



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: December 17, 2019

TO: Christine Daniel, City Manager

FROM: Christine Daniel, Acting Public Works Director

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Two And A Half Year Maintenance Contract In The Amount Of \$238,031.64 With Contract Sweeping Services For The Sweeping Of City Owned Streets, In The Prorated Amounts Of \$56,916.66 For FY 2019-20, \$88,999.99 For FY 2020-21, And \$92,114.99 For FY 2021-22 And Authorizing The City Manager To Execute Up To Two (2) Additional One Year Extensions In The Amount Of \$95,339.00 For FY 2022-23 And \$98,675.88 For FY 2023-24 Contingent Upon The City Council Appropriating Funds For The Applicable Fiscal Years For A Total Contract Amount Not To Exceed \$432,046.52.**

RECOMMENDATION

Staff recommends that City Council adopt the above-entitled resolution.

BACKGROUND

The City issued a Request for Proposals ("RFP") for City street sweeping services and received one response, from Contract Sweeping Services. Contract Sweeping Services' proposal was found to be responsive to the RFP and the adopted budget is sufficient to fund the proposed costs through Fiscal Year 2020-2021. Contract Sweeping Services will provide street sweeping on a scheduled basis as described in Exhibit A (attached).

DISCUSSION

The approval of this contract would allow for City streets to be swept for two and a half years, with the option to execute up to two additional one-year extensions, contingent upon the City Council appropriating funds for the applicable fiscal years, for a total contract value not to exceed \$432,046.52.

FISCAL IMPACT

There is sufficient funding included in the approved Operating Budget for Fiscal Year 2019-2020 to cover the cost of the street sweeping contract in Fund 101 Department 4060 Account 77400. In Fiscal Year 2020-2021, \$67,000.00 is currently budgeted in the line item for street sweeping. The additional \$21,999.99 needed to cover the contract cost will be charged to Major Maintenance Fund 650. The continuation of the contract for additional fiscal years will be contingent on the City Council appropriating funds. The rate sheet will be adjusted beginning in Fiscal Year 2021-2022 to provide the contractor with

a cost of living adjustment based on the Bay Area Consumer Price Index (CPI), assumed at an annual CPI of 3.5%.

Contract Year	Amount	Included CPI
2019/2020	\$ 56,916.66	No CPI- Prorated amount
2020/2021	\$ 88,999.99	No CPI
2021/2022	\$ 92,114.99	3.50%
Contract Extension Years Contingent on Approval		
2022/2023	\$ 95,339.00	3.50%
2023/2024	\$ 98,675.88	3.50%
Total Contract Amount Not To Exceed	\$432,046.52	

STAFF COMMUNICATION WITH THE PUBLIC

There was no staff communication with the public regarding this item.

CONCLUSION

Staff recommends that the City Council approve the resolution and authorize execution of the contract for City street sweeping services.

PREPARED BY: Daraja Wagner, Management Analyst-Public Works

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
- Street Sweeping Contract
- Exhibit A - Street Sweeping Map