



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** June 16, 2020  
**TO:** Christine Daniel, City Manager  
**FROM:** Charles S. Bryant, Community Development Director  
**SUBJECT:** **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into An Agreement By And Between The County Of Alameda And The City Of Emeryville For The Purpose Of Carrying Out The Community Development Block Grant Program For Fiscal Year 2020-21**

### RECOMMENDATION

Staff recommends that the City Council adopt the above-entitled resolution authorizing the City Manager to enter into an Agreement with Alameda County to carry out the Community Development Block Grant (CDBG) Program for Fiscal Year 2020-21.

### BACKGROUND

The City of Emeryville is part of the Alameda County Urban County under the guidelines of the CDBG program administered through the federal Department of Housing and Urban Development (HUD). Cities must have populations of 50,000 or more in order to directly receive CDBG entitlement funds. Because Emeryville's population is below this threshold, its CDBG funds are provided through Alameda County's Housing and Community Development Department (HCD). The other cities comprising the Alameda County Urban County are Albany, Dublin, Newark, and Piedmont.

As the entitlement jurisdiction for Urban County CDBG funds and Alameda County HOME Consortium funds, Alameda County HCD enters into three-year "Cooperation Agreements" with the Urban County cities participating in the CDBG and HOME programs. Also on the June 16, 2020 City Council agenda is a resolution authorizing the execution of a new Cooperation Agreement with Alameda County for federal fiscal years 2021 through 2023.

Alameda County HCD uses a formula for allocating funds among the Urban County jurisdictions. The formula is based upon the percentage of population under the poverty level and the percentage of substandard housing in each jurisdiction. Each year, upon notification from HUD of the Alameda County Urban County grant amount, the County informs the City of its share. HUD requires an annual agreement between the individual Urban County cities and Alameda County that specifies how each city's CDBG allocation will be programmed. The County has administered Emeryville's CDBG program on behalf of the City since Fiscal Year 2015-16.

## DISCUSSION

The CDBG allocation of federal funds through the Urban County to the City of Emeryville is \$81,501 for Fiscal Year 2020-21. The attached Agreement describes how this allocation will be programmed by the County. The distribution of funds for activities within Emeryville is similar to prior fiscal years; however this agreement includes \$36,517 in unallocated funds, which provides a degree of flexibility in the event Minor Home Repair Program funds are not fully expended. Unallocated funds could be used for multi-family rehabilitation projects, low income serving non-profit facility rehabilitation, accessibility improvements, or to augment the Minor Home Repair Program if necessary.

A resolution has been prepared to authorize the City Manager to enter into an agreement with Alameda County for the CDBG Program for Fiscal Year 2020-21. The CDBG Agreement between the City and County is attached as Exhibit A to the accompanying resolution. The Agreement specifies that the City's FY 2020-21 funding will be allocated as follows:

Countywide Homeless Management Information System (HMIS)	\$ 1,338
Emeryville Meals-On-Wheels Program	\$ 10,395
Minor Home Repair Program	\$ 26,651
Unallocated	\$ 36,517
<u>Program Administration</u>	<u>\$ 6,600</u>
TOTAL Fiscal Year 2020-21 CDBG	\$ 81,501

## FISCAL IMPACT

This allocation process has no impact on the General Fund. CDBG funds in the amount of \$81,501 for Fiscal Year 2020-21 are allocated from federal funds through the Urban County to the City of Emeryville and administered by Alameda County.

## STAFF COMMUNICATION WITH THE PUBLIC

There was no staff communication with the public.

## CONFLICT OF INTEREST

None.

## CONCLUSION

Staff recommends that the City Council adopt the attached resolution authorizing the execution of the Agreement by and Between the City of Emeryville and the County of Alameda for the CDBG Program for Fiscal Year 2020-21.

**PREPARED BY:** Valerie Bernardo, Community & Economic Development Coordinator II

**REVIEWED BY:** Chadrick Smalley, Economic Development and Housing Manager

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



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Christine Daniel, City Manager

**ATTACHMENTS**

- Draft Resolution
- Exhibit A – Agreement By and Between the City of Emeryville and the County of Alameda