51
3. Vehicle Replacement Card Fee	\$ 43	\$ 43
Special Event Permit Fees		
Without a street closure	\$ 301	\$ 305
With a street closure	\$ 373	\$ 378
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$ 312	\$ 316
2. Renewal Fee	\$ 312	\$ 316
3. Replacement Fee	\$ 93	\$ 94
Massage Parlor and Massage Establishment Charges [8]:		
Annual Permit Application, due each December 1st	\$ 1,294	\$ 1,314
Massage Establishment Fee:		
Annual Permit Application, due each December 1st	\$ 612	\$ 621
Employee Permits		
Annual Employee Permit (Applies to both Massage Parlors and Massage Practitioners) [3,4] (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$ 490	\$ 497
2. Renewal Fee	\$ 490	\$ 497
3. Replacement Fee	\$ 51	\$ 51
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	No Change
For Three Years - Not Spayed/Neutered	\$ 32	No Change
For One Year - Spayed/Neutered	\$ 10	No Change
For Three Years - Spayed/Neutered	\$ 15	No Change
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	No Change
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	No Change
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3	No Change
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	No Change
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 889	\$ 903
	Penal Code Sec. 22190 (b)(1) & (f)(1)	
2. Psychological Examination, if contracted by City	\$ 711	\$ 722
	Penal Code Sec. 22190 (b)(1) & (f)(1)	
3. Range Certification	\$ 3,132	\$ 3,182
Application for Firearm Dealer Permit		
Background Investigation	\$ 1,565	\$ 1,590

**City of Emeryville
Master Fee Schedule
Police Department
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,565	\$ 1,590
Arrest With Accident Investigation	\$ 2,191	\$ 2,226
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 312	\$ 316
Short Term Encroachment Permit	\$ 312	\$ 316
Personnel Services [9,10]	\$ 176	\$ 178
Cannabis Key Individual Application Fee	\$ 490	\$ 497
Initial Cannabis Business Permit Fee	Cost Recovery	No Change
Renewal of Cannabis Business Permit Fee	\$ 714	\$ 725
Firearms Storage Fee [17]	\$ 531	\$ 539
Police Non-Sworn Hourly Rate	\$ 176	\$ 74
Police Sworn Hourly Rate	\$ 312	\$ 130
Police Sworn Hourly Rate - Overtime		\$ 195

Note: For any services requiring staff time or the time of city hired consultants, fees will be charged as follows:

Police Staff	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
---------------------	--

Consultants	Cost plus 10% administrative fee
--------------------	----------------------------------

This is referred to as "charged per formula."

Notes

- [1] For any services requiring staff time or the time of city hired consultants, please refer to the "charged per formula" section above.
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)

**City of Emeryville
Master Fee Schedule
Public Works
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
PERMITS/LICENSES		
<u>Encroachment Permits</u>		
Application Fee	\$ 207	\$ 210
Plan Check [9,16]	\$ 278	\$ 282
"No Parking" signs (each)	\$ 4	No Change
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement	No Change
Encroachment Permit Inspection Fee (2 hr. minimum) [7,22,24]	\$ 341	\$ 346
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 170	\$ 172
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 129	\$ 131
Final inspection for certificate of occupancy [17]	\$ 416	\$ 422
Encroachment Agreements [18]	\$ 556	\$ 564
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.92 per 100 cf of discharge based on City Ordinance effective January 1, 2021	\$ 278	\$ 282
<u>Sewer Lateral Permits (Fees moved from Building Dept. to Public Works Dept)</u>		
Per Parcel, Administrative fee	\$ 215	\$ 218
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 668	\$ 678
or for large	\$ 167 per hour	\$ 169
or for	\$ 251 per hour	\$ 255
Verification Test (only), on an existing sewer lateral	\$ 167 per test	\$ 169
Traffic signal or street light conduit utility locate (as needed)	\$ 334	\$ 339
Sewer Lateral Performance Security Deposit	\$ 1,000	No Change
Plan Check for new sewer laterals	\$ 217	\$ 220
<u>Private Development Projects</u>		
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 833	\$ 846
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 138	\$ 140
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.	No Change
Trash Plan Review [12]	\$ 556	\$ 564
Construction and Demolition Waste Management Plan review [19]	\$ 416	\$ 422
Green Halo Systems C&D Waste Management [11]	\$ 138	\$ 140
SWPPP Inspection on Private Developments [3,4,5]	\$ 694	\$ 705
Trash Plan Inspection [9]	\$ 278	\$ 282
Site Improvements Inspection [7,22,24]	\$ 170 per hour	\$ 172
<u>Subdivisions</u>		
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 693	\$ 704
Parcel Map Plan Check [9]	\$ 693	\$ 704
Tentative Map Plan Check	\$ 138 per hour	\$ 140
Final Map Plan Check [9]	\$ 1,111	\$ 1,128
Plat and Legal Description Plan Check	\$ 277	\$ 281
Digital Basemap Processing Fee [6,8]	\$ 138	\$ 140
<u>Small Cell Antenna Fees</u>		
Small Cell Antenna Street Pole Fee	\$ 270 per pole per year	No Change
<u>Stormwater</u>		
Storm water Permit Application Fee [20]	\$ 207	\$ 210
Storm water Permit C3 Plan Check [21,22]	\$ 277 Deposit	\$ 281
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula	No Change
Storm water Permit C3 Inspection [7,22,24]	\$ 170 per hour	\$ 172

