



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 7, 2020
TO: Christine Daniel, City Manager
FROM: Sheri Hartz, City Clerk
SUBJECT: Resolution Of The City Council Of The City of Emeryville Calling for the General Municipal Election November 3, 2020; Requesting Approval of Consolidation with the County of Alameda; Requesting the County Registrar of Voters Perform Certain Election Services in Connection with Said November 3, 2020 Election; and Authorizing the City of Emeryville to Reimburse the County Registrar of Voters for Election Services Performed

RECOMMENDATION

Staff recommends that the City Council approve a Resolution of the City Council of the City of Emeryville Calling for the General Municipal Election November 3, 2020; Requesting Approval of Consolidation with the County of Alameda; Requesting the County Registrar of Voters Perform Certain Election Services in Connection with Said November 3, 2020 Election; and Authorizing the City of Emeryville to Reimburse the County Registrar of Voters for Election Services Performed

BACKGROUND

The City of Emeryville's General Municipal Election is held on the Tuesday following the first Monday in November of even numbered years. Three City Council seats will be up for election this November which are currently held by John J. Bauters, Ally Medina and Christian R. Patz. The at-large City Council seats are for four-year terms and will run through 2024.

Section 10002 of the Elections Code of the State of California provides that the governing body of a City may by resolution request the Board of Supervisors of the County to permit the County elections official to render special services to the City related to the conduct of elections. Upon approval, this resolution will be submitted to the Alameda County Board of Supervisors for approval of consolidation. The nomination period for the November 3, 2020 election opens at 9:00 a.m. Monday, July 13, 2020, and closes at 5:00 p.m. Friday, August 7, 2020, unless an incumbent fails to file. If an incumbent has not filed nomination papers by the August 7th deadline, the nomination period will be extended for non-incumbent candidates only until Wednesday, August 12, 2020.

DISCUSSION

During the nomination period, any eligible and qualified Emeryville resident interested in running for City Council may request nomination papers for candidacy from the City Clerk. An appointment for a time during the nomination period will be set, and, in the event that the COVID-19 public health crisis is still in effect, arrangements may be made by request

for a virtual meeting. Alternatively, an in-person meeting may be scheduled during which safe practices such as face coverings worn by both parties, sanitizing of surfaces, separate writing implements, and social distancing will be employed. At this meeting, regardless of whether virtual or in-person, the Clerk will review the Candidate's Guide with the potential candidate and will issue all of the forms required for a City Council candidacy. There is a \$25.00 filing fee charged to all candidates, which is due and payable upon filing of their documents. If a virtual meeting is conducted, special instructions will be issued to the filer as to the accepted method for submission of documents and the sequence of events.

A candidate may, but is not required to, file a 200-word Candidate's Statement of Qualifications for inclusion in the voters' information pamphlet. The City will pay the costs associated with the printing, handling, translating, and mailing of candidates' statements in the sample ballot.

The City Council may also submit ballot measure(s) for the November 2020 election and if that occurs, the Council will take action by separate resolution(s) and/or ordinance(s) that will then be submitted to the Board of Supervisors and Elections Department by the published deadlines for inclusion on the ballot.

FISCAL IMPACT

Election costs of \$77,300 have been included in the FY 2020/2021 City Clerk budget. Of that, approximately \$37,000 was expended in March 2020 for Measure F, charged at the rate of \$5.07 per registered voter, plus incidental costs, leaving approximately \$40,000 to conduct elections for the remainder of the fiscal year.

PREPARED BY: Sheri Hartz, City Clerk

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution