

RESOLUTION NO. 19-61

Resolution Of The City Council Of The City Of Emeryville Amending The City Of Emeryville Master Fee Schedule For Fiscal Year 2019-20

WHEREAS, the City of Emeryville provides various services and programs to the public and collects fees to recover the usual and current expenses of the City in providing such services and programs; and

WHEREAS, a comprehensive user fees and charges study was conducted in fiscal year 2015-16 to determine the cost of providing services for which the City charges fees; and

WHEREAS, annually, the fees charged for certain City services are reviewed and appropriately adjusted to reflect the addition of new programs and the cost of the City of Emeryville to provide these services; and

WHEREAS, the fees charged for a service may not exceed the cost of providing the service; and

WHEREAS, the City has complied with the notice and publication requirements provided by Government Code Sections 66016 and 66018; and

WHEREAS, fees charged by the City of Emeryville need to be revised to reflect additional services and changes in the costs of various services provided by the City as described in the staff report dated June 4, 2019, and as set forth in the Master Fee Schedule attached hereto as Exhibit "A"; and

WHEREAS, the City Council held a public hearing on June 4, 2019 to consider the revised Master Fee Schedule; now therefore, be it

RESOLVED, by the City Council of the City of Emeryville hereby amends the City of Emeryville Master Fee Schedule to establish modified fees as shown in Exhibit "A", attached hereto and incorporated herein.

ADOPTED, by the City Council of the City of Emeryville at a regular meeting held Tuesday, June 4, 2019, by the following vote:

AYES:	<u>5</u>	Mayor Medina, Vice Mayor Patz, and Council Members Bauters, Donahue, and Martinez
NOES:	<u>0</u>	
ABSTAIN:	<u>0</u>	
ABSENT:	<u>0</u>	

ATTEST:



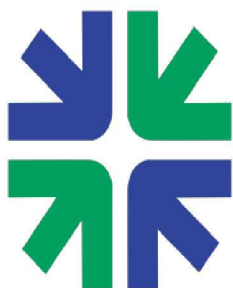
FM
CITY CLERK


MAYOR

APPROVED AS TO FORM:



CITY ATTORNEY



**City of Emeryville
Master Fee Schedule
Effective July 1, 2019,
except those indicated by (*),
which are effective August 5, 2019**

Table of Contents

Division/Department	Page No.
Building Division	3-4
Planning Division	5-7
City Manager & City Clerk Departments	8
Economic Development & Housing Division	9
Finance Department	10
Fire Department	11-12
Police Department	13-14
Public Works Department	15-16
Child Development Center Division	17
Community Services Department	18-20
Youth Services Division	21-22
Adult Services Division	23

COPY

THIS PAGE INTENTIONALLY LEFT BLANK

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	
BUILDING PERMIT		
Includes Sign and Demolition Permits	\$	0.80% of construction valuation ¹ 135 minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$	135 Expired Permits requiring 1 inspection for final Building/tenant space not classified for assembly use (new)
Temporary Occupancy Permit	\$	179
GENERAL PLAN MAINTENANCE²		0.50% of construction valuation ¹
Applied to all permits except solar panels.		
TECHNOLOGY FEE		0.10% of construction valuation ¹
Applied to all permits except solar panels.		
PLAN CHECK – To be paid with submittal of application		
Initial Review plus review of one resubmittal		65% of Building Permit Fee
		50% of Building Permit Fee for Residential under \$100,000.00
	\$	185 per hour, 2 hour minimum
Approved Resubmittals and/or changes to approved plans, including deferred submittals		
In house	\$	185 per hour, 2 hour minimum
Outside Consultant		Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
ENERGY CONSERVATION – To be paid with submittal of application		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).		12.5% of Building Permit Fee
ELECTRICAL, PLUMBING, MECHANICAL PERMITS		
When issued with Building Permit		
Electrical		20% of Building Permit Fee
Plumbing		18% of Building Permit Fee
Mechanical		17% of Building Permit Fee
When issued separately		
Electrical, Plumbing or Mechanical	\$	1% of construction valuation ¹ 135 minimum
Photo Voltaic Solar Panel Building Permit Fees³		
Single family residences	\$	250
Residential except single family residences		
Up to 15 kW	\$	500
Over 15 kW	\$	500 plus \$15 per kW over 15 kW.
All Other		
Up to 50 kW	\$	1,000
Over 50 kW	\$	1,000 plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW
Sewer Lateral Permit		
Per Parcel, Administrative fee	\$	210
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$	652
or for large or complex private sewer systems, a cost recovery fee of	\$	163 per hour
or for inspections requiring overtime, as determined by the City Engineer	\$	245 per hour
Verification Test (only), on an existing sewer lateral	\$	163 per test
Traffic signal or street light conduit utility locate (as needed)	\$	326
Sewer Lateral Performance Security	\$	1,000
Plan Check for new sewer laterals	\$	212
SEWER CONNECTION		
Residential Dwellings	\$	1,375 per unit
All Others Uses	\$	274 per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)³	
1 to 3 Story Residential	\$ 0.01% of construction valuation ¹
All Other Construction	\$ 0.50 minimum
	\$ 0.02% of construction valuation ¹
	\$ 0.50 minimum
GRADING PERMIT	
Grading Permit	1% of construction valuation ¹
Plan Review of Grading Permits	65% of Grading Permit Fee
	\$ 135 minimum
MICROFILM and PHOTOCOPIES	
Project Valuation to \$100,000.00	
8.5" x 14"	\$ 0.50 per page
Larger than 8.5" x 14"	\$ 1.00 per page
Project Valuation over \$100,000.00	1% of Building Permit Fee
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS	5 times cost of the actual permit
OTHER INSPECTIONS AND FEES	
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$ 149 per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	\$ 184 each infraction
Certified Access Specialist Inspections (CASp)	
Inspections	\$ 157 per hour or consultant costs ⁴
Inspection for Reconnection of Utilities	\$ 135 per request
Pre-Plan check prior to permit application (2 hr minimum)	\$ 185 per hour
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 185 per hour
Alternate Methods and Materials Request	\$ 185 per hour
Temporary Certificate of Occupancy Requests	\$ 282 per request
Certificate of Occupancy Requests	\$ 282 per request
Gas/Electrical Meter Release	\$ 282 per request
Assigned Property/Business Address	\$ 135 per request
Plans Copy Request (except counter review)	\$ 135 per request
FIRE DEPARTMENT FEES	
Charge per current Fire Department Fee Schedule	
SCHOOL FEES (effective August 27, 2018 per EUSD)³	
Commercial	\$ 0.61 per square foot
Residential (500 sq. ft. or more)	\$ 3.79 per square foot
Self Storage	\$ 0.18 per square foot
Live/Work	\$ 2.20 per square foot
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²	
Permit valuation \$1 to \$25,000	\$ 1.00
Permit valuation \$25,001 to \$50,000	\$ 2.00
Permit valuation \$50,001 to \$75,000	\$ 3.00
Permit valuation \$75,001 to \$100,000	\$ 4.00
Permit valuation over \$100,000	\$ 1.00 per \$25,000 or fraction thereof