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 1, 2021

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Storm water C10 Plan Check [9]	\$ 138	\$ 140
Storm water Maintenance Agreement Review	\$ 416	\$ 422
Maintenance Agreement Recording at County	\$ 138	\$ 140
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula	No Change
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula	No Change
<u>Sign Permit</u> Application fee	\$ 207	\$ 210
Annual permit Renewal Fee	\$ 138	\$ 140
<u>Arborist</u> Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 275 first tree	No Change
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 17 per additional tree	No Change
<u>Dockless Mobility System</u> Permit Application	\$ 2,500 Annually	No Change 1,000
Permit Renewal in Subsequent Year(s)	\$ 15,000 Annually	5,000
Permit Issuance	\$ 125 per device	No Change
Confiscation and Retrieval	\$ 250 per device	No Change
Storage	Actual cost per device	No Change
Disposal		
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 124	\$ 125
OTHER/MISCELLANEOUS		
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque)	\$ 556	\$ 564
Memorial bench with plaque (existing bench) [23]	\$ 277	\$ 281

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Public Works Staff	charged at	calculation of direct salary, fringe benefits Cost plus 10% admin fee
Consultants	charged at	

This is referred to as "charged per formula."

Notes

- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [14] Revenue Sourced [FY15 Revenue Details 9.8.15]
- [15] Volume of activity, labor time sourced from "PW_COS-040116 mk edit.xlsx"
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [25] Rate for consultant plan check engineer
- [26] Rate for consultant inspection
- [27] Consulting Cost \$275 per tree, \$17 per each additional tree
- [28] Plus \$1.76 per 100 cf of discharge based on City Ordinance. Rate increases to \$1.92 per 100 cf of discharge effective January 1, 2021.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Child Development Center
Effective July 1, 2021

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed</u> <u>Revisions</u>
<i>*Fees on this page go into effect on 9/1/2021</i>		
Application Fee (applied against first month's tuition upon approval)	\$ 50	No Change
Non-Subsidized Fees: (Full Cost)	Monthly Fee*	
Infant/Wobbler (4 - 23 mos.) Resident	\$ 2,151 Per Month	\$ 2,185
Infant/Wobbler (4 - 23 mos.) Non-Resident	\$ 2,389 Per Month	\$ 2,427
Toddler (24 - 36 mos.) Resident	\$ 1,954 Per Month	\$ 1,985
Toddler (24 - 36 mos.) Non-Resident	\$ 2,173 Per Month	\$ 2,207
Pre-Schooler (3 - 5 Years Old), Resident	\$ 1,565 Per Month	\$ 1,590
Pre-Schooler (3 - 5 Years Old), Non-Resident	\$ 1,737 Per Month	\$ 1,764
<p>* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.</p>		
State Subsidized Co-Pay Fees:		
Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.		
Other Charges		
Center provided diapers	\$1 each	No Change
Late pickup of child	\$1 per minute - first late pick up \$2 per minute after first late pick	No Change No Change
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50	No Change
Photocopying at CDC, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2021**

DESCRIPTION	Fee	Proposed Revisions
Community Events Permit		
Community Event Permit, Application Fee, Resident	\$ 54 per application	\$ 54
Community Event Permit, Application Fee, Non-Profit	\$ 82 per application	\$ 83
Community Event Permit, Application Fee, Non-Resident/Business	\$ 137 per application	\$ 139
Community Event Permit, Security Deposit	0-1,000 per permit	No Change
Park Rental Fees for Picnic Areas		
Park Rental Application Fee, Resident	\$ 10 per application	No Change
Park Rental Application Fee, Non-Profit	\$ 16 per application	No Change
Park Rental Application Fee, Non-Resident/Business	\$ 21 per application	No Change
Marina Park, Site A or E, 49 People or Less, Resident	\$ 87 per day	\$ 88
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 175 per day	\$ 177
Marina Park, Site A or E, 49 People or Less, Non-Resident/Business	\$ 438 per day	\$ 445
Marina Park, Site A or E, 50 People or More, Resident	\$ 175 per day	\$ 177
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 263 per day	\$ 267
Marina Park, Site A or E, 50 People or More, Non-Resident/Business	\$ 438 per day	\$ 445
Marina Park, Site B, C, or D, Resident	\$ 54 per day	\$ 54
Marina Park, Site B, C, or D, Non-Profit	\$ 82 per day	\$ 83
Marina Park, Site B, C, or D, Non-Resident/Business	\$ 109 per day	\$ 110
Doyle-Hollis Park, Sites A/B, Resident	\$ 32 per day	No Change
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 54 per day	\$ 54
Doyle-Hollis Park, Sites A/B, Non-Resident/Business	\$ 87 per day	\$ 88
Doyle-Hollis Park, Site C/Christie Park, Resident	\$ 43 per day	\$ 43
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$ 65 per day	\$ 66
Doyle-Hollis Park, Site C/Christie Park, Non-Resident/Business	\$ 98 per day	\$ 99
Doyle-Hollis Park, Site D, Resident	\$ 54 per day	\$ 54
Doyle-Hollis Park, Site D Non-Profit	\$ 82 per day	\$ 83
Doyle-Hollis Park, Site D, Non-Resident/Business	\$ 109 per day	\$ 110
All Other Parks, Resident	\$ 32 per day	No Change
All Other Parks, Non-Profit	\$ 54 per day	\$ 54
All Other Parks, Non-Resident/Business	\$ 87 per day	\$ 88
Bounce House Use Fee - All Facilities, Resident	\$ 16 per rental	No Change
Bounce House Use Fee - All Facilities, Non-Profit	\$ 21 per rental	No Change
Bounce House Use Fee - All Facilities, Non-Resident/Business	\$ 26 per rental	No Change
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 34 per rental	\$ 34
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 44 per rental	\$ 44
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident/Business	\$ 56 per rental	\$ 56
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 56 per rental	\$ 56
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 84 per rental	\$ 85
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident/Business	\$ 112 per rental	\$ 114
Deposit for Park Rentals	0-50 per rental	No Change
All Facilities Rentals (except Park, Athletic Field and Pool)- Cleaning/Setup Fee	\$ 180	\$ 182
ECCL School Gym, Pool, and Field Rental Fees *		
ECCL Rental Application Fee, Resident (per application)	\$ 22 per application	\$ 22
ECCL Rental Application Fee, Non-Profit (per application)	\$ 34 per application	\$ 34
ECCL Rental Application Fee, Non-Resident/Business (per application)	\$ 44 per application	\$ 44
50% discount if only half gym or field is available		
ECCL Gym Rental Fee, Resident (M-TH)	\$ 32 per hour	\$ 32
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 59 per hour	\$ 59
ECCL Gym Rental Fee, Non-Resident/Business (M-TH)	\$ 65 per hour	\$ 66
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 54 per hour	\$ 54
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 82 per hour	\$ 83
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun)	\$ 87 per hour	\$ 88
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$ 23 per hour	\$ 23
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$ 45 per hour	\$ 45
ECCL Gym Rental Fee, Non-Resident/Business (M-TH) non regulars hours (5am-8am)	\$ 49 per hour	\$ 49
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$ 42 per hour	\$ 42
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$ 64 per hour	\$ 65
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun) non regulars hours (5am-8am)	\$ 67 per hour	\$ 68
ECCL Gym Rental Preparation Fee	\$ 30-1,000 per rental	No Change
ECCL Gym Rental Deposit	\$ 150-1,000 per rental	No Change

