



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: October 1, 2019
TO: Christine Daniel, City Manager
FROM: Sheri Hartz, City Clerk
SUBJECT: Resolution Of The City Council Of The City Of Emeryville Amending The Membership Composition Of The Commission On Aging; And Amending The FY2019-20 Local Roster Of Boards, Commissions And Committees Accordingly

RECOMMENDATION

Committee membership compositions are set by the City Council. The Commission on Aging recommends that the Council adopt the above entitled Resolution.

BACKGROUND

Since July 2018, the Commission on Aging has experienced multiple unexpected Commission resignations from incumbents that have become increasingly difficult to fill due to limiting composition requirements and a scarcity of qualified applicants.

DISCUSSION

On September 11, 2019, the Commission on Aging considered and voted to recommend amendment of the composition of the Commission to broaden the range of Commission member requirements in order to attract more applicants. If approved, this would allow the City Clerk's Office, Commission and Commission Secretary to actively recruit not only community members who work in Emeryville, but also residents from the Oakland 94608 zip code who also actively participate in the Emeryville Senior Center programs. The Commission will continue to maintain a full membership of up to nine members with staggered four-year terms.

RECOMMENDATION

The Commission's recommendation to change the description of the Committee Composition in redline is as follows:

Committee Composition	Up to 9 Members: 1 Community Member 1 Resident (94608) 7 Residents An odd number of members from the greater Emeryville community – no fewer than 5, no more than 9 – who shall reflect the diversity of the City as to neighborhood of residence and ethnicity.
-----------------------	--

The member designations that would comprise the Commission would be as follows:

Community Member	Person residing or working in Emeryville.
Resident	Person residing in Emeryville.
Resident (94608)	Person residing within the Emeryville-Oakland 94608 zip code.

There are presently three vacancies on the Commission for which there are active recruitments – two vacancies with terms ending June 30, 2021, and one vacancy with a term ending June 30, 2023. Applications are due Monday, October 21, 2019, with appointments scheduled to be made at a City Council meeting on November 19, 2019. If approved, the terms for the new member designations will be decided by the City Council at the November 19, 2019, City Council meeting during Commission appointments.

FISCAL IMPACT

There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has not had any communication with the public regarding this matter.

PREPARED BY: Lorrayne Leong, Deputy City Clerk

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
- Proposed Roster