



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: November 19, 2019
TO: Christine Daniel, City Manager
FROM: Sheri Hartz, City Clerk
SUBJECT: **Community Advisory Committee Appointments FY2019-20**

RECOMMENDATION

Staff has no recommendations. Appointments to Community Advisory Committees are made at the City Council's discretion. A separate Resolution will be approved for each set of Committee appointments.

BACKGROUND

On June 18, 2019, the City Council made appointments to the various Community Advisory Committees ("Committee/Commission"). However, due to a lack of interested qualified applicants, the Council was unable to fill all of the impending July 1st vacancies.

On September 3, 2019, the City Council considered a second round of Committee appointments but was still unable to fill all the vacancies across various Committees. Since the September 3rd City Council meeting, the Bicycle/Pedestrian Advisory Committee and the Commission on Aging have both received member resignations. Two of those vacancies were incorporated into this round of appointments.

Definitions

The City of Emeryville's Community Advisory Committees consist of various community members representing a specific demographic. Below are definitions of the various existing committee positions.

Business Representative	Person representing a business in Emeryville of any size.
City Labor Representative	Person representing a labor union with members represented in Emeryville.
Community Member	Person residing or working in Emeryville.
Large Business Representative	Person representing a business in Emeryville with over 56 employees.
Non-Profit Workforce Development Organization Representative	Person representing a local non-profit workforce development organization.
Resident	Person residing in Emeryville.

Resident (94608)	Person residing within the Emeryville-Oakland 94608 zip code.
Small Business Representative	Person representing a business in Emeryville with 55 or less employees.

DISCUSSION

Notice of the vacancies was posted on the City's three bulletin boards. In addition, the City Clerk's Office included noticing of the vacancies on the City's website, Twitter and ETV Cable Channel 27, made announcements at City Council meetings, and requested distribution of the notice to Committee secretaries during meetings. City Clerk staff also contacted previous applicants to determine whether they had continued interest in serving on the Committees. Applications were due October 21, 2019.

Bicycle/Pedestrian Advisory Committee

The Bicycle/Pedestrian Advisory Committee consists of up to nine total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities and feedback related to the City's Bicycle/Pedestrian Plan and related initiatives.

The Committee has an unscheduled vacancy for one Business Representative with a term commencing immediately and ending June 30, 2020. No applications have been received.

Budget Advisory Committee

The Budget Advisory Committee consists of up to five total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities and feedback related to the City's budget.

The Committee has a vacancy for one Business Representative with a term commencing immediately and ending June 30, 2021. No applications have been received.

Commission on Aging

The Commission on Aging consists of up to nine total members. The Commission's purpose is to provide input and recommendations regarding City policies, priorities and feedback related to the health and wellness of seniors in the community.

The Commission has vacancies for one Community Member, one Resident, and one Resident (94608). Two positions have terms commencing immediately and ending June 30, 2021, and one position has a term commencing immediately and ending June 30, 2023. The City Council will determine the length of each position upon appointment.

Staff received an additional notice of resignation from a current member on October 25, 2019. As this resignation was received after the application deadline, there will be a

vacancy for one Resident remaining on the Commission after this round of appointments.

The following applications have been received:

Maureen Hogan	Resident
Stephan Shane	Resident
Joan Strasser	Resident

Economic Development Advisory Committee

The Economic Development Advisory Committee consists of up to nine total members. The Committee's purpose is to provide input and recommendations regarding City policies and priorities related to the City's economic development priorities and strategies.

The Committee has a vacancy for one Non-Profit Workforce Development Organization Representative with a term commencing immediately and ending June 30, 2020. The following application has been received:

Samantha Miller	Non-Profit Representative
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Housing Committee

The Housing Committee consists of up to nine total members. The Committee's purpose is to provide input and recommendation regarding City policies, priorities, and feedback related to the City's housing policies and programs.

The Committee has a vacancy for one Community Member with a term commencing immediately and ending June 30, 2021. The following applications have been received:

Sheryle Bolton	Resident
Marc Nagata	Resident
Erica Zepko	Resident

At the September 3rd City Council meeting, Erica Zepko was appointed to the Housing Committee for a term ending June 30, 2020. However, Council encouraged Member Zepko to again apply for the position with the longer term ending June 30, 2021. If Member Zepko is appointed to the term ending in 2021, the other appointee chosen by the City Council on November 19th will be appointed to the vacated position ending in 2020.

FISCAL IMPACT

There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has not had any communication with the public regarding these appointments, other than confirmation or received applications and advising applicants regarding the Advisory Body appointment process.

PREPARED BY: Lorrayne Leong, Deputy City Clerk

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Christine Daniel, City Manager

ATTACHMENTS

- Commission on Aging Draft Resolution
 - Commission on Aging Roster
 - Maureen Hogan Application
 - Stephan Shane Application
 - John Strasser Application
- Economic Development Advisory Committee Draft Resolution
 - Economic Development Advisory Committee Roster
 - Samantha Miller Application
- Housing Committee Draft Resolution
 - Housing Committee Roster
 - Sheryle Bolton Application
 - Marc Nagata Application
 - Erica Zepko Application