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2021**

DESCRIPTION	Fee	Proposed Revisions
ECCL Athletic Field Rental Fee, Resident	\$ 8 per hour	No Change
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$ 32 per hour	\$ 32
ECCL Athletic Field Rental Fee, Non-Resident/Business	\$ 42 per hour	\$ 42
ECCL Athletic Field Light Fee, Resident	\$ 11 per hour	\$ 11
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 17 per hour	\$ 17
ECCL Athletic Field Rental Fee, Non-Resident/Business	\$ 22 per hour	\$ 22
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000 per rental	No Change
ECCL Athletic Field Rental Deposit	\$ 150-1,000 per rental	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 38 per hour	\$ 38
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 66 per hour	\$ 67
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business	\$ 95 per hour	\$ 96
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regular hours (5am-8am)	\$ 28 per hour	\$ 28
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regular hours (5am-8am)	\$ 49 per hour	\$ 49
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regular hours (5am-8am)	\$ 70 per hour	\$ 71
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 22 per hour	\$ 22
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000 per rental	No Change
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000 per rental	No Change
ECCL "Recreation Swim Party Area Rental", Resident	\$ 44 per rental	\$ 44
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 50 per rental	\$ 50
ECCL "Recreation Swim Party Area Rental", Non-Resident/Business	\$ 56 per rental	\$ 56
ECCL Building C Multi-Purpose Room		
ECCL Building C Rental Fee Resident	\$ 95 per hour	\$ 96
ECCL Building C Rental Fee Non-Profit	\$ 122 per hour	\$ 123
ECCL Building C Rental Fee Non-Resident/Business	\$ 150 per hour	\$ 152
ECCL LG/Facility Attendant (additional)	\$ 18	No Change
ECCL Building A Multi-Purpose Room		
ECCL Building A Multi-Purpose Room Resident	\$ 72 per hour	\$ 73
ECCL Building A Multi-Purpose Room Non-Profit	\$ 103 per hour	\$ 104
ECCL Building A Multi-Purpose Room Non-Resident/Business	\$ 141 per hour	\$ 143
ECCL Building A Kitchen		
ECCL Building A Kitchen Room Resident	\$ 37 per hour	\$ 37
ECCL Building A Kitchen Room Non-Profit	\$ 48 per hour	\$ 48
ECCL Building A Kitchen Room Non-Resident/Business	\$ 59 per hour	\$ 59
ECCL Teen Center		
ECCL Teen Center Resident	\$ 32 per hour	\$ 32
ECCL Teen Center Non-Profit	\$ 59 per hour	\$ 59
ECCL Teen Center Non-Resident/Business	\$ 65 per hour	\$ 66
ECCL Classrooms		
ECCL Classrooms Resident	\$ 30 per hour	\$ 30
ECCL Classrooms Non-Profit	\$ 41 per hour	\$ 41
ECCL Classrooms Non-Resident/Business	\$ 47 per hour	\$ 47
City of Emeryville Indoor Facility Rental Prices		
City Indoor Facilities Rental Application Fee, Resident	\$ 22 per application	\$ 22
City Indoor Facilities Application Fee, Non-Profit	\$ 34 per application	\$ 34
City Indoor Facilities Application Fee, Non-Resident/Business	\$ 44 per application	\$ 44
Ongoing Rental Discounts		
6 dates or more on application % off base rate	10%	No Change
12 dates or more on application % off base rate	15%	No Change
24 dates or more on application % off base rate	20%	No Change
40 dates or more on application % off base rate	30%	No Change
Bridgecourt Room		
Bridgecourt Room Rental Fee, Resident	\$ 50 per hour	\$ 50
Bridgecourt Room Rental Fee, Non-Profit	\$ 61 per hour	\$ 61
Bridgecourt Room Rental Fee, Non-Resident/Business	\$ 67 per hour	\$ 68
Bridgecourt Office Monthly Rental Fee	Market Rate \$2,000 minimum	No Change
Bridgecourt Room Rental Deposit	\$ 150 per rental	No Change