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

⁴ Cost recovery for special cases requiring outside consultants

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Publications, Document Charges [1]</u>	
Maps:	
Set of 11 x 17 Zoning/General Plan maps	\$ 10
Individual maps	\$ 3
General Plan	\$ 75
Park Avenue District Plan	\$ 27
North Hollis Area Urban Design Program	\$ 27
Planning Regulations	\$ 38
Housing Element of the General Plan	\$ 53
Stormwater Guidelines	\$ 25
Parks and Recreation Strategic Plan	\$ 75
Emeryville Design Guidelines	\$ 75
Sustainable Transportation Plan	\$ 15
Sustainable Transportation Background Report	\$ 103
Pedestrian and Bicycle Plan	\$ 113
Pedestrian and Bicycle Plan Appendices	\$ 90
Photocopying, Per Page [2]	\$ 0.10
Faxing, Per Page [2]	\$ 0.10
<u>Sidewalk Café Permits (including Parklets)</u>	
Application Fee	\$ 100
Annual Renewal Fee	No fee
Appeal to Planning Commission	\$ 50
Appeal to City Council	\$ 50
<u>Short-term Rental Permits</u>	
Application Fee	\$ 250
Annual Renewal Fee	\$ 200
Appeal to Planning Commission	\$ 100
Appeal to City Council	\$ 100
<u>Notification</u>	
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 438 * + charged per formula [3] if excess of 1 hour
<u>Planning Commission Study Session</u>	\$ 2,000 Flat Rate
Note: Deposit to be credited to application fee if application submitted within one year.	
<u>General Plan Amendment</u>	At cost, charged per formula [3] \$3,000 Deposit
<u>Rezoning</u>	At cost, charged per formula [3] \$3,000 Deposit
<u>Development Agreement</u>	At cost, charged per formula [3] ✓ \$3,000 Deposit
<u>Planned Unit Development</u>	
Preliminary Development Plan	At cost, charged per formula [3] \$5,000 Deposit
Final Development Plan	At cost, charged per formula [3] \$3,000 Deposit
<u>Conditional Use Permits [4]</u>	
Minor Conditional Use Permits - Flat Fee	\$ 553 *
Major Conditional Use Permits - Deposit	
Residential, up to 3 units	At cost, charged per formula [3] \$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula [3] \$3,000 Deposit
All other	At cost, charged per formula [3] \$3,000 Deposit

