



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** June 16, 2020  
**TO:** Christine Daniel, City Manager  
**FROM:** Sheri Hartz, City Clerk  
**SUBJECT:** **Community Advisory Committee Appointments FY2020-21**

### RECOMMENDATION

Appointments to Community Advisory Committees are made at the City Council's discretion. A separate Resolution will be approved for each set of Committee appointments.

### BACKGROUND

Each fiscal year, the City Council appoints community members to serve on the City's various Community Advisory Committees ("Committees"). Committees are an opportunity for community members to have input on specific programs and initiatives of the City. All Committee meetings are publicly noticed, and the public is encouraged to attend. Actions taken by Committees are forwarded to the full City Council for consideration and final action, with the exception that the Planning Commission and Housing Advisory and Appeals Board have some independent authority, with some decisions subject to City Council review or appeal.

The Committees consist of a wide range of community members representing specific demographics. Below are definitions of the various existing committee positions. It is not uncommon to receive an application from a candidate that fulfills the qualifications for multiple committee positions.

Business Representative	Person representing a business in Emeryville of any size.
City Labor Representative	Person representing a labor union with members represented in Emeryville.
Community Member	Person residing or working in Emeryville.
Large Business Representative	Person representing a business in Emeryville with over 56 employees.
Non-Profit Workforce Development Organization Representative	Person representing a local non-profit workforce development organization.
Resident	Person residing in Emeryville.
Resident (94608)	Person residing within the Emeryville-Oakland 94608 zip code.
Small Business Representative	Person representing a business in Emeryville with 55 or less employees.

## DISCUSSION

There are several current vacancies on several of the Committees, and upcoming vacancies on all of the Committees due to terms which are scheduled to expire as of June 30, 2020. Notice of the vacancies was posted on the City's three bulletin boards. In addition, the City Clerk's Office included noticing of the vacancies on the City's website, Twitter and ETV Cable Channel 27, and made announcements at City Council meetings. City Clerk staff contacted previous applicants, as well as incumbents, to determine whether they had continued interest in serving on the Committees. Applications were due May 25, 2020, but a grace period was allowed until May 30, 2020, due to the Memorial Day holiday, as well as extenuating circumstances from the COVID-19 pandemic and resulting Shelter in Place Order.

The City Clerk's Office received several applications for the various vacancies from both incumbents and interested community members. Staff has also encouraged applicants to attend the virtual June 16, 2020, special City Council meeting where they will be able to introduce themselves and answer any questions the City Council might have. Sign in information for the meeting will be provided to all applicants.

In the event that there are positions not filled at the June 16, 2020, special City Council meeting, staff recommends re-advertising the remaining vacancies to be appointed at a future City Council meeting.

### ***Bicycle / Pedestrian Advisory Committee***

The Bicycle/Pedestrian Advisory Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities and feedback related to the City's Bicycle/Pedestrian Plan and related initiatives.

The Committee has a current vacancy for one (1) Business Representative, and upcoming vacancies for four (4) Community Members. Committee member terms are for two years. The following applications have been received:

Business Representative	<ul style="list-style-type: none"><li>▪ None</li></ul>
Community Member	<ul style="list-style-type: none"><li>▪ Barbara Birch (incumbent) – <b>WITHDRAWN</b></li><li>▪ Celeste Burrows (incumbent)</li><li>▪ Beth Ferguson</li><li>▪ Thomas Modic (incumbent)</li><li>▪ John Scheuerman (incumbent)</li><li>▪ Jordan Wax</li></ul>

### ***Budget Advisory Committee***

The Budget Advisory Committee consists of up to five (5) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities and feedback related to the City's budget.

The Committee has a current vacancy for one (1) Business Representative, and upcoming vacancies for one (1) Business Representative and two (2) Residents. Committee member terms are for two years. Some applicants qualify for either Committee designation; they are listed below in both categories for consideration. The following applications have been received:

Business Representative	<ul style="list-style-type: none"> <li>▪ Dylan Terrill</li> </ul>
Resident	<ul style="list-style-type: none"> <li>▪ Fran Quittel (incumbent)</li> <li>▪ William Reuter (incumbent)</li> <li>▪ Dylan Terrill</li> </ul>

### ***Commission on Aging***

The Commission on Aging consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities and feedback related to the health and wellness of seniors in the community.

The Committee has current vacancies for two (2) Residents, and upcoming vacancies for two (2) Residents. Committee member terms are for four years. The following applications have been received:

Resident	<ul style="list-style-type: none"> <li>▪ Yvonne Behrens (incumbent)</li> <li>▪ Ken Bukowski</li> <li>▪ Celeste Burrows (incumbent)</li> <li>▪ Barrington Lloyd-Lovett</li> <li>▪ John Suter</li> <li>▪ Fran Ternus – <b>WITHDRAWN</b></li> </ul>
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### ***Economic Development Advisory Committee***

The Economic Development Advisory Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies and priorities related to the City's economic development priorities and strategies.