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2021**

DESCRIPTION	Fee	Proposed Revisions
Council Chambers		
Council Chambers Rental Fee, Resident	\$ 50 per hour	\$ 50
Council Chambers Rental Fee, Non-Profit	\$ 61 per hour	\$ 61
Council Chambers Rental Fee, Non-Resident/Business	\$ 67 per hour	\$ 68
Council Chambers Room Rental Deposit	\$ 150 per rental	No Change
Recreation Center		
Recreation Center, One Room Rental Fee, Resident	\$ 50 per hour	\$ 50
Recreation Center, One Room Rental Fee, Non-Profit	\$ 61 per hour	\$ 61
Recreation Center, One Room Rental Fee, Non-Resident/Business	\$ 67 per hour	\$ 68
Recreation Center, Entire Facility Rental Fee, Resident	\$ 118 per hour	\$ 119
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 146 per hour	\$ 148
Recreation Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 174 per hour	\$ 176
Recreation Center Rental Deposit - Entire Facility	\$ 500 per rental	No Change
Recreation Center Rental Deposit - One Room	\$ 150 per rental	No Change
Senior Center		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 113 per hour	\$ 114
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 141 per hour	\$ 143
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident/Business	\$ 168 per hour	\$ 170
Senior Center Kitchen Rental Fee, Resident	\$ 56 per hour	\$ 56
Senior Center Kitchen Rental Fee, Non-Profit	\$ 67 per hour	\$ 68
Senior Center Kitchen Rental Fee, Non-Resident/Business	\$ 79 per hour	\$ 80
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 84 per hour	\$ 85
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 112 per hour	\$ 113
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident/Business	\$ 141 per hour	\$ 143
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 50 per hour	\$ 50
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 79 per hour	\$ 80
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident/Business	\$ 84 per hour	\$ 85
Senior Center, Entire Facility Rental Fee, Resident	\$ 168 per hour	\$ 170
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 196 per hour	\$ 199
Senior Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 225 per hour	\$ 228
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500 per rental	No Change
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150 per rental	No Change
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	No Change
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Actual Cost	No Change
Child Development Center		
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 84 per hour	\$ 85
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 112 per hour	\$ 113
Non-Resident/Business - CDC Multipurpose Room, Kitchen, Play Areas	\$ 141 per hour	\$ 143
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 500 per rental	No Change
Special Event Sponsorship Fee		
Special Event Sponsorship Fee	\$ 100-15,000 per event	No Change
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$5-100 per equipment	No Change
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000	No Change
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Community Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2021