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Temporary Use Permits</u>	\$ 553 *
<u>Exceptions to Standards</u> [4]	\$ 553 *
<u>Variances</u> [4]	At cost, charged per formula [3] \$1,000 Deposit
<u>Design Review, Including Signs</u> [4]	
Minor Design Review for Signs	\$ 553 *
Major Design Review for Signs	At cost, charged per formula [3] \$1,000 Deposit
Master Sign Programs	At cost, charged per formula [3] \$2,000 Deposit
Individual signs under Master Sign Programs	\$ 332 * zoning compliance review
Temporary Signs	\$ 220 *
All Other Minor Design Review:	\$ 553 *
All Other Major Design Review	At cost, charged per formula [3] \$3,000 Deposit
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u>	5 times cost of actual permit/approval
<u>Tree Removal Permits</u>	
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula [3] \$2,000 Deposit
<u>Subdivisions</u>	
Major Subdivisions, including residential condominium conversions	At cost, charged per formula [3] \$3,000 Deposit plus cost of any technical assistance such as engineer's review
Minor Subdivisions, including residential condominium conversions	\$ 1,098
Lot Line Adjustments	\$ 1,098
Parcel Mergers	\$ 1,098
Certificate of Compliance	\$ 1,098
Covenant of Easement	At cost, charged per formula [3] \$2,000 Deposit
<u>Assessment District Apportionment</u> (Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)	
Lot Line Adjustments/Parcel Map Waivers	\$ 378
Major/Minor Subdivisions (10 parcels or less)	\$ 1,517
Major/Minor Subdivisions (more than 10 parcels)	\$ 3,796 Plus \$25 Per Parcel Over 20 Parcels
<u>Environmental Review</u>	
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula [3] \$15,000 deposit
Environmental Impact Report, including Initial Study if required	At cost, charged per formula [3] \$30,000 deposit
Notice of Determination or Notice of Exemption	\$ 94
<u>Filing Fees Required by State Department of Fish & Game (Effective 1/1/2018)</u> [5]	
Alameda County Clerk Handling Fee (all filings)	\$ 50
Negative Declaration	\$ 2,354.75
Environmental Impact Report (EIR)	\$ 3,271.00

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Administrative Fees</u>	
Appeals	
to Planning Commission	\$ 100
to City Council	\$ 200
Time Extensions (Permit Applications)	
If Granted Administratively	\$ 378 *
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]
Zoning Compliance Review	
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, Wireless Telecommunications Facilities, and Code Interpretation	
	\$ 438 *
Amendments to conditions of approval by Planning Commission or City Council	
Any project that was originally flat fee	\$ 1,098 *
Any project that was originally cost recovery	At cost, charged per formula [3] \$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$ 1,328
<u>In Lieu Fees</u>	
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 220 Per square foot of required open space not provided
Parking, pursuant to EMC Section 9-4.407(d)	\$ 8,315 Per required parking space not provided

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:

Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

Notes

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10
- [3] All applications that are "charged per formula" (i.e. on a cost recovery basis) require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION

Fee

Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting	
Normal Delivery	
Per Meeting	\$ 10
Rush Delivery (Within 3 working days)	
Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File	
Per Disk	Cost of materials
Electronic Data Record Request - Non-existing file	Cost of materials and staff time to produce
Per Disk	
City Administrative Fee for Admin of Consultant hired Projects	\$ 117 per hour
City Clerk Hourly Rate	\$ 117 per hour

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:

City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

[1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Economic Dev & Housing**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>		<u>Fee</u>
Loan Subordination Fee		\$ 441
Loan Origination Fee		\$ 441
Income Verification Fee		no charge
Publications		
1987 Shellmound Park Redevelopment Plan		see photocopying fee
1987 Shellmound Park Agency's Final Report, Section 33352		see photocopying fee
1987 Shellmound Park Final EIR		see photocopying fee
1976 Redevelopment Plan		see photocopying fee
Housing Element		see photocopying fee
Urban Design Plan-San Pablo Avenue		see photocopying fee
Program Fees		
City regulatory oversight and Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1]	At cost, charged per formula \$517 Minimum Deposit
Capital Improvement Credit Fee [2]		\$ 441
Rental Monitoring Fee [4]		At cost, charged per formula \$5,000 minimum deposit
Below Market Rate Resale Fee [3]		\$ 441
Below Market Rate Inspection Fee [3]		At cost, charged per formula \$500 minimum deposit
Loan Payoff Fee		\$ 109
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)		\$ 109 Per hour
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes		\$ 441
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes		\$ 109 Per hour
Economic Housing and Development Hourly rate		\$ 228 Per hour
Measure C		
Hotels operating under Collective Bargaining Agreements		\$ 160
Hotels not operating under Collective Bargaining Agreements		\$ 269
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged per formula \$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit.
Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [5]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, Per Page [1]	\$ 0.10
Miscellaneous Fees	
Ordinances administered by Finance Division	no charge
Returned check fee [3]	
1st check	\$ 25
2nd and each subsequent check	\$ 35
Program Fee	
<u>Business License Processing</u>	
New Business License	\$ 59
Effective January 1, 2020 the New Business License Fee will increase to \$61	
Annual Business License renewal	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit [2]	\$ 60 per vehicle
Annual permit for low income household [2]	\$ 27 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks	\$ 25
Maximum of 2 per household per year	
Visitor's Permit-52 week	\$ 155
Maximum of one per year per household or business.	
Permit year is September 1 to August 31.	

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [4]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION	Fee
BICYCLE LICENSE	\$ 10
INSPECTIONS	
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.	
Re-Inspection, if required - Prevention Specific Reinspection, all deficiencies corrected	\$ 185 Per hour, minimum charge of 1/2 hr.
Reinspection, deficiencies remaining	\$ 185 Per hour, minimum charge of 1/2 hr.
Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$ 185 Each infraction
Special Inspections or Research During regular business hours	\$ 232 Per hour, minimum charge of 1/2 hr.
Scheduled outside of regular business hours	\$ 232 Per hour, minimum charge of 1/2 hr.
Fire Safety Inspection	
Fire prevention annual inspection	\$ 185 Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Minor [1]	\$ 555 Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Major [1]	\$ 555 Per hour, minimum charge of 1/2 hr.
Special Inspections - Prevention [1]	\$ 185 Per hour, minimum charge of 1/2 hr.
Special Inspections - Suppression [1]	\$ 555 Per hour, minimum charge of 1/2 hr.
PERMITS	
Fire code permits (Tents, haunted houses, carnival or fair, etc.)	\$ 185 Per hour, minimum charge of 1/2 hr.
OTHER FEES	
Fire Personnel Costs Per Hour [2]:	\$ 370 Per hour, minimum charge of 2 hr.
Fire Equipment Costs Per Hour, to be charged in the following situations: a) Commercial stand by services provided upon request b) Response to Hazardous material release c) Response to chronic false alarms d) Recovery for Emergency Response Expenses under Code Sections 53150-53158 to a maximum of \$1,000	
Engine Company (3 persons)	\$ 555 Staff per hour plus equipment cost
Regular Duty Company	\$ 555 Staff per hour plus equipment cost
Special Duty Company	\$ 185 Staff per hour plus equipment cost
Aerial Truck (one person)	\$ 185 Staff per hour plus equipment cost
Staff Vehicle (one person)	\$ 185 Staff per hour plus equipment cost
First Responder Fee [1]	\$ 185
All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.	
PLAN REVIEW	
Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Planning and Building Department)	40% of Building Permit Fee

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION

Fee

PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT

Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment) \$ 185 Per hour, minimum charge of 2 hr.
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 185 Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 185 Per hour, minimum charge of 2 hr.

PLANNING AND TRAINING PROGRAMS

Emergency Preparedness Planning	
Private Business--Employee Training	\$ 55 per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 55 per hour + Materials
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 55 per hour

Emergency Preparedness Supplies and Equipment At cost

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] 3 person crew assumed one hour each
[2] Per hour, minimum of 2 hours
[3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
Report & Document Reproduction	
Citizen Request, Per Page [12]	\$ 0.10
Crime/Accident Report-Insurance Company, Per Page [12]	\$ 0.10
Computer Generated Report from Police Department CAD/Records Management System, Per Page [2,12]	\$ 0.10
Faxing, Per Page [12]	\$ 0.10
Identification Services	
Fingerprinting	\$ 172
DVD Copy of Communications Voice	\$ 172
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 190
Stolen Vehicle Release	no charge
Permit & Application Fees	
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 172
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,527
One Day Cabaret Permit	\$ 915
One Day Dance Hall Permit	\$ 610
Bingo Game Permit	\$ 458
Card Room Fees: Card Room Annual License Application [7] (Due, each December 1st)	\$ 3,056
Card Room Employee Permit	
1. Application Fee	\$ 411
2. Renewal Fee	\$ 152
3. Replacement/Change Card Room	\$ 152
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 172
2. Application Renewal Fee	\$ 172
3. Driver's Identification Card Replacement Fee	\$ 84
Fleet Management Permit Fees	
1. Application Fee	\$ 346
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 346
Vehicle Permit Fees	
1. Application Fee	\$ 84
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 50
3. Vehicle Replacement Card Fee	\$ 42
Special Event Permit Fees	
Without a street closure	\$ 294
With a street closure	\$ 364
Peddler - Vendor - Catering Truck Permit Fees	
1. Application Fee	\$ 305
2. Renewal Fee	\$ 305
3. Replacement Fee	\$ 91
Massage Parlor and Massage Establishment Charges [8]: Annual Permit Application, due each December 1st	\$ 1,263
Massage Establishment Fee: Annual Permit Application, due each December 1st	\$ 598
Employee Permits	
Annual Employee Permit [3,4] (Applies to both Massage Parlors and Massage Practitioners) (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)	
1. Application Fee	\$ 479
2. Renewal Fee	\$ 479
3. Replacement Fee	\$ 50

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	
For Three Years - Not Spayed/Neutered	\$ 32	
For One Year - Spayed/Neutered	\$ 10	
For Three Years - Spayed/Neutered	\$ 15	
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3	
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 868	Penal Code Sec.22190 (b)(1) & (f)(1)
2. Psychological Examination, if contracted by City	\$ 694	Penal Code Sec.22190 (b)(1) & (f)(1)
3. Range Certification	\$ 3,056	
Application for Firearm Dealer Permit		
Background Investigation	\$ 1,527	
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,527	
Arrest With Accident Investigation	\$ 2,138	
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 305	
Short Term Encroachment Permit	\$ 305	
Personnel Services [9,10]	\$ 172	
Cannabis Key Individual Application Fee	\$ 479	
Initial Cannabis Business Permit Fee	Cost	
Renewal of Cannabis Business Permit Fee	Recovery	
	\$ 697	
Firearms Storage Fee [17]	\$ 519	
Police Non-Sworn Hourly Rate	\$ 172	
Police Sworn Hourly Rate	\$ 305	

Note: For any services requiring staff time or the time of city hired consultants, charges will be		
Police Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] For any services requiring staff time or the time of city hired consultants, charges for: Police Staff charged
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253, "A common standard that is viewed as legally defensible is 10 cents per
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
PERMITS/LICENSES	
<u>Encroachment Permits</u>	
Application Fee	\$ 202
Plan Check [9,16]	\$ 272
"No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 333
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 166
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 126
Final inspection for certificate of occupancy [17]	\$ 406
Encroachment Agreements [18]	\$ 543
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.76 per 100 cf of discharge based on City Ordinance effective January 1, 2020	\$ 272
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 813
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 135
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review [12]	\$ 543
Construction and Demolition Waste Management Plan review [19]	\$ 406
Green Halo Systems C&D Waste Management [11]	\$ 135
SWPPP Inspection on Private Developments [3,4,5]	\$ 678
Trash Plan Inspection [9]	\$ 272
Site Improvements Inspection [7,22,24]	\$ 166 per hour
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 677
Parcel Map Plan Check [9]	\$ 677
Tentative Map Plan Check	\$ 135 per hour
Final Map Plan Check [9]	\$ 1,084
Plat and Legal Description Plan Check	\$ 271
Digital Basemap Processing Fee [6,8]	\$ 135
<u>Small Cell Antenna Fees</u>	
Small Cell Antenna Street Pole Fee	\$ 270 per pole per year
<u>Stormwater</u>	
Storm water Permit Application Fee [20]	\$ 202
Storm water Permit C3 Plan Check [21,22]	\$ 271 Deposit
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula
Storm water Permit C3 Inspection [7,22,24]	\$ 166 per hour
Storm water C10 Plan Check [9]	\$ 135
Storm water Maintenance Agreement Review	\$ 406
Maintenance Agreement Recording at County	\$ 135
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Sign Permit</u>	
Application fee	\$ 202
Annual permit Renewal Fee	\$ 135
<u>Arborist</u>	
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 275 first tree
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 17 per additional tree
<u>Dockless Mobility System</u>	
Permit Application	\$ 2,500 Annually
Permit Issuance	\$ 15,000 Annually
Confiscation and Retrieval	\$ 125 per device
Storage	\$ 250 per device
Disposal	Actual cost per device
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 121
OTHER/MISCELLANEOUS	
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque)	\$ 543
Memorial bench with plaque (existing bench) [23]	\$ 271

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
Consultants	charged at	Cost plus 10% admin fee

This is referred to as "charged per formula."

Notes

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [26] Rate for consultant inspection
- [27] Consulting Cost \$275 per tree, \$17 per each additional tree
- [28] Plus \$1.62 per 100cf of discharge based on City Ordinance, effective January 1, 2019. Please refer to page 15
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION

Fee

Application Fee (applied against first month's tuition upon approval)

\$ 50

Non-Subsidized Fees: (Full Cost)

Monthly Fee*

Infants (4 mos. to 18 mos.) Resident
Infants (4 mos. to 18 mos.) Non-Resident

\$ 2,099 Per Month
\$ 2,331 Per Month

Toddler (18 mos. to 36 mos.) Resident
Toddler (18 mos. to 36 mos.) Non-Resident

\$ 1,907 Per Month
\$ 2,120 Per Month

Pre-Schooler (3-5 Years Old), Resident
Pre-Schooler (3-5 Years Old), Non-Resident

\$ 1,527 Per Month
\$ 1,695 Per Month

* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.

State Subsidized Co-Pay Fees:

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

Other Charges

Center provided diapers

\$1 each

Late pickup of child

\$1 per minute - first late pickup
\$1 per minute - first late pick up. \$2 per minute after first late pick up.

Late pickup of child

\$2 late pick up.

Late payment of tuition. (Tuition is due on or before the 1st of the Month)

\$3 per day, not to exceed \$50

Photocopying at CDC, Per Page

\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff charged at

calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]

Consultants charged at

Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION	Fee	
Community Events Permit		
Community Event Permit, Application Fee, Resident	\$ 53	per application
Community Event Permit, Application Fee, Non-Profit	\$ 80	per application
Community Event Permit, Application Fee, Non-Resident	\$ 134	per application
Community Event Permit, Security Deposit	\$ 0-1,000	per permit
Park Rental Fees for Picnic Areas		
Park Rental Application Fee, Resident	\$ 10	per application
Park Rental Application Fee, Non-Profit	\$ 16	per application
Park Rental Application Fee, Non-Resident	\$ 21	per application
Marina Park, Site A or E, 49 People or Less, Resident	\$ 85	per day
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 171	per day
Marina Park, Site A or E, 49 People or Less, Non-Resident	\$ 428	per day
Marina Park, Site A or E, 50 People or More, Resident	\$ 171	per day
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 257	per day
Marina Park, Site A or E, 50 People or More, Non-Resident	\$ 428	per day
Marina Park, Site B, C, or D, Resident	\$ 53	per day
Marina Park, Site B, C, or D, Non-Profit	\$ 80	per day
Marina Park, Site B, C, or D, Non-Resident	\$ 107	per day
Doyle-Hollis Park, Sites A/B, Resident	\$ 32	per day
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 53	per day
Doyle-Hollis Park, Sites A/B, Non-Resident	\$ 85	per day
Doyle-Hollis Park, Site C/Christie Park, Resident	\$ 42	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$ 64	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Resident	\$ 96	per day
Doyle-Hollis Park, Site D, Resident	\$ 53	per day
Doyle-Hollis Park, Site D Non-Profit	\$ 80	per day
Doyle-Hollis Park, Site D, Non-Resident	\$ 107	per day
All Other Parks, Resident	\$ 32	per day
All Other Parks, Non-Profit	\$ 53	per day
All Other Parks, Non-Resident	\$ 85	per day
Bounce House Use Fee - All Facilities, Resident	\$ 16	per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 21	per rental
Bounce House Use Fee - All Facilities, Non-Resident	\$ 26	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 32	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 42	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident	\$ 53	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 53	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 80	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident	\$ 107	per rental
Deposit for Park Rentals	\$ 0-50	per rental
ECCL School Gym, Pool, and Field Rental Fees *		
ECCL Rental Application Fee, Resident (per application)	\$ 21	per application
ECCL Rental Application Fee, Non-Profit (per application)	\$ 32	per application
ECCL Rental Application Fee, Non-Resident (per application)	\$ 42	per application
50% discount if only half gym or field is available		
ECCL Gym Rental Fee, Resident (M-TH)	\$ 30	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 56	per hour
ECCL Gym Rental Fee, Non-Resident (M-TH)	\$ 62	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 51	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 78	per hour
ECCL Gym Rental Fee, Non-Resident (Fri - Sun)	\$ 83	per hour
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$ 22	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$ 43	per hour
ECCL Gym Rental Fee, Non-Resident (M-TH) non regulars hours (5am-8am)	\$ 47	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$ 40	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$ 61	per hour
ECCL Gym Rental Fee, Non-Resident (Fri - Sun) non regulars hours (5am-8am)	\$ 64	per hour
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Gym Rental Deposit	\$ 150-1,000	per rental
ECCL Athletic Field Rental Fee, Resident	\$ 8	per hour
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$ 30	per hour
ECCL Athletic Field Rental Fee, Non-Resident	\$ 40	per hour
ECCL Athletic Field Light Fee, Resident	\$ 10	per hour
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 16	per hour
ECCL Athletic Field Rental Fee, Non-Resident	\$ 21	per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 36	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 63	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident	\$ 90	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regulars hours (5am-8am)	\$ 27	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regulars hours (5am-8am)	\$ 47	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regulars hours (5am-8am)	\$ 67	per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 21	per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION

