



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: December 1, 2020
TO: Christine Daniel, City Manager
FROM: Sheri Hartz, City Clerk
SUBJECT: Resolution Of The City Council Of The City Of Emeryville Adopting The City Council Regular Meeting Calendar For February 2021 Through January 2022

RECOMMENDATION

Staff requests that the City Council consider and adopt the above-entitled resolution setting the proposed City Council regular meeting calendar for February 2021 through January 2022.

BACKGROUND

On December 3, 2019, the City Council adopted Resolution No. 19-161 setting the City Council regular meeting calendar from February 2020 through January 2021.

DISCUSSION

Attached for City Council consideration is a proposed calendar for City Council regular meetings for February 2021 through January 2022; the City's observed holidays are also included for reference. The City Council will consider approval of the regular meeting calendar for the City of Emeryville as Successor Agency to the Emeryville Redevelopment Agency as a separate item, but both agencies traditionally convene their regular meetings on the same dates.

Historically, the City Council has not convened during the month of August for summer break, nor on the first Tuesday of January. Religious observances were also taken into consideration when planning the proposed calendar, and there is one conflict on September 7, 2021 with the observance of Rosh Hashanah. Staff proposes that the City Council consider rescheduling that meeting date to August 31, 2021, to avoid any potential conflicts. An alternative would be to hold the September meetings on the second and fourth Tuesdays (9/14 and 9/28), but in that case, there would be only one intervening week between the last September meeting and the first October meeting (10/5).

There is also a conflict with Election Day on November 2, 2021; staff requests that the Council provide direction on whether a meeting should be convened on that night or moved to an alternate date.

The Management of Emeryville Services Authority, the Emeryville Public Financing Authority, and the Community Development Commission of Emeryville will continue to hold their annual regular meetings concurrently with the first regular meeting of the City Council in July. All other meetings of these agency bodies will be scheduled as special

meetings as needed, with dates to coincide with the City Council regular meeting schedule.

FISCAL IMPACT

There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has not had any communication with the public regarding this matter.

PREPARED BY: Lorrayne Leong, Deputy City Clerk

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
 - a. Exhibit A –2021 City Council Regular Meeting Calendar