



**City of Emeryville
Master Fee Schedule
Effective July 1, 2020**

Table of Contents

Division/Department	Page No.
Building Division	3-5
Planning Division	6-8
City Manager & City Clerk Departments	9
Economic Development & Housing Division	10
Finance Department	11
Fire Department	12-13
Police Department	14-16
Public Works Department	17-18
Child Development Center Division	19
Community Services Department	20-22
Youth Services Division	23-25
Adult Services Division	26

THIS PAGE INTENTIONALLY LEFT BLANK

**City of Emeryville
Master Fee Schedule
Building Division
Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
BUILDING PERMIT	0.80% of construction valuation ¹	No Change
Includes Sign and Demolition Permits	\$ 135 minimum	\$ 165
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)	Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.	
Permit Renewal	\$ 135 Expired Permits requiring 1 inspection for final	\$ 165
Temporary Occupancy Permit	\$ 179 Building/tenant space not classified for assembly use (new)	\$ 250
GENERAL PLAN MAINTENANCE²	0.50% of construction valuation ¹	No Change
Applied to all permits except solar panels.		
TECHNOLOGY FEE	0.10% of construction valuation ¹	No Change
Applied to all permits except solar panels.		
PLAN CHECK – To be paid with submittal of application		
Initial Review plus review of one resubmittal	65% of Building Permit Fee	No Change
	50% of Building Permit Fee	No Change
	for Residential under \$100,000.00:	
	\$ 185 per hour, 2 hour minimum	\$ 205
Approved Resubmittals and/or changes to approved plans, including deferred submittals		
In house	\$ 185 per hour, 2 hour minimum	\$ 205
Outside Consultant	Consultant's hourly fee plus 15%	
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)	Full plan check fees plus 50% due at submittal of application; minimum \$500	No Change
ENERGY CONSERVATION – To be paid with submittal of application		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5% of Building Permit Fee	No Change
ELECTRICAL, PLUMBING, MECHANICAL PERMITS		
When issued with Building Permit		
Electrical	20% of Building Permit Fee	No Change
Plumbing	18% of Building Permit Fee	No Change
Mechanical	17% of Building Permit Fee	No Change
When issued separately		
Electrical, Plumbing or Mechanical	\$ 135 1% of construction valuation ¹ minimum	No Change \$ 165
Photo Voltaic Solar Panel Building Permit Fees³		
Single family residences	\$ 250	No Change
Residential except single family residences		
Up to 15 kW	\$ 500	No Change
Over 15 kW	\$ 500 plus \$15 per kW over 15 kW.	No Change
All Other		
Up to 50 kW	\$ 1,000	No Change
Over 50 kW	\$ 1,000 plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW	No Change
Sewer Lateral Permit		
Per Parcel, Administrative fee	\$ 210	\$ 215
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 652	\$ 668
or for large or complex private sewer systems, a cost recovery fee of	\$ 163 per hour	\$ 167
or for inspections requiring overtime, as determined by the City Engineer	\$ 245 per hour	\$ 251
Verification Test (only), on an existing sewer lateral	\$ 163 per test	\$ 167
Traffic signal or street light conduit utility locate (as needed)	\$ 326	\$ 334
Sewer Lateral Performance Security Deposit	\$ 1,000	No Change
Plan Check for new sewer laterals	\$ 212	\$ 217

**City of Emeryville
Master Fee Schedule
Building Division
Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
SEWER CONNECTION			
Residential Dwellings	\$	1,375 per unit	\$ 1,462
All Others Uses	\$	274 per plumbing trap	\$ 291
(Note: Credit given for removed traps when previous use is abandoned for less than one year)			
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²			
1 to 3 Story Residential		0.01% of construction valuation ¹	No Change
	\$	0.50 minimum	No Change
All Other Construction		0.02% of construction valuation ¹	No Change
	\$	0.50 minimum	No Change
GRADING PERMIT			
Grading Permit		1% of construction valuation ¹	No Change
Plan Review of Grading Permits		65% of Grading Permit Fee	No Change
	\$	135 minimum	\$ 138
MICROFILM and PHOTOCOPIES			
Project Valuation to \$100,000.00			
8.5" x 14"	\$	0.50 per page	No Change
Larger than 8.5" x 14"	\$	1.00 per page	No Change
Project Valuation over \$100,000.00		1% of Building Permit Fee	No Change
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS			
		5 times cost of the actual permit	No Change
OTHER INSPECTIONS AND FEES			
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$	149 per hour	\$ 152
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request) Certified Access Specialist Inspections (CASp)	\$	184 each infraction	\$ 188
Inspections	\$	157 per hour or consultant costs ⁴	\$ 160
Inspection for Reconnection of Utilities	\$	135 per request	\$ 138
Pre-Plan check prior to permit application (2 hr minimum)	\$	185 per hour	\$ 189
Pre-Construction Meeting Consultation (2 hr minimum)	\$	185 per hour	\$ 189
Alternate Methods and Materials Request	\$	185 per hour	\$ 205
Temporary Certificate of Occupancy Requests	\$	282 per request	\$ 300
Certificate of Occupancy Requests	\$	282 per request	\$ 300
Gas/Electrical Meter Release	\$	282 per request	\$ 289
Assigned Property/Business Address	\$	135 per request	\$ 138
Plans Copy Request (except counter review)	\$	135 per request	\$ 138
FIRE DEPARTMENT FEES			
Charge per current Fire Department Fee Schedule			
SCHOOL FEES (effective August 27, 2018 per EUSD)²			
Commercial	\$	0.61 per square foot	No Change
Residential (500 sq. ft. or more)	\$	3.79 per square foot	No Change
Self Storage	\$	0.18 per square foot	No Change
Live/Work	\$	2.20 per square foot	No Change
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009) ²			
Permit valuation \$1 to \$25,000	\$	1.00	No Change
Permit valuation \$25,001 to \$50,000	\$	2.00	No Change
Permit valuation \$50,001 to \$75,000	\$	3.00	No Change
Permit valuation \$75,001 to \$100,000	\$	4.00	No Change
Permit valuation over \$100,000	\$	1.00 per \$25,000 or fraction thereof	No Change