ECCL Swimming Pool Rental Deposit (per rental)	\$	150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$	42	per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$	48	per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident	\$	53	per rental
ECCL Building C Multi-Purpose Room			
ECCL Building C Rental Fee Resident	\$	90	per hour
ECCL Building C Rental Fee Non-Profit	\$	116	per hour
ECCL Building C Rental Fee Non-Resident	\$	143	per hour
* ECCL Cleaning Fee	Actual Cost		
* ECCL LG/Facility Attendant [2]	\$	18	
ECCL Building A Multi-Purpose Room			
ECCL Building A Multi-Purpose Room Resident	\$	69	per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$	98	per hour
ECCL Building A Multi-Purpose Room Non-Resident	\$	134	per hour
ECCL Building A Kitchen			
ECCL Building A Kitchen Room Resident	\$	5	per hour
ECCL Building A Kitchen Room Non-Profit	\$	46	per hour
ECCL Building A Kitchen Room Non-Resident	\$	56	per hour
ECCL Teen Center			
ECCL Teen Center Resident	\$	30	per hour
ECCL Teen Center Non-Profit	\$	56	per hour
ECCL Teen Center Non-Resident	\$	62	per hour
ECCL Classrooms			
ECCL Classrooms Resident	\$	29	per hour
ECCL Classrooms Non-Profit	\$	39	per hour
ECCL Classrooms Non-Resident	\$	45	per hour
City of Emeryville Indoor Facility Rental Prices			
City Indoor Facilities Rental Application Fee, Resident	\$	21	per application
City Indoor Facilities Application Fee, Non-Profit	\$	32	per application
City Indoor Facilities Application Fee, Non-Resident	\$	42	per application
Ongoing Rental Discounts			
6 dates or more on application % off base rate		10%	
12 dates or more on application % off base rate		15%	
24 dates or more on application % off base rate		20%	
40 dates or more on application % off base rate		30%	
Bridgecourt Room			
Bridgecourt Room Rental Fee, Resident	\$	48	per hour
Bridgecourt Room Rental Fee, Non-Profit	\$	58	per hour
Bridgecourt Room Rental Fee, Non-Resident	\$	64	per hour
Bridgecourt Office Monthly Rental Fee	Market Rate \$2,000 minimum		
Bridgecourt Room Rental Deposit	\$	150	per rental
Council Chambers			
Council Chambers Rental Fee, Resident	\$	48	per hour
Council Chambers Rental Fee, Non-Profit	\$	58	per hour
Council Chambers Rental Fee, Non-Resident	\$	64	per hour
Council Chambers Room Rental Deposit	\$	150	per rental
Recreation Center			
Recreation Center, One Room Rental Fee, Resident	\$	48	per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$	58	per hour
Recreation Center, One Room Rental Fee, Non-Resident	\$	64	per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$	112	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$	139	per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident	\$	166	per hour
Recreation Center Rental Deposit - Entire Facility	\$	500	per rental
Recreation Center Rental Deposit - One Room	\$	150	per rental
Senior Center			
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$	108	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$	134	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident	\$	160	per hour
Senior Center Kitchen Rental Fee, Resident	\$	53	per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$	64	per hour
Senior Center Kitchen Rental Fee, Non-Resident	\$	75	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$	80	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$	107	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident	\$	134	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$	48	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$	75	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident	\$	80	per hour
Senior Center, Entire Facility Rental Fee, Resident	\$	160	per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$	187	per hour
Senior Center, Entire Facility Rental Fee, Non-Resident	\$	214	per hour
Senior Center Janitorial Fees	Actual Cost		
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$	500	per rental
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$	150	per rental

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION

Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations

Fee
No Charge
Actual Cost

Child Development Center

Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$	80	per hour
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$	107	per hour
Non-Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$	134	per hour
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$	500	per rental
Setup Fee - CDC Multipurpose Room, Kitchen, Play Areas	\$	73	per rental

Special Event Sponsorship Fee

Special Event Sponsorship Fee	\$	100-15,000	per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$	\$5-\$100	per equipment
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$	100-1,000	

Photocopying at Senior, Recreation, or CDC Center, Per Page

\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Community Services Staff charged at

calculation of direct salary,
fringe benefits plus 45.76%
overhead rate [1]

Consultants charged at

Cost plus 10%
administrative fee

This is referred to as "charged per formula."

Notes

- [1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>		<u>Fee</u>	
Pre-School Summer Camps *		\$6.53/Hour	
<i>Pre-School</i>	M/W/F Resident	\$ 49	per three days
<i>(3.5-5 years old)</i>	M/W/F Non-Resident	\$ 54	per three days
	T/H Resident	\$ 35	per two days
	T/H Non-Resident	\$ 40	per two days
Preschool swim lesson add-on fee		\$ 11	per day
Summer Basic Day Camp *		\$2.46/Hour	
<i>(9am - 4pm)</i>	Resident	\$ 100	per 1 week session
	Non-resident	\$ 105	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 32	per day
Morning Camp			
<i>(7:30am - 9am)</i>	Resident	\$ 20	per 1 week session
	Non-resident	\$ 25	per 1 week session
	Daily Drop in Fee	\$ 6	per day
Ext Pm Camp			
<i>(4:00pm - 6pm)</i>	Resident	\$ 30	per 1 week session
	Non-resident	\$ 35	per 1 week session
	Daily Drop in Fee	\$ 7	per day
Summer Extended Day Camp *		\$2.46/Hour	
<i>(7:30am - 6pm)</i>	Resident	\$ 140	per 1 week session
	Non-resident	\$ 145	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 42	per day
	Sliding Scale; fees based on monthly income & family size	\$0-\$142	
Late Registration Fee		\$ 15	After deadline but before service
Late Registration Fee		\$ 30	Paid on day service begins or after
Missing Lunch Fee		\$ 5	
Deposit for weekly camp		\$ 20	Weekly deposit non refundable and non transferable
* Summer camps offered June through August 2018 are charged fees based on the 7/1/17-6/30/18 master fee schedule while camps offered June through August 2019 are charged based on the 7/1/18-6/30/19 master fee schedule.			
After School Program			
<i>Kindergarten</i>	Resident	\$ 270	per month
	Non-resident	\$ 275	per month
	Daily Drop in Fee	\$ 21	per day
1st through 5th Grades		\$2.75/hr	
	Resident	\$ 200	per month
	Non-resident	\$ 205	per month
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 21	per day
	Sliding Scale; fees based on monthly income & family size	\$0-\$277	
Late Payment Fee for After-School Program		\$ 30	
Late Pick up Fee for After-School Program		\$ 1	per minute for first 15 minutes, thereafter
Sibling Discount for the After-School Program		\$ 10	
Before School Program		\$1.34/hr	
<i>K through 9th Grade</i>	Resident	\$ 53	per month
	Non-Resident	\$ 58	per month
Kinderbuddies		\$4.15/hr	
<i>Mon/Wed/Fri Class</i>	Residents	\$ 137	per month
	Non-Residents	\$ 142	per month
<i>Tue/Thu Class</i>	Residents	\$ 94	per month
	Non-Residents	\$ 99	per month
Youth Sports			
<i>All Youth Sports</i>	Residents	Direct Cost Recovery	
	Non-Residents	Direct Cost Recovery Plus \$5	
Youth Field Trips			
<i>Major Trips</i>	Residents	Direct Cost Recovery	
	Non-Residents	Direct Cost Recovery Plus \$5	
Youth Fee Classes			
<i>Fee Classes</i>	Residents	Direct Cost Recovery	
	Non-Residents	Direct Cost Recovery Plus \$5	
Teen Programs			
<i>Leaders In Training</i>	Residents	\$ 68	per session
	Non-Residents	\$ 73	per session
<i>After school teen program</i>	Residents	\$ 30	per month
	Non-Residents	\$ 35	per month
	Drop in fee	\$ 3	per day

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>		<u>Fee</u>
Youth Seasonal/Special Events		
Special Event Entrance Fees		\$5-\$25
AQUATICS PROGRAM		
Semi Private Lessons	Resident	\$ 92 per session- 4 classes
	Non-Resident	\$ 97 per session
Private Swim Lessons	Resident	\$ 75 per session- 4 classes
	Non-Resident	\$ 80 per session
Swim Lessons	Resident	\$ 92 per session- 8 classes
	Non-Resident	\$ 97 per session
Swim Camp/Competitive Lessons	Resident	\$ 200 per session- 8 classes
	Non-Resident	\$ 210 per session
Water Polo	Resident	\$ 48 per session- 4 classes
	Non-Resident	\$ 53 per session
Camp Swim Lessons	Resident	\$ 48 per session- 4 classes
	Non-Resident	\$ 53 per session
Life Guard Training	Resident	\$ 275 per session
	Non-Resident	\$ 280 per session
Re Cert Life Guard Training	Resident	\$ 100 per session
	Non-Resident	\$ 105 per session
Adult CPR/AED First Aid	Resident	\$ 100 per session
	Non-Resident	\$ 105 per session
Adult & Pediatric CPR/AED First Aid	Resident	\$ 120 per session
	Non-Resident	\$ 125 per session
Swim Team	Resident	\$ 75 per session
	Non-Resident	\$ 80 per session
Master Swim Program		
	Residents	\$ 6 per class
	Non Residents	\$ 8 per class
Public Recreation Swimming		
Recreation Open Swim, Adults (18+ years old), Per Day		\$ 4 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass		\$ 20 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season		\$ 90 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day		\$ 2 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass		\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season		\$ 50 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day		Free
Advertising Fees		
Activity Guide Advertising (Per Issue)		
3 1/2" x 2" (business card)		\$ 114 per placement
3 5/8" x 4 1/2" (quarter page)		\$ 214 per placement
Half Page		\$ 371 per placement
Full Page		\$ 686 per placement
Discount for 3 or more guides		20%
Discount if Guide is not Mass-Printed/Mailed		50%
Discount for registering at annual Community Expo		10%
Applies to all fees		
Returned Check Fee		\$ 25 per check
Refund and Transfer Policy		\$ 10
Photocopying at Recreation Center, Per Page		\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
Adult Sports Leagues	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
Adult Fee Classes	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
ECCL Fitness Passport	Includes open gym, fitness ctr., water exercise & lap swim
Per Day - Resident	\$ 6 per day
Per Day - Non-Resident	\$ 7 per day
Per Day - Youth/Senior	\$ 3 per day
Per 10-Day Pass - Resident	\$ 42
Per 10-Day Pass - Non-Resident	\$ 48
Per 10-Day Pass - Youth/Senior	\$ 21
Per Season - Resident - 3 months	\$ 86
Per Season - Non-Resident - 3 months	\$ 109
Per Season - Youth/Senior - 3 months	\$ 43
Adult Contract Fee Classes	Actual Cost
Senior Center Member Classes	
Senior Center Members	FREE
General Public Under 50 and Member Guests	\$ 7 per class
Senior Center Membership Fee	
Residents	\$ 25 per year
Non-Residents	\$ 25 per year
Volunteer fee waiver (25 hour per year required)	
Senior Center Trips Fee	
Senior Center Members	Direct Cost Recovery
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found.	
Refund/Transfer Fee	Direct Cost Recovery
Senior Center Special Events Fee	various
Photocopying at Senior Center, Per Page	\$ 0.10 per page

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Adult Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."	

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan