

Successor Agency (SA) Administrative Budgets

Exhibit B

Administrative Allowance Charges

Departments/Functions

	21-22A Total (July - December)	21-22B Total (January - June)	ROPS 21-22 Total
City Manager	\$ 4,854	\$ 4,854	\$ 9,708
City Clerk	3,910	3,910	7,820
City Attorney	26,207	26,206	52,413
Administrative Services	160,842	160,842	321,684
Public Works	13,231	13,231	26,462
General Operating Costs (rent, insurance, equipment, etc.)	34,221	34,222	68,443
Total	\$ 243,265	\$ 243,266	\$ 486,531

Tasks Include:

- Staff Meetings
- Staff Reports & Research
- Agendas & Minutes
- ROPS & Administrative Budget Preparation
- Overall SA Management
- Records Management & Website
- Maintenance of SA Property Information
- General Correspondence
- Attend Board Meetings
- Coordinate & Prepare SA Meetings
- Financial Management/Budgeting/Accounts Payable
- Annual Reporting