



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** April 21, 2020  
**TO:** Mayor and Council Members  
**FROM:** Christine Daniel, City Manager  
**SUBJECT:** **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute the First Amendment to the Agreement Between The City of Emeryville and The Alameda County Fire Department Regarding Fire and Emergency Services for The Term July 1, 2020 Through June 30, 2022**

### RECOMMENDATION

Staff recommends that the City Council adopt the above-entitled resolution approving the first amendment to the Agreement between the City of Emeryville and the Alameda County Fire Department for the period July 1, 2020 to June 30, 2022.

### BACKGROUND

The City of Emeryville has contracted with the Alameda County Fire Department (ACFD) for fire and emergency response services since 2012. Following extensive research and analysis, including a study by Citygate Associates and a Request for Proposal process, the City Council approved a five-year contract between the City and ACFD in June 2012. That original agreement was extended through June 2018. At that time, the City Council approved Resolution No.18-88 authorizing a new two-year agreement between the City and ACFD for fire services through June 2020 (see Attachment 4). That agreement provides that it may be extended for up to two (2) two-year (2-year) successive terms by mutual written agreement of the parties. This report recommends that the City exercise the first of those two-year extensions.

### DISCUSSION

ACFD provides fire suppression and emergency response services with two fire companies, each staffed with a Captain, Fire Engineer and Firefighter, one of which is a certified Paramedic. There is an Assigned Chief Officer who serves as the primary point of contact and liaison with the City and City Manager on a daily basis. The contract also includes a subcontract between ACFD and the City of Oakland for additional coverage as needed in Emeryville. The City shares the services of the ACFD Executive Management Team including the Fire Chief, Deputy Fire Chiefs, Emergency Preparedness Manager, Fire Marshal, Battalion Chiefs, Human Resources and Financial Services staff members. That team handles all management-related responsibilities for ACFD. ACFD is responsible for workers' compensation, salary management, labor relations, risk management, performance management and training, and compliance with all emergency response and workplace rules and regulations.

In December of 2019 the City provided a draft agreement to ACFD to exercise the first two-year extension. This extension would provide for ACFD to continue to provide fire and emergency response services to the City of Emeryville through June 2022. On February 25, 2020 the County Board of Supervisors authorized the ACFD Fire Chief to execute the first amendment of the Agreement with Emeryville. This report recommends that the City Council authorize the City Manager to execute that first amendment. (See Attachment 2.)

The 2018 agreement anticipates that ACFD will provide the City a review and analysis of services if extensions to the agreement are exercised. Attachment 5 to this report is the information provided by ACFD entitled: "Quality of Services Provided, Station Location and Staffing." That report includes an analysis of response times and emergency medical response:

- ACFD met or exceeded the response time standard for first alarm assignments within 11 minutes of dispatch 90% of the time
- To date, the response times to EMS calls within the City have complied with the County EMS contractual requirement of 8-1/2 minutes or less 90% of the time for medical priority dispatch system (MPDS) "Priority 1-3"

The report also includes information about Fire Prevention Services provided by ACFD. The 2018 Agreement provided for the assignment of a Deputy Fire Marshal to work on-site alongside the City of Emeryville's Community Development Department. That assignment has worked very well for all parties and the Deputy Fire Marshal is a valued member of the development team in the City, as well as an important member of the City's Emergency Operations Center (EOC). Finally, the report includes budget projections as well as some comparative costs analyses.

Regarding capital assets, the City continues to own Fire Stations 34 and 35, as well as the fire apparatus operated by ACFD. The City is responsible for major maintenance of the stations; ACFD handles minor maintenance issues. The City is responsible for the replacement of the fire apparatus as needed and those replacement costs are included in the City's vehicle replacement fund. Day to day maintenance of the apparatus is handled by ACFD at its maintenance center and the City covers the cost of that service.

## **FISCAL IMPACT**

The Fiscal Year (FY) 2020-2021 budget for ACFD's services to Emeryville is included as Attachment 3 to this report. That attachment also includes the Five-Year Projection for services. The FY 2020-2021 fire services budget for Emeryville is \$7,848,781 (this includes the cost of the Oakland subcontract which is \$210,685 for FY 2020-2021). Those costs are included in the City's adopted FY 2020-2021 budget. The projected budget for FY 2021-2022 is \$8,051,367 or an increase of \$202,586 over the prior fiscal year. That cost will be included in the next two-year City budget for FY 2021-2023.

## **STAFF COMMUNICATION WITH THE PUBLIC**

There has been no communication with the public on this matter

**PREPARED BY:** Christine Daniel, City Manager

## **APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:**



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Christine Daniel, City Manager

## **ATTACHMENTS**

- Draft Resolution
- Attachment 2: First Amendment to the Agreement between City of Emeryville/ACFD
- Attachment 3: Fiscal Year 2020-2021 Budget and Five-Year Projection
- Attachment 4: 2018 Agreement Between The City of Emeryville and The Alameda County Fire Department Regarding Fire and Emergency Response Services
- Attachment 5: "Quality of Services Provided, Station Location and Staffing"
- Attachment 6: GASB 45 Evaluation