



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: November 19, 2019

TO: Christine Daniel, City Manager

FROM: Charles S. Bryant, Community Development Director

SUBJECT: Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute A Second Amendment To The Professional Services Contract With Community Design + Architecture, For An Additional Amount Not To Exceed \$22,613 For The 40th And San Pablo Transit Hub Concept Design, For A Total Contract Amount Not To Exceed \$276,267

RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute the attached Second Amendment adding \$22,613 to the Professional Services Contract with Community Design + Architecture (CD+A), for a total contract amount not to exceed \$276,267 for the 40th and San Pablo Transit Hub Project.

BACKGROUND

On September 5, 2017, the City Council passed Resolution No. 17-137 authorizing the City Manager to execute a Professional Services Agreement with Community Design + Architecture (CD+A) for an amount not to exceed \$176,270 for preparation of the 40th and San Pablo Transit Hub Concept Design, and appropriating \$38,270 from the General Plan Maintenance Fund balance (Fund 225) to Account 80050, Professional Services, in the Fund 225 General Plan Maintenance budget. The agreement was executed on September 18, 2017.

On February 19, 2019, the City Council passed Resolution No. 19-17 authorizing the City Manager to execute a contract amendment to the Professional Services Agreement with CD+A, for an additional amount not to exceed \$77,384 for a total contract amount not to exceed \$253,654. The scope of work of the contract was amended to add to the project area and analysis in the conceptual plan and preliminary cost estimate for street improvements at the 40th and San Pablo Transit Hub and adjacent portions of 40th Street. The amendment was executed on March 6, 2019.

The public process that shaped the design memorandum prepared by CD+A included a meeting with Caltrans, a meeting with AC Transit and Emeryville Transportation Management Association, a survey, a community workshop, and meetings of the Planning Commission and the Bicycle/Pedestrian Advisory Committee. On July 9, 2019,

the City Council approved the Conceptual Design Memorandum and a list of details to be addressed in the next design phase.

DISCUSSION

The attached Second Amendment is for an additional \$22,613, for a total contract amount not to exceed \$276,267. It reflects the additional work required to carry out the City Council's direction for addressing details in the project design and to flesh out the design of the northwest end of the project around the IKEA entrance and Bay Bridge Trail connection. It includes additional time and materials for project management, final conceptual design plans and cross section and memorandum, final preliminary cost estimate, and meetings with the Bicycle/Pedestrian Bicycle Committee and the City Council.

FISCAL IMPACT

There is an adequate balance in the General Plan Maintenance Fund to cover this contract amendment.

For construction, the final concept design, traffic analysis, and cost estimate will provide a defined project that can be submitted for funding as part of the Alameda County Transportation Commission's (ACTC) next Comprehensive Investment Plan (CIP). ACTC uses the CIP to allocate funding from a variety of local, regional, state and federal sources. Funding from several sources may be needed for different aspects of the project. Staff time will be needed to apply for funding and to manage design and construction; this time can be charged to the General Plan Maintenance Fund. City funds that could be used include the Transportation Impact Fee, the commercial property transfer tax, and public art funds.

STAFF COMMUNICATION WITH THE PUBLIC

As noted above, the Conceptual Design Memorandum approved by the City Council on July 9, 2019 had been vetted through an extensive public review process in the spring of 2019. The attached contract amendment responds to Council direction at the June 9, 2019, meeting. Staff mentioned work on the design of 40th Street at the IKEA/Bay Bridge Trail entrances as part of the Planning Department update to the Bicycle/Pedestrian Committee on September 9, 2019.

CONCLUSION

Staff requests that the City Council adopt the attached resolution authorizing the City Manager to execute the attached Second Amendment for \$22,613 to the Professional Services Agreement with Community Design + Architecture (CD+A), for a new contract total not to exceed \$276,267 for the 40th and San Pablo Transit Hub Project.

PREPARED BY: Diana Keena, Associate Planner

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution including Exhibit A, Second Amendment