City of Emeryville
Master Fee Schedule
Building Division

Effective July 1, 2020

Proposed
Revisions

DESCRIPTION

Fee

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

⁴ Cost recovery for special cases requiring outside consultants

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Publications, Document Charges [1]</u>		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$ 10	No Change
Individual maps	\$ 3	No Change
General Plan	\$ 75	\$ 76
Park Avenue District Plan	\$ 27	No Change
North Hollis Area Urban Design Program	\$ 27	No Change
Planning Regulations	\$ 38	No Change
Housing Element of the General Plan	\$ 53	\$ 54
Stormwater Guidelines	\$ 25	No Change
Parks and Recreation Strategic Plan	\$ 75	\$ 76
Emeryville Design Guidelines	\$ 75	\$ 76
Sustainable Transportation Plan	\$ 15	No Change
Sustainable Transportation Background Report	\$ 103	\$ 105
Pedestrian and Bicycle Plan	\$ 113	\$ 115
Pedestrian and Bicycle Plan Appendices	\$ 90	\$ 92
Photocopying, Per Page [2]	\$ 0.10	No Change
Faxing, Per Page [2]	\$ 0.10	No Change
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$ 100	No Change
Annual Renewal Fee	No fee	No Change
Appeal to Planning Commission	\$ 50	No Change
Appeal to City Council	\$ 50	No Change
<u>Short-term Rental Permits</u>		
Application Fee	\$ 250	No Change
Annual Renewal Fee	\$ 200	No Change
Appeal to Planning Commission	\$ 100	No Change
Appeal to City Council	\$ 100	No Change
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 438 * + charged per formula [3] if excess of 1 hour	\$ 448
<u>Planning Commission Study Session</u>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$ 2,000 Flat Rate	No Change
<u>General Plan Amendment</u>		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Rezoning</u>		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Development Agreement</u>		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Planned Unit Development</u>		
Preliminary Development Plan		
	At cost, charged per formula [3] \$5,000 Deposit	No Change
Final Development Plan		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Conditional Use Permits [4]</u>		
Minor Conditional Use Permits - Flat Fee	\$ 553 *	\$ 566
Major Conditional Use Permits - Deposit		
Residential, up to 3 units		
	At cost, charged per formula [3] \$2,000 Deposit	No Change
Demolition of significant or residential structure		
	At cost, charged per formula [3] \$3,000 Deposit	No Change
All other		
	At cost, charged per formula [3] \$3,000 Deposit	No Change

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Temporary Use Permits</u>	\$ 553 *	\$ 566
<u>Exceptions to Standards</u> [4]	\$ 553 *	\$ 566
<u>Variances</u> [4]	At cost, charged per formula [3] \$1,000 Deposit	No Change
<u>Design Review, including Signs</u> [4]		
Minor Design Review for Signs	\$ 553 *	\$ 566
Major Design Review for Signs	At cost, charged per formula [3] \$1,000 Deposit	No Change
Master Sign Programs	At cost, charged per formula [3] \$2,000 Deposit	No Change
Individual signs under Master Sign Programs	\$ 332 * zoning compliance review	\$ 340
Temporary Signs	\$ 220 *	\$ 225
All Other Minor Design Review:	\$ 553 *	\$ 566
All Other Major Design Review	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u>	5 times cost of actual permit/approval	No Change
<u>Tree Removal Permits</u>		
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula [3] \$2,000 Deposit	No Change
<u>Subdivisions</u>		
Major Subdivisions, including residential condominium conversions	\$3,000 Deposit plus cost of any technical assistance such as engineer's review	No Change
Minor Subdivisions, including residential condominium conversions	At cost, charged per formula [3] \$ 1,098	\$ 1,125
Lot Line Adjustments	\$ 1,098	\$ 1,125
Parcel Mergers	\$ 1,098	\$ 1,125
Certificate of Compliance	\$ 1,098	\$ 1,125
Covenant of Easement	At cost, charged per formula [3] \$2,000 Deposit	No Change
<u>Assessment District Apportionment</u> <i>(Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)</i>		
Lot Line Adjustments/Parcel Map Waivers	\$ 378	\$ 387
Major/Minor Subdivisions (10 parcels or less)	\$ 1,517	\$ 1,554
Major/Minor Subdivisions (more than 10 parcels)	\$ 3,796 Plus \$25 Per Parcel Over 20 Parcels	\$ 3,890
<u>Environmental Review</u>		
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula [3] \$15,000 deposit	Deposit full contract amount for environmental consultant prior to start of work.
Environmental Impact Report, including Initial Study if required	At cost, charged per formula [3] \$30,000 deposit	Deposit full contract amount for environmental consultant prior to start of work.
Notice of Determination or Notice of Exemption	\$ 94	\$ 96

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Filing Fees Required by State Department of Fish & Game (Effective 1/1/2018) [5]		
Alameda County Clerk Handling Fee (all filings)	\$ 50	No Change
Negative Declaration	\$ 2,354.75	\$ 2,407
Environmental Impact Report (EIR)	\$ 3,271.00	\$ 3,343
These fees are set by the California Department of Fish & Game and increase every January 1. They will go up again on 1/1/21.		
<u>Administrative Fees</u>		
Appeals		
to Planning Commission	\$ 100	No Change
to City Council	\$ 200	No Change
Time Extensions (Permit Applications)		
If Granted Administratively	\$ 378 *	\$ 387
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]	No Change
Zoning Compliance Review		
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee	No Change
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee	No Change
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign	\$ 438 *	\$ 448
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee	\$ 1,098 *	\$ 1,125
Any project that was originally cost recovery	At cost, charged per formula [3] \$1,000 Deposit	No Change
Request for Waiver of construction noise hours by City Council	\$ 1,328	\$ 1,361
<u>In Lieu Fees</u>		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 220	\$ 225
	Per square foot of required open space not provided	
Parking, pursuant to EMC Section 9-4.407(d)	\$ 8,315	\$ 8,522
	Per required parking space not provided	

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:

Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

Notes

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page	No Change
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20	No Change
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5	No Change
Specialized Retrieval of Document (writing software)	Actual Cost	No Change
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting		
Normal Delivery Per Meeting	\$ 10	No Change
Rush Delivery (Within 3 working days) Additional Charge Per Meeting	\$ 15	No Change
Electronic Data Record Request - Existing File Per Disk	Cost of materials	No Change
Electronic Data Record Request - Non-existing file Per Disk	Cost of materials and staff time to produce	No Change
City Administrative Fee for Admin of Consultant hired Projects	\$ 117 per hour	\$ 119
City Clerk Hourly Rate	\$ 117 per hour	\$ 119

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:

City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

[1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Economic Dev & Housing**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Loan Subordination Fee	\$ 441	\$ 452
Loan Origination Fee	\$ 441	\$ 452
Income Verification Fee	no charge	No Change
Publications		
1987 Shellmound Park Redevelopment Plan	see photocopying fee	No Change
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee	No Change
1987 Shellmound Park Final EIR	see photocopying fee	No Change
1976 Redevelopment Plan	see photocopying fee	No Change
Housing Element	see photocopying fee	No Change
Urban Design Plan-San Pablo Avenue	see photocopying fee	No Change
Program Fees		
City regulatory oversight & Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1] At cost, charged per formula	\$517 Minimum Deposit No Change
Capital Improvement Credit Fee [2]	\$ 441	\$ 452
Rental Monitoring Fee [4]	At cost, charged per formula	\$5,000 minimum deposit No Change
Below Market Rate Resale Fee [3]	\$ 441	\$ 452
Below Market Rate Inspection Fee [3]	At cost, charged per formula	\$500 minimum deposit No Change
Loan Payoff Fee	\$ 109	\$ 111
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)	\$ 109 Per hour	\$ 111
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes	\$ 441	\$ 452
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes	\$ 109 Per hour	\$ 111
Economic Housing and Development Hourly rate	\$ 228 Per hour	\$ 233
Measure C		
Hotels operating under Collective Bargaining Agreements	\$ 160	\$ 164
Hotels not operating under Collective Bargaining Agreements	\$ 269	\$ 275
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville. At cost, charged per formula	\$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit. No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [5]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(is).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Photocopying, Per Page [1]	\$ 0.10	No Change
Miscellaneous Fees		
Ordinances administered by Finance Division	no charge	No Change
Returned check fee [3]		
1st check	\$ 25	No Change
2nd and each subsequent check	\$ 35	No Change
Program Fee		
<u>Business License Processing</u>		
New Business License	\$ 59	7/1-12/31 \$ 61
Effective January 1, 2021 the New Business License Fee will increase to \$62	\$ 61	1/1-6/30 \$ 62
Annual Business License renewal	\$ 10	No Change
<u>Preferential Parking Permit Program</u>		
Annual Permit [2]	\$ 60 per vehicle	No Change
Annual permit for low income household [2]	\$ 27 per vehicle	No Change
Maximum of 3 annual permits per residential address		
Maximum of 1 annual permit per business address		
Visitor's Permit-One Day	\$ 3	No Change
Maximum of 10 per household per year		
Visitor's Permit-Two Weeks	\$ 25	No Change
Maximum of 2 per household per year		
Visitor's Permit-52 week	\$ 155	No Change
Maximum of one per year per household or business.		
Permit year is September 1 to August 31.		

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [4]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2020

DESCRIPTION	Fee	Proposed Revisions
BICYCLE LICENSE	\$ — 10	N/A
INSPECTIONS		No longer issued by ACFD
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.		
Re-Inspection, if required - Prevention Specific		
Reinspection, all deficiencies corrected	\$ 185 Per hour, minimum charge of 1/2 hr.	\$ 189
Reinspection, deficiencies remaining	\$ 185 Per hour, minimum charge of 1/2 hr.	\$ 189
Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$ 185 Each infraction	\$ 189
Special Inspections or Research		
During regular business hours	\$ 232 Per hour, minimum charge of 1/2 hr.	\$ 237
Scheduled outside of regular business hours	\$ 232 Per hour, minimum charge of 1/2 hr.	\$ 237
Fire Safety Inspection		
Fire prevention annual inspection	\$ 185 Per hour, minimum charge of 1/2 hr.	\$ 189
Engine Company Inspections - Minor [1]	\$ 555 Per hour, minimum charge of 1/2 hr.	\$ 568
Engine Company Inspections - Major [1]	\$ 555 Per hour, minimum charge of 1/2 hr.	\$ 568
Special Inspections - Prevention [1]	\$ 185 Per hour, minimum charge of 1/2 hr.	\$ 189
Special Inspections - Suppression [1]	\$ 555 Per hour, minimum charge of 1/2 hr.	\$ 568
PERMITS		
Fire code permits (Tents, haunted houses, carnival or fair, etc.)	\$ 185 Per hour, minimum charge of 1/2 hr.	\$ 189
OTHER FEES		
Fire Personnel Costs Per Hour [2]:	\$ 370 Per hour, minimum charge of 2 hr.	\$ 379
Fire Equipment Costs Per Hour, to be charged in the following situations:		
a) Commercial stand by services provided upon request		
b) Response to Hazardous material release		
c) Response to chronic false alarms		
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000		
Engine Company (3 persons)		
Regular Duty Company	\$ 555 Staff per hour plus equipment cost	\$ 568
Special Duty Company	\$ 555 Staff per hour plus equipment cost	\$ 568
Aerial Truck (one person)	\$ 185 Staff per hour plus equipment cost	\$ 189
Staff Vehicle (one person)	\$ 185 Staff per hour plus equipment cost	\$ 189
First Responder Fee [1]	\$ 185	\$ 189
All consumable materials used in emergency incidents to be reimbursed at cost plus a 30% restocking charge.		
PLAN REVIEW		
Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Community Development Department)	40% of Building Permit Fee	No Change
PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT		
Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment) \$ 185 Per hour, minimum charge of 2 hr.	No Change \$ 189
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 185 Per hour	\$ 189
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 185 Per hour, minimum charge of 2 hr.	\$ 189

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
PLANNING AND TRAINING PROGRAMS		
Emergency Preparedness Planning		
Private Business--Employee Training	\$ 55 per hour + Materials	\$ 56
Public/Non Profit Organization--Employee Training	\$ 55 per hour + Materials	\$ 56
CPR Training and First Aid Training, 5 student minimum		
Non-Certified	\$ 55 per hour	\$ 56
Emergency Preparedness Supplies and Equipment	At cost	