<u>DESCRIPTION</u>		<u>Fee</u>		<u>Proposed Revisions</u>
Pre-School Summer Camps *		\$6.69	Per Hour	\$6.69
<i>Pre-School (3.5-5 years old)</i>	M/W/F Resident	\$ 50	per three days	\$ 50
	M/W/F Non-Resident	\$ 55	per three days	\$ 55
	T/H Resident	\$ 35	per two days	No Change
	T/H Non-Resident	\$ 41	per two days	\$ 41
Preschool swim lesson add-on fee		\$ 11	per day	No Change
Summer Basic Day Camp *		\$2.52	Per Hour	\$2.52
<i>(9am - 4pm)</i>	Resident	\$ 110	per 1 week session	\$ 110
	Non-resident	\$ 115	per 1 week session	\$ 116
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 32	per day	No Change
Morning Camp				
<i>(7:30am - 9am)</i>	Resident	\$ 20	per 1 week session	No Change
	Non-resident	\$ 25	per 1 week session	No Change
	Daily Drop in Fee	\$ 6	per day	No Change
Ext Pm Camp				
<i>(4:00pm - 6pm)</i>	Resident	\$ 30	per 1 week session	No Change
	Non-resident	\$ 35	per 1 week session	No Change
	Daily Drop in Fee	\$ 7	per day	No Change
Summer Extended Day Camp *		\$2.52	Per Hour	\$2.52
<i>(7:30am - 6pm)</i>	Resident	\$ 150	per 1 week session	\$ 152
	Non-resident	\$ 155	per 1 week session	\$ 157
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 43	per day	\$ 43
	Sliding Scale; fees based on monthly income & family size	\$0 - \$150		\$0 - \$150
	Late Registration Fee	\$ 15	After deadline but before service	No Change
Late Registration Fee		\$ 30	Paid on day service begins or after	No Change
Missing Lunch Fee		\$ 5		No Change
Extra T-shirt/Replacement Fee				\$ 15
Deposit for weekly camp		\$ 20	Weekly deposit non refundable and non transferable	No Change
* Summer camps offered June through August 2021 are charged fees based on the 7/1/20-6/30/21 Master Fee Schedule.				
After School Program		\$2.82	Per Hour	\$2.82
<i>Kindergarten</i>	Resident	\$ 280	per month	\$ 284
	Non-resident	\$ 285	per month	\$ 289
	Daily Drop in Fee	\$ 21	per day	No Change
1st through 5th Grades	Resident	\$ 210	per month	\$ 213
	Non-resident	\$ 215	per month	\$ 218
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 21	per day	No Change
	Sliding Scale; fees based on monthly income & family size	\$0 - \$280		\$0 - \$284
Late Payment Fee for After-School Program		\$ 30		No Change
Late Pick up Fee for After-School Program		\$ 1	per minute for first 15 minutes,	No Change
		\$ 2	per minute thereafter	No Change
Sibling Discount for the After-School Program		\$ 10		No Change
Before School Program		\$1.37	Per Hour	\$1.37
<i>K through 9th Grade</i>	Resident	\$ 54	per month	\$ 54
	Non-Resident	\$ 59	per month	\$ 59
Kinderbuddies		\$4.25	Per Hour	\$4.25
Mon/Wed/Fri Class	Residents	\$ 140	per month	\$ 142
	Non-Residents	\$ 145	per month	\$ 147
Tue/Thu Class	Residents	\$ 96	per month	\$ 97
	Non-Residents	\$ 101	per month	\$ 102

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2021

<u>DESCRIPTION</u>		<u>Fee</u>	<u>Proposed Revisions</u>
Youth Sports			
All Youth Sports	Residents	Direct Cost Recovery	No Change
	Non-Residents	Direct Cost Recovery Plus \$5	No Change
Youth Field Trips			
Major Trips	Residents	Direct Cost Recovery	No Change
	Non-Residents	Direct Cost Recovery Plus \$5	No Change
Youth Fee Classes			
Fee Classes	Residents	Direct Cost Recovery	No Change
	Non-Residents	Direct Cost Recovery Plus \$5	No Change
Teen Programs			
Leaders In Training	Residents	\$ 69 per session	\$ 70
	Non-Residents	\$ 74 per session	\$ 75
After school teen program	Residents	\$ 30 per month	No Change
	Non-Residents	\$ 35 per month	No Change
	Drop in fee	\$ 3 per day	No Change
Youth Seasonal/Special Events			
Special Event Entrance Fees		\$5 - \$25	No Change
<u>AQUATICS PROGRAM</u>			
<i>* Swim Lessons offered June through August 2021 are charged fees based on the 7/1/20-6/30/21 Master Fee Schedule.</i>			
Private Swim Lessons	Resident	\$ 94 per session- 4 classes	\$ 95
	Non-Resident	\$ 99 per session	\$ 100
Semi Private Lessons	Resident	\$ 76 per session- 4 classes	\$ 77
	Non-Resident	\$ 82 per session	\$ 83
Swim Lessons	Resident	\$ 94 per session- 8 classes	\$ 95
	Non-Resident	\$ 99 per session	\$ 100
Swim Camp/Competitive Lessons	Resident	\$ 205 per session- 8 classes	\$ 208
	Non-Resident	\$ 215 per session	\$ 218
Water Polo	Resident	\$ 49 per session- 4 classes	\$ 49
	Non-Resident	\$ 54 per session	\$ 54
Camp Swim Lessons	Resident	\$ 49 per session- 4 classes	\$ 49
	Non-Resident	\$ 54 per session	\$ 54
Life Guard Training	Resident	\$ 281 per session	\$ 285
	Non-Resident	\$ 287 per session	\$ 291
Re Cert Life Guard Training	Resident	\$ 102 per session	\$ 103
	Non-Resident	\$ 107 per session	\$ 108
Adult CPR/AED First Aid	Resident	\$ 102 per session	\$ 103
	Non-Resident	\$ 107 per session	\$ 108
Aid	Resident	\$ 123 per session	\$ 124
	Non-Resident	\$ 128 per session	\$ 130
Swim Team	Developmental Group Resident	\$ 45 per month	\$ 45
	Developmental Group Non-Resident	\$ 50 per month	\$ 50
	Junior Group Resident	\$ 60 per month	\$ 60
	Junior Group Non-Resident	\$ 65 per month	\$ 66
	Pre-Senior Group Resident	\$ 75 per month	No Change
	Pre-Senior Group Non-Resident	\$ 80 per month	No Change
	Senior Group Resident	\$ 100 per month	\$ 101
	Senior Group Non-Resident	\$ 105 per month	\$ 106

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2021

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Master Swim Program		
Residents	\$ 6 per class	No Change
Non Residents	\$ 8 per class	No Change
Public Recreation Swimming		
Recreation Open Swim, Adults (18+ years old), Per Day	\$ 4 per day	No Change
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 20 per 10-day pass	No Change
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 90 per season pass	No Change
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 2 per day	No Change
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass	No Change
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 50 per season pass	No Change
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free	No Change
Advertising Fees		
Activity Guide Advertising (Per Issue)		
3 1/2" x 2" (business card)	\$ 116 per placement	\$ 117
3 5/8" x 4 1/2" (quarter page)	\$ 219 per placement	\$ 222
Half Page	\$ 380 per placement	\$ 386
Full Page	\$ 703 per placement	\$ 714
Discount for 3 or more guides	20%	No Change
Discount if Guide is not Mass-Printed/Mailed	50%	No Change
Discount for registering at annual Community Expo	10%	No Change
Applies to all fees		
Returned Check Fee	\$ 25 per check	No Change
Refund and Transfer Policy	\$ 10	No Change
Photocopying at Recreation Center, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Adult Services
Effective July 1, 2021**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Adult Sports Leagues		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
Adult Fee Classes		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
ECCL Fitness Passport	Includes open gym, fitness center, water exercise & lap swim	
Per Day - Resident	\$ 6 per day	\$ 6
Per Day - Non-Resident	\$ 7 per day	\$ 7
Per Day - Youth/Senior	\$ 3 per day	\$ 3
Per 10-Day Pass - Resident	\$ 43	\$ 43
Per 10-Day Pass - Non-Resident	\$ 49	\$ 49
Per 10-Day Pass - Youth/Senior	\$ 21	\$ 21
Per Season - Resident - 3 months	\$ 88	\$ 89
Per Season - Non-Resident - 3 months	\$ 111	\$ 112
Per Season - Youth/Senior - 3 months	\$ 44	\$ 44
Adult Contract Fee Classes	Actual Cost	No Change
Senior Center Member Classes		
Senior Center Members	FREE	No Change
General Public Under 50 and Member Guests	\$ 7 per class	No Change
Senior Center Membership Fee		
Residents	\$ 30 per year	\$ 30
Non-Residents	\$ 30 per year	\$ 30
Volunteer fee waiver (25 hour per year required)		
Senior Center Trips Fee		
Senior Center Members	Direct Cost Recovery	No Change
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found. A \$10 service fee is charged for all cancellations/transfers.		No Change
Refund/Transfer Fee	Direct Cost Recovery	No Change
Senior Center Special Events Fee	various	No Change
Photocopying at Senior Center, Per Page	\$ 0.10 per page	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Adult Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."	

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan