



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 9, 2019

TO: Christine Daniel, City Manager

FROM: Andrew Clough, Public Works Director

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A First Amendment To The Professional Services Agreement With Coastland Civil Engineering, Inc. Extending The Contract To September 30, 2020 With An Additional \$50,000 For A Total Contract Amount Not To Exceed \$295,548 For City Engineering Services, Capital Projects Delivery Support, And Construction Management Services.**

RECOMMENDATION

Staff recommends that the City Council adopt the above referenced resolution.

BACKGROUND

On June 5, 2018 the City Council of the City of Emeryville authorized the City Manager to enter into a professional services agreement with Coastland Civil Engineering, Inc. to provide City engineering services and capital projects delivery support. Coastland has been providing quality services and the City desires to continue these services in support of the Capital Improvement Program.

DISCUSSION

Continuing services are needed for City engineering, capital project support, and construction management services. The item before Council is a comprehensive contract for Coastland which will provide for services through September 30, 2020.

Coastland Civil Engineering will continue to provide:

1. Ongoing City Engineering support, including one-day a week at City offices or as needed.
2. Construction inspection and observation services for various City projects.
3. On-call services for additional development project reviews and continued staff support for the Sherwin-Williams site development.
4. Project design support for additional projects, such as the annual pavement rehabilitation program, San Pablo Avenue mid-block crossing, and Traffic Signal Installations, including review and approval of plans, specifications, estimates and bid documents.
5. Project management support for the ECDC Rehabilitation Project and the Civic Center HVAC Upgrade Project.

FISCAL IMPACT

The Coastland Agreement is written to not exceed \$295,548. This work is proposed to be funded from the Design/Professional Services Component of the Capital Improvement Plan Project Budgets. The development review services will be cost recoverable.

STAFF COMMUNICATION WITH THE PUBLIC

None.

CONFLICT OF INTEREST

None.

CONCLUSION

None.

PREPARED BY: Daraja Wagner, Management Analyst

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
- PSA Amendment 1