No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] 3 person crew assumed one hour each
- [2] Per hour, minimum of 2 hours
- [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Police Department
Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Report & Document Reproduction		
Citizen Request, Per Report (If 20+ pages, .10 per adtl page)	\$ 0.10	\$ 7
Crime/Accident Report-Insurance Company, Per Report (If 20+ pages, .10 per adtl page)	\$ 0.10	\$ 8
Computer Generated Report from Police Department CAD/Records Management System, Per Report [2] (If 20+ pages, .10 per adtl page)	\$ 0.10	\$ 6
Faxing, Per Page [12]	\$ 0.10	No Change
CD / Photo CD / DVD / Thumbdrive, [12]	No Charge	\$ 31
Identification Services		
Fingerprinting	\$ 172	\$ 176
DVD Copy of Communications Voice	\$ 172	\$ 176
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 190	\$ 194
Stolen Vehicle Release	no charge	No Change
Administrative Services		
Clearance Letter	No Charge	\$ 13
ABC (Alcoholic Beverage Control) One Day License	No Charge	\$ 183
Correctable Violation Citation (Fix-it Ticket)	No Charge	\$ 8
Three (3) False Alarms (within 120 days)	No Charge	No Change
Four (4) False Alarms (within 120 days)	No Charge	No Change
Five (5) False Alarms (within 120 days)	No Charge	No Change
Permit & Application Fees		
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 172	\$ 176
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,527	\$ 1,565
One Day Cabaret Permit	\$ 915	\$ 937
One Day Dance Hall Permit	\$ 610	\$ 625
Bingo Game Permit	\$ 458	\$ 469
Card Room Fees:		
Card Room Annual License Application [7] (Due, each December 1st)	\$ 3,056	\$ 3,132
Card Room Employee Permit		
1. Application Fee	\$ 411	\$ 421
2. Renewal Fee	\$ 152	\$ 155
3. Replacement/Change Card Room	\$ 152	\$ 155
Taxicab Drivers' Permit Fees		
1. Application Fee	\$ 172	\$ 176
2. Application Renewal Fee	\$ 172	\$ 176
3. Driver's Identification Card Replacement Fee	\$ 84	\$ 86
Fleet Management Permit Fees		
1. Application Fee	\$ 346	\$ 354
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 346	\$ 354

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Vehicle Permit Fees		
1. Application Fee	\$ 84	\$ 86
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 50	\$ 51
3. Vehicle Replacement Card Fee	\$ 42	\$ 43
Special Event Permit Fees		
Without a street closure	\$ 294	\$ 301
With a street closure	\$ 364	\$ 373
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$ 305	\$ 312
2. Renewal Fee	\$ 305	\$ 312
3. Replacement Fee	\$ 91	\$ 93
Massage Parlor and Massage Establishment Charges [8]:		
Annual Permit Application, due each December 1st	\$ 1,263	\$ 1,294
Massage Establishment Fee:		
Annual Permit Application, due each December 1st	\$ 598	\$ 612
Employee Permits		
Annual Employee Permit (Applies to both Massage Parlors and Massage Practitioners) [3,4] (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$ 479	\$ 490
2. Renewal Fee	\$ 479	\$ 490
3. Replacement Fee	\$ 50	\$ 51
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	No Change
For Three Years - Not Spayed/Neutered	\$ 32	No Change
For One Year - Spayed/Neutered	\$ 10	No Change
For Three Years - Spayed/Neutered	\$ 15	No Change
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	No Change
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	No Change
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3	No Change
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	No Change
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 868	Penal Code Sec.22190 (b)(1) & (f)(1) \$ 889
2. Psychological Examination, if contracted by City	\$ 694	Penal Code Sec.22190 (b)(1) & (f)(1) \$ 711
3. Range Certification	\$ 3,056	\$ 3,132
Application for Firearm Dealer Permit		
Background Investigation	\$ 1,527	\$ 1,565
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,527	\$ 1,565
Arrest With Accident Investigation	\$ 2,138	\$ 2,191
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 305	\$ 312
Short Term Encroachment Permit	\$ 305	\$ 312
Personnel Services [9,10]	\$ 172	\$ 176
Cannabis Key Individual Application Fee	\$ 479	\$ 490
Initial Cannabis Business Permit Fee	Cost Recovery	No Change
Renewal of Cannabis Business Permit Fee	\$ 697	\$ 714
Firearms Storage Fee [17]	\$ 519	\$ 531
Police Non-Sworn Hourly Rate	\$ 172	\$ 176
Police Sworn Hourly Rate	\$ 305	\$ 312

**City of Emeryville
Master Fee Schedule
Police Department
Effective July 1, 2020**

**Proposed
Revisions**

DESCRIPTION

Fee

Note: For any services requiring staff time or the time of city hired consultants, fees will be charged as follows:

Police Staff	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
Consultants	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] For any services requiring staff time or the time of city hired consultants, ~~charges for: Police Staff charged at calculation of direct salary, fringe benefits plus 86% overhead rate; Consultants charged at cost plus 10% administrative fee. This is referred to as a "Charged Per Formula."~~ **please refer to the "charged per formula" section above.**
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
PERMITS/LICENSES		
<u>Encroachment Permits</u>		
Application Fee	\$ 202	\$ 207
Plan Check [9,16]	\$ 272	\$ 278
"No Parking" signs (each)	\$ 4	No Change
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement	No Change
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 333	\$ 341
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 166	\$ 170
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 126	\$ 129
Final inspection for certificate of occupancy [17]	\$ 406	\$ 416
Encroachment Agreements [18]	\$ 543	\$ 556
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.76 per 100 cf of discharge based on City Ordinance effective January 1, 2020	\$ 272	\$ 278
<u>Private Development Projects</u>		
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 813	\$ 833
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 135	\$ 138
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.	No Change
Trash Plan Review [12]	\$ 543	\$ 556
Construction and Demolition Waste Management Plan review [19]	\$ 406	\$ 416
Green Halo Systems C&D Waste Management [11]	\$ 135	\$ 138
SWPPP Inspection on Private Developments [3,4,5]	\$ 678	\$ 694
Trash Plan Inspection [9]	\$ 272	\$ 278
Site Improvements Inspection [7,22,24]	\$ 166 per hour	\$ 170
<u>Subdivisions</u>		
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 677	\$ 693
Parcel Map Plan Check [9]	\$ 677	\$ 693
Tentative Map Plan Check	\$ 135 per hour	\$ 138
Final Map Plan Check [9]	\$ 1,084	\$ 1,111
Plat and Legal Description Plan Check	\$ 271	\$ 277
Digital Basemap Processing Fee [6,8]	\$ 135	\$ 138
<u>Small Cell Antenna Fees</u>		
Small Cell Antenna Street Pole Fee	\$ 270 per pole per year	No Change
<u>Stormwater</u>		
Storm water Permit Application Fee [20]	\$ 202	\$ 207
Storm water Permit C3 Plan Check [21,22]	\$ 271 Deposit	\$ 277
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula	No Change
Storm water Permit C3 Inspection [7,22,24]	\$ 166 per hour	\$ 170
Storm water C10 Plan Check [9]	\$ 135	\$ 138
Storm water Maintenance Agreement Review	\$ 406	\$ 416

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Revisions</u>
Maintenance Agreement Recording at County	\$ 135	\$ 138
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula	No Change
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula	No Change
<u>Sign Permit</u>		
Application fee	\$ 202	\$ 207
Annual permit Renewal Fee	\$ 135	\$ 138
<u>Arborist</u>		
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 275 first tree	No Change
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 17 per additional tree	No Change
<u>Dockless Mobility System</u>		
Permit Application	\$ 2,500 Annually	No Change
Permit Issuance	\$ 15,000 Annually	No Change
Confiscation and Retrieval	\$ 125 per device	No Change
Storage	\$ 250 per device	No Change
Disposal	Actual cost per device	No Change
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 121	\$ 124
OTHER/MISCELLANEOUS		
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque	\$ 543	\$ 556
Memorial bench with plaque (existing bench) [23]	\$ 271	\$ 277

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
Consultants	charged at	Cost plus 10% admin fee

This is referred to as "charged per formula."

Notes

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [26] Rate for consultant inspection
- [27] Consulting Cost \$275 per tree, \$17 per each additional tree
- [28] Plus \$1.76 per 100 cf of discharge based on City Ordinance. Rate increases to \$1.92 per 100 cf of discharge effective January 1, 2021.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<i>*Fees on this page go into effect on 9/1/2020</i>		
Application Fee (applied against first month's tuition upon approval)	\$ 50	No Change
Non-Subsidized Fees: (Full Cost)	Monthly Fee*	
Infants (4 mos. to 18 mos.) Resident	\$ 2,099 Per Month	
Infants (4 mos. to 18 mos.) Non-Resident	\$ 2,331 Per Month	
Infant/Wobbler (4 - 24 mos.) Resident	Per Month	\$ 2,151
Infant/Wobbler (4 - 24 mos.) Non-Resident	Per Month	\$ 2,389
Toddler (18 mos. to 36 mos.) Resident	\$ 1,907 Per Month	
Toddler (18 mos. to 36 mos.) Non-Resident	\$ 2,120 Per Month	
Toddler (24 - 36 mos.) Resident	Per Month	\$ 1,954
Toddler (24 - 36 mos.) Non-Resident	Per Month	\$ 2,173
Pre-Schooler (3 - 5 Years Old), Resident	\$ 1,527 Per Month	\$ 1,565
Pre-Schooler (3 - 5 Years Old), Non-Resident	\$ 1,695 Per Month	\$ 1,737
* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.		
State Subsidized Co-Pay Fees:		
Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.		
Other Charges		
Center provided diapers	\$1 each	No Change
Late pickup of child	\$1 per minute - first late pick up \$2 per minute after first late pick up	No Change No Change
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50	No Change
Photocopying at CDC, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
------------------	------------	---

Consultants	charged at	Cost plus 10% administrative fee
--------------------	------------	----------------------------------

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2020**

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
Community Events Permit			
Community Event Permit, Application Fee, Resident	\$	53 per application	\$ 54
Community Event Permit, Application Fee, Non-Profit	\$	80 per application	\$ 82
Community Event Permit, Application Fee, Non-Resident/ Business	\$	134 per application	\$ 137
Community Event Permit, Security Deposit	0-1,000	per permit	No Change
Park Rental Fees for Picnic Areas			
Park Rental Application Fee, Resident	\$	10 per application	No Change
Park Rental Application Fee, Non-Profit	\$	16 per application	No Change
Park Rental Application Fee, Non-Resident/ Business	\$	21 per application	No Change
Marina Park, Site A or E, 49 People or Less, Resident	\$	85 per day	\$ 87
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$	171 per day	\$ 175
Marina Park, Site A or E, 49 People or Less, Non-Resident/ Business	\$	428 per day	\$ 438
Marina Park, Site A or E, 50 People or More, Resident	\$	171 per day	\$ 175
Marina Park, Site A or E, 50 People or More, Non-Profit	\$	257 per day	\$ 263
Marina Park, Site A or E, 50 People or More, Non-Resident/ Business	\$	428 per day	\$ 438
Marina Park, Site B, C, or D, Resident	\$	53 per day	\$ 54
Marina Park, Site B, C, or D, Non-Profit	\$	80 per day	\$ 82
Marina Park, Site B, C, or D, Non-Resident/ Business	\$	107 per day	\$ 109
Doyle-Hollis Park, Sites A/B, Resident	\$	32 per day	No Change
Doyle-Hollis Park, Sites A/B, Non-Profit	\$	53 per day	\$ 54
Doyle-Hollis Park, Sites A/B, Non-Resident/ Business	\$	85 per day	\$ 87
Doyle-Hollis Park, Site C/Christie Park, Resident	\$	42 per day	\$ 43
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$	64 per day	\$ 65
Doyle-Hollis Park, Site C/Christie Park, Non-Resident/ Business	\$	96 per day	\$ 98
Doyle-Hollis Park, Site D, Resident	\$	53 per day	\$ 54
Doyle-Hollis Park, Site D Non-Profit	\$	80 per day	\$ 82
Doyle-Hollis Park, Site D, Non-Resident/ Business	\$	107 per day	\$ 109
All Other Parks, Resident	\$	32 per day	No Change
All Other Parks, Non-Profit	\$	53 per day	\$ 54
All Other Parks, Non-Resident/ Business	\$	85 per day	\$ 87
Bounce House Use Fee - All Facilities, Resident	\$	16 per rental	No Change
Bounce House Use Fee - All Facilities, Non-Profit	\$	21 per rental	No Change
Bounce House Use Fee - All Facilities, Non-Resident/ Business	\$	26 per rental	No Change
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$	32 per rental	\$ 34
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$	42 per rental	\$ 44
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident/ Business	\$	53 per rental	\$ 56
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$	53 per rental	\$ 56
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$	80 per rental	\$ 84
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident/ Business	\$	107 per rental	\$ 112
Deposit for Park Rentals	0-50	per rental	No Change
All Facilities Rentals (except Park, Athletic Field and Pool)- Cleaning/Setup Fee			\$ 180 New
ECCL School Gym, Pool, and Field Rental Fees *			
ECCL Rental Application Fee, Resident (per application)	\$	21 per application	\$ 22
ECCL Rental Application Fee, Non-Profit (per application)	\$	32 per application	\$ 34
ECCL Rental Application Fee, Non-Resident/ Business (per application)	\$	42 per application	\$ 44
50% discount if only half gym or field is available			
ECCL Gym Rental Fee, Resident (M-TH)	\$	30 per hour	\$ 32
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$	56 per hour	\$ 59
ECCL Gym Rental Fee, Non-Resident/ Business (M-TH)	\$	62 per hour	\$ 65
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$	51 per hour	\$ 54
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$	78 per hour	\$ 82
ECCL Gym Rental Fee, Non-Resident/ Business (Fri - Sun)	\$	83 per hour	\$ 87
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$	22 per hour	\$ 23
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$	43 per hour	\$ 45
ECCL Gym Rental Fee, Non-Resident/ Business (M-TH) non regulars hours (5am-8am)	\$	47 per hour	\$ 49
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$	40 per hour	\$ 42
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$	61 per hour	\$ 64
ECCL Gym Rental Fee, Non-Resident/ Business (Fri - Sun) non regulars hours (5am-8am)	\$	64 per hour	\$ 67
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental	No Change
ECCL Gym Rental Deposit	\$ 150-1,000	per rental	No Change
ECCL Athletic Field Rental Fee, Resident	\$	8 per hour	No Change
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$	30 per hour	\$ 32
ECCL Athletic Field Rental Fee, Non-Resident/ Business	\$	40 per hour	\$ 42
ECCL Athletic Field Light Fee, Resident	\$	10 per hour	\$ 11
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$	16 per hour	\$ 17
ECCL Athletic Field Rental Fee, Non-Resident/ Business	\$	21 per hour	\$ 22

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2020**

DESCRIPTION	Fee		Proposed Revisions
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental	No Change
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 36	per hour	\$ 38
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 63	per hour	\$ 66
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/ Business	\$ 90	per hour	\$ 95
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regular hours (5am-8am)	\$ 27	per hour	\$ 28
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regular hours (5am-8am)	\$ 47	per hour	\$ 49
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/ Business non regular hours (5am-8am)	\$ 67	per hour	\$ 70
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 21	per hour	\$ 22
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental	No Change
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental	No Change
ECCL "Recreation Swim Party Area Rental", Resident	\$ 42	per rental	\$ 44
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 48	per rental	\$ 50
ECCL "Recreation Swim Party Area Rental", Non-Resident/ Business	\$ 53	per rental	\$ 56
ECCL Building C Multi-Purpose Room			
ECCL Building C Rental Fee Resident	\$ 90	per hour	\$ 95
ECCL Building C Rental Fee Non-Profit	\$ 116	per hour	\$ 122
ECCL Building C Rental Fee Non-Resident/ Business	\$ 143	per hour	\$ 150
ECCL Cleaning Fee-	Actual Cost		Combined with Setup Fee
ECCL LG/Facility Attendant (additional)	\$ 18		No Change
ECCL Building A Multi-Purpose Room			
ECCL Building A Multi-Purpose Room Resident	\$ 69	per hour	\$ 72
ECCL Building A Multi-Purpose Room Non-Profit	\$ 98	per hour	\$ 103
ECCL Building A Multi-Purpose Room Non-Resident/ Business	\$ 134	per hour	\$ 141
ECCL Building A Kitchen			
ECCL Building A Kitchen Room Resident	\$ 35	per hour	\$ 37
ECCL Building A Kitchen Room Non-Profit	\$ 46	per hour	\$ 48
ECCL Building A Kitchen Room Non-Resident/ Business	\$ 56	per hour	\$ 59
ECCL Teen Center			
ECCL Teen Center Resident	\$ 30	per hour	\$ 32
ECCL Teen Center Non-Profit	\$ 56	per hour	\$ 59
ECCL Teen Center Non-Resident/ Business	\$ 62	per hour	\$ 65
ECCL Classrooms			
ECCL Classrooms Resident	\$ 29	per hour	\$ 30
ECCL Classrooms Non-Profit	\$ 39	per hour	\$ 41
ECCL Classrooms Non-Resident/ Business	\$ 45	per hour	\$ 47
City of Emeryville Indoor Facility Rental Prices			
City Indoor Facilities Rental Application Fee, Resident	\$ 21	per application	\$ 22
City Indoor Facilities Application Fee, Non-Profit	\$ 32	per application	\$ 34
City Indoor Facilities Application Fee, Non-Resident/ Business	\$ 42	per application	\$ 44
Ongoing Rental Discounts			
6 dates or more on application % off base rate	10%		No Change
12 dates or more on application % off base rate	15%		No Change
24 dates or more on application % off base rate	20%		No Change
40 dates or more on application % off base rate	30%		No Change
Bridgecourt Room			
Bridgecourt Room Rental Fee, Resident	\$ 48	per hour	\$ 50
Bridgecourt Room Rental Fee, Non-Profit	\$ 58	per hour	\$ 61
Bridgecourt Room Rental Fee, Non-Resident/ Business	\$ 64	per hour	\$ 67
Bridgecourt Office Monthly Rental Fee	Market Rate	\$2,000 minimum	No Change
Bridgecourt Room Rental Deposit	\$ 150	per rental	No Change
Council Chambers			
Council Chambers Rental Fee, Resident	\$ 48	per hour	\$ 50
Council Chambers Rental Fee, Non-Profit	\$ 58	per hour	\$ 61
Council Chambers Rental Fee, Non-Resident/ Business	\$ 64	per hour	\$ 67
Council Chambers Room Rental Deposit	\$ 150	per rental	No Change
Recreation Center			
Recreation Center, One Room Rental Fee, Resident	\$ 48	per hour	\$ 50
Recreation Center, One Room Rental Fee, Non-Profit	\$ 58	per hour	\$ 61
Recreation Center, One Room Rental Fee, Non-Resident/ Business	\$ 64	per hour	\$ 67
Recreation Center, Entire Facility Rental Fee, Resident	\$ 112	per hour	\$ 118
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 139	per hour	\$ 146
Recreation Center, Entire Facility Rental Fee, Non-Resident/ Business	\$ 166	per hour	\$ 174

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2020**

DESCRIPTION	Fee		Proposed Revisions
Recreation Center Rental Deposit - Entire Facility	\$ 500	per rental	No Change
Recreation Center Rental Deposit - One Room	\$ 150	per rental	No Change
Senior Center			
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 108	per hour	\$ 113
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 134	per hour	\$ 141
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident/ Business	\$ 160	per hour	\$ 168
Senior Center Kitchen Rental Fee, Resident	\$ 53	per hour	\$ 56
Senior Center Kitchen Rental Fee, Non-Profit	\$ 64	per hour	\$ 67
Senior Center Kitchen Rental Fee, Non-Resident/ Business	\$ 75	per hour	\$ 79
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 80	per hour	\$ 84
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 107	per hour	\$ 112
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident/ Business	\$ 134	per hour	\$ 141
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 48	per hour	\$ 50
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 75	per hour	\$ 79
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident/ Business	\$ 80	per hour	\$ 84
Senior Center, Entire Facility Rental Fee, Resident	\$ 160	per hour	\$ 168
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 187	per hour	\$ 196
Senior Center, Entire Facility Rental Fee, Non-Resident/ Business	\$ 214	per hour	\$ 225
Senior Center Janitorial Fees	Actual Cost		Deleted
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500	per rental	No Change
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150	per rental	No Change
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge		No Change
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Actual Cost		No Change
Child Development Center			
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 80	per hour	\$ 84
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 107	per hour	\$ 112
Non-Resident/ Business - CDC Multipurpose Room, Kitchen, Play Areas	\$ 134	per hour	\$ 141
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 500	per rental	No Change
Setup Fee - CDC Multipurpose Room, Kitchen, Play Areas	\$ 73	per rental	Combined w/Cleaning Fee
Special Event Sponsorship Fee			
Special Event Sponsorship Fee	\$ 100-15,000	per event	No Change
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$5-\$100	per equipment	No Change
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000		No Change
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$ 0.10		No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Community Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2020

<u>DESCRIPTION</u>		<u>Fee</u>		<u>Proposed Revisions</u>
Pre-School Summer Camps *		\$6.53	Per Hour	\$6.69 Per Hour
<i>Pre-School (3.5-5 years old)</i>	M/W/F Resident	\$ 49	per three days	\$ 50
	M/W/F Non-Resident	\$ 54	per three days	\$ 55
	T/H Resident	\$ 35	per two days	No Change
	T/H Non-Resident	\$ 40	per two days	\$ 41
Preschool swim lesson add-on fee		\$ 11	per day	No Change
Summer Basic Day Camp *		\$2.46	Per Hour	\$2.52 Per Hour
(9am - 4pm)	Resident	\$ 100	per 1 week session	\$ 110
	Non-resident	\$ 105	per 1 week session	\$ 115
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 32	per day	No Change
Morning Camp				
(7:30am - 9am)	Resident	\$ 20	per 1 week session	No Change
	Non-resident	\$ 25	per 1 week session	No Change
	Daily Drop in Fee	\$ 6	per day	No Change
Ext Pm Camp				
(4:00pm - 6pm)	Resident	\$ 30	per 1 week session	No Change
	Non-resident	\$ 35	per 1 week session	No Change
	Daily Drop in Fee	\$ 7	per day	No Change
Summer Extended Day Camp *		\$2.46	Per Hour	\$2.52 Per Hour
(7:30am - 6pm)	Resident	\$ 140	per 1 week session	\$ 150
	Non-resident	\$ 145	per 1 week session	\$ 155
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 42	per day	\$ 43
	Sliding Scale; fees based on monthly income & family size			
	\$0 - \$142			\$0 - \$150
Late Registration Fee		\$ 15	After deadline but before service	No Change
Late Registration Fee		\$ 30	Paid on day service begins or after	No Change
Missing Lunch Fee		\$ 5		No Change
Deposit for weekly camp		\$ 20	Weekly deposit non refundable and non transferable	No Change
* Summer camps offered June through August 2020 are charged fees based on the 7/1/19-6/30/20 master fee schedule.				
After School Program				
<i>Kindergarten</i>		\$2.75	Per Hour	\$2.82 Per Hour
	Resident	\$ 270	per month	\$ 280
	Non-resident	\$ 275	per month	\$ 285
	Daily Drop in Fee	\$ 21	per day	No Change
1st through 5th Grades		\$2.75	Per Hour	\$2.82 Per Hour
	Resident	\$ 200	per month	\$ 210
	Non-resident	\$ 205	per month	\$ 215
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 21	per day	No Change
	Sliding Scale; fees based on monthly income & family size			
	\$0 - \$277			\$0 - \$280
Late Payment Fee for After-School Program		\$ 30		No Change
Late Pick up Fee for After-School Program		\$ 1	per minute for first 15 minutes,	No Change
		\$ 2	thereafter	No Change
Sibling Discount for the After-School Program		\$ 10		No Change
Before School Program		\$1.34	Per Hour	\$1.37 Per Hour
<i>K through 9th Grade</i>	Resident	\$ 53	per month	\$ 54
	Non-Resident	\$ 58	per month	\$ 59
Kinderbuddies		\$4.15	Per Hour	\$4.25 Per Hour
Mon/Wed/Fri Class	Residents	\$ 137	per month	\$ 140
	Non-Residents	\$ 142	per month	\$ 145
Tue/Thu Class	Residents	\$ 94	per month	\$ 96
	Non-Residents	\$ 99	per month	\$ 101
Youth Sports				
All Youth Sports	Residents	Direct Cost Recovery		No Change
	Non-Residents	Direct Cost Recovery Plus \$5		No Change
Youth Field Trips				
Major Trips	Residents	Direct Cost Recovery		No Change
	Non-Residents	Direct Cost Recovery Plus \$5		No Change

