

RESOLUTION NO. 21-___

Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute A Professional Services Contract With Maze & Associates To Audit The Financial Records Of The City Of Emeryville And The Successor Agency To The Former Emeryville Redevelopment Agency For An Amount Not To Exceed \$103,481 Per Year For Fiscal Years Ending June 30, 2021, 2022, And 2023, For A Total Contract Amount Not To Exceed \$310,443; With An Option To Extend For Fiscal Years 2024 And 2025

WHEREAS, for the past sixteen years, the firm Lance, Soll & Lunghard, LLP (LSL) has served as the City's independent auditor. The CAFRs, as audited by LSL, have been consistently awarded the Government Finance Officers' Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting each year; and

WHEREAS, a good practice, as established by the California Society of Municipal Financial Officers (CSFMO), is to review the audit firm every five years and consider the advantages of retaining or replacing existing auditors to gain a fresh perspective on the City's current audit and internal controls. It is in the best interest of the City to ensure that the City continues to receive the highest quality audit services at the most fair and competitive price; and

WHEREAS, in December 2020, Staff prepared and circulated an extensive Request for Proposal (RFP) for audit services. This RFP included a request for all audit services and potentially required services, including basic and optional reports. Basic reports include items normally required for an annual audit, and the optional reports include reports that may be required based upon grants or funding requirements, such as the Single Audit. The RFP requested a three-year contract with a City option to extend for an additional two years; and

WHEREAS, five RFP responses were received and graded based upon the two specific required criteria. Based on the results of the technical review, two firms were contacted to discuss their proposal and costing; and

WHEREAS, the top two audit firms were Lance, Soll, and Lunghard, LLP and Maze & Associates. Maze & Associates are the chosen firm to provide auditing services pursuant to good practices as established by the California Society of Municipal Financial Officers (CSFMO); and

WHEREAS, the cost of entering a contract for auditing services for the City and Agency is budgeted annually, and the costs are within 2.43% of the current cost over the three-year term or an additional \$2,992 for the contract over existing costs.

WHEREAS, the Budget and Governance Committee and the Budget Advisory Committee recommended City Council approval.

RESOLVED, the City of Council of the City of Emeryville hereby authorizes the City Manager to enter into a professional services agreement with Maze & Associates, in the form attached hereto as Exhibit A, in an amount not to exceed not to exceed \$103,481 per year for fiscal years ending June 30, 2021, 2022, and 2023, for a total contract amount not to exceed \$310,443; with an option to extend for fiscal years 2024 and 2025.

ADOPTED, by the City Council of the City of Emeryville at a regular meeting held on April 6, 2021.

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

MAYOR

ATTEST:

APPROVED AS TO FORM:



CITY CLERK

CITY ATTORNEY