



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: December 1, 2020

TO: Christine Daniel, City Manager

FROM: Pedro Jimenez, Community Services Director

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Four (4) Year Grant Agreement To Provide Funding To The City Of Oakland To Support Library Services For the Following Fiscal Years 2019-2020, 2020-2021, 2021-2022 and 2022-2023 In The Amount Of One Hundred Twenty Thousand Dollars (\$120,000) Per Year, For A Total Not To Exceed Amount Of Four Hundred Eighty Thousand Dollars (\$480,000)**

RECOMMENDATION

Staff recommends that the City Council approve the above-entitled resolution authorizing the City Manager to enter into a four (4) year agreement to provide funding to the City of Oakland to support library services for Fiscal Years ("FY") 2019-2020 through 2022-2023 in the amount of one hundred twenty thousand dollars (\$120,000) per year, for a total not-to-exceed amount of four hundred eighty thousand dollars (\$480,000).

BACKGROUND

Emeryville residents have been receiving library services, including reciprocal privileges throughout the statewide library system, through the Oakland Public Library (OPL) for many years. The City's General Plan states:

"Libraries: There are no public libraries in Emeryville. The Oakland Public Library's Golden Gate Branch, located just outside the city limits on San Pablo Avenue near Stanford Avenue, serves as the main circulation library for Emeryville residents. The Emeryville Secondary School and Anna Yates Elementary School each include a library for use by students. The Emeryville Center of Community Life may include a library, although it would likely focus on serving public school students and would not replace the Golden Gate Branch as the City's main library facility."

The last contract between the cities was for the ten-year period from 1998 through 2008. Subsequent payments have been authorized by City Council Resolution. The City has paid \$120,000 per year to Oakland for library services in recent years.

The City Manager received a letter from the Director of the Oakland Public Library dated September 21, 2020 requesting payment for the period July 1, 2019 through June 30, 2020 in the amount of \$120,000. (See Attachment A)

Staff initially met with Oakland staff in October 2019 to discuss options for contracting, but were unsuccessful in coming to final terms. Following receipt of the September 2020 invoice, City staff reached out to Oakland to renew the contracting discussion at which

time the Oakland Public Library Director indicated Oakland's agreement to the four year grant proposed in this item.

In 2019, staff had requested information from Oakland about the operation, costs and circulation at the Golden Gate Branch. OPL staff provided the following:

- Currently 5,414 Emeryville residents have OPL library cards.
- The Golden Gate Branch is open 48 hours per week: Monday/Thursday/Saturday 10am to 5:30pm; Tuesday/Wednesday 10am to 8pm; Friday noon to 5:30pm.
- Total print circulation in 2018-2019 for Emeryville residents was 22,507 encompassing all OPL locations
- Total circulation for the Golden Gate Branch for 2018-2019 was 82,739 for all cardholders, not just Emeryville residents (this is about 5.4% of total OPL system circulation)
- The operations budget for the Golden Gate Branch was \$668,836 supporting approximately 6.5 staff.

Oakland supports the operations of the Oakland Public Library system through several revenue sources. The FY 2018-2019 budget for OPL was approximately \$39 million supported by the following sources:

General Purpose Fund:	\$13.2 million
Measure Q parcel tax:	\$15.8 million
Measure D parcel tax;	\$10.2 million

The Measure Q parcel tax is scheduled to sunset in 2024 and Oakland will likely consider placing a reauthorization of that measure before the voters in 2022. Measure D was approved by the voters in 2018 and sunsets in 2038.

The Community Services Committee regularly receives updates on the issue of library services and has discussed how to continue to provide Emeryville residents library services at affordable rates. The City budgets funds for library services each year and sufficient funding is available from the prior and current fiscal year for the proposed grant amounts.

In the past City staff have researched establishing a joint community/school library with the Emery Unified School District as part of the Emeryville Center of Community Life (ECCL), or with Alameda County. Staff asked the County to provide an estimate of their costs to support a community library in Emeryville for 20 hours per week at the ECCL. The 20 hours per week of community library access was derived from the need for students to continue to have secure access to the library during the school day, as they do now.

The County's estimated cost in 2019 was approximately \$800,000 per year for 20 hours per week of library staffing and services. However, because the City does not currently operate a public library, the City could not join the County library system directly absent authorization from the voters. Thus, staff would recommend that if a ballot measure is

considered at any point in the future for library services, that it include language that would authorize joining the County system if the City chose to pursue that option.

Staff recommends approval of a four-year grant agreement with the City of Oakland that provides the City of Emeryville with stability for purposes of cost management and budget projections, while ensuring continuation of library services to Emeryville residents.

FISCAL IMPACT

Funds for FY 2019-2020 and FY 2020-2021 for library services were included in the City's adopted budget.

COMMUNICATION WITH THE PUBLIC

Staff has communicated with Alameda County Library staff, the Community Services Committee and City of Oakland staff regarding library service costs and possible contracts.

CONCLUSION

Staff recommends that the City Council approve the above-entitled resolution authorizing the City Manager to execute a four (4) year grant agreement to provide funding to the City of Oakland to support library services in FY 2019-2020 – FY2022-2023 as described above.

PREPARED BY: Pedro Jimenez, Community Services Director

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
 - Exhibit A – City of Oakland Letter
 - Exhibit B – Proposed City of Oakland Library Grant Agreement FY2019-2020 through FY 2022-2023