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Youth Fee Classes		
Fee Classes	Residents Non-Residents	Direct Cost Recovery Direct Cost Recovery Plus \$5
		No Change No Change
Teen Programs		
Leaders In Training	Residents Non-Residents	\$ 68 per session \$ 73 per session
		\$ 69 \$ 74
After school teen program	Residents Non-Residents Drop in fee	\$ 30 per month \$ 35 per month \$ 3 per day
		No Change No Change No Change
Youth Seasonal/Special Events		
Special Event Entrance Fees	\$5 - \$25	No Change
<u>AQUATICS PROGRAM</u>		
<i>* Swim Lessons offered June through August 2020 are charged fees based on the 7/1/19-6/30/20 master fee schedule.</i>		
Private Swim Lessons	Resident Non-Resident	\$ 92 per session- 4 classes \$ 97 per session
		\$ 94 \$ 99
Semi Private Lessons	Resident Non-Resident	\$ 75 per session- 4 classes \$ 80 per session
		\$ 76 \$ 82
Swim Lessons	Resident Non-Resident	\$ 92 per session- 8 classes \$ 97 per session
		\$ 94 \$ 99
Swim Camp/Competitive Lessons	Resident Non-Resident	\$ 200 per session- 8 classes \$ 210 per session
		\$ 205 \$ 215
Water Polo	Resident Non-Resident	\$ 48 per session- 4 classes \$ 53 per session
		\$ 49 \$ 54
Camp Swim Lessons	Resident Non-Resident	\$ 48 per session- 4 classes \$ 53 per session
		\$ 49 \$ 54
Life Guard Training	Resident Non-Resident	\$ 275 per session \$ 280 per session
		\$ 281 \$ 287
Re Cert Life Guard Training	Resident Non-Resident	\$ 100 per session \$ 105 per session
		\$ 102 \$ 107
Adult CPR/AED First Aid	Resident Non-Resident	\$ 100 per session \$ 105 per session
		\$ 102 \$ 107
Adult & Pediatric CPR/AED First Aid	Resident Non-Resident	\$ 120 per session \$ 125 per session
		\$ 123 \$ 128
Swim Team	Developmental Group Resident Developmental Group Non-Resident Junior Group Resident Junior Group Non-Resident Pre-Senior Group Resident Pre-Senior Group Non-Resident Senior Group Resident Senior Group Non-Resident	per month per month per month per month \$ 75 per month \$ 80 per month per month per month
		\$ 45 \$ 50 \$ 60 \$ 65 No Change No Change \$ 100 \$ 105
Master Swim Program	Residents Non Residents	\$ 6 per class \$ 8 per class
		No Change No Change
Public Recreation Swimming		
Recreation Open Swim, Adults (18+ years old), Per Day	\$ 4 per day	No Change
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 20 per 10-day pass	No Change
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 90 per season pass	No Change
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 2 per day	No Change
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass	No Change
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 50 per season pass	No Change
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free	No Change

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Advertising Fees		
Activity Guide Advertising (Per Issue)		
3 1/2" x 2" (business card)	\$ 114 per placement	\$ 116
3 5/8" x 4 1/2" (quarter page)	\$ 214 per placement	\$ 219
Half Page	\$ 371 per placement	\$ 380
Full Page	\$ 686 per placement	\$ 703
Discount for 3 or more guides	20%	No Change
Discount if Guide is not Mass-Printed/Mailed	50%	No Change
Discount for registering at annual Community Expo	10%	No Change
Applies to all fees		
Returned Check Fee	\$ 25 per check	No Change
Refund and Transfer Policy	\$ 10	No Change
Photocopying at Recreation Center, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76%
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

~~[2] Fees for the Youth Services Division were not analyzed by NBS. All Calculations were completed by the City.~~

Delete Note

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 1, 2020

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Adult Sports Leagues		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
Adult Fee Classes		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
ECCL Fitness Passport		
	Includes open gym, fitness center, water exercise & lap swim	
Per Day - Resident	\$ 6 per day	\$ 6
Per Day - Non-Resident	\$ 7 per day	\$ 7
Per Day - Youth/Senior	\$ 3 per day	\$ 3
Per 10-Day Pass - Resident	\$ 42	\$ 43
Per 10-Day Pass - Non-Resident	\$ 48	\$ 49
Per 10-Day Pass - Youth/Senior	\$ 21	\$ 21
Per Season - Resident - 3 months	\$ 86	\$ 88
Per Season - Non-Resident - 3 months	\$ 109	\$ 111
Per Season - Youth/Senior - 3 months	\$ 43	\$ 44
Adult Contract Fee Classes		
	Actual Cost	No Change
Senior Center Member Classes		
Senior Center Members	FREE	No Change
General Public Under 50 and Member Guests	\$ 7 per class	No Change
Senior Center Membership Fee		
Residents	\$ 25 per year	\$ 30
Non-Residents	\$ 25 per year	\$ 30
Volunteer fee waiver (25 hour per year required)		
Senior Center Trips Fee		
Senior Center Members	Direct Cost Recovery	No Change
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found. A \$10 service fee is charged for all cancellations/transfers.		
Refund/Transfer Fee	Direct Cost Recovery	No Change
Senior Center Special Events Fee		
	various	No Change
Photocopying at Senior Center, Per Page		
	\$ 0.10 per page	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Adult Services Staff charged at		calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan