



**City of Emeryville
Master Fee Schedule
Effective July 1, 2019,
except those indicated by (*),
which are effective August 5, 2019**

Table of Contents

Division/Department	Page No.
Building Division	3-4
Planning Division	5-7
City Manager & City Clerk Departments	8
Economic Development & Housing Division	9
Finance Department	10
Fire Department	11-12
Police Department	13-14
Public Works Department	15-16
Child Development Center Division	17
Community Services Department	18-20
Youth Services Division	21-22
Adult Services Division	23

THIS PAGE INTENTIONALLY LEFT BLANK

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
BUILDING PERMIT Includes Sign and Demolition Permits Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)	\$ 0.80% 131	of construction valuation ¹ minimum Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.	No Change \$ 135
Permit Renewal	\$ 131	Expired Permits requiring 1 inspection for final	\$ 135
Temporary Occupancy Permit	\$ 173	Building/tenant space not classified for assembly use (new)	\$ 179
GENERAL PLAN MAINTENANCE² Applied to all permits except solar panels.	0.50%	of construction valuation ¹	No Change
TECHNOLOGY FEE Applied to all permits except solar panels.	0.10%	of construction valuation ¹	No Change
PLAN CHECK – To be paid with submittal of application Initial Review plus review of one resubmittal	65% 50%	of Building Permit Fee of Building Permit Fee for Residential under \$100,000.00 minimum	No Change No Change
Approved Resubmittals and/or changes to approved plans, including deferred submittals	\$ 179		\$ 185 per hour, 2 hour minimum
In house	\$ 179	per hour, 1 hour minimum	\$ 185 per hour, 2 hour minimum
Outside Consultant		Consultant's hourly fee plus 15%	
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500	No Change
ENERGY CONSERVATION – To be paid with submittal of application Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee	No Change
ELECTRICAL, PLUMBING, MECHANICAL PERMITS When issued with Building Permit Electrical Plumbing Mechanical	20% 18% 17%	of Building Permit Fee of Building Permit Fee of Building Permit Fee	No Change No Change No Change
When issued separately Electrical, Plumbing or Mechanical	\$ 1% 131	of construction valuation ¹ minimum	No Change \$ 135
Photo Voltaic Solar Panel Building Permit Fees³ Single family residences	\$ 250		No Change
Residential except single family residences			
Up to 15 kW	\$ 500		No Change
Over 15 kW	\$ 500	plus \$15 per kW over 15 kW.	No Change
All Other			
Up to 50 kW	\$ 1,000		No Change
Over 50 kW	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW	No Change
Sewer Lateral Permit Per Parcel, Administrative fee	\$ 203		\$ 210
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 632		\$ 652
or for large or complex private sewer systems, a cost recovery fee of	\$ 158	per hour	\$ 163
or for inspections requiring overtime, as determined by the City Engineer	\$ 237	per hour	\$ 245
Verification Test (only), on an existing sewer lateral	\$ 158	per test	\$ 163
Traffic signal or street light conduit utility locate (as needed)	\$ 315		\$ 326
Sewer Lateral Performance Security	\$ 1,000		No Change
Plan Check for new sewer laterals	\$ 205		\$ 212
SEWER CONNECTION Residential Dwellings	\$ 1,372	per unit	\$ 1,375
All Others Uses	\$ 274	per plumbing trap	\$ 274
(Note: Credit given for removed traps when previous use is abandoned for less than one year)			

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)³		
1 to 3 Story Residential	\$ 0.01% of construction valuation ¹	No Change
All Other Construction	\$ 0.50 minimum	No Change
	\$ 0.02% of construction valuation ¹	No Change
	\$ 0.50 minimum	No Change
GRADING PERMIT		
Grading Permit	1% of construction valuation ¹	No Change
Plan Review of Grading Permits	65% of Grading Permit Fee	No Change
	\$ 131 minimum	\$ 135
MICROFILM and PHOTOCOPIES		
Project Valuation to \$100,000.00		
8.5" x 14"	\$ 0.50 per page	No Change
Larger than 8.5" x 14"	\$ 1.00 per page	No Change
Project Valuation over \$100,000.00	1% of Building Permit Fee	No Change
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS	5 times cost of the actual permit	No Change
OTHER INSPECTIONS AND FEES		
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$ 144 per hour	\$ 149
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	\$ 178 each infraction	\$ 184
Certified Access Specialist Inspections (CASp)		
Inspections	\$ 152 per hour or consultant costs ⁴	\$ 157
Inspection for Reconnection of Utilities	\$ 131 per request	\$ 135
Pre-Plan check prior to permit application (2 hr minimum)	\$ 179 per hour	\$ 185
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 179 per hour	\$ 185
Alternate Methods and Materials Request	\$ 179 per hour	\$ 185
Temporary Certificate of Occupancy Requests	\$ 273 per request	\$ 282
Certificate of Occupancy Requests	\$ 273 per request	\$ 282
Gas/Electrical Meter Release	\$ 273 per request	\$ 282
Assigned Property/Business Address	\$ 131 per request	\$ 135
Plans Copy Request (except counter review)	\$ 131 per request	\$ 135
FIRE DEPARTMENT FEES		
Charge per current Fire Department Fee Schedule		
SCHOOL FEES (effective August 27, 2018 per EUSD)²		
Commercial	\$ 0.61 per square foot	No Change
Residential (500 sq. ft. or more)	\$ 3.79 per square foot	No Change
Self Storage	\$ 0.18 per square foot	No Change
Live/Work	\$ 2.20 per square foot	No Change
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009) ²		
Permit valuation \$1 to \$25,000	\$ 1.00	No Change
Permit valuation \$25,001 to \$50,000	\$ 2.00	No Change
Permit valuation \$50,001 to \$75,000	\$ 3.00	No Change
Permit valuation \$75,001 to \$100,000	\$ 4.00	No Change
Permit valuation over \$100,000	\$ 1.00 per \$25,000 or fraction thereof	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

⁴ Cost recovery for special cases requiring outside consultants

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Publications, Document Charges [1]</u>		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$ 10	\$ 10
Individual maps	\$ 3	\$ 3
General Plan	\$ 73	\$ 75
General Plan EIR (Per Photocopy Rate) [2]	\$ 0.10 Per photocopy rate	Delete Fee
Park Avenue District Plan	\$ 27	\$ 27
North Hollis Area Urban Design Program	\$ 27	\$ 27
Planning Regulations	\$ 37	\$ 38
Housing Element of the General Plan	\$ 52	\$ 53
Stormwater Guidelines	\$ 25	\$ 25
Parks and Recreation Strategic Plan	\$ 73	\$ 75
Emeryville Design Guidelines	\$ 73	\$ 75
Sustainable Transportation Plan	\$ 15	\$ 15
Sustainable Transportation Background Report	\$ 100	\$ 103
Pedestrian and Bicycle Plan	\$ 110	\$ 113
Pedestrian and Bicycle Plan Appendices	\$ 87	\$ 90
Photocopying, Per Page [2]	\$ 0.10	\$ 0.10
Faxing, Per Page [2]	\$ 0.10	\$ 0.10
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$ 100	No Change
Annual Renewal Fee	No fee	No Change
Appeal to Planning Commission	\$ 50	No Change
Appeal to City Council	\$ 50	No Change
<u>Short-term Rental Permits</u>		
Application Fee	\$ 250	No Change
Annual Renewal Fee	\$ 200	No Change
Appeal to Planning Commission	\$ 100	No Change
Appeal to City Council	\$ 100	No Change
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 424 + charged per formula [3] if excess of 1 hour	\$ 438 *
<u>Planning Commission Study Session</u>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$ 2,000 Flat Rate	No Change
<u>General Plan Amendment</u>		
At cost, charged per formula [3]	\$3,000 Deposit	No Change
<u>Rezoning</u>		
At cost, charged per formula [3]	\$3,000 Deposit	No Change
<u>Development Agreement</u>		
At cost, charged per formula [3]	\$3,000 Deposit	No Change
<u>Planned Unit Development</u>		
Preliminary Development Plan	At cost, charged per formula [3]	No Change
Final Development Plan	At cost, charged per formula [3]	No Change
<u>Conditional Use Permits [4]</u>		
Minor Conditional Use Permits - Flat Fee	\$ 535	\$ 553 *
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula [3]	No Change
Demolition of significant or residential structure	At cost, charged per formula [3]	No Change
All other	At cost, charged per formula [3]	No Change

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Temporary Use Permits</u>	\$ 535	\$ 553 *
<u>Exceptions to Standards</u> [4]	\$ 535	\$ 553 *
<u>Variances</u> [4]	At cost, charged per formula [3] \$1,000 Deposit	No Change
<u>Design Review, including Signs</u> [4]		
Minor Design Review for Signs	\$ 535	\$ 553 *
Major Design Review for Signs	At cost, charged per formula [3] \$1,000 Deposit	No Change
Master Sign Programs	At cost, charged per formula [3] \$2,000 Deposit	No Change
Individual signs under Master Sign Programs	\$ 321 zoning compliance review	\$ 332 *
Temporary Signs	\$ 213	\$ 220 *
All Other Minor Design Review:	\$ 535	\$ 553 *
All Other Major Design Review	At cost, charged per formula [3] \$3,000 Deposit	No Change
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u>	5 times cost of actual permit/approval	No Change
<u>Tree Removal Permits</u>		
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula [3] \$2,000 Deposit	No Change
<u>Subdivisions</u>		
Major Subdivisions, including residential condominium conversions	\$3,000 Deposit plus cost of any technical assistance such as engineer's review	No Change
Minor Subdivisions, including residential condominium conversions	At cost, charged per formula [3] \$ 1,061	\$ 1,098
Lot Line Adjustments	\$ 1,061	\$ 1,098
Parcel Mergers	\$ 1,061	\$ 1,098
Certificate of Compliance	\$ 1,061	\$ 1,098
Covenant of Easement	At cost, charged per formula [3] \$2,000 Deposit	No Change
<u>Assessment District Apportionment</u> (Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)		
Lot Line Adjustments/Parcel Map Waivers	\$ 366	\$ 378
Major/Minor Subdivisions (10 parcels or less)	\$ 1,466	\$ 1,517
Major/Minor Subdivisions (more than 10 parcels)	\$ 3,668 Plus \$25 Per Parcel Over 20 Parcels	\$ 3,796
<u>Environmental Review</u>		
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula [3] \$15,000 deposit	No Change
Environmental Impact Report, including Initial Study if required	At cost, charged per formula [3] \$30,000 deposit	No Change
Notice of Determination or Notice of Exemption	\$ 91	\$ 94
<u>Filing Fees Required by State Department of Fish & Game (Effective 1/1/2018)</u> [5]		
Alameda County Clerk Handling Fee (all filings)	\$ 50	No Change
Negative Declaration	\$ 2,281	\$ 2,354.75
Environmental Impact Report (EIR)	\$ 3,168	\$ 3,271.00

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Administrative Fees</u>		
Appeals		
to Planning Commission	\$ 100	No Change
to City Council	\$ 200	No Change
Time Extensions (Permit Applications)		
If Granted Administratively	\$ 366	\$ 378 *
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]	No Change
Zoning Compliance Review		
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee	No Change
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee	No Change
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, and Code Interpretation		All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, Wireless Telecommunications Facilities, and Code Interpretation
	\$ 424	\$ 438 *
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee	\$ 1,061	\$ 1,098 *
Any project that was originally cost recovery	At cost, charged per formula [3]	No Change
Request for Waiver of construction noise hours by City Council	\$ 1,284	\$ 1,328
<u>In Lieu Fees</u>		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 213	Per square foot of required open space not provided \$ 220
Parking, pursuant to EMC Section 9-4.407(d)	\$ 8,034	Per required parking space not provided \$ 8,315

