



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: June 16, 2020

TO: Christine Daniel, City Manager

FROM: Mary Grace Houlihan, Public Works Director

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Second Amendment With DC Electric Group, Inc. In The Amount Of \$113,363.08 For On-Call Maintenance For City Traffic Signals, Streetlights, And Safety Lighting Repair For A Total Contract Amount Not To Exceed \$319,299.50**

RECOMMENDATION

Staff recommends that the City Council adopt the above-entitled Resolution.

BACKGROUND

On August 12, 2019, the City entered into a contract with DC Electric Group Inc. for the maintenance of traffic signals, streetlights, and safety repair lighting. In fiscal year 2019-2020, an unexpected number of knockdowns and extra work items occurred with streetlight and signal equipment.

Due to unexpected costs that arose and the need for additional maintenance services beyond the original contract termination date of February 29, 2020, the City entered into a first amendment of the contract with DC Electric Group Inc. The first amendment was executed in order to: 1) continue the routine maintenance schedule through June 30, 2020 with every month Street Light Maintenance and every two months Signal Maintenance, 2) purchase replacement equipment that has been damaged/knocked down, and 3) complete on-going extra work items.

DISCUSSION

With the first amendment set to expire on June 30, 2020, the Public Works Department intended to advertise a multi-year RFP in Spring 2020 for the City's on-call maintenance for traffic signals, streetlights, and safety lighting repair beyond July 1, 2020. With unforeseen staffing challenges due to COVID-19, the RFP has been delayed until August 2020. The RFP procurement and contract execution timeline is expected to last approximately 3 months, so there is a need to extend the DC Electric Group Inc. contract further to give the City coverage for these essential services and extra work items.

The extension of this contract will allow the completion of on-going extra-work services, the purchase of replacement equipment needed as a result of the knockdowns that occurred in fiscal year 2019-2020, and the continuation of routine maintenance.

FISCAL IMPACT

The proposed Operating Budget for the Public Works Department for Fiscal Year 2020-2021 includes adequate budget in Traffic Signal Maintenance/Caltrans (Account 4060-77350 and 220-77350) and in Street Light Repairs (Account 4060-77340 and 220-77340). The proposed budgets are adequate to cover the anticipated expenses for streetlight maintenance under the proposed amended contract.

STAFF COMMUNICATION WITH THE PUBLIC

None.

CONCLUSION

The City Council of the City of Emeryville authorizing the City Manager to enter into a Second Amendment with DC Electric Group, Inc.

PREPARED BY: Ryan O'Connell

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
- DC Electric Group Initial Maintenance Services Contract
- DC Electric Group Maintenance Services Contract First Amendment
- DC Electric Group Maintenance Services Contract Second Amendment
- Exhibit A-2