



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 7, 2020

TO: Christine Daniel, City Manager

FROM: Charles S. Bryant, Community Development Director

SUBJECT: **Consideration of Pedestrian and Bicycle Plan Scope of Work**

RECOMMENDATION

Staff recommends that the City Council review the attached draft scope of work for a request for proposals for a consulting team to prepare the next Pedestrian and Bicycle Plan.

BACKGROUND

State funding regulations require bicycle and pedestrian plans to be updated every ten years. Emeryville's Pedestrian and Bicycle Plan was adopted on May 15, 2012. Therefore, Emeryville must adopt its next Pedestrian and Bicycle Plan by May 15, 2022. On June 1, 2020, the Bicycle/Pedestrian Committee (BPAC) reviewed a draft scope of work for the request for proposals for a consulting team to prepare the next plan.

DISCUSSION

The attached draft scope of work (Exhibit A) is based on the draft Alameda County Transportation Commission (ACTC) Local Bicycle and Pedestrian Master Plan Guidelines (which ACTC staff says is essentially what the final guidelines will be), the scope of work in the Request for Proposals for Emeryville's 2012 Pedestrian and Bicycle Plan, BPAC's 2017 Wish List, and requests from BPAC's 2018-2019 minutes. The scope calls for a planning process with many groups and individuals participating, pedestrian and bicycle networks and programs for all ages, and addressing bicycle parking, wayfinding, safe routes to school, transit access, maintenance, and the needs of disadvantaged and underserved people. The draft scope of work includes details about the outreach process, existing conditions report, recommended networks, policies, programs, costs, priority setting, implementation, funding, and deliverables.

Comments from the Bicycle and Pedestrian Advisory Committee

The committee made the following recommendations, which have been incorporated into the attached draft scope of work:

- Reference to the Design Guidelines (is in list of documents to review)
- A "quick-build" option for including future projects when problems or opportunities arise
- Emphasis on connected bicycle and pedestrian networks closing disconnection points

- Transit access
- Sense of safety, inviting bikeways and pedestrian ways
- Ways to make curb areas inviting spaces for people who are walking or biking
- Shared mobility including bicycles and scooters
- Pedestrian amenities including rest rooms and water fountains
- Wayfinding using color paint on pavement

Planning Commission Review

The Planning Commission is scheduled to hold a study session on the Pedestrian and Bicycle Plan scope of work on June 25, 2020. Staff will summarize the Commission's comments at the City Council presentation on July 7, 2020.

FISCAL IMPACT

The Pedestrian and Bicycle Plan update is required for the City to remain eligible for State funding for pedestrian and bicycle improvements. A cost estimate for preparation of the plan will be included in the contract that will be brought to Council for approval after a consultant is selected. The plan will recommend capital improvements and programs, along with funding sources and strategies. Funding for preparation of the plan will come from the General Plan Maintenance Fund (Fund 225).

CONCLUSION

After hearing the staff presentation and taking public comment, staff requests that the City Council provide comment and direction on the draft scope of work for the request for proposals for a consulting team to prepare the next Pedestrian and Bicycle Plan.

PREPARED BY: Diana Keena, Associate Planner

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Christine Daniel, City Manager

ATTACHMENT

- Exhibit A - Draft Scope of Work for Pedestrian and Bicycle Plan