



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 9, 2019

TO: Christine Daniel, City Manager

FROM: Pedro Jimenez, Community Services Director

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager Enter Into a Sub Use Agreement With the East Bay German International School (EBGIS) For Real Property Located At 1070 41st, Street, Formally Known As The Anna Yates School, For Temporary Use by The Emeryville Child Development Center (ECDC) For A Period of Four Months In the amount not to Exceed Twenty Thousand Dollars (\$20,000); And to Sign All Relevant and Necessary Documents pertaining to the Sub Use Agreement**

RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to enter into a sub use agreement with the East Bay German International School (EBGIS) for real property located at 1070 41st, street, formally known as the Anna Yates School, for use by the Emeryville Child Development Center during the period of its roof replacement and renovation.

BACKGROUND

The Emeryville Child Development Center (ECDC) has been in operation over 40 years. and has been operating at its 53d Street location for 28 years. The roof of the facility is in need of replacement as it has reached its useful lifespan. During the period of the roof replacement project, other minor rehabilitation work can also occur.

The ECDC is open ten and half hours per day, Monday through Friday, 247 days per year. The program currently has 80 full time equivalent participants. The child care services operations will need to be relocated during the roof replacement and rehabilitation of the facility. City staff approached the East Bay German International School (EBGIS), which operates at the old Anna Yates School site under an agreement with Emery Unified, about renting a portion of their facility as a temporary relocation site for ECDC. EBGIS is supportive of the use and agreed to a rate of \$15,000 for a term through November 2019. The City will need to make a deposit of \$5,000 at time of signing the Agreement, which is refundable. The term can be extended through December 15, 2019 should the ECDC project take longer than anticipated. ECDC will also have access to the kitchen facility at EBGIS, but will be responsible for obtaining any necessary permits to operate that kitchen if City staff choose to use it. If the City Council approves this Sub Use Agreement with EBGIS, City staff will then work with the State to obtain a temporary license for the relocation site to continue ECDC operations at that location.

FISCAL IMPACT

Funds for the ECDC roofing and renovation project were included in the City's approved Capital Improvement budget; those project funds will be used for the rental payment to EBGIS.

COMMUNICATION WITH THE PUBLIC

Staff has communicated with Emery Unified, as well as parents of children attending ECDC and City teaching staff about the renovation project and the need for temporary relocation.

PREPARED BY: Pedro Jimenez, Community Services Director

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
- Sub Use Agreement