The Committee has upcoming vacancies for one (1) Business Representative, one (1) Large Business Representative, one (1) Non-Profit Workforce Development Organization Representative, one (1) Resident, and two (2) Small Business Representatives. Committee member terms are for two years. Some applicants qualify for multiple Committee designations; they are listed below in all relevant categories for consideration. The following applications have been received:

Business Representative	<ul style="list-style-type: none"> <li>▪ Rob Fong (incumbent)</li> <li>▪ Colleen Gallagher</li> </ul>
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	<ul style="list-style-type: none"> <li>▪ Alexandria LaRoche (incumbent)</li> <li>▪ Mary Lou Thiercof (incumbent)</li> </ul>
Large Business Representative	<ul style="list-style-type: none"> <li>▪ Colleen Gallagher</li> <li>▪ Alexandria LaRoche (incumbent)</li> </ul>
Non-Profit Workforce Development Organization Representative	<ul style="list-style-type: none"> <li>▪ Samantha Miller (incumbent)</li> </ul>
Resident	<ul style="list-style-type: none"> <li>▪ None</li> </ul>
Small Business Representative	<ul style="list-style-type: none"> <li>▪ Rob Fong (incumbent)</li> <li>▪ Mary Lou Thiercof (incumbent)</li> </ul>

### ***Housing Committee***

The Housing Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendation regarding City policies, priorities, and feedback related to the City's housing policies and programs.

The Committee has upcoming vacancies for four (4) Community Members. Committee member terms are for two years. The following applications have been received:

Community Member	<ul style="list-style-type: none"> <li>▪ Sheryle Bolton (incumbent)</li> <li>▪ Lawrence Cardoza (incumbent)</li> <li>▪ Marchelle Huggins (incumbent)</li> <li>▪ Vickie Jo Sowell</li> </ul>
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### ***Parks and Recreation Committee***

The Parks and Recreation Committee consists of up to seven (7) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities, and feedback related to the City's recreation programs, cultural events and activities; public use of parks; development of new parks, and enhancements to existing parks and recreation facilities, as outlined in the Parks and Recreation Strategic Plan.

The Committee has current vacancies for two (2) Community Members, and upcoming vacancies for two (2) pending vacancies for Community Members. Committee terms are for two years. The following applications have been received:

Community Members	<ul style="list-style-type: none"> <li>▪ Alejandro Anasal</li> <li>▪ Brian Donahue</li> <li>▪ Gail Donaldson</li> <li>▪ Jack Ghizzoni (incumbent)</li> <li>▪ Patricia Weber (incumbent)</li> </ul>
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### **Public Art Committee**

The Public Art Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities, and feedback related to the City's Percent for Art Ordinance, and related matters. Pursuant to Emeryville Municipal Code Section 2-3.403, the "Public Art Committee membership shall be determined by resolution of the City Council". In addition, pursuant to Emeryville Municipal Code Section 2-3.404, "the terms of the Public Art Committee shall be staggered and for a period of two years, commencing July 1 of the year of appointment; except that the City Council shall appoint two of the initial members to the expanded nine-member Committee to three-year terms".

The Committee has a current vacancy for either a Business Representative or Resident that is a designated three-year term, and upcoming vacancies for four (4) Business Representatives or Residents. Some applicants qualify for either Committee designation; they are listed below in both categories for consideration. The following applications have been received:

Business Representative	<ul style="list-style-type: none"><li>▪ Vickie Jo Sowell (incumbent)</li><li>▪ Rick Tejada-Flores – <b>WITHDRAWN</b></li><li>▪ Judith Wetterer (incumbent)</li><li>▪ Sharon Wilchar (incumbent)</li></ul>
Resident	<ul style="list-style-type: none"><li>▪ Edythe Bresnahan (incumbent)</li><li>▪ Harley Jensen</li><li>▪ Vickie Jo Sowell (incumbent)</li><li>▪ Rick Tejada-Flores – <b>WITHDRAWN</b></li><li>▪ Sharon Wilchar (incumbent)</li></ul>

### **FISCAL IMPACT**

There is no fiscal impact.

### **STAFF COMMUNICATION WITH THE PUBLIC**

Staff has not had any communication with the public regarding these appointments, other than confirmation of received applications and advising applicants regarding the Advisory Body appointment process.

**PREPARED BY:** Lorrayne Leong, Deputy City Clerk

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



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Christine Daniel, City Manager

**ATTACHMENTS**

- FY2020-21 Draft Local Roster of Boards, Commissions and Committees
- Draft Resolution of the Bicycle/Pedestrian Advisory Committee
  - Barbara Birch
  - Celeste Burrows
  - Beth Ferguson
  - Thomas Modic
  - John Scheuerman
  - Jordan Wax
- Draft Resolution of the Budget Advisory Committee
  - Fran Quittel
  - William Reuter
  - Dylan Terrill
- Draft Resolution of the Commission on Aging
  - Yvonne Behrens
  - Ken Bukowski
  - Celeste Burrows
  - Barrington Lloyd-Lovett
  - John Suter
  - Fran Ternus
- Draft Resolution of the Economic Development Advisory Committee
  - Rob Fong
  - Colleen Gallagher
  - Alexandria LaRoche
  - Samantha Miller
  - Mary Lou Thiercof
- Draft Resolution of the Housing Committee
  - Sheryle Bolton
  - Lawrence Cardoza
  - Marchelle Huggins
  - Vickie Jo Sowell
- Draft Resolution of the Parks and Recreation Committee
  - Alejandro Anasal

- Brian Donahue
- Gail Donaldson
- John (Jack) Ghizzoni
- Patricia Weber
- Draft Resolution of the Public Art Committee
  - Edythe Bresnahan
  - Harley Jensen
  - Vickie Jo Sowell
  - Rick Tejada-Flores
  - Judith Wetterer
  - Sharon Wilchar