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:

Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

Notes

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page	No Change
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20	No Change
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5	No Change
Specialized Retrieval of Document (writing software)	Actual Cost	No Change
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting		
Normal Delivery		
Per Meeting	\$ 10	No Change
Rush Delivery (Within 3 working days)		
Additional Charge Per Meeting	\$ 15	No Change
Electronic Data Record Request - Existing File		
Per Disk	Cost of materials	No Change
Electronic Data Record Request - Non-existing file		
Per Disk	Cost of materials and staff time to produce	No Change
City Administrative Fee for Admin of Consultant hired Projects	\$ 114 per hour	\$ 117
City Clerk Hourly Rate	\$ 114 per hour	\$ 117

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:

City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

[1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Economic Dev & Housing**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION	Fee	Proposed Revisions
Loan Subordination Fee	\$ 427	\$ 441
Loan Origination Fee	\$ 427	\$ 441
Income Verification Fee	no charge	No Change
Publications		
1987 Shellmound Park Redevelopment Plan	see photocopying fee	No Change
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee	No Change
1987 Shellmound Park Final EIR	see photocopying fee	No Change
1976 Redevelopment Plan	see photocopying fee	No Change
Housing Element	see photocopying fee	No Change
Urban Design Plan-San Pablo Avenue	see photocopying fee	No Change
Program Fees		
City regulatory oversight and Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1]	At cost, charged \$517 Minimum Deposit per formula No Change
Capital Improvement Credit Fee [2]	\$ 427	\$ 441
Rental Monitoring Fee [4]	At cost, charged \$5,000 minimum deposit per formula	No Change
Below Market Rate Resale Fee [3]	\$ 427	\$ 441
Below Market Rate Inspection Fee [3]	At cost, charged \$500 minimum deposit per formula	No Change
Loan Payoff Fee	\$ 106	\$ 109
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)	\$ 106 Per hour	\$ 109
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes	\$ 427	\$ 441
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes	\$ 106 Per hour	\$ 109
Economic Housing and Development Hourly rate	\$ 221 Per hour	\$ 228
Measure C		
Hotels operating under Collective Bargaining Agreements	\$ 155	\$ 160
Hotels not operating under Collective Bargaining Agreements	\$ 260	\$ 269
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged \$5,000 Deposit required prior to permit issuance should there be violation requiring a full audit. No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [5]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Photocopying, Per Page [1]	\$ 0.10	No Change
Miscellaneous Fees		
Ordinances administered by Finance Division	no charge	No Change
Returned check fee [3]		
1st check	\$ 25	No Change
2nd and each subsequent check	\$ 35	No Change
Program Fee		
<u>Business License Processing</u>		
New Business License	\$ 59	No Change
Effective January 1, 2019 the New Business License Fee will increase to \$59		\$ 61 Effective January 1, 2020
Annual Business License renewal	\$ 10	No Change
<u>Preferential Parking Permit Program</u>		
Annual Permit [2]	\$ 60 per vehicle	No Change
Annual permit for low income household [2]	\$ 27 per vehicle	No Change
Maximum of 3 annual permits per residential address		
Maximum of 1 annual permit per business address		
Visitor's Permit-One Day	\$ 3	No Change
Maximum of 10 per household per year		
Visitor's Permit-Two Weeks	\$ 25	No Change
Maximum of 2 per household per year		
Visitor's Permit-52 week	\$ 155	No Change
Maximum of one per year per household or business.		
Permit year is September 1 to August 31.		

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [4]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
 [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
 [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
 [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
BICYCLE LICENSE	\$ 10	No Change
INSPECTIONS		
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.		
Re-Inspection, if required - Prevention Specific Reinspection, all deficiencies corrected	\$ 179 Per hour, minimum charge of 1/2 hr.	\$ 185
Reinspection, deficiencies remaining	\$ 179 Per hour, minimum charge of 1/2 hr.	\$ 185
Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$ 179 Each infraction	\$ 185
Special Inspections or Research		
During regular business hours	\$ 225 Per hour, minimum charge of 1/2 hr.	\$ 232
Scheduled outside of regular business hours	\$ 225 Per hour, minimum charge of 1/2 hr.	\$ 232
Fire Safety Inspection		
Fire prevention annual inspection	\$ 179 Per hour, minimum charge of 1/2 hr.	\$ 185
Engine Company Inspections - Minor [1]	\$ 537 Per hour, minimum charge of 1/2 hr.	\$ 555
Engine Company Inspections - Major [1]	\$ 537 Per hour, minimum charge of 1/2 hr.	\$ 555
Special Inspections - Prevention [1]	\$ 179 Per hour, minimum charge of 1/2 hr.	\$ 185
Special Inspections - Suppression [1]	\$ 537 Per hour, minimum charge of 1/2 hr.	\$ 555
PERMITS		
Fire code permits		
(Tents, haunted houses, carnival or fair, etc.)	\$ 179 Per hour, minimum charge of 1/2 hr.	\$ 185
OTHER FEES		
Fire Personnel Costs Per Hour [2]:	\$ 358 Per hour, minimum charge of 2 hr.	\$ 370
Fire Equipment Costs Per Hour, to be charged in the following situations:		
a) Commercial stand by services provided upon request		
b) Response to Hazardous material release		
c) Response to chronic false alarms		
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000		
Engine Company (3 persons)		
Regular Duty Company	\$ 537 Staff per hour plus equipment cost	\$ 555
Special Duty Company	\$ 537 Staff per hour plus equipment cost	\$ 555
Aerial Truck (one person)	\$ 179 Staff per hour plus equipment cost	\$ 185
Staff Vehicle (one person)	\$ 179 Staff per hour plus equipment cost	\$ 185
First Responder Fee [1]	\$ 179	\$ 185
All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.		
PLAN REVIEW		
Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Planning and Building Department)	40% of Building Permit Fee	No Change

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT		
Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment) \$ 179 Per hour, minimum charge of 2 hr.	No Change \$ 185
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 179 Per hour	\$ 185
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 179 Per hour, minimum charge of 2 hr.	No Change \$ 185
PLANNING AND TRAINING PROGRAMS		
Emergency Preparedness Planning		
Private Business--Employee Training	\$ 54 per hour + Materials	\$ 55
Public/Non Profit Organization--Employee Training	\$ 54 per hour + Materials	\$ 55
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 54 per hour	\$ 55
Emergency Preparedness Supplies and Equipment	At cost	No Change
Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Fire Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]	
Consultants charged at	Cost plus 10% administrative fee	
This is referred to as "charged per formula."		
Notes		
[1]	3 person crew assumed one hour each	
[2]	Per hour, minimum of 2 hours	
[3]	Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan	

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Report & Document Reproduction		
Citizen Request, Per Page [12]	\$ 0.10	\$ 0.10
Crime/Accident Report-Insurance Company, Per Page [12]	\$ 0.10	\$ 0.10
Computer Generated Report from Police Department CAD/Records Management System, Per Page [2,12]	\$ 0.10	\$ 0.10
Faxing, Per Page [12]	\$ 0.10	\$ 0.10
Identification Services		
Fingerprinting	\$ 167	\$ 172
DVD Copy of Communications Voice	\$ 167	\$ 172
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 184	\$ 190
Stolen Vehicle Release	no charge	No Change
Permit & Application Fees		
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 167	\$ 172
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,476	\$ 1,527
One Day Cabaret Permit	\$ 885	\$ 915
One Day Dance Hall Permit	\$ 590	\$ 610
Bingo Game Permit	\$ 443	\$ 458
Card Room Fees: Card Room Annual License Application [7] (Due, each December 1st)	\$ 2,953	\$ 3,056
Card Room Employee Permit		
1. Application Fee	\$ 398	\$ 411
2. Renewal Fee	\$ 147	\$ 152
3. Replacement/Change Card Room	\$ 147	\$ 152
Taxicab Drivers' Permit Fees		
1. Application Fee	\$ 167	\$ 172
2. Application Renewal Fee	\$ 167	\$ 172
3. Driver's Identification Card Replacement Fee	\$ 82	\$ 84
Fleet Management Permit Fees		
1. Application Fee	\$ 335	\$ 346
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 335	\$ 346
Vehicle Permit Fees		
1. Application Fee	\$ 82	\$ 84
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 49	\$ 50
3. Vehicle Replacement Card Fee	\$ 41	\$ 42
Special Event Permit Fees		
Without a street closure	\$ 285	\$ 294
With a street closure	\$ 352	\$ 364
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$ 295	\$ 305
2. Renewal Fee	\$ 295	\$ 305
3. Replacement Fee	\$ 88	\$ 91
Massage Parlor and Massage Establishment Charges [8]:		
Annual Permit Application, due each December 1st	\$ 1,221	\$ 1,263
Massage Establishment Fee: Annual Permit Application, due each December 1st	\$ 578	\$ 598
Employee Permits Annual Employee Permit [3,4] (Applies to both Massage Parlors and Massage Practitioners) (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$ 463	\$ 479
2. Renewal Fee	\$ 463	\$ 479
3. Replacement Fee	\$ 49	\$ 50

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	No Change
For Three Years - Not Spayed/Neutered	\$ 31	\$ 32
For One Year - Spayed/Neutered	\$ 10	No Change
For Three Years - Spayed/Neutered	\$ 15	No Change
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	No Change
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	No Change
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3	No Change
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	No Change
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 839	Penal Code Sec.22190 (b)(1) & (f)(1) \$ 868
2. Psychological Examination, if contracted by City	\$ 671	Penal Code Sec.22190 (b)(1) & (f)(1) \$ 694
3. Range Certification	\$ 2,953	\$ 3,056
Application for Firearm Dealer Permit Background Investigation	\$ 1,476	\$ 1,527
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,476	\$ 1,527
Arrest With Accident Investigation	\$ 2,066	\$ 2,138
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 295	\$ 305
Short Term Encroachment Permit	\$ 295	\$ 305
Personnel Services [9,10]	\$ 167	\$ 172
Cannabis Key Individual Application Fee	\$ 463	\$ 479
Initial Cannabis Business Permit Fee	Cost Recovery	No Change
Renewal of Cannabis Business Permit Fee	\$ 674	\$ 697
Firearms Storage Fee [17]	\$ 502	\$ 519
Police Non-Sworn Hourly Rate	\$ 167	\$ 172
Police Sworn Hourly Rate	\$ 295	\$ 305

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Police Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] For any services requiring staff time or the time of city hired consultants, charges for: Police Staff charged
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
PERMITS/LICENSES		
<u>Encroachment Permits</u>		
Application Fee	\$ 196	\$ 202
Plan Check [9,16]	\$ 263	\$ 272
"No Parking" signs (each)	\$ 4	No Change
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement	No Change
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 322	\$ 333
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 161	\$ 166
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 122	\$ 126
Final inspection for certificate of occupancy [17]	\$ 393	\$ 406
Encroachment Agreements [18]	\$ 525	\$ 543
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.62 per 100 cf of discharge based on City Ordinance effective January 1, 2019	\$ 263	\$ 272 \$ 1.76 Effective January 1, 2020
<u>Private Development Projects</u>		
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 786	\$ 813
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 131	\$ 135
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.	No Change
Trash Plan Review [12]	\$ 525	\$ 543
Construction and Demolition Waste Management Plan review [19]	\$ 393	\$ 406
Green Halo Systems C&D Waste Management [11]	\$ 131	\$ 135
SWPPP Inspection on Private Developments [3,4,5]	\$ 656	\$ 678
Trash Plan Inspection [9]	\$ 263	\$ 272
Site Improvements Inspection [7,22,24]	\$ 161 per hour	\$ 166
<u>Subdivisions</u>		
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 655	\$ 677
Parcel Map Plan Check [9]	\$ 655	\$ 677
Tentative Map Plan Check	\$ 131 per hour	\$ 135
Final Map Plan Check [9]	\$ 1,048	\$ 1,084
Plat and Legal Description Plan Check	\$ 262	\$ 271
Digital Basemap Processing Fee [6,8]	\$ 131	\$ 135
<u>Small Cell Antenna Fees</u>		
Small Cell Antenna Street Pole Fee	\$ 270 per pole per year	No Change
<u>Stormwater</u>		
Storm water Permit Application Fee [20]	\$ 196	\$ 202
Storm water Permit C3 Plan Check [21,22]	\$ 262 Deposit	\$ 271
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula	No Change
Storm water Permit C3 Inspection [7,22,24]	\$ 161 per hour	\$ 166
Storm water C10 Plan Check [9]	\$ 131	\$ 135
Storm water Maintenance Agreement Review	\$ 393	\$ 406
Maintenance Agreement Recording at County	\$ 131	\$ 135
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula	No Change
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula	No Change

**City of Emeryville
Master Fee Schedule
Public Works**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Revisions</u>
<u>Sign Permit</u>		
Application fee	\$ 196	\$ 202
Annual permit Renewal Fee	\$ 131	\$ 135
<u>Arborist</u>		
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 275 first tree	No Change
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 17 per additional tree	No Change
<u>Dockless Mobility System</u>		
Permit Application	\$ 2,500 Annually	No Change
Permit Issuance	\$ 15,000 Annually	No Change
Confiscation and Retrieval	\$ 125 per device	No Change
Storage	\$ 250 per device	No Change
Disposal	Actual cost per device	No Change
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 117	\$ 121
OTHER/MISCELLANEOUS		
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque)	\$ 525	\$ 543
Memorial bench with plaque (existing bench) [23]	\$ 262	\$ 271

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
Consultants	charged at	Cost plus 10% admin fee

This is referred to as "charged per formula."

Notes

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [26] Rate for consultant inspection
- [27] Consulting Cost \$275 per tree, \$17 per each additional tree
- [28] Plus \$1.62 per 100cf of discharge based on City Ordinance, effective January 1, 2019. Please refer to page 15
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Application Fee (applied against first month's tuition upon approval)	\$ 50	No Change
Non-Subsidized Fees: (Full Cost)	Monthly Fee*	
Infants (4 mos. to 18 mos.) Resident	\$ 2,028 Per Month	\$ 2,099
Infants (4 mos. to 18 mos.) Non-Resident	\$ 2,253 Per Month	\$ 2,331
Toddler (18 mos. to 36 mos.) Resident	\$ 1,843 Per Month	\$ 1,907
Toddler (18 mos. to 36 mos.) Non- Resident	\$ 2,049 Per Month	\$ 2,120
Pre-Schooler (3-5 Years Old), Resident	\$ 1,476 Per Month	\$ 1,527
Pre-Schooler (3-5 Years Old), Non-Resident	\$ 1,638 Per Month	\$ 1,695
<p>* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.</p>		
State Subsidized Co-Pay Fees:		
Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.		
Other Charges		
Center provided diapers	\$1 each	No Change
Late pickup of child	\$1 per minute - first late pickup \$1 per minute - first late pick up. \$2 per minute after first late pick up.	No Change
Late pickup of child	\$2	No Change
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50	No Change
Photocopying at CDC, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION	Fee			Proposed Revisions
Community Events Permit				
Community Event Permit, Application Fee, Resident	\$	52	per application	\$ 53
Community Event Permit, Application Fee, Non-Profit	\$	78	per application	\$ 80
Community Event Permit, Application Fee, Non-Resident	\$	130	per application	\$ 134
Community Event Permit, Security Deposit	\$	0-1,000	per permit	No Change
Park Rental Fees for Picnic Areas				
Park Rental Application Fee, Resident	\$	10	per application	\$ 10
Park Rental Application Fee, Non-Profit	\$	16	per application	\$ 16
Park Rental Application Fee, Non-Resident	\$	21	per application	\$ 21
Marina Park, Site A or E, 49 People or Less, Resident	\$	83	per day	\$ 85
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$	166	per day	\$ 171
Marina Park, Site A or E, 49 People or Less, Non-Resident	\$	414	per day	\$ 428
Marina Park, Site A or E, 50 People or More, Resident	\$	166	per day	\$ 171
Marina Park, Site A or E, 50 People or More, Non-Profit	\$	249	per day	\$ 257
Marina Park, Site A or E, 50 People or More, Non-Resident	\$	414	per day	\$ 428
Marina Park, Site B, C, or D, Resident	\$	52	per day	\$ 53
Marina Park, Site B, C, or D, Non-Profit	\$	78	per day	\$ 80
Marina Park, Site B, C, or D, Non-Resident	\$	104	per day	\$ 107
Doyle-Hollis Park, Sites A/B, Resident	\$	31	per day	\$ 32
Doyle-Hollis Park, Sites A/B, Non-Profit	\$	52	per day	\$ 53
Doyle-Hollis Park, Sites A/B, Non-Resident	\$	83	per day	\$ 85
Doyle-Hollis Park, Site C, Resident	\$	41	per day	\$ 42
Doyle-Hollis Park, Site C, Non-Profit	\$	62	per day	\$ 64
Doyle-Hollis Park, Site C, Non-Resident	\$	93	per day	\$ 96
Doyle-Hollis Park, Site D, Resident	\$	52	per day	\$ 53
Doyle-Hollis Park, Site D Non-Profit	\$	78	per day	\$ 80
Doyle-Hollis Park, Site D, Non-Resident	\$	104	per day	\$ 107
All Other Parks, Resident	\$	31	per day	\$ 32
All Other Parks, Non-Profit	\$	52	per day	\$ 53
All Other Parks, Non-Resident	\$	83	per day	\$ 85
Bounce House Use Fee - All Facilities, Resident	\$	16	per rental	No Change
Bounce House Use Fee - All Facilities, Non-Profit	\$	21	per rental	No Change
Bounce House Use Fee - All Facilities, Non-Resident	\$	26	per rental	No Change
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$	31	per rental	\$ 32
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$	41	per rental	\$ 42
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident	\$	52	per rental	\$ 53
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$	52	per rental	\$ 53
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$	78	per rental	\$ 80
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident	\$	104	per rental	\$ 107
Deposit for Park Rentals	\$	0-50	per rental	No Change
ECCL School Gym, Pool, and Field Rental Fees *				
ECCL Rental Application Fee, Resident (per application)	\$	21	per application	No Change
ECCL Rental Application Fee, Non-Profit (per application)	\$	31	per application	\$ 32
ECCL Rental Application Fee, Non-Resident (per application)	\$	41	per application	\$ 42
50% discount if only half gym or field is available				
ECCL Gym Rental Fee, Resident (M-TH)	\$	29	per hour	\$ 30
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$	55	per hour	\$ 56
ECCL Gym Rental Fee, Non-Resident (M-TH)	\$	60	per hour	\$ 62
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$	50	per hour	\$ 51
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$	76	per hour	\$ 78
ECCL Gym Rental Fee, Non-Resident (Fri - Sun)	\$	81	per hour	\$ 83
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)				\$ 22 per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)				\$ 43 per hour
ECCL Gym Rental Fee, Non-Resident (M-TH) non regulars hours (5am-8am)				\$ 47 per hour
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)				\$ 40 per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)				\$ 61 per hour
ECCL Gym Rental Fee, Non-Resident (Fri - Sun) non regulars hours (5am-8am)				\$ 64 per hour
ECCL Gym Rental Preparation Fee	\$	30-1,000	per rental	No Change
ECCL Gym Rental Deposit	\$	150-1,000	per rental	No Change
ECCL Athletic Field Rental Fee, Resident	\$	8	per hour	No Change
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$	29	per hour	\$ 30
ECCL Athletic Field Rental Fee, Non-Resident	\$	39	per hour	\$ 40
ECCL Athletic Field Light Fee, Resident	\$	10	per hour	No Change
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$	16	per hour	No Change
ECCL Athletic Field Rental Fee, Non-Resident	\$	21	per hour	No Change
ECCL Athletic Field Rental Preparation Fee	\$	30-1,000	per rental	No Change
ECCL Athletic Field Rental Deposit	\$	150-1,000	per rental	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$	35	per hour	\$ 36
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$	61	per hour	\$ 63
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident	\$	87	per hour	\$ 90
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regulars hours (5am-8am)				\$ 27 per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regulars hours (5am-8am)				\$ 47 per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regulars hours (5am-8am)				\$ 67 per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$	21	per hour	No Change
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$	30-1,000	per rental	No Change

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION	Fee		Proposed Revisions	
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental	No Change	
ECCL "Recreation Swim Party Area Rental", Resident	\$ 41	per rental	\$ 42	
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 47	per rental	\$ 48	
ECCL "Recreation Swim Party Area Rental", Non-Resident	\$ 52	per rental	\$ 53	
ECCL Building C Multi-Purpose Room				
ECCL Building C Rental Fee Resident	\$ 87	per hour	\$ 90	
ECCL Building C Rental Fee Non-Profit	\$ 113	per hour	\$ 116	
ECCL Building C Rental Fee Non-Resident	\$ 139	per hour	\$ 143	
* ECCL Cleaning Fee	Market Rate		Actual Cost	
* ECCL LG/Facility Attendant [2]	\$ 18		No Change	
ECCL Building A Multi-Purpose Room				
ECCL Building A Multi-Purpose Room Resident	\$ 67	per hour	\$ 69	
ECCL Building A Multi-Purpose Room Non-Profit	\$ 95	per hour	\$ 98	
ECCL Building A Multi-Purpose Room Non-Resident	\$ 130	per hour	\$ 134	
ECCL Building A Kitchen				
ECCL Building A Kitchen Room Resident	\$ 34	per hour	\$ 35	
ECCL Building A Kitchen Room Non-Profit	\$ 45	per hour	\$ 46	
ECCL Building A Kitchen Room Non-Resident	\$ 55	per hour	\$ 56	
ECCL Teen Center				
ECCL Teen Center Resident	\$ 29	per hour	\$ 30	
ECCL Teen Center Non-Profit	\$ 55	per hour	\$ 56	
ECCL Teen Center Non-Resident	\$ 60	per hour	\$ 62	
ECCL Classrooms				
ECCL Classrooms Resident	\$ 29	per hour	No Change	
ECCL Classrooms Non-Profit	\$ 39	per hour	No Change	
ECCL Classrooms Non-Resident	\$ 45	per hour	No Change	
City of Emeryville Indoor Facility Rental Prices				
City Indoor Facilities Rental Application Fee, Resident	\$ 21	per application	No Change	
City Indoor Facilities Application Fee, Non-Profit	\$ 31	per application	\$ 32	
City Indoor Facilities Application Fee, Non-Resident	\$ 41	per application	\$ 42	
Ongoing Rental Discounts				
6 dates or more on application % off base rate			10%	New
12 dates or more on application % off base rate			15%	New
24 dates or more on application % off base rate			20%	New
40 dates or more on application % off base rate			30%	New
Bridgecourt Room				
Bridgecourt Room Rental Fee, Resident	\$ 47	per hour	\$ 48	
Bridgecourt Room Rental Fee, Non-Profit	\$ 57	per hour	\$ 58	
Bridgecourt Room Rental Fee, Non-Resident	\$ 62	per hour	\$ 64	
Bridgecourt Office Monthly Rental Fee			Market Rate	\$2,000 minimum New
Bridgecourt Room Rental Deposit	\$ 150	per rental	No Change	
Council Chambers				
Council Chambers Rental Fee, Resident	\$ 47	per hour	\$ 48	
Council Chambers Rental Fee, Non-Profit	\$ 57	per hour	\$ 58	
Council Chambers Rental Fee, Non-Resident	\$ 62	per hour	\$ 64	
Council Chambers Room Rental Deposit	\$ 150	per rental	No Change	
Recreation Center				
Recreation Center, One Room Rental Fee, Resident	\$ 47	per hour	\$ 48	
Recreation Center, One Room Rental Fee, Non-Profit	\$ 57	per hour	\$ 58	
Recreation Center, One Room Rental Fee, Non-Resident	\$ 62	per hour	\$ 64	
Recreation Center, Entire Facility Rental Fee, Resident	\$ 109	per hour	\$ 112	
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 135	per hour	\$ 139	
Recreation Center, Entire Facility Rental Fee, Non-Resident	\$ 161	per hour	\$ 166	
Recreation Center Rental Deposit - Entire Facility	\$ 500	per rental	No Change	
Recreation Center Rental Deposit - One Room	\$ 150	per rental	No Change	
Senior Center				
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 105	per hour	\$ 108	
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 130	per hour	\$ 134	
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident	\$ 155	per hour	\$ 160	
Senior Center Kitchen Rental Fee, Resident	\$ 52	per hour	\$ 53	
Senior Center Kitchen Rental Fee, Non-Profit	\$ 62	per hour	\$ 64	
Senior Center Kitchen Rental Fee, Non-Resident	\$ 73	per hour	\$ 75	
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 78	per hour	\$ 80	
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 104	per hour	\$ 107	
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident	\$ 130	per hour	\$ 134	
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 47	per hour	\$ 48	
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 73	per hour	\$ 75	
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident	\$ 78	per hour	\$ 80	
Senior Center, Entire Facility Rental Fee, Resident	\$ 155	per hour	\$ 160	
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 181	per hour	\$ 187	
Senior Center, Entire Facility Rental Fee, Non-Resident	\$ 207	per hour	\$ 214	
Senior Center Janitorial Fees	Market Rate		Actual Cost	
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500	per rental	No Change	
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150	per rental	No Change	

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

DESCRIPTION	Fee		Proposed
	No Charge	Market Rate	Revisions No Change Actual Cost
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge		
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	No Charge		
Child Development Center			
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$	78 per hour	\$ 80
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$	104 per hour	\$ 107
Non-Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$	130 per hour	\$ 134
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$	500 per rental	No Change
Setup Fee - CDC Multipurpose Room, Kitchen, Play Areas	\$	73 per rental	No Change
Special Event Sponsorship Fee			
Special Event Sponsorship Fee	\$	100-15,000 per event	No Change
Special Event Booths, Tents, Chairs, and Tables Rental Fee	Market Rate		\$5-\$100 per equipment
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$	100-1,000	No Change
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$	0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Community Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>	
Pre-School Summer Camps *	\$6.31/Hour	\$ 6.53	
Pre-School (3.5-5 years old)	M/W/F Resident \$ 48 per three days	\$ 49	
	M/W/F Non-Resident \$ 53 per three days	\$ 54	
	T/H Resident \$ 34 per two days	\$ 35	
	T/H Non-Resident \$ 39 per two days	\$ 40	
Preschool swim lesson add-on fee		\$ 11 per day	New
Summer Basic Day Camp * (9am - 4pm)	\$2.38/Hour	\$ 2.46	
	Resident \$ 96 per 1 week session	\$ 100	
	Non-resident \$ 101 per 1 week session	\$ 105	
	Sibling Discount \$ 10	No Change	
	Daily Drop in Fee \$ 31 per day	\$ 32	
Morning Camp (7:30am - 9am)	Resident \$ 21 per 1 week session	\$ 20	
	Non-resident \$ 26 per 1 week session	\$ 25	
	Daily Drop in Fee \$ 6 per day	No Change	
Ext Pm Camp (4:00pm - 6pm)	Resident \$ 26 per 1 week session	\$ 30	
	Non-resident \$ 31 per 1 week session	\$ 35	
	Daily Drop in Fee \$ 7 per day	No Change	
Summer Extended Day Camp * (7:30am - 6pm)	\$2.38/Hour	\$ 2.46	
	Resident \$ 138 per 1 week session	\$ 140	
	Non-resident \$ 143 per 1 week session	\$ 145	
	Sibling Discount \$ 10	No Change	
	Daily Drop in Fee \$ 41 per day	\$ 42	
	Sliding Scale; fees based on monthly income & family size \$0-\$138	\$0-\$142	
Late Registration Fee	After deadline but before service	\$ 15	New
Late Registration Fee	Paid on day service begins or after	\$ 30	New
Missing Lunch Fee		\$ 5	New
Deposit for weekly camp	Weekly deposit non refundable and non transferable	\$ 20	New
* Summer camps offered June through August 2018 are charged fees based on the 7/1/17-6/30/18 master fee schedule while camps offered June through August 2019 are charged based on the 7/1/18-6/30/19 master fee schedule.			
After School Program			
Kindergarten	\$2.66/hr	\$ 2.75	
	Resident \$ 263 per month	\$ 270	
	Non-resident \$ 268 per month	\$ 275	
	Daily Drop in Fee \$ 21 per day	No Change	
1st through 6th Grades	\$2.66/hr	\$ 2.75	1st through 5th Grades
	Resident \$ 193 per month	\$ 200	
	Non-resident \$ 198 per month	\$ 205	
	Sibling Discount \$ 10	No Change	
	Daily Drop in Fee \$ 21 per day	No Change	
	Sliding Scale; fees based on monthly income & family size \$0-\$268	\$0-\$277	
Late Payment Fee for After-School Program	\$ 15	\$ 30	
Late Pick up Fee for After-School Program	\$ 1 per minute for first 15 minutes, \$ 2 thereafter	No Change	
Sibling Discount for the After-School Program	\$ 10	No Change	
Before School Program	\$1.30/hr	\$ 1.34	
K through 9th Grade	Resident \$ 52 per month	\$ 53	
	Non-Resident \$ 57 per month	\$ 58	
Kinderbuddies	\$4.01/hr	\$ 4.15	
Mon/Wed/Fri Class	Residents \$ 133 per month	\$ 137	
	Non-Residents \$ 138 per month	\$ 142	
Tue/Thu Class	Residents \$ 91 per month	\$ 94	
	Non-Residents \$ 96 per month	\$ 99	
Youth Sports			
All Youth Sports	Residents Direct Cost Recovery	No Change	
	Non-Residents Direct Cost Recovery Plus \$5	No Change	
Youth Field Trips			
Major Trips	Residents Direct Cost Recovery	No Change	
	Non-Residents Direct Cost Recovery Plus \$5	No Change	
Youth Fee Classes			
Fee Classes	Residents Direct Cost Recovery	No Change	
	Non-Residents Direct Cost Recovery Plus \$5	No Change	
Teen Programs			
Leaders In Training	Residents \$ 66 per session	\$ 68	
	Non-Residents \$ 71 per session	\$ 73	
After school teen program	Residents \$ 29 per month	\$ 30	
	Non-Residents \$ 34 per month	\$ 35	
	Drop in fee \$ 3 per day	No Change	

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Youth Seasonal/Special Events		
Special Event Entrance Fees	Various	\$5-\$25
AQUATICS PROGRAM		
Semi Private Lessons	Resident	per session- 4 classes \$ 92 New
	Non-Resident	per session \$ 97 New
Private Swim Lessons	Resident	per session- 4 classes \$ 75 New
	Non-Resident	per session \$ 80 New
Swim Lessons	Resident	\$ 89 per session- 8 classes \$ 92
	Non-Resident	\$ 94 per session \$ 97
Swim Camp/Competitive Lessons	Resident	per session- 8 classes \$ 200 New
	Non-Resident	per session \$ 210 New
Water Polo	Resident	per session- 4 classes \$ 48 New
	Non-Resident	per session \$ 53 New
Camp Swim Lessons	Resident	per session- 4 classes \$ 48 New
	Non-Resident	per session \$ 53 New
Life Guard Training	\$ 311	per session \$ 275 Resident
	Non-Resident	per session \$ 280 New
Re Cert Life Guard Training	Resident	per session \$ 100 New
	Non-Resident	per session \$ 105 New
Adult CPR/AED First Aid	Resident	per session \$ 100 New
	Non-Resident	per session \$ 105 New
Adult & Pediatric CPR/AED First Aid	Resident	per session \$ 120 New
	Non-Resident	per session \$ 125 New
Swim Team	Resident	per session \$ 75 New
	Non-Resident	per session \$ 80 New
Master Swim Program		
	Residents	\$ 6 per class No Change
	Non Residents	\$ 8 per class No Change
Public Recreation Swimming		
Recreation Open Swim, Adults (18+ years old), Per Day	\$ 4	per day No Change
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 20	per 10-day pass No Change
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 90	per season pass No Change
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 2	per day No Change
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10	per 10-day pass No Change
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 50	per season pass No Change
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free	No Change
Early Registration Discount	2 weeks prior to 1st class meeting	\$ 10 Delete Fee
Advertising Fees		
Activity Guide Advertising (Per Issue)		
3 1/2" x 2" (business card)	\$ 111	per placement \$ 114
3 5/8" x 4 1/2" (quarter page)	\$ 207	per placement \$ 214
Half Page	\$ 359	per placement \$ 371
Full Page	\$ 663	per placement \$ 686
Discount for 3 or more guides	20%	No Change
Discount if Guide is not Mass-Printed/Mailed	50%	No Change
Discount for registering at annual Community Expo	10%	No Change
Applies to all fees		
Returned Check Fee	\$ 25	per check No Change
Refund and Transfer Policy	\$ 10	No Change
Photocopying at Recreation Center, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 1, 2019,
except those indicated by (*), which are effective August 5, 2019

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Adult Sports Leagues		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
Adult Fee Classes		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
ECCL Fitness Passport	Includes open gym, fitness ctr., water exercise & lap swim	
Per Day - Resident	\$ 6 per day	No Change
Per Day - Non-Resident	\$ 7 per day	No Change
Per Day - Youth/Senior	\$ 3 per day	No Change
Per 10-Day Pass - Resident	\$ 41	\$ 42
Per 10-Day Pass - Non-Resident	\$ 47	\$ 48
Per 10-Day Pass - Youth/Senior	\$ 21	No Change
Per Season - Resident	\$ 114	\$ 86 Per Season - Resident - 3 months
Per Season - Non-Resident	\$ 145	\$ 109 Per Season - Non-Resident - 3 months
Per Season - Youth/Senior	\$ 57	\$ 43 Per Season - Youth/Senior - 3 months
Adult Contract Fee Classes	Market Rate	Actual Cost
Senior Center Member Classes		
Senior Center Members	FREE	No Change
General Public Under 50 and Member Guests	\$ 7 per class	No Change
Senior Center Membership Fee		
Residents	\$ 25 per year	No Change
Non-Residents	\$ 25 per year	No Change
Volunteer fee waiver (25 hour per year required)		
Senior Center Trips Fee		
Senior Center Members	Market Rate	Direct Cost Recovery
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found.		
Refund/Transfer Fee	Market Rate	Direct Cost Recovery
Senior Center Special Events Fee	various	No Change
Photocopying at Senior Center, Per Page	\$ 0.10 per page	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Adult Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan