



City of Emeryville  
CALIFORNIA

# CITY BUDGET

FISCAL YEARS 2019-2020 THROUGH 2020-2021





THE CITY OF EMERYVILLE  
2019-20 & 2020-21 FISCAL YEAR BUDGET

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# City of Emeryville

CALIFORNIA

## MEMORANDUM

June 4, 2019

Honorable Mayor and Members of the City Council:

### City Mission Statement

*"The City of Emeryville provides innovative and responsive services to the community to create and sustain a vibrant, livable city."*

I am pleased to present the Proposed Budget for the 2019-20 and 2020-21 Fiscal Years. This budget focuses on the City's long-term financial health and reflects fiscal strategies to sustain services to the community for the long term. While modest revenue growth is projected throughout the forecast, expenditures are expected to outpace revenues in the long run due to increasing operating costs. Plans for Emeryville's financial future must be mindful of volatile economic cycles, unfunded pension liabilities and the needs of the City's growing population. This proposed budget offers a balanced approach to these challenges.

### Citywide Budget

The budget establishes a financial plan for operations and capital improvements across all City funds and programs. Emeryville uses a two-year budget to provide a longer-term view of its resources and the cost of services. In each fiscal year of this two-year budget cycle, citywide operating expenditures exceed \$80 million, and together with the capital budget exceeds \$85 million. Discretionary tax and fee revenues are appropriated in the General Fund, while restricted revenues and grants have dedicated funds to provide separate accountability.

### 2019-21 Citywide Budget

	<u>2019-20</u>	<u>2020-21</u>
Operating Budget		
General Fund	\$ 44,744,236	\$ 46,220,081
Other Funds	36,981,360	36,695,846
	<u>81,725,596</u>	<u>82,915,927</u>
Capital Budget	7,009,963	17,597,500
	<u>\$ 88,735,559</u>	<u>\$ 100,513,427</u>

As part of the 2019-21 budget development, the City prepared a Five-Year Financial Projection for fiscal years 2019-20 through 2023-24. Please refer to the General Fund Long-Term Forecast section for details.

## Budget Philosophy

This budget continues to respect the long-term fiscal philosophy of the City Council. The budget philosophy includes the major principles elaborated below. Specifically, this budget demonstrates these principles by presenting a balanced General Fund budget; updating and establishing financial policies to provide resources to sustain services and programs; setting funds aside to mitigate the impacts of rising pension costs.

### ▪ City Budget Principles

1. *Current year expenditures should be supported by current year revenues. One-time revenues should not be used for ongoing costs, but should instead be used for necessary one-time expenditures or to strengthen fund reserves.*
- 
2. *Fund balances should be maintained in all major operating funds that provide for unforeseen circumstances. The appropriate level of fund balance depends on the particular fund.*
3. *Unfunded liabilities should be identified and funded with surplus funds when they are available. Liabilities that are currently accruing should be funded currently.*
4. *When necessary, a strategy should be formulated and implemented to address potential impacts of the State budget and other State actions that may affect City revenues.*
5. *The operating costs of any planned capital improvement should be estimated in the planning stage, so that these amounts can be recognized and budgeted.*
6. *Capital improvement projects, including related maintenance costs, should be identified with community input. The funding of many of these projects will require current, planned resources, such as special revenues, grants, and surplus general funds. The City will adhere to prudent spending of discretionary funds to allow the City to provide the necessary resources for capital improvements, including one-time expenditures and adequate replacement reserves.*

## Economic Climate

In his May 2019 State Revised Budget, the Governor notes that the economic growth in the U.S. and California is expected to slow over the forecast, with continued growth dependent on consumers doing better and spending more. The State forecasts that the economy and state revenues are expected to continue to grow in the near term. However, while the economy remains healthy, growth is projected to decelerate in the next few years. The State also acknowledges that the main risks to the outlook remain a stock market correction, federal policy, a global slowdown, or a recession. These risks may also impact local economy.

In Emeryville, General Fund revenues are highly dependent upon sales and hotel taxes that can fluctuate with economic cycles. The economic climate is an important driver of the financial condition of Emeryville and accordingly, the scope of services that can be delivered.

Recession factors are not built into the 2019-21 budget as the near-term economic outlook remains positive. However, many economists predict a contraction within the next two to three years. The City has strategically invested in prudent reserves to ensure the continuity of services during economic downturns and as a contingency for unexpected events. This budget retains a 50% economic uncertainty reserve to provide flexibility to sustain services during inevitable economic cycles.

Despite continued growth in major revenue categories, the long-term forecast presents fiscal challenges that will impact the City's ability to balance its operating budget going forward. Most notably, these changes include 1) the slowing of sales tax revenue growth as consumers evolve their buying habits; 2) slow growth in utilities user tax due to continued decline in telecommunication revenues and the installation of solar alternatives and increased use of renewable energy; 3) rising pension costs due to CalPERS discount rate reduction; and 4) increase in insurance costs due to claim experience and industry rate increase (e.g., general liability and worker's compensation). The City should continue to maintain fiscal discipline and identify revenue opportunities to sustain vital city services and programs in the long run.

### ***Local Economy***

Although Emeryville's population growth was negligible in 2018, there are almost 500 housing units currently under construction, and another 500+ units that will be under construction soon. These will result in significant population growth during the 2019-20 and 2020-21 Fiscal Years. With growth and low unemployment, the Emeryville economic outlook remains positive. Specifically, the State Employment Development Department reports the unemployment rate in Emeryville registered 2.8% in March 2019 compared to an annual average of 2.6% in 2018. Comparatively, Alameda County's unemployment rates registered 3.3% and 3.0%, respectively.

The City's population reached 11,994 in 2018. This population is consistent with past and anticipated future trends. During the 48 years since 1970, Emeryville's annual growth has averaged about 3.2%. The General Plan anticipates this growth, showing a 71% increase in population, from 9,727 in the "base year" of 2008 to 16,600 in the "horizon year" of 2030. The Association of Bay Area Government (ABAG) projects the Emeryville population will reach 21,000 by 2040.

A number of housing development projects are in the pipeline which will support continued population growth. Near term development includes completion of the 105-unit "Intersection" modular housing project at 3800 San Pablo Avenue, the 87-unit "Estrella Vista" affordable housing project at 3706 San Pablo Avenue, and the 223-unit "Theater Site" and 66-unit "Parcel C2" at the Public Market. Farther out, anticipated projects include one additional Public Market project (167-unit "Shellmound Site") and the 186-unit "Nady" project at 6701 Shellmound Street. The 500-unit Sherwin Williams Mixed Use Project is anticipated to begin construction in 2019.

Population growth in the larger, regional East Bay (East Bay refers to the Oakland-Fremont-Hayward Metropolitan District, covering Alameda and Contra Costa Counties) is also providing a boost to the local economy, including the local real estate market. According to the U.S. Census Bureau's County population estimates, the East Bay's population grew by 10.1% from 2010 to 2018, compared to 9.7% growth in San Francisco County, 8.8% growth in Santa Clara County, and 6.2% growth statewide. We expect that the East Bay population will continue to grow in the coming years due to the abundance of high-quality jobs located in the San Francisco Bay Area, and the region's higher home affordability as compared to San Francisco and the South Bay. Hindering regional population growth may be the lack of available housing units. The deficiency of units has affected home price appreciation over the last several years, and prices are now

beginning to level off after years of increases across the East Bay region. Data from the California Association of Realtors for March 2019 indicates that the median price for a single-family home in Alameda County is now \$911,000, which represents a decrease of 4.6% when compared to March 2018. This median price is 44% less expensive than San Francisco and 30% less expensive than the South Bay.

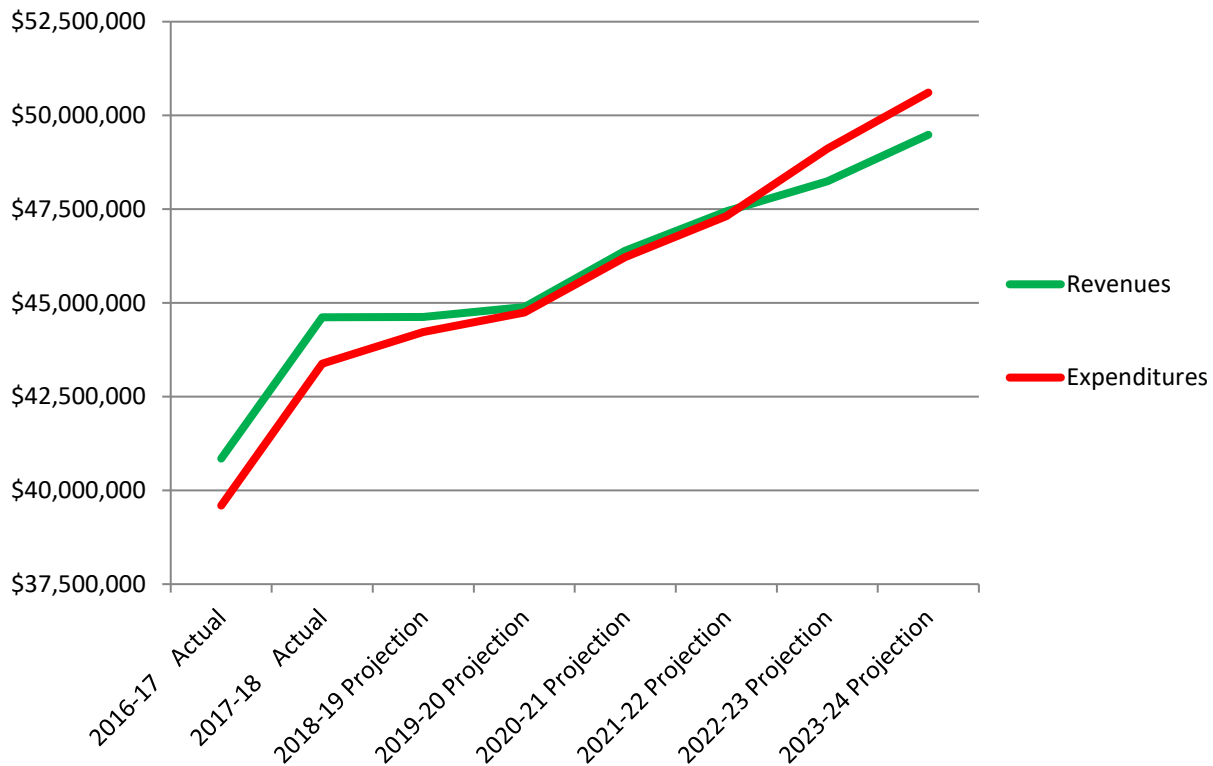
Emeryville's office market remains strong, with vacancy declining from approximately 14% in 2013 to less than 6% in early 2018. With the recent completion of the EmeryStation West/Transit Center project, vacancy temporarily increased to approximately 13%, however several tenants quickly leased space in the project with move-in dates anticipated in 2019, consequently the vacancy rate is expected to decrease again over the course of this year. Reflecting continued demand, average rents increased from approximately \$30 per square foot annually in 2014 to \$44 per square foot in 2019, according to real estate data firm CoStar. Rent growth from April 2018 to April 2019 was 4.4%.

## **General Fund Long-Term Forecast**

### ***Overview***

The General Fund Long-Term Forecast serves as the foundation for the 2019-21 budget. It helps to guide resource allocations and to plan for the future. The projection reflects the budget-balancing strategies presented below. As depicted in the graph below, \$0.9 million and \$1.1 million deficits are projected in fiscal years 2022-23 and 2023-24. The small surpluses of \$143,000, \$175,000 and \$126,000 for fiscal years 2019-20, 2020-21, and 2021-22 result from the City's new Parking Management Program, and those funds need to be set aside to support the program in the long run.

### General Fund Revenue and Expenditure Trends



### Budget-Balancing Strategies

The Five-Year Forecast reflects strategies to build a secure financial future, with the goal to achieve a balanced 2019-21 budget and to reduce deficits in future years. These budget strategies include allocating additional tax increment revenues to the General Fund and the Public Art Fund, incorporating salary and benefit savings into the budget, modestly drawing down the pension reserve, and recovering indirect overhead costs from enterprise/special funds. A strategy is also proposed to set aside estimated surplus from the new Parking Management Program to fund costs in future years. This will ensure sufficient funding for this program in the long run.

#### *Strategy #1 – Update Residual Tax Increment Policy*

Tax Increment revenues are currently allocated to the General Fund, Capital Improvement Fund, Affordable Housing Fund, and the Economic Development Fund. The Public Art Program is in need of funding for ongoing programs and the annual Celebration of the Arts; the proposed change reflects a 2.5% allocation to this fund starting in fiscal year 2019-20. General Fund expenditures are expected to outpace revenues in the long run, and additional revenues are needed to sustain vital city services and programs. The proposed change reflects an additional 25% allocation to the General Fund starting in fiscal year 2020-21. However, no change to the General Fund allocation is proposed in fiscal year 2019-20.

### Recommendations

- Revise the policy to increase the allocation to the General Fund from 25% to 50%, allocate 2.5% to the Public Art Fund, and reduce the allocation to the Capital Improvement Fund from 50% to 47.5% in fiscal year 2019-20 and to 22.5% effective fiscal year 2020-21.



The table below summarizes the current allocations, proposed allocations for fiscal year 2019-20 and proposed allocations effective July 1, 2020.

**Residual Property Tax Reserve and Use Policy**

	<b>Current Allocation of Receipts</b>	<b>FY 19-20 Proposed Allocation of Receipts</b>	<b>Effective July 1, 2020 New Allocation of Receipts</b>
General Fund 101	25.0%	25.0%	50.0%
General Capital Improvement Fund 475	50.0%	47.5%	22.5%
Affordable Housing Fund 299	20.0%	20.0%	20.0%
Public Art Fund 243	0.0%	2.5%	2.5%
Economic Development Fund 202	5.0%	5.0%	5.0%
	100%	100%	100%

The allocations to the General Fund and the Public Art Fund are estimated at \$6.1 million and \$0.7 million over a five-year period. The proposed reallocation of \$6.8 million away from the Capital Improvement Fund is not expected to impact the 2019-24 Capital Improvement Program (CIP). Commercial transfer tax generated in the 2017-19 budget cycle is expected to be \$3.6 million higher than budgeted due to several large transactions, partially offsetting the reduction. For example, the Novartis building was sold in the current fiscal year and the commercial transfer tax is expected to be about \$1.6 million. In the prior CIP, \$0.5 million was planned for commercial transfer tax in the 2019-20 fiscal year. This amount has been increased to \$1.0 million as the commercial real estate market is expected to remain healthy in the near term. With the increase in budgeted commercial transfer tax, together with funds accumulated from prior years, sufficient funds are available to support the 2019-24 CIP.

The increased allocation to the General Fund will help to support city services and programs, and the allocation to the Public Art Fund will provide funding for ongoing programs and the Annual Celebration of the Arts. It should be noted that certain operating expenses are budgeted in Non-Departmental Operations and will be distributed to City departments pending update of the Residual Tax Increment Policy.

*Strategy #2 – Budget General Fund Salary and Benefit Savings*

Recommendations

- Incorporate an assumption of 1% salary and benefit savings annually into the General Fund budget.

Savings are expected due to vacancies, and the annual amount may vary depending on the number of unfilled positions and the length of vacancies. The 1% annual savings are estimated to range from \$235,000 to \$270,000 annually over a five-year period. These are conservative estimates based on savings achieved in recent years. In the past, General Fund staffing savings were not incorporated into the budget but realized during the fiscal year.

### *Strategy #3 – Draw Down Pension Reserve*

#### Recommendations

- Allocate \$500,000 from the Section 115 Pension Reserve to offset the increase in pension costs starting in fiscal year 2021-22, while continuing to make deposits into the fund as annual budgets allow.

The City has set aside \$10.7 million to mitigate the impacts of rising pension costs. The strategy proposes to draw down \$500,000 from the reserve starting in fiscal year 2021-22 to offset the increase in pension costs, thereby supporting the General Fund budget. Withdrawing funds from the reserve/Pension Trust is consistent with the City's policy, as the intent of the trust is to generate a reasonable level of growth and assets will eventually be used to fund the City's CalPERS pension obligations. Pension costs are expected to increase significantly due to the CalPERS discount rate reduction to 7%.

The City has demonstrated good fiscal discipline in building up its pension reserve over the years and should continue the practice of depositing annual surplus funds into the reserve as available. General Fund surplus is expected in fiscal year 2018-19 due to increase in revenue assumptions and one-time savings and cost shift. Staff recommends transferring \$2.1 million into the Pension Reserve in the current fiscal year. This contribution will help to ensure adequate funding for pension benefits in future years.

### *Strategy #4 – Recover Overhead Costs from Enterprise/Special Funds*

City departments provide various support to enterprise/special funds to carry out program activities. Currently the General Fund recovers salary and benefit costs (direct costs) from these funds. This strategy proposes to allocate indirect costs to the Community Development Technology, Marina, and Sewer Funds. Other special funds may be identified in future budget cycles. The current indirect overhead rate is 45.76% of salaries and benefits. The recovery is estimated to range from \$215,000 to \$230,000 annually over a five-year period.

#### Recommendations

- Recover overhead costs from enterprise/special funds starting in fiscal year 2020-21 to ensure full cost recovery to the General Fund.

### *Strategy #5 – Establish a Financial Policy for Parking Management Program*

There are always uncertainties regarding revenue streams when it comes to new programs. Therefore, long-range planning is crucial. A financial policy will ensure parking revenues are used to support program related expenses.

#### Recommendations

- Revenues generated by the Parking Management Program should be used to cover salaries and benefits, overhead costs, and other operating and capital related expenditures. When there are surpluses, funds should be set aside to support the program in future years.

### **Budget Proposals**

New budget requests incorporated into the budget are presented in the Summary of Budget Proposals. The budget proposals include General Fund and Non-General Fund requests. These

changes will ensure service delivery and operational efficiency. The table below summarizes the cost impact by fund. Net cost to the General Fund total \$471,000 and \$496,000 for fiscal years 2019-20 and 2020-21 with \$456,000 and \$474,000 attributable to the Parking Management Program. Parking Management costs are expected to be offset by parking meter revenues. Highlights are discussed below.

<b>Fund</b>	<b>2019-20 Projection</b>	<b>2020-21 Projection</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
General Fund 101	471,310	496,260	517,760	540,460	566,360
Police Impound Fund - State 210	30,100	5,600	5,700	5,700	5,700
Police Impound Fund - Federal 211	39,200	-	-	-	-
Child Development Fund 230	-	-	-	-	-
Grant Fund 254	15,000	15,000	15,000	15,000	15,000
Community Development Technology Fund 268	3,250	3,270	3,280	3,290	3,300
Affordable Housing Fund 299	153,700	155,100	-	-	-
Capital Improvement Fund 475	37,100	35,800	35,000	34,300	33,500
<b>Total</b>	<b>749,660</b>	<b>711,030</b>	<b>576,740</b>	<b>598,750</b>	<b>623,860</b>

#### **General Fund**

- Add a Parking Manager and one and a half Police Services Technician positions to support the newly created Parking Management Program. Related operating and capital expenditures are also budgeted.
- Add a half time Human Resources (HR) Technician to support recruitments and HR functions. Other operating costs for the HR Department are reduced to offset the increase (no cost impact).

#### **Child Development Fund**

- Reduce the number of Lead Teacher positions from six to two; increase the number of Teacher Assistant positions from three to five and add two Part-time Teacher Substitute positions. No cost impact as the Center is currently operating at the proposed staffing level with a lower cost.

#### **Affordable Housing Fund**

- Add a Community and Economic Development Coordinator position to deliver the affordable housing bond program that was approved by the voters in June 2018 (Measure C). The City needs to develop an expenditure plan and provide the staff resources necessary to implement it. The expenditure plan needs to be developed prior to issuance of the bonds; therefore, a funding source is required to "bridge" to bond expenditures.

#### **Capital Improvement Fund**

- Freeze the vacant Administrative Analyst position.
- Budget temporary personnel services to support the South Bayfront Bridge and other capital/maintenance projects.

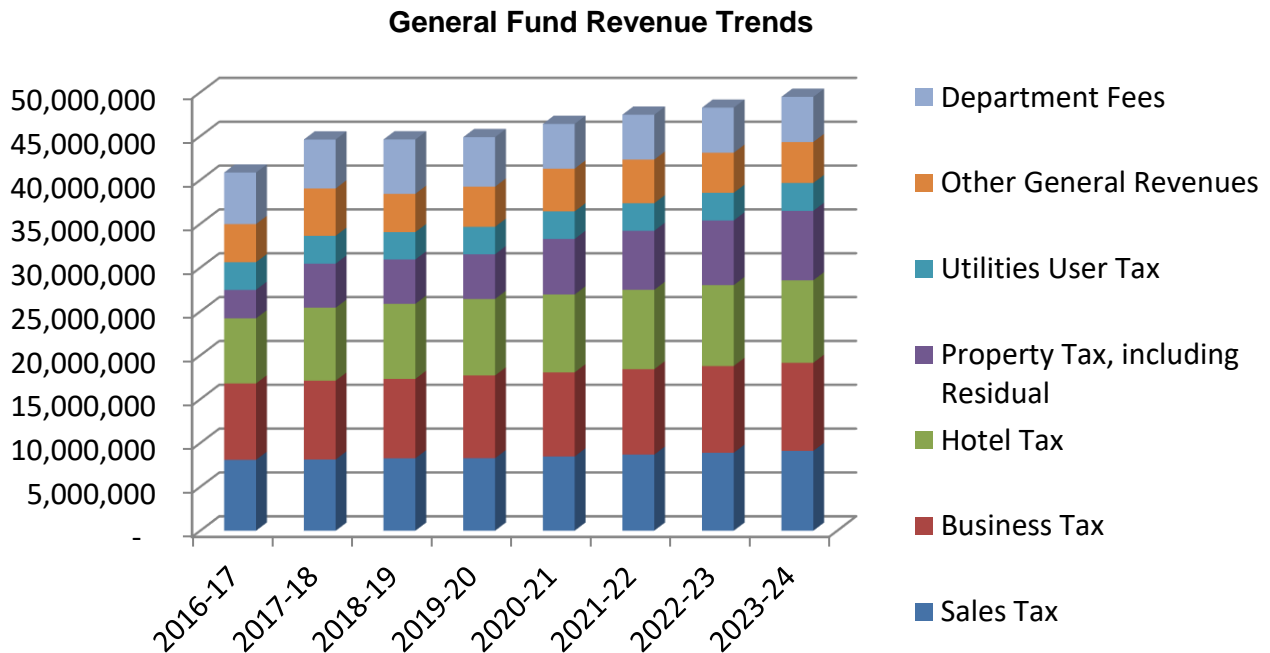
#### **Revenue Projections**

General Fund revenue projections include conservative revenue estimates developed using historical information, economic forecasts, advice from revenue consultants and local information



about current events in Emeryville. The City's General Fund revenues have grown in the 2017-19 budget cycle due to new revenue sources and one-time revenues, including a hotel opened in 2016, large residential real estate sales, tax increment allocation, major development projects, grants, and increases in fee revenues. A new cannabis tax resulted from the passage of Measure S in November 2018 and also contributed to the growth. Fiscal years 2017-18 and 2018-19 revenues totaled \$44.6 million for each of the two years. Note that 2018-19 results remain estimates and are subject to achieving tax and fee revenues.

Fiscal years 2019-20 and 2020-21 General Fund revenues are expected to reach \$44.9 million and \$46.4 million, a 4% cumulative growth from fiscal year 2018-19. The increase is primarily due to the 25% additional tax increment allocation proposed above and the new parking revenues budgeted in the Public Works and Police Departments. The parking revenues are estimated at \$1.7 million for the two budget years. The General Fund will also benefit from the new cannabis tax in the 2019-21 budget cycle, estimated at \$0.7 million. Development revenues are expected to be lower than the revenues budgeted in the 2017-19 budget cycle; major projects are not included in the 2019-21 budget because it is difficult to estimate the timing of these projects. Detailed General Fund revenue trend information is presented in the General Fund and Reserve Summary section. The chart below shows the General Fund revenue trends.



**Property Taxes** - Property Tax revenues are projected to increase approximately 3% per year. Emeryville's property tax revenues are particularly variable since Alameda County does not use the Teeter Plan to allocate assessed taxes to its taxing agencies, and instead distributes actual cash receipts. Emeryville's property tax is also limited since a significant geographic area of the city is within its redevelopment project area footprint. Increases in property assessed values within the project area are captured by the Successor Agency then returned if unspent to taxing agencies in the form of Residual Tax Increment. The City's property taxes including vehicle license fees (backfilled by property tax) are projected to be \$3.8 million in fiscal year 2019-20, less than 10% of total General Fund revenues. Property taxes are a more stable revenue source compared to sales taxes, hotel taxes, and business taxes.

**Sales Tax** - The City uses a third party, MuniServices, to analyze and project local retail Sales Tax activity. Sales Tax projections are provided both *with* and *without* assumed economic cycle contraction during the budget/projection period. For the purpose of planning for sustainable General Fund service costs, the five-year General Fund projection includes the smoother, gross sales tax revenue projection, without an assumed economic contraction, since the City holds a separate reserve to brace for inevitable economic cycles and corresponding tax revenue fluctuations. Annual growth is projected to range from 2.3% to 3%. Fiscal year 2019-20 sales tax revenues are projected at \$8.3 million.

**Transient Occupancy Tax (TOT)** - Hotel Tax is one of the City's primary revenue sources and is projected to grow by about 2% annually in the next five years. With the opening of a new hotel in November 2016, TOT revenue is projected to reach \$8.7 million in fiscal year 2019-20.

**Business License and Card Room Taxes** – Business License and Card Room Taxes are expected to grow by 1.5% and 2% annually. Fiscal year 2019-20 revenues are estimated at \$9.1 million.

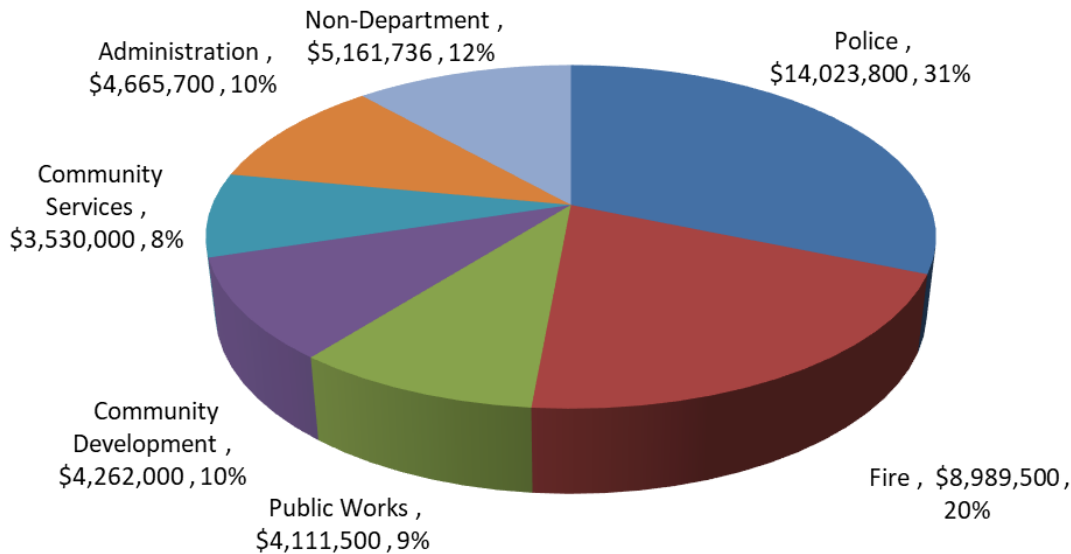
Sales tax, hotel tax and business tax revenues comprise almost 60% of the General Fund revenue. These major revenue sources are sensitive to business cycles.

**Economic Cycles** - MuniServices has estimated the impact of an economic contraction, with a four-year sales tax revenue risk of \$3.3 million. The total economic cycle impact to Emeryville would extrapolate when adding in Transient Occupancy Tax and Business License revenues. For the purpose of assessing revenue growth sensitivity in the five-year projection, a 1% change in total annual General Fund annual revenues is calculated at \$0.5 million, and 5% is \$2.5 million. Given the City's reliance on revenue sources that are sensitive to economic fluctuations, it is essential to maintain a sound Economic Contingency Reserve to brace for inevitable annual tax revenue fluctuations.

### ***Expenditure Projections***

The pie chart below shows the fiscal year 2019-20 General Fund expenditures by program. Police and Fire comprise more than 50% of the General Fund budget. Significant operating expenditures are discussed below.

### 2019-20 General Fund Expenditures by Program



### **Cost of Services: Salaries and Benefits**

As a service organization, the City's key cost is salary and benefits. City-wide salary and benefit costs are projected to grow from \$27.5 million in fiscal year 2019-20 to \$30.0 million in fiscal year 2023-24. The General Fund share grows from \$23.5 million to \$25.7 million during this period. Details are presented in the City-wide Organization section.

**Salaries** - Salaries are projected at the contract rate for employee groups with existing contracts, and these labor agreements expire in June 2019. The City is currently in negotiation with employee groups. Therefore, salary adjustment assumptions are not reflected in the projections above and budgets will be distributed to City departments pending the outcome of those negotiations. The projections include scheduled step increases.

**Pension** - The City contracts with the State CalPERS to administer pension benefits for its retirees. A supplemental PARS retirement plan is also provided for certain Police officers. As presented in the table below, City-wide pension costs are expected to increase significantly over the next five years. Due to the CalPERS discount rate reduction to 7%, public agencies are required to pay higher normal costs starting in fiscal year 2018-19 and the rates will continue to increase through fiscal year 2020-21. In addition, contributions to the unfunded pension liability will continue to increase in the next five years. For the 2019-20 and 2020-21 budget years, the total increases for pension costs are expected to be 21% and 10%. Pension costs are projected at \$4.8 million and \$5.3 million for the 2019-20 and 2020-21 budget years. Between fiscal years 2017-18 and 2023-24, the City's pension costs are expected to more than double to \$6.2 million. As of June 30, 2018, the City's net pension liability totaled \$44.1 million. The City has set aside approximately \$10.7 million in a Section 115 Pension Trust and reserve fund to mitigate rising costs.



	FY 17-18 Actual	FY 18-19 Projection	FY 19-20 Projection	FY 20-21 Projection	FY 21-22 Projection	FY 22-23 Projection	FY 23-24 Projection
Pension - PERS Normal Cost	1,194,780	1,624,118	1,884,597	2,027,179	2,032,952	2,042,643	2,047,467
Pension - Unfunded Liability	1,718,587	2,221,051	2,823,272	3,150,700	3,571,200	3,884,300	4,067,000
Pension - Supplemental Police Plan	151,247	143,408	123,098	123,908	124,490	124,654	124,818
<b>Total</b>	<b>3,064,614</b>	<b>3,988,577</b>	<b>4,830,967</b>	<b>5,301,787</b>	<b>5,728,642</b>	<b>6,051,597</b>	<b>6,239,285</b>
Year-over-year Increase		30%	21%	10%	8%	6%	3%

**Medical Insurance** - Medical insurance premiums are projected to increase 3% per year based upon recent provider discussion regarding estimates for future years. The City currently covers 80% of medical premium increases and employees pick up the remaining 20%. Annual costs are estimated to be approximately \$2.4 million in the 2019-21 budget cycle.

**Workers Compensation** – The City is self-insured for Workers Compensation claims up to a self-insurance retention threshold and purchases excess insurance for larger claims. To assess the sufficiency of the internal rates paid by City programs to the City’s Worker’s Compensation Fund, staff considered five years of actual claims history by program and concluded that a 5% annual increase is necessary to ensure adequate funding for claims and premiums. Annual costs are estimated to be approximately \$1.2 million in the 2019-21 budget cycle.

**Total Salaries and Benefits** - With these assumptions, after filling crucial vacancies, total salary and benefits grow 3% per year on average through the 2023-24 projection period. The projected growth does not include salary adjustment assumptions.

### **Cost of Services - Fire Contract**

The City provides fire services through a contract with the Alameda County Fire Department (ACFD). ACFD has provided five-year estimates of the cost to maintain the current staffing model of two 3-person companies. This contract is expected to reach \$8.8 million by fiscal year 2023-24 from \$7.5 million in fiscal year 2019-20. The annual increase ranges from 3.3% to 5.5% over the projection period.

### **Cost of Services – General Liability and Other Insurance**

The City has experienced significant increases in general liability and other insurance costs such as property insurance in recent years. These increases are mainly attributed to growth in City payroll, the City’s claim experience, the insurance pool’s overall claim experience, and the industry rates. This level of increase is expected to continue according to our insurance provider. As summarized in the table below, the growth is projected to exceed 15% every year over the projection period. Annual premium and claim expenses are expected to range from \$0.9 million to \$1.7 million.

	FY 17-18 Actual	FY 18-19 Projection	FY 19-20 Projection	FY 20-21 Projection	FY 21-22 Projection	FY 22-23 Projection	FY 23-24 Projection
General Liability & Other Insurance	582,854	703,686	876,000	1,026,000	1,204,000	1,416,000	1,668,000
Year-over-year Increase		21%	24%	17%	17%	18%	18%

### **Cost of Services – Inter-fund Transfers**

The General Fund regularly contributes between \$2.0 million and \$3.0 million per year to programs outside of the General Fund, including Community Programs, Child Development, PBID (Emery-Go-Round), Debt Service, and the Litigation Internal Service Fund.

Other/one-time transfers to reserve and program funds vary depending on available resources. The five-year projection reflects proposed transfers to the Pension Reserve in the first three years for \$390,000, \$308,000, and \$58,000.

Child Development Program - The City's Child Development program operates outside the General Fund. It receives fees and grants to support teacher salaries and other operating costs. The program relies upon the General Fund for additional support to close its gap between revenues and expenditures. The General Fund subsidies in fiscal years 2019-20 and 2020-21 are projected to be \$1.1 million and \$1.2 million.

### **Reserves**

Fortunately, the City holds reserves that can sustain cash flow while budget strategies are considered and implemented for long-term stability. General Fund reserves are presented in the General Fund and Reserve Summary section.

Pension Reserve - Emeryville has set aside a \$10.7 million pension reserve/Section 115 Trust that is available to invest or to buy down its CalPERS liability to reduce and stabilize future pension funding requirements. The reserve can mitigate but not eliminate long-term pension cost increases.

Economic Contingency Reserve - The City's budget policy targets a 50% economic contingency reserve; the Reserve currently holds \$21.0 million. The balance is expected to increase to \$22.4 million at the end of fiscal year 2018-19 with a projected \$1.4 million transfer from the General Fund. This balance represents 50% of the proposed fiscal year 2019-20 General Fund operating expenditures. This reserve is intended to brace for revenue fluctuations that are inevitable during natural economic cycles.

Unassigned Balance - With projected deficits in fiscal years 2022-23 and 2023-24, the \$3.8 million unassigned balance will drop to \$1.7 million if budget solutions are not identified.

### **Capital Improvement Program**

The City has prepared a \$90.8 million Five-year Capital Improvement Program (CIP) with 85 projects, supported by a variety of funding sources, for the 2019-24 capital planning period. The CIP is a long-term planning tool that guides the design, construction and maintenance of the City's infrastructure. The proposed funding plan includes appropriations of \$7.0 million in fiscal year 2019-20 and \$17.6 million in fiscal year 2020-21. As presented in the CIP Project List, some projects are only partially funded pending potential housing bond funds and other future funding sources. The unfunded amount totaled \$55.1 million with \$0.8 million in fiscal year 2019-20 and \$7.8 million in fiscal year 2020-21.

The table below summarizes proposed CIP projects by category.

CIP Summary by Category						
Category	FY 19-20 Budget	FY 20-21 Budget	FY 21-22 Projection	FY 22-23 Projection	FY 23-24 Projection	Total
Community Facilities	\$ 1,153,000	\$ 250,000	\$ 525,000	\$ 125,000	\$ 125,000	\$ 2,178,000
Facilities Maintenance	680,516	400,000	250,000	250,000	250,000	1,830,516
Housing	678,300	7,075,000	6,420,000	150,000	22,650,000	36,973,300
Information Technology	150,000	205,000	205,000	250,000	150,000	960,000
Marina	-	250,000	-	-	-	250,000
Pedestrian/Bicycle	761,000	395,000	460,000	1,034,000	284,000	2,934,000
Public Art	155,000	-	-	-	-	155,000
Sanitary Sewer	300,000	300,000	300,000	300,000	300,000	1,500,000
Streetscape System	535,000	143,000	13,700,000	58,000	250,000	14,686,000
Transportation	1,925,147	8,249,500	2,436,436	12,289,000	990,000	25,890,083
Vehicles	672,000	330,000	166,000	1,239,000	1,066,000	3,473,000
<b>Total</b>	<b>\$ 7,009,963</b>	<b>\$17,597,500</b>	<b>\$24,462,436</b>	<b>\$15,695,000</b>	<b>\$26,065,000</b>	<b>\$ 90,829,899</b>

The proposed 2019-24 CIP continues to advance the goals and priorities established by the City Council in recent years. The City has successfully completed a number of projects or are currently underway. Highlights are separately described in the City's Capital Improvement Program. The South Bayfront Bridge is a high priority project. The recent construction bids received by the City indicate that the overall project cost will exceed the original budget estimate by \$9.1 million. Fortunately, the City set aside a \$7.5 million capital reserve that can be used to bridge this gap. The remainder of the \$1.6 million gap is proposed to be covered by the fund balance in the general Capital Improvement Fund. This will significantly reduce the remaining fund balance in the Capital Improvement Fund. As part of the contract award, the City Council approved the \$9.1 million appropriation to the 2018-19 budget year on May 21, 2019.

### City Council Goals and Priorities

The City Council is committed to providing high quality services for the entire Emeryville community. The City Council has identified the following as its major Goals and Priorities. The 2019-21 budget prioritizes the resources that are required to support these major projects.

1. South Bayfront Bridge
2. Housing Bond Expenditure Plan
  - a. Corp Yard Remediation
3. Active Transportation Safety
  - a. Multi-Modal Connectivity
  - b. 40th Street Redesign
4. Art Center
5. Disaster Preparedness
6. Parking Management
7. Rail Safety / Quiet Zones
8. Revenue Generating Ballot Measures for 2020; Other Revenue Opportunities Within the Next Two-Year Budget Cycle



9. Library Services

10. Cultivate a Healthy Organization; Be a Model Employer and Build Capacity for Excellent Service

11. Build a Code Enforcement Program

## Conclusion

Emeryville has a long history of prudent fiscal policies and management that enabled the City to weather the 2008 recession, as well as the 2012 dissolution of redevelopment. The 2019-21 Budget continues this tradition, focusing on fiscal sustainability to ensure the City can continue to deliver quality services to the community long into the future. The proposed Budget is a plan to accomplish the goals and priorities of the City Council, within existing resources and in accordance with the City's budget philosophy. The proposed Budget also reflects the work of the entire City organization, including among others: patrol officers, maintenance workers, accountants, engineers, recreation leaders, and planners. The people of the organization bring to life the projects, programs and services enjoyed by the Emeryville community and this Budget illustrates their service and commitment.

I want to thank Finance Director Susan Hsieh and Finance Department staff Peggy Xu, Eileen Birkeland, Desiri Vink, Sandy Caires and Qiana James for all of their hard work preparing this budget and the associated financial documents. I also want to thank the directors of every City Department who carefully prepared their department budgets, being mindful of resource constraints while also introducing creativity and innovation into their departments' work.

Staff looks forward to working with the City Council to sustain a fiscally healthy City, while continuing to deliver excellent services to Emeryville residents, business owners, workers and visitors.

Respectfully Submitted,



**CHRISTINE DANIEL**  
City Manager



**City of Emeryville  
2019-21 Budget**

**City-wide Expenditures by Department**

	<b>2019-20</b>	<b>2020-21</b>
<b>Operating Budget by Department</b>		
Police	14,193,100	14,535,986
Fire	9,181,000	9,715,000
Public Works	8,006,760	7,570,760
Community Development	6,887,900	6,390,400
Community Services	6,175,500	6,371,000
Administration	4,665,700	4,806,000
Non-Department	9,837,336	10,728,381
	<b>58,947,296</b>	<b>60,117,527</b>
Debt Service Funds	2,446,600	1,460,900
Internal Service and Benefits Trusts	20,246,500	21,251,500
Pension (Old Plan)	25,200	26,000
Pension Reserve	60,000	60,000
	<b>81,725,596</b>	<b>82,915,927</b>
<b>Capital Budget</b>	<b>7,009,963</b>	<b>17,597,500</b>
<b>City-wide Expenditures</b>	<b>\$ 88,735,559</b>	<b>\$ 100,513,427</b>



**City of Emeryville  
2019-21 Budget**

**City-wide Expenditures by Fund**

		2019-20			2020-21		
		Operating Budget	Capital Budget	Total	Operating Budget	Capital Budget	Total
<b>General Fund and Reserves</b>							
101	General Fund	\$ 44,744,236	\$ -	\$ 44,744,236	\$ 46,220,081	\$ -	\$ 46,220,081
202	Economic Development	277,000	-	277,000	277,000	-	277,000
203	Community Programs	83,500	-	83,500	83,500	-	83,500
275	Economic Uncertainty	-	-	-	-	-	-
277	Disaster Fund	-	-	-	-	-	-
712	Pension Trust	25,200	-	25,200	26,000	-	26,000
715	PERS Liability Fund Reserve	60,000	-	60,000	60,000	-	60,000
<b>Operating Funds</b>							
205	CDBG	6,600	-	6,600	6,600	-	6,600
208	Cal Home	-	-	-	-	-	-
210	Police Impound- State	30,114	-	30,114	5,586	-	5,586
211	Police Impound- Federal	39,186	-	39,186	-	-	-
212	Small Local Business Support	-	-	-	-	-	-
230	Child Development	2,547,400	-	2,547,400	2,707,200	-	2,707,200
235	PEG Program	-	-	-	-	-	-
252	Supplemental Law Enforcement	100,000	-	100,000	100,000	-	100,000
258	Emergency Medical Service	191,500	-	191,500	191,500	-	191,500
261	Measure B - Paratransit	30,600	-	30,600	30,600	-	30,600
263	Measure BB - Paratransit	31,500	-	31,500	31,500	-	31,500
268	Community Development Technology	53,500	-	53,500	55,300	-	55,300
271	Code Enforcement	-	-	-	-	-	-
510	Sewer Operations	648,600	-	648,600	795,700	15,000	810,700
805	Property Based Improvement District	4,275,600	-	4,275,600	4,395,700	-	4,395,700
<b>Capital Funds</b>							
475	General Capital	1,037,760	2,342,259	3,380,019	1,083,760	743,000	1,826,760
204	Environmental Programs	26,000	-	26,000	26,000	-	26,000
215	Catellus	-	-	-	-	-	-
220	Gas Tax	295,000	75,000	370,000	295,000	75,000	370,000
221	Road Maintenance and Rehabilitation	-	200,000	200,000	-	200,000	200,000
225	General Plan Maintenance Fee	979,900	-	979,900	1,008,000	-	1,008,000
237	Park Impact Fees	-	-	-	-	-	-
238	VRF-Streets and Roads Fund	2,800	-	2,800	2,900	50,000	52,900
239	Affordable Housing Impact Fees	-	-	-	-	300,000	300,000
240	Measure B-Streets and Roads	10,900	250,000	260,900	10,900	250,000	260,900
242	Measure BB-Streets/Roads	14,400	240,000	254,400	14,800	240,000	254,800
243	Public Art	113,500	155,000	268,500	139,600	-	139,600
247	EPA Grant	-	-	-	-	-	-
250	Traffic Impact Fees	-	-	-	-	-	-
251	Urban Forestry	-	10,000	10,000	-	10,000	10,000
254	Grant Fund	65,000	736,888	801,888	65,000	6,200,000	6,265,000
262	Measure B - Bicycles/Pedestrians	900	-	900	900	-	900
264	Measure BB - Bicycles/Pedestrians	900	-	900	900	30,000	30,900
265	Source Reduction & Recycling	5,000	-	5,000	5,000	-	5,000

**Continued**





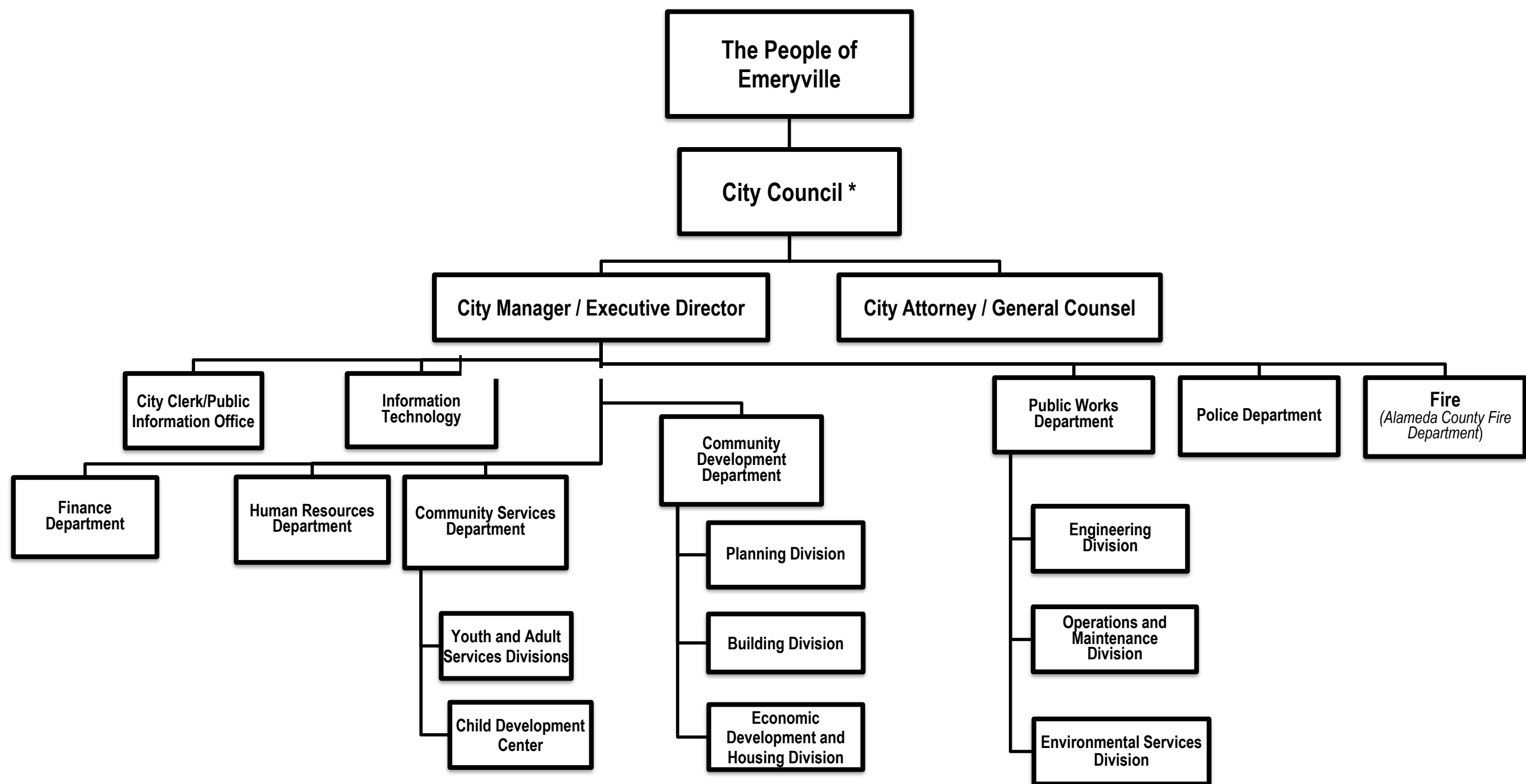
City of Emeryville  
2019-21 Budget

City-wide Expenditures by Fund

		2019-20			2020-21		
		Operating Budget	Capital Budget	Total	Operating Budget	Capital Budget	Total
266	Measure D	25,000	-	25,000	25,000	-	25,000
298	Housing Successor	35,000	-	35,000	35,100	-	35,100
299	Affordable Housing	1,050,900	403,300	1,454,200	1,003,900	-	1,003,900
444	1999 Revenue Bonds Capital	-	-	-	-	-	-
471	Pedestrian Path Improvement	-	180,000	180,000	-	180,000	180,000
472	Redevelopment Bonds	-	-	-	-	-	-
473	Developer Reimbursements	-	-	-	-	-	-
477	ECCL	36,000	-	36,000	36,000	-	36,000
479	Redevelopment Implementation Plan	-	-	-	-	-	-
495	Marina	201,400	-	201,400	289,600	250,000	539,600
511	Sewer Capital	-	300,000	300,000	-	300,000	300,000
513	Sewer Connection Fee	-	-	-	-	-	-
650	Major Maintenance	767,000	520,516	1,287,516	774,900	430,000	1,204,900
660	Vehicle Replacement	820,600	672,000	1,492,600	-	330,000	330,000
670	Technology	400,000	150,000	550,000	400,000	160,000	560,000
	Unfunded Capital Projects	-	775,000	775,000	-	7,834,500	7,834,500
<b>Debt Service Funds</b>							
344	1999 Revenue Bonds Debt Service	1,011,300		1,011,300	534,600		534,600
345	1998 Lease Revenue Bonds	368,700		368,700	369,000		369,000
721	East Baybridge District	556,900		556,900	557,300		557,300
790	Bay/Shellmound District	509,700		509,700	-		-
802	West Emeryville District	-		-	-		-
<b>Internal Service and Benefit Trust Funds</b>							
270	Litigation	250,000		250,000	250,000		250,000
295	MESA	17,691,600		17,691,600	18,641,000		18,641,000
600	Workers Compensation	1,353,100		1,353,100	1,412,100		1,412,100
610	Dental	247,000		247,000	254,300		254,300
620	Unemployment	40,000		40,000	40,000		40,000
700	Accrued Benefits	320,900		320,900	300,600		300,600
710	Post-Employment Health Benefits	241,100		241,100	248,400		248,400
	VEBA	102,800		102,800	105,100		105,100
<b>City-wide Expenditures</b>		<b>\$ 81,725,596</b>	<b>\$ 7,009,963</b>	<b>\$ 88,735,559</b>	<b>\$ 82,915,927</b>	<b>\$ 17,597,500</b>	<b>\$ 100,513,427</b>

# City of Emeryville

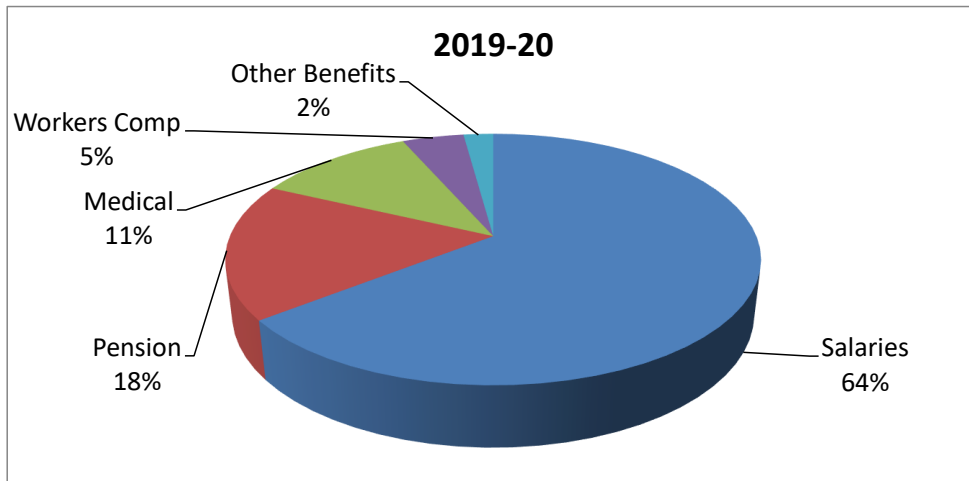
## Organizational Chart of City Departments



\*The Emeryville City Council also acts as the governing members of several other separate legal entities that together are responsible for the City's administration, finance, and operations. The Community Development Commission of Emeryville oversees the City's economic development efforts, the Management of Emeryville Services Authority acts as the employer of the City's non-public safety staff, and the Public Financing Authority is responsible for issuing bonds to finance capital projects.

# City-wide Salaries and Benefits By Category

## Cost of Authorized Positions

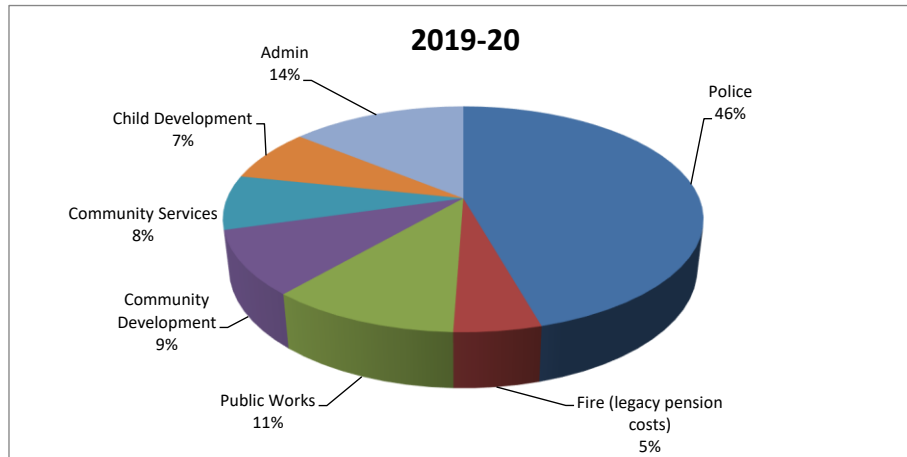


	<u>2018-19</u> Budget	<u>2019-20</u> Projection	<u>2020-21</u> Projection	<u>2021-22</u> Projection	<u>2022-23</u> Projection	<u>2023-24</u> Projection
<b>Full-time Equivalent Positions</b>	<b>179</b>	<b>182</b>	<b>182</b>	<b>181</b>	<b>181</b>	<b>181</b>
<b><u>Salaries</u></b>						
Includes steps, add pays, and overtime	\$ 17,064,930	\$ 17,738,729	\$ 17,955,847	\$ 18,007,686	\$ 18,116,287	\$ 18,173,302
% Growth		4%	1%	0%	1%	0%
<b><u>Benefits</u></b>						
<b><u>Pension</u></b>						
Pension - PERS Normal Cost	1,624,118	1,884,597	2,027,179	2,032,952	2,042,643	2,047,467
Pension - Unfunded Liability	2,221,051	2,823,272	3,150,700	3,571,200	3,884,300	4,067,000
Pension - Supplemental Police plan	143,408	123,098	123,908	124,490	124,654	124,818
	<u>3,988,577</u>	<u>4,830,966</u>	<u>5,301,787</u>	<u>5,728,642</u>	<u>6,051,597</u>	<u>6,239,285</u>
<b><u>Medical</u></b>						
Medical Insurance, including in lieu	2,240,788	2,430,582	2,495,478	2,539,564	2,608,067	2,678,625
Dental/Vision	316,811	288,012	288,520	299,545	312,367	325,830
Retiree Medical trust contribution	161,022	169,979	169,979	168,939	168,939	168,939
Medicare	243,815	259,913	263,462	264,334	266,028	266,978
	<u>2,962,436</u>	<u>3,148,486</u>	<u>3,217,439</u>	<u>3,272,382</u>	<u>3,355,401</u>	<u>3,440,372</u>
<b><u>Workers Compensation</u></b>	<u>1,184,018</u>	<u>1,221,496</u>	<u>1,299,018</u>	<u>1,375,736</u>	<u>1,452,145</u>	<u>1,527,654</u>
<b><u>Other</u></b>						
Employee Leave payout	281,195	323,095	327,422	328,169	330,224	331,300
Compensation Benefit	52,020	55,320	55,320	55,320	55,320	55,320
Uniform Allowance	64,315	71,200	71,200	71,200	71,200	71,200
Long-term Disability	47,443	43,584	44,238	44,269	44,629	44,818
Unemployment, Life, Other	78,040	97,197	97,981	98,138	98,513	98,711
<b>Subtotal, Benefits</b>	<u>8,658,044</u>	<u>9,791,345</u>	<u>10,414,405</u>	<u>10,973,856</u>	<u>11,459,029</u>	<u>11,808,660</u>
% Growth		13%	6%	5%	4%	3%
<b>Total, Salaries and Benefits</b>	<u>\$ 25,722,974</u>	<u>\$ 27,530,073</u>	<u>\$ 28,370,252</u>	<u>\$ 28,981,542</u>	<u>\$ 29,575,316</u>	<u>\$ 29,981,962</u>
% Growth		7%	3%	2%	2%	1%

Note: City engaged in labor negotiations. Salaries and benefits subject to update.

# City-wide Salaries and Benefits by Program

## Cost of Authorized Positions



	<u>2018-19</u> Budget	<u>2019-20</u> Projection	<u>2020-21</u> Projection	<u>2021-22</u> Projection	<u>2022-23</u> Projection	<u>2023-24</u> Projection
<b>Full-time Equivalent Positions</b>	<b>179</b>	<b>182</b>	<b>182</b>	<b>181</b>	<b>181</b>	<b>181</b>
<b><u>General Fund</u></b>						
Police Admin	\$ 4,073,721	\$ 4,405,398	\$ 4,491,582	\$ 4,573,802	\$ 4,646,377	\$ 4,697,978
Police Field	7,642,608	8,052,699	8,310,276	8,523,124	8,682,441	8,829,101
Fire Legacy Pension	1,105,956	1,359,883	1,466,000	1,613,000	1,717,000	1,757,000
Public Works Admin	641,525	671,873	692,029	707,534	717,754	724,190
Public Works Maintenance	1,055,948	1,076,905	1,111,163	1,143,343	1,170,852	1,186,778
Parking Program	-	150,626	159,146	167,782	176,330	184,695
Planning	636,001	642,122	655,936	667,613	675,672	681,345
Building	420,045	568,858	584,552	594,363	601,774	607,325
Economic Development and Housing	511,852	531,132	547,388	562,040	574,665	580,605
Community Services Admin	259,006	-	-	-	-	-
Community Services Events	-	70,625	72,107	73,300	73,993	74,412
Community Services Aquatics	-	378,489	381,892	384,747	386,548	387,730
Community Services Facilities	-	300,476	303,221	305,446	306,742	307,581
Community Services Youth Camp	-	355,163	360,690	366,082	370,472	373,716
Community Services Before/After School	1,011,582	414,627	424,992	435,503	444,020	450,263
Community Services Adult	690,289	308,309	323,953	337,574	349,432	358,606
Community Services Adult Class & Sports	-	161,609	165,340	168,754	171,651	173,755
Community Services Youth Class & Sports	-	157,501	161,727	166,336	170,330	173,312
City Council	176,635	175,054	176,837	179,072	181,382	183,769
City Manager	434,926	409,389	416,234	420,308	423,535	425,692
City Clerk	463,020	439,623	451,568	457,851	462,862	466,270
Information Technology	692,487	705,096	715,713	725,188	732,491	737,693
City Attorney	472,717	474,673	486,847	492,716	495,994	498,204
Finance	981,977	1,016,915	1,042,203	1,057,285	1,069,531	1,078,170
Human Resources	582,590	657,630	680,437	702,522	721,206	727,622
	<b>21,852,885</b>	<b>23,484,674</b>	<b>24,181,832</b>	<b>24,825,285</b>	<b>25,323,055</b>	<b>25,665,813</b>
% change		<b>7%</b>	<b>3%</b>	<b>3%</b>	<b>2%</b>	<b>1%</b>
<b><u>Special Revenue/ Enterprise Funds</u></b>						
General Plan	225 608,820	628,653	639,603	648,096	653,804	657,879
Child Development	230 2,005,149	2,080,378	2,178,680	2,278,062	2,353,104	2,403,173
Police - State COPS program	252 134,576	100,000	100,000	100,000	100,000	100,000
Measure BB - St & Road	242 -	13,143	13,143	13,143	13,143	13,143
Measure BB - Bike.Ped	264 12,444	-	-	-	-	-
Public Works - Measure D	266 25,000	25,000	25,000	25,000	25,000	25,000
Comm Dev Tech	268 -	3,393	3,446	3,497	3,537	3,563
Affordable Housing	299 -	159,446	162,040	-	-	-
Public Works CIP	475 662,895	597,946	621,305	637,695	648,092	654,606
Marina	495 154,574	161,204	164,856	167,474	169,907	171,398
Public Works - Sewer	510 266,630	276,236	280,346	283,290	285,675	287,386
City-wide Total	<b>\$25,722,974</b>	<b>\$ 27,530,073</b>	<b>\$ 28,370,252</b>	<b>\$ 28,981,542</b>	<b>\$ 29,575,316</b>	<b>\$29,981,962</b>

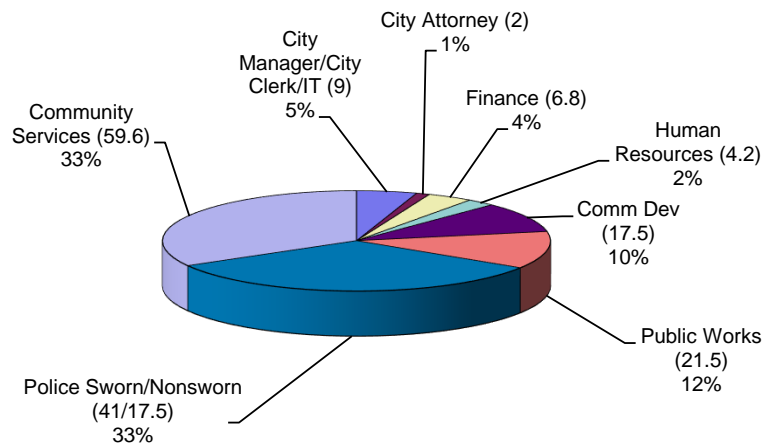
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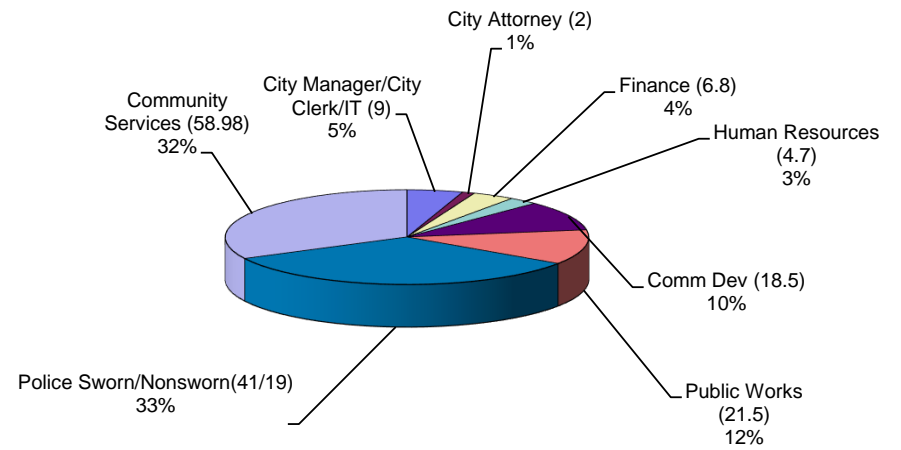
**City of Emeryville  
Staffing Summary Comparison**

**Budgeted Staffing Fiscal Year 2018-2019 vs. Proposed Staffing Fiscal Year 2019-2020**

**Fiscal Year 2018-19  
Full-time Equivalent Staffing Summary (179 FTEs)**



**Fiscal Year 2019-20  
Full-time Equivalent Staffing Summary (182 FTEs)**



**FY2019-20 AND FY2020-21 FISCAL YEAR BUDGETS  
STAFFING SUMMARY**

Department	FY 2018-19		FY 2019-20		FY 2020-21	
	FTE	Position	Staff #	FTE	Staff #	FTE
<b>City Manager</b>						
Full-time Equivalent Positions:	2.0	City Manager	1.0	1.0	1.0	1.0
		Executive Assistant to the City Manager	1.0	1.0	1.0	1.0
		<b>Total Positions</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>City Clerk</b>						
Full-time Equivalent Positions:	3.0	City Clerk	1.0	1.0	1.0	1.0
		Deputy City Clerk	2.0	2.0	2.0	2.0
		<b>Total Positions</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>Information Technology</b>						
Full-time Equivalent Positions:	4.0	Director of Information Systems	1.0	1.0	1.0	1.0
		Information Systems Analyst II	3.0	3.0	3.0	3.0
		<b>Total Positions</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
	<b>9.0</b>	<b>Total Positions City Manager Department</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>
<b>City Attorney</b>						
Full-time Equivalent Positions:	2.0	City Attorney	1.0	1.0	1.0	1.0
		Assistant City Attorney	1.0	1.0	1.0	1.0
		<b>Total Positions</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>Finance</b>						
Full-time Equivalent Positions:	6.8	Director of Finance	1.0	1.0	1.0	1.0
		Accounting Manager	1.0	1.0	1.0	1.0
		Senior Accountant	1.0	1.0	1.0	1.0
		Senior Accounting Technician	1.0	1.0	1.0	1.0
		Accounting Technician	2.0	2.0	2.0	2.0
		Office Assistant II (Confidential)	1.0	0.5	1.0	0.5
		Human Resources Technician	1.0	0.3	1.0	0.3
		<b>Total Positions</b>	<b>8.0</b>	<b>6.8</b>	<b>8.0</b>	<b>6.8</b>

**FY2019-20 AND FY2020-21 FISCAL YEAR BUDGETS  
STAFFING SUMMARY**

Department	FY 2018-19		FY 2019-20		FY 2020-21	
	FTE	Position	Staff #	FTE	Staff #	FTE
<b>Human Resources</b>						
Full-time Equivalent Positions:	4.2	Director of Human Resources	1.0	1.0	1.0	1.0
		Human Resources Technician	1.0	0.5	1.0	0.5
		Human Resources Technician	1.0	0.7	1.0	0.7
		Office Assistant II (Confidential)	2.0	1.5	2.0	1.5
		Management Analyst	1.0	1.0	1.0	1.0
		<b>Total Positions</b>	<b>6.0</b>	<b>4.7</b>	<b>6.0</b>	<b>4.7</b>
<b>Community Development Department</b>						
<b>Planning</b>						
Full-time Equivalent Positions:	6.0	Director of Community Development	1.0	1.0	1.0	1.0
		Senior Planner	1.0	1.0	1.0	1.0
		Associate Planner	1.0	1.0	1.0	1.0
		Assistant Planner	1.0	1.0	1.0	1.0
		Planning Technician	1.0	1.0	1.0	1.0
		Administrative Assistant	1.0	1.0	1.0	1.0
Full-time Equivalent Positions:	2.5	Interns funded by General Plan Maintenance Fund	5.0	2.5	5.0	2.5
		<b>Total Positions</b>	<b>11.0</b>	<b>8.5</b>	<b>11.0</b>	<b>8.5</b>
<b>Building</b>						
Full-time Equivalent Positions:	4.0	Chief Building Official	1.0	1.0	1.0	1.0
		Building Inspector	2.0	2.0	2.0	2.0
		Building Permit Technician/Plan Checker	1.0	1.0	1.0	1.0
		<b>Total Positions</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>Economic Development &amp; Housing</b>						
Full-time Equivalent Positions:	5.0	Economic Development & Housing Manager	1.0	1.0	1.0	1.0
		Community and Economic Development Coordinator II	4.0	4.0	4.0	4.0
		Management Analyst	1.0	1.0	1.0	1.0
		<b>Total Positions</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>
	<b>17.5</b>	<b>Total Positions Community Development Department</b>	<b>21.0</b>	<b>18.5</b>	<b>21.0</b>	<b>18.5</b>

**FY2019-20 AND FY2020-21 FISCAL YEAR BUDGETS  
STAFFING SUMMARY**

Department	FY 2018-19		FY 2019-20		FY 2020-21	
	FTE	Position	Staff #	FTE	Staff #	FTE
<b>Public Works</b>						
Full-time Equivalent Positions:	20.0	Director of Public Works	1.0	1.0	1.0	1.0
		Deputy Director of Public Works	1.0	1.0	1.0	1.0
		Senior Civil Engineer	2.0	2.0	2.0	2.0
		Associate Civil Engineer	1.0	1.0	1.0	1.0
		Management Analyst	1.0	1.0	1.0	1.0
		Environmental Programs Supervisor	1.0	1.0	1.0	1.0
		Environmental Programs Technician	1.0	1.0	1.0	1.0
		Public Works Maintenance Supervisor	1.0	1.0	1.0	1.0
		Crew Leader	3.0	3.0	3.0	3.0
		Maintenance Worker	6.0	6.0	6.0	6.0
		Administrative Secretary	1.0	1.0	1.0	1.0
		Parking Manager	1.0	1.0	1.0	1.0
		Administrative Analyst (freeze)	-	-	-	-
Full-time Equivalent Positions:	1.5	Interns	3.0	1.5	3.0	1.5
		<b>Total Positions</b>	<b>23.0</b>	<b>21.5</b>	<b>23.0</b>	<b>21.5</b>
	<b>21.5</b>	<b>Total Positions Public Works Department</b>	<b>23.0</b>	<b>21.5</b>	<b>23.0</b>	<b>21.5</b>
<b>Police</b>						
Full-time Equivalent Sworn Positions:	41.0	Police Chief	1.0	1.0	1.0	1.0
		Police Captain	2.0	2.0	2.0	2.0
		Police Lieutenant	2.0	2.0	2.0	2.0
		Police Sergeant (one partially grant funded)	6.0	6.0	6.0	6.0
		Police Officer	30.0	30.0	30.0	30.0
		<b>Total Positions</b>	<b>41.0</b>	<b>41.0</b>	<b>41.0</b>	<b>41.0</b>
Full-time Equivalent Unsworn Positions:	17.5	Police Services Manager	1.0	1.0	1.0	1.0
		Police Service Technician	1.0	1.0	1.0	1.0
		Police Service Technician (Parking Program)	2.0	2.0	2.0	2.0
		Dispatcher	10.0	10.0	10.0	10.0
		Police Admin Specialist	1.0	1.0	1.0	1.0
		Property & Evidence Technician	1.0	1.0	1.0	1.0
		Police Records Specialist	1.0	1.0	1.0	1.0
		Police Officer Trainees	2.0	2.0	2.0	2.0
		<b>Total Positions</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>
	<b>58.5</b>	<b>Total Positions Police Department</b>	<b>60.0</b>	<b>60.0</b>	<b>60.0</b>	<b>60.0</b>

**FY2019-20 AND FY2020-21 FISCAL YEAR BUDGETS  
STAFFING SUMMARY**

Department	FY 2018-19		FY 2019-20		FY 2020-21	
	FTE	Position	Staff #	FTE	Staff #	FTE
<b>Community Services</b>						
<b>Administration</b>						
Full-time Equivalent Positions:	2.0	Community Services Director	1.0	-	1.0	-
<b>Total Positions Administration</b>			<b>1.0</b>	<b>0.0</b>	<b>1.0</b>	<b>0.0</b>
<b>Special Events</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.05	1.0	0.05
		Recreation Manager	1.0	0.05	1.0	0.05
		Recreation Assistant	1.0	0.05	1.0	0.05
		Program Coordinator	1.0	0.20	1.0	0.20
		Recreation Leader	1.3	0.67	1.3	0.67
<b>Total Positions</b>			<b>5.3</b>	<b>1.02</b>	<b>5.3</b>	<b>1.02</b>
<b>Aquatics</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.10	1.0	0.10
		Recreation Manager	1.0	0.20	1.0	0.20
		Recreation Assistant	1.0	0.05	1.0	0.05
		Program Coordinator	1.0	0.50	1.0	0.50
		Recreation Leader	13.2	6.62	13.2	6.62
<b>Total Positions</b>			<b>17.2</b>	<b>7.47</b>	<b>17.2</b>	<b>7.47</b>
<b>Facilities</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.10	1.0	0.10
		Recreation Manager	1.0	0.20	1.0	0.20
		Recreation Assistant	1.0	0.05	1.0	0.05
		Program Coordinator	1.0	0.20	1.0	0.20
		Recreation Leader	10.9	5.44	10.9	5.44
<b>Total Positions</b>			<b>14.9</b>	<b>5.99</b>	<b>14.9</b>	<b>5.99</b>
<b>Youth Camps</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.10	1.0	0.10
		Recreation Manager	1.0	0.10	1.0	0.10
		Recreation Assistant	1.0	0.05	1.0	0.05
		Recreation Supervisor	1.0	0.25	1.0	0.25
		Recreation Assistant	1.0	0.25	1.0	0.25
		Program Coordinator	1.0	0.25	1.0	0.25
		Recreation Leader	11.4	5.70	11.4	5.70
<b>Total Positions</b>			<b>17.4</b>	<b>6.70</b>	<b>17.4</b>	<b>6.70</b>



**FY2019-20 AND FY2020-21 FISCAL YEAR BUDGETS  
STAFFING SUMMARY**

Department	FY 2018-19	Position	FY 2019-20		FY 2020-21	
	FTE		Staff #	FTE	Staff #	FTE
<b>Youth Services / After School Program</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.20	1.0	0.20
		Recreation Manager	1.0	0.20	1.0	0.20
		Recreation Supervisor	1.0	0.50	1.0	0.50
		Program Coordinator	1.0	0.00	1.0	0.00
		Program Coordinator	1.0	0.50	1.0	0.50
		Recreation Assistant	1.0	0.50	1.0	0.50
		Recreation Assistant	1.0	0.05	1.0	0.05
		Recreation Leader	7.9	3.96	7.9	3.96
<b>Total Positions</b>			<b>14.9</b>	<b>5.91</b>	<b>14.9</b>	<b>5.91</b>
<b>Adult Services</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.15	1.0	0.15
		Recreation Manager	1.0	0.15	1.0	0.15
		Adult Services Supervisor	1.0	0.75	1.0	0.75
		Recreation Assistant	1.0	0.60	1.0	0.60
		Program Coordinator	1.0	0.90	1.0	0.90
		Recreation Leader	1.2	0.60	1.2	0.60
<b>Total Positions</b>			<b>6.2</b>	<b>3.15</b>	<b>6.2</b>	<b>3.15</b>
<b>Adult Sports/Classes</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.05	1.0	0.05
		Recreation Manager	1.0	0.05	1.0	0.05
		Recreation Assistant	1.0	0.05	1.0	0.05
		Program Coordinator	1.0	0.10	1.0	0.10
		Adult Services Supervisor	1.0	0.25	1.0	0.25
		Program Coordinator	1.0	0.10	1.0	0.10
		Recreation Leader	4.5	2.25	4.5	2.25
<b>Total Positions</b>			<b>10.5</b>	<b>2.85</b>	<b>10.5</b>	<b>2.85</b>
<b>Youth Classes/Sports</b>						
Full-time Equivalent Positions:		Community Services Director	1.0	0.05	1.0	0.05
		Recreation Manager	1.0	0.05	1.0	0.05
		Recreation Assistant	1.0	0.05	1.0	0.05
		Recreation Supervisor	1.0	0.25	1.0	0.25
		Recreation Assistant	1.0	0.25	1.0	0.25
		Program Coordinator	1.0	0.25	1.0	0.25
		Recreation Leader	2.7	1.35	2.7	1.35
<b>Total Positions</b>			<b>8.7</b>	<b>2.25</b>	<b>8.7</b>	<b>2.25</b>

**FY2019-20 AND FY2020-21 FISCAL YEAR BUDGETS  
STAFFING SUMMARY**

Department	FY 2018-19		FY 2019-20		FY 2020-21	
	FTE	Position	Staff #	FTE	Staff #	FTE
<b>Youth &amp; Adult Services</b>						
Full-time Equivalent Positions:	7.0	Recreation Manager	-	-	-	-
		Recreation Supervisor	-	-	-	-
		Program Coordinator	-	-	-	-
		Recreation Assistant	-	-	-	-
		Office Assistant	-	-	-	-
Full-time Equivalent Positions:	0.5	Pool Manager	-	-	-	-
	26.1	Recreation Leader	-	-	-	-
		<b>Total Positions Youth &amp; Adult Services</b>	<b>95.2</b>	<b>35.34</b>	<b>95.2</b>	<b>35.34</b>
<b>Child Development</b>						
Full-time Equivalent Positions:	24.0	Community Services Director	1.0	0.2	1.0	0.2
		Child Development Center Manager	1.0	1.0	1.0	1.0
		Child Development Assistant Manager	1.0	1.0	1.0	1.0
		Office Assistant II	1.0	1.0	1.0	1.0
		Lead Teacher	2.0	2.0	2.0	2.0
		Teacher	6.0	6.0	6.0	6.0
		Teacher Assistant	5.0	5.0	5.0	5.0
		Teacher Associate	6.0	6.0	6.0	6.0
		Teacher Sub (Part-time)	2.0	1.44	2.0	1.44
		<b>Total Positions Child Development</b>	<b>25.0</b>	<b>23.6</b>	<b>25.0</b>	<b>23.6</b>
	<b>59.6</b>	<b>Total Positions Community Services</b>	<b>121.2</b>	<b>58.98</b>	<b>121.2</b>	<b>58.98</b>
<b>Total Elected Officials</b>				<b>5.0</b>	<b>5.0</b>	
<b>Total Full-time Equivalent Staff Positions</b>			<b>250.2</b>	<b>181.5</b>	<b>250.2</b>	<b>181.5</b>
			<b>FY 2017-18</b>	<b>FY 2018-19</b>		
			<b>Staff #</b>	<b>FTE</b>	<b>Staff #</b>	<b>FTE</b>
<b>Total Full-time Equivalent Staff Positions</b>			<b>215.2</b>	<b>181.1</b>	<b>212.3</b>	<b>179.1</b>
			<b>FY 2015-16</b>	<b>FY 2016-17</b>		
			<b>Staff #</b>	<b>FTE</b>	<b>Staff #</b>	<b>FTE</b>
<b>Total Full-time Equivalent Staff Positions</b>			<b>195.6</b>	<b>170.8</b>	<b>219.0</b>	<b>187.0</b>



## General Fund Fund Balance Projection

	<u>2016-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Projection</u>	<u>2020-21 Projection</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Fund Balance</b>								
<b>Beginning Balance</b>			\$ 3,843,833	\$ 4,244,211	\$ 4,387,175	\$ 4,562,794	\$ 4,688,806	\$ 3,820,125
<b>Revenues</b>								
General Taxes and Fees	34,978,597	39,037,255	38,425,369	39,244,000	41,298,500	42,325,700	43,113,400	44,328,900
Program Revenues	5,870,801	5,583,358	6,199,197	5,643,200	5,097,200	5,116,300	5,133,900	5,154,300
	<u>40,849,398</u>	<u>44,620,613</u>	<u>44,624,566</u>	<u>44,887,200</u>	<u>46,395,700</u>	<u>47,442,000</u>	<u>48,247,300</u>	<u>49,483,200</u>
<b>Expenditures</b>								
Salaries and Benefits	18,467,838	18,561,602	19,778,725	20,842,333	21,250,853	21,516,173	21,736,767	21,915,727
Unfunded Pension Liability	1,303,674	1,641,459	2,074,163	2,642,367	2,930,847	3,309,027	3,586,333	3,750,173
Fire Contract	6,186,319	6,719,312	7,041,198	7,508,200	7,922,100	8,171,000	8,520,100	8,802,500
Operations and Transfers	13,637,906	16,458,849	15,330,102	13,751,336	14,116,281	14,319,789	15,272,781	16,140,741
	<u>39,595,737</u>	<u>43,381,223</u>	<u>44,224,188</u>	<u>44,744,236</u>	<u>46,220,081</u>	<u>47,315,989</u>	<u>49,115,981</u>	<u>50,609,141</u>
<b>Net Annual Surplus (Deficit)</b>	<u>1,253,661</u>	<u>1,239,390</u>	<u>400,378</u>	<u>142,964</u>	<u>175,619</u>	<u>126,011</u>	<u>(868,681)</u>	<u>(1,125,941)</u>
<b>Ending Fund Balance</b>		3,843,833	4,244,211	4,387,175	4,562,794	4,688,806	3,820,125	2,694,184
<b>Assigned Fund Balance</b>								
Development Projects			400,378	400,378	400,378	400,378	400,378	400,378
Parking Management Program				142,964	318,583	444,594	521,694	549,594
		<u>-</u>	<u>400,378</u>	<u>543,342</u>	<u>718,961</u>	<u>844,972</u>	<u>922,072</u>	<u>949,972</u>
<b>Unassigned Fund Balance</b>		\$ 3,843,833	\$ 3,843,833	\$ 3,843,833	\$ 3,843,833	\$ 3,843,834	\$ 2,898,053	\$ 1,744,212
<b>Total Fund Balance, Including Reserves</b>		\$ 41,339,685	\$ 38,281,663	\$ 38,634,827	\$ 38,920,846	\$ 38,504,358	\$ 37,086,277	\$ 35,453,636

## General Fund Total Fund Balance Reserves

		<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Projection</u>	<u>2020-21 Projection</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Total General Fund Balance</b>								
<b>As combined and Reported as "General Fund" in Annual Financial Statements</b>								
	<b>Fund</b>							
<b>Economic Uncertainty</b>	275	\$ 20,677,300	\$ 22,372,300	\$ 22,372,300	\$ 22,372,300	\$ 22,372,300	\$ 22,372,300	\$ 22,372,300
% Expenditures - Target 50%								
<b>Pension</b>	715	10,734,245	5,599,245	5,929,245	6,177,245	5,675,245	5,115,245	4,555,245
<b>Pension (Old Plan)</b>	712	263,008	241,208	216,008	190,008	163,208	135,608	107,208
<b>Disasters</b>	277	3,382,403	3,420,403	3,420,403	3,420,403	3,420,403	3,420,403	3,420,403
<b>Program Reserves</b>								
Economic Development	202	1,647,920	1,696,820	1,685,720	1,654,120	1,650,420	1,698,620	1,790,320
Community Programs	203	572,000	488,500	405,000	325,000	315,000	305,000	295,000
Small Business Incentives	101	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Community Development Projects	101	80,000	80,000	80,000	80,000	80,000	80,000	80,000
<b>Non-spendable loans, prepaids</b>	101	38,976	38,976	38,976	38,976	38,976	38,976	38,976
<b>Assigned</b>								
Development Projects	101		400,378	400,378	400,378	400,378	400,378	400,378
Parking Management Program	101			142,964	318,583	444,594	521,694	549,594
<b>Unassigned</b>	101	3,843,833	3,843,833	3,843,833	3,843,833	3,843,834	2,898,053	1,744,212
		<u><u>\$ 41,339,685</u></u>	<u><u>\$ 38,281,663</u></u>	<u><u>\$ 38,634,827</u></u>	<u><u>\$ 38,920,846</u></u>	<u><u>\$ 38,504,358</u></u>	<u><u>\$ 37,086,277</u></u>	<u><u>\$ 35,453,636</u></u>



## General Fund Revenue Summary

	2016-17 Actual	2017-18 Actual	2018-19 Projection	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection
<b>General Taxes and Fees</b>								
Property Tax	\$ 3,249,766	\$ 3,597,401	\$ 3,666,000	\$ 3,773,000	\$ 3,884,000	\$ 3,998,000	\$ 4,116,000	\$ 4,236,000
Residual Tax Increment	-	1,424,861	A 1,387,000	1,329,300	2,454,200	2,732,600	3,252,300	3,687,500
Sales Tax - 1% Bradley Burns	8,519,526	8,578,011	8,712,800	8,728,000	8,931,000	9,153,000	9,375,000	9,596,000
Sales Tax - Oakland Agreements	(487,434)	(503,766)	(512,000)	(513,000)	(525,000)	(538,000)	(551,000)	(564,000)
Sales Tax - Prop 172	51,220	54,515	58,400	62,000	65,100	68,400	71,800	75,300
Business License and Card Room	8,711,004	8,984,641	B 8,926,000	9,073,000	9,223,000	9,375,000	9,530,000	9,688,000
Cannabis Tax	-	-	137,000	C 360,000	360,000	360,000	360,000	360,000
Transient Occupancy Tax	7,426,301	8,321,942	8,563,000	8,720,000	8,887,000	9,056,000	9,229,000	9,406,000
Utilities User Tax	3,155,991	3,181,325	3,120,900	3,128,400	3,141,600	3,148,100	3,159,800	3,175,500
Real Property Transfer Tax	1,244,061	2,450,416	D 1,252,451	1,278,000	1,304,000	1,330,000	1,357,000	1,384,000
Franchise Fees	1,692,106	1,788,571	1,828,000	1,876,000	1,927,000	1,979,000	2,033,000	2,088,000
Grant - Transit	-	489,678	500,000	500,000	500,000	500,000	E -	-
Rentals and Leases	177,397	183,332	189,200	195,200	201,200	207,200	213,200	219,200
Mitigation Service Fees	306,381	310,909	315,000	320,000	325,000	330,000	335,000	340,000
Other Fees and Taxes	85,298	426,141	F 170,118	302,600	293,600	293,600	293,600	293,600
Interfund Reimbursements	1,314,802	61,500	61,500	61,500	276,800	282,800	288,700	293,800
Investment Earnings	(467,822)	G (312,220)	G 50,000	50,000	50,000	50,000	50,000	50,000
	<b>34,978,597</b>	<b>39,037,255</b>	<b>38,425,369</b>	<b>39,244,000</b>	<b>41,298,500</b>	<b>42,325,700</b>	<b>43,113,400</b>	<b>44,328,900</b>
<b>Departmental Fees and Charges</b>								
Planning	25,956	34,750	40,000	35,000	35,000	35,000	35,000	35,000
Planning Reimbursables	466,812	408,223	418,750	586,800	286,800	286,800	286,800	286,800
Building	3,066,811	2,259,226	3,638,681	H 2,054,100	H 1,722,100	1,722,100	1,722,100	1,722,100
Economic Development & Housing	-	-	39,000	50,000	50,000	50,000	50,000	50,000
Police Administration	349,716	415,788	387,456	559,500	571,200	582,600	594,400	606,800
Fire	748,832	541,995	220,000	220,000	220,000	220,000	220,000	220,000
Public Works Admin/Engineering	32,282	54,706	20,000	20,000	20,000	20,000	20,000	20,000
Public Works Maintenance	11,781	-	10,000	15,000	15,000	15,000	15,000	15,000
Public Works Parking	-	-	-	633,600	I 698,400	679,900	661,100	641,700
Public Works Reimbursable	399,891	530,002	150,000	200,000	200,000	200,000	200,000	200,000
Community Services Admin	205,920	361,142	-	J -	-	-	-	-
Aquatics	-	-	113,000	J 115,000	117,900	120,800	123,900	127,000
Facilities	-	-	452,100	J 450,100	453,400	461,700	470,100	478,600
Youth Camps	-	-	135,000	J 135,000	139,100	143,300	147,600	152,000
Before and After School	-	-	245,000	J 245,000	250,100	255,400	260,800	266,400
Senior Center	182,041	288,078	148,600	150,500	150,500	150,500	150,500	150,500
Adult Fee Classes / Sports	-	-	60,000	J 61,800	63,600	65,500	67,500	69,600
Youth Fee Classes / Sports	-	-	30,630	J 46,500	49,700	52,900	56,100	59,400
Recreation	316,666	604,053	-	J -	-	-	-	-
Administration	64,093	85,393	90,981	65,300	54,400	54,800	53,000	53,400
	<b>5,870,801</b>	<b>5,583,358</b>	<b>6,199,197</b>	<b>5,643,200</b>	<b>5,097,200</b>	<b>5,116,300</b>	<b>5,133,900</b>	<b>5,154,300</b>
<b>Total Revenues</b>	<b>\$ 40,849,398</b>	<b>\$ 44,620,613</b>	<b>\$ 44,624,566</b>	<b>\$ 44,887,200</b>	<b>\$ 46,395,700</b>	<b>\$ 47,442,000</b>	<b>\$ 48,247,300</b>	<b>\$ 49,483,200</b>
% Growth			0%	1%	3%	2%	2%	3%
<b>Sensitivity Analysis - Additional Economic Growth or New Revenues?</b>								
Value of additional 1%								\$ 494,832
Value of additional 5%								\$ 2,474,160

**Notes:**

A) Residual Tax Increment allocation to the General Fund starting in FY17-18.

B) FY17-18 Business License Tax revenues include one-time revenue from the Tax Discovery Program.

C) Cannabis Tax is a new revenue source resulted from the passage of Measure S in November 2018.

D) FY17-18 Real Property Transfer Tax revenues include a few large transactions.

E) The Transit Grant for Emery-Go-Round is expected to end in FY21-22.

F) Successor Agency Admin Fee - one-time increase in FY17-18 based upon State formula.

G) FY16-17 and FY17-18 investment earnings include unrealized investment losses.

H) Development Fees are projected based on expected activities; laege projects will be budgeted as they come forward.

I) Projected revenues from the new Parking Management Program.

J) The Community Services Department proposes to separate their activities into specifice program areas.

## General Fund Expenditure Summary by Department

Department	2016-17 Actual	2017-18 Actual	2018-19 Projection	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection
City Council	\$ 171,490	\$ 191,890	\$ 204,165	\$ 203,600	\$ 208,900	\$ 209,100	\$ 215,300	\$ 215,800
City Manager	660,238	735,979	585,310	450,900	432,900	437,300	440,900	443,400
City Clerk	561,355	513,159	597,810	613,700	686,500	647,500	705,900	663,600
Public Information Office	42,945	49,205	105,000	-	-	-	-	-
City Attorney	539,570	509,638	594,487	619,600	631,900	638,100	641,800	644,300
Information Technology	642,214	682,868	738,032	771,100	782,900	796,900	805,900	812,900
Finance	1,028,921	1,028,307	1,213,766	1,223,100	1,253,600	1,274,200	1,292,200	1,307,100
Human Resources	783,839	732,126	755,880	783,700	809,300	835,000	855,900	864,300
Community Development Services	3,541,928	3,182,455	3,884,628	4,262,000	3,755,400	3,811,200	3,853,000	3,888,200
Public Works	3,308,157	3,232,765	3,329,791	4,111,500	4,206,400	4,411,200	4,515,900	4,636,700
Non-Departmental Operations	6,876,727	9,369,894	7,468,122	5,161,736	5,932,681	5,861,689	6,591,281	7,336,541
Police	11,527,417	12,158,849	13,233,469	14,023,800	14,430,400	14,782,300	15,074,100	15,347,300
Fire	6,885,895	7,701,535	8,222,274	8,989,500	9,523,500	9,927,000	10,388,100	10,718,900
Community Services	3,025,040	3,292,554	3,291,454	3,530,000	3,565,700	3,684,500	3,735,700	3,730,100
<b>Total Expenditures</b>	<b>\$ 39,595,737</b>	<b>\$ 43,381,223</b>	<b>\$ 44,224,188</b>	<b>\$ 44,744,236</b>	<b>\$ 46,220,081</b>	<b>\$ 47,315,989</b>	<b>\$ 49,115,981</b>	<b>\$ 50,609,141</b>

## General Fund Expenditure Summary by Classification

	2016-17 Actual	2017-18 Actual	2018-19 Projection	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection
<b>Salaries and Benefits</b>								
Current Salaries and Benefits	\$ 18,467,838	\$ 18,561,602	\$ 19,778,725	\$ 20,842,333	\$ 21,250,853	\$ 21,516,173	\$ 21,736,767	\$ 21,915,727
Pension Unfunded Liability	1,303,674	1,641,459	2,074,163	2,642,367	2,930,847	3,309,027	3,586,333	3,750,173
	19,771,512	20,203,061	21,852,888	23,484,700	24,181,700	24,825,200	25,323,100	25,665,900
<b>Fire Contract</b>	6,186,319	6,719,312	7,041,198	7,508,200	7,922,100	8,171,000	8,520,100	8,802,500
<b>Operating Costs</b>								
Supplies	733,473	664,275	870,262	855,300	862,400	872,500	877,400	884,000
Utilities	701,561	857,330	830,619	758,100	777,400	797,300	817,800	839,000
Maintenance	2,068,371	2,330,090	2,603,709	2,909,300	3,044,400	3,266,600	3,405,700	3,571,900
Insurance	439,063	539,603	638,830	833,000	983,000	1,161,000	1,373,000	1,625,000
Professional Services	3,444,616	3,241,262	3,616,760	4,118,200	3,558,300	3,448,600	3,563,700	3,475,100
Advertising/Printing/Publication	141,114	98,977	162,187	106,900	107,400	108,000	108,600	109,200
Education and Training	202,250	216,406	347,553	354,500	362,900	368,000	377,300	382,500
Rentals & Leases	259,602	417,938	427,750	450,700	464,500	479,300	494,300	509,300
Fees & Charges	17,361	23,285	67,300	69,200	69,400	69,600	69,900	70,200
Programs/Grants	14,868	78,455	100,980	101,000	103,000	105,000	107,000	109,000
Other	310,848	317,171	167,182	534,900	1,061,600	967,900	1,348,600	1,743,300
Capital	13,972	48,220	6,000	53,000	53,000	53,000	53,000	53,000
	8,347,097	8,833,012	9,839,132	11,144,100	11,447,300	11,696,800	12,596,300	13,371,500
<b>Operating Transfers</b>								
203 Community Programs Reserve	100,000	290,000	-	-	3,500	73,500	73,500	73,500
230 Child Development Program Contributi	999,922	906,753	962,559	1,082,800	1,204,700	1,312,500	1,397,300	1,457,600
270 Litigation Fund	650,000	470,000	30,000	250,000	250,000	250,000	250,000	250,000
345 1999 Revenue Bond Fund Debt Servic	368,255	365,931	367,683	368,641	368,922	368,437	367,101	370,132
477 ECCL	400,000	-	-	-	-	-	-	-
805 PBID/Emery-Go-Round	522,632	553,542	637,728	515,795	533,859	560,552	588,580	618,009
	3,040,809	2,586,226	1,997,970	2,217,236	2,360,981	2,564,989	2,676,481	2,769,241
<b>Subtotal, Baseline Expenditures</b>	37,345,737	38,341,612	40,731,188	44,354,236	45,912,081	47,257,989	49,115,981	50,609,141
<b>One-Time Transfers/Reserves</b>								
271 Code Enforcement	250,000	-	-	-	-	-	-	-
275 Economic Uncertainty Reserve	-	254,011	1,443,000	-	-	-	-	-
277 Disaster Insurance Reserve	1,000,000	1,000,000	-	-	-	-	-	-
475 General Capital	-	110,000	-	-	-	-	-	-
600 Workers Compensation	-	1,150,000	-	-	-	-	-	-
610 Dental	-	50,000	-	-	-	-	-	-
650 Major Maintenance	-	430,000	-	-	-	-	-	-
660 Vehicle Replacement	-	120,600	-	-	-	-	-	-
670 Technology	1,000,000	725,000	-	-	-	-	-	-
700 Accrued Benefits	-	200,000	-	-	-	-	-	-
715 PERS Liability Fund Reserve	-	1,000,000	2,050,000	390,000	308,000	58,000	-	-
	2,250,000	5,039,611	3,493,000	390,000	308,000	58,000	-	-
<b>Total Expenditures</b>	<b>\$ 39,595,737</b>	<b>\$ 43,381,223</b>	<b>\$ 44,224,188</b>	<b>\$ 44,744,236</b>	<b>\$ 46,220,081</b>	<b>\$ 47,315,989</b>	<b>\$ 49,115,981</b>	<b>\$ 50,609,141</b>
% Growth		10%	19 2%	1%	3%	2%	4%	3%

## Summary of Budget Proposals

### General Fund

Service	Program	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection
<b>Expenditures</b>						
<b>Information Technology</b>	Reclassify the IT Manager position to IT Director	\$ 10,260	\$ 10,330	\$ 10,340	\$ 10,350	\$ 10,360
	Shift 2.5% of a System Analyst's salaries and benefits to the Community Development Technology Fund for system support	(3,250)	(3,270)	(3,280)	(3,290)	(3,300)
	Subtotal	7,010	7,060	7,060	7,060	7,060
<b>Human Resources</b>						
	Add a part-time Human Resources Technician position (0.5 FTE)	53,800	56,400	58,900	61,600	61,300
	Reduce operating expenses to offset costs for the part-time Human Resources Technician	(53,800)	(56,400)	(58,900)	(61,600)	(61,300)
	Subtotal	-	-	-	-	-
<b>Public Works and Police</b>	Add a Parking Manager position	150,600	159,100	167,800	176,300	184,700
	Add one and a half Police Services Technician positions for the Parking Management Program (1.5 FTE)	152,200	159,500	166,600	174,000	181,700
	Parking Operating and Capital Costs	153,000	155,000	157,100	159,200	161,300
	Subtotal	455,800	473,600	491,500	509,500	527,700
<b>Community Services</b>						
	Reclassify a Recreation Assistant position to Program Coordinator	3,800	4,100	4,200	5,100	8,900
	Reclassify an Office Assistant position to Recreation Assistant	2,800	6,200	6,200	6,300	6,300
	Reclassify an Office Assistant position to Program Coordinator	1,900	5,300	8,800	12,500	16,400
	Subtotal	8,500	15,600	19,200	23,900	31,600
<b>Total Expenditures - General Fund</b>		<b>\$ 471,310</b>	<b>\$ 496,260</b>	<b>\$ 517,760</b>	<b>\$ 540,460</b>	<b>\$ 566,360</b>

Other Funds

Service	Program	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection
<b>Child Development Fund 230</b>	Reduce the number of Lead Teacher positions from six to two; increase the number of Teacher Assistant positions from three to five and add two Part-time Teacher Substitute positions No cost impact as the Center is currently operating at the proposed staffing level with a lower cost	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenditures	-	-	-	-	-
<b>Community Development Technology Fund 268</b>	Shift 2.5% of a System Analyst's salaries and benefits to the Community Development Technology Fund for system support	3,250	3,270	3,280	3,290	3,300
	Total Expenditures	3,250	3,270	3,280	3,290	3,300
<b>Affordable Housing Fund 299</b>	Add a Community and Economic Development Coordinator II position to deliver the affordable housing bond program that was approved by the voters in June 2018 (Measure C). The expenditure plan needs to be developed prior to issuance of the bonds; therefore, a funding source is required to "bridge" to bond expenditures.	153,700	155,100	-	-	-
	Total Expenditures	153,700	155,100	-	-	-
<b>Police Impound Fund - State 210</b>	Purchase of Naloxone	1,800	1,800	1,900	1,900	1,900
	Purchase of Personnel Records Management Program	15,000	3,800	3,800	3,800	3,800
	Purchase of Body Worn Cameras	13,300				
	Total Expenditures	30,100	5,600	5,700	5,700	5,700
<b>Police Impound Fund - Federal 211</b>	Purchase of Body Worn Cameras	39,200				
	Total Expenditures	39,200	-	-	-	-
<b>Grant Fund 254</b>	Purchase of Conducted Energy Device (use JAG Grant)	15,000	15,000	15,000	15,000	15,000
	Total Expenditures	15,000	15,000	15,000	15,000	15,000
<b>Capital Improvement Fund 475</b>	Freeze an Administrative Analyst position	(122,300)	(123,600)	(124,400)	(125,100)	(125,900)
	Budget temporary personnel services to support the South Bayfront Bridge	89,300	89,300	89,300	89,300	89,300
	Budget temporary personnel services to support other capital/maintenance projects	70,100	70,100	70,100	70,100	70,100
	Total Expenditures	37,100	35,800	35,000	34,300	33,500
<b>Total Expenditures - Other Funds</b>		<b>\$ 278,350</b>	<b>\$ 214,770</b>	<b>\$ 58,980</b>	<b>\$ 58,290</b>	<b>\$ 57,500</b>





**City of Emeryville  
2019-21 Budget**

**General Fund Reserves  
Economic Development Reserve #202**

**Purpose of Fund**

The City's budget policy allocates 5% of residual tax increment in support of economic development activities to grow and sustain the City's revenue base.

	<b><u>2016-17 Actual</u></b>	<b><u>2017-18 Actual</u></b>	<b><u>2018-19 Projection</u></b>	<b><u>2019-20 Budget</u></b>	<b><u>2020-21 Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 1,103,114</b>	<b>\$ 1,355,522</b>	<b>\$ 1,647,920</b>	<b>\$ 1,696,820</b>	<b>\$ 1,685,720</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Residual Tax Increment	245,205	284,972	277,400	265,900	245,400
Investment Income	8,759	17,486	20,000	-	-
	<b>253,964</b>	<b>302,459</b>	<b>297,400</b>	<b>265,900</b>	<b>245,400</b>
<b>Expenditures</b>					
Professional Services	-	-	5,000	20,000	20,000
Advertising, Printing, and Publication	-	853	-	17,000	17,000
Façade Grants	-	-	200,000	200,000	200,000
Business Rebate Programs	1,556	9,208	43,500	40,000	40,000
	<b>1,556</b>	<b>10,061</b>	<b>248,500</b>	<b>277,000</b>	<b>277,000</b>
<b>Net Annual Activity</b>	<b>252,408</b>	<b>292,398</b>	<b>48,900</b>	<b>(11,100)</b>	<b>(31,600)</b>
<b>Ending Available Fund Balance</b>	<b>\$ 1,355,522</b>	<b>\$ 1,647,920</b>	<b>\$ 1,696,820</b>	<b>\$ 1,685,720</b>	<b>\$ 1,654,120</b>



City of Emeryville  
2019-21 Budget

General Fund Reserves  
Community Programs Reserve #203

**Purpose of Fund**

One-time General Fund revenue surplus has been committed in support of various community programs.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 400,000</b>	<b>\$ 389,250</b>	<b>\$ 572,000</b>	<b>\$ 488,500</b>	<b>\$ 405,000</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
General Fund Contribution	100,000	290,000	-	-	3,500
	<b>100,000</b>	<b>290,000</b>	<b>-</b>	<b>-</b>	<b>3,500</b>
<b>Expenditures</b>					
Special Events	-	-	10,000	10,000	10,000
Community Grants	54,750	92,250	73,500	73,500	73,500
Homeless Programs	30,000	15,000	-	-	-
Transfer to Measure B	26,000	-	-	-	-
	<b>110,750</b>	<b>107,250</b>	<b>83,500</b>	<b>83,500</b>	<b>83,500</b>
<b>Net Annual Activity</b>	<b>(10,750)</b>	<b>182,750</b>	<b>(83,500)</b>	<b>(83,500)</b>	<b>(80,000)</b>
<b>Ending Available Fund Balance</b>	<b>\$ 389,250</b>	<b>\$ 572,000</b>	<b>\$ 488,500</b>	<b>\$ 405,000</b>	<b>\$ 325,000</b>



City of Emeryville  
2019-21 Budget

General Fund Reserves  
Economic Uncertainty Reserve #275

**Purpose of Fund**

The Economic Uncertainty Reserve is targeted at 50% of the subsequent year's General Fund expenditure budget.

	<b>2016-17 <u>Actual</u></b>	<b>2017-18 <u>Actual</u></b>	<b>2018-19 <u>Projection</u></b>	<b>2019-20 <u>Budget</u></b>	<b>2020-21 <u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 21,265,024</b>	<b>\$ 20,170,565</b>	<b>\$ 20,677,300</b>	<b>\$ 22,372,300</b>	<b>\$ 22,372,300</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
General Fund Contribution	-	254,011	1,443,000	-	-
Investment Income	155,343	252,724	252,000	-	-
	<b>155,343</b>	<b>506,735</b>	<b>1,695,000</b>	-	-
<b>Expenditures</b>					
Transfer to General Fund	1,249,802	-	-	-	-
	<b>1,249,802</b>	-	-	-	-
<b>Net Annual Activity</b>	<b>(1,094,459)</b>	<b>506,735</b>	<b>1,695,000</b>	-	-
<b>Ending Available Fund Balance</b>	<b>\$ 20,170,565</b>	<b>\$ 20,677,300</b>	<b>\$ 22,372,300</b>	<b>\$ 22,372,300</b>	<b>\$ 22,372,300</b>
<b>50% Budget Policy Benchmark</b>					
Subsequent year expenditures			44,744,236	46,220,081	47,315,989
%			50%	48%	47%



City of Emeryville  
2019-21 Budget

General Fund Reserves  
Disaster Fund #277

**Purpose of Fund**

The Disaster Fund provides funds to sustain City operations in the event of an earthquake or other natural disaster.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 1,344,194</b>	<b>\$ 2,354,457</b>	<b>\$ 3,382,403</b>	<b>\$ 3,420,403</b>	<b>\$ 3,420,403</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
General Fund Contribution	1,000,000	1,000,000	-	-	-
Interest Income	10,264	27,946	38,000	-	-
	<b>1,010,264</b>	<b>1,027,946</b>	<b>38,000</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
None	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Annual Activity</b>	<b>1,010,264</b>	<b>1,027,946</b>	<b>38,000</b>	<b>-</b>	<b>-</b>
<b>Ending Available Fund Balance</b>	<b>\$ 2,354,457</b>	<b>\$ 3,382,403</b>	<b>\$ 3,420,403</b>	<b>\$ 3,420,403</b>	<b>\$ 3,420,403</b>



City of Emeryville  
2019-21 Budget

General Fund Reserves  
Pension Trust Fund #712

**Purpose of Fund**

The Pension Trust Fund provides pension benefits for remaining retirees participating in the City's legacy pension plan.

	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Projection</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 304,561</b>	<b>\$ 283,451</b>	<b>\$ 263,008</b>	<b>\$ 241,208</b>	<b>\$ 216,008</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Investment income	2,220	3,354	3,200	-	-
	<b>2,220</b>	<b>3,354</b>	<b>3,200</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
Retirement benefits	23,330	23,797	25,000	25,200	26,000
Professional Services	-	-	-	-	-
	<b>23,330</b>	<b>23,797</b>	<b>25,000</b>	<b>25,200</b>	<b>26,000</b>
<b>Net Annual Activity</b>	<b>(21,110)</b>	<b>(20,443)</b>	<b>(21,800)</b>	<b>(25,200)</b>	<b>(26,000)</b>
<b>Ending Available Fund Balance</b>	<b>\$ 283,451</b>	<b>\$ 263,008</b>	<b>\$ 241,208</b>	<b>\$ 216,008</b>	<b>\$ 190,008</b>



City of Emeryville  
2019-21 Budget

General Fund Reserves  
Pension Reserve #715

**Purpose of Fund**

The Pension Reserve fund holds a cash balance committed to the retirement of unfunded pension obligations. The 2017-18 budget reflects a \$4 million prepayment to CalPERS Police Plan to mitigate upcoming rate increases. The balance is proposed for contribution to a Section 115 trust also dedicated for the retirement of employee pension obligations for the purpose of further mitigating anticipated future CalPERS rate increases.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 13,519,592</b>	<b>\$ 13,613,913</b>	<b>\$ 10,734,245</b>	<b>\$ 5,599,245</b>	<b>\$ 5,929,245</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
General Fund Contribution	-	1,000,000	2,050,000	390,000	308,000
Investment Income	98,871	120,332	150,000	-	-
	<b>98,871</b>	<b>1,120,332</b>	<b>2,200,000</b>	<b>390,000</b>	<b>308,000</b>
<b>Expenditures</b>					
Contribution to Section 115 Trust	-	4,000,000	7,275,000	-	-
Professional Services	4,550	-	60,000	60,000	60,000
	<b>4,550</b>	<b>4,000,000</b>	<b>7,335,000</b>	<b>60,000</b>	<b>60,000</b>
<b>Net Annual Activity</b>	<b>94,321</b>	<b>(2,879,668)</b>	<b>(5,135,000)</b>	<b>330,000</b>	<b>248,000</b>
<b>Ending Available Fund Balance</b>	<b>\$ 13,613,913</b>	<b>\$ 10,734,245</b>	<b>\$ 5,599,245</b>	<b>\$ 5,929,245</b>	<b>\$ 6,177,245</b>



**DEPARTMENT OPERATING BUDGETS**

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**DEPARTMENT:****POLICE**

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The Emeryville Police Department protects life and property; maintains law and order; seeks solutions to neighborhood problems that adversely affect the quality of life; fosters a community spirit of cooperation and adherence to the laws of our society; protects the constitutional rights of individuals and facilitates the flow of traffic while being the least intrusive into the lives of our citizenry. This is achieved by diligently enforcing laws, apprehending criminal offenders, and empowering police personnel and citizens to work together to resolve community problems.

The Police Department is divided into two operational Divisions: Professional Services and Field Services. The Professional Services Division is comprised of two sections: Administrative Services and Records and Communications. The Field Services Division consists of four sections; Patrol, Bicycles, Traffic and Criminal Investigations. In addition, Animal Control program operates within the Field Service Division.



**DEPARTMENT:****POLICE**

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**ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. Continued to provide exemplary community-based policing to the Emeryville community, handling, on average, 34,000 calls for service per year and preparing reports on an average of 6,000 incidents annually.
2. Achieved Peace Officer Standards and Training ("P.O.S.T.") compliance in 2017 and 2018 in areas of Perishable Skills Training and mandated courses.
3. Trained all Field and Dispatch personnel in crisis intervention skills and delivered training in procedural justice and implicit bias.
4. Re-focused efforts on Personnel Support, Wellness and Resiliency.
5. Created a training plan that serves as a guide to reach full professional development in all positions, and as preparation for promotional opportunities
6. Established relationships with community groups to identify resident and business concerns as they relate to quality of life issues through the Sergeants' Neighborhood Partnership Program, in which supervisors increased their activity.
7. Partnered with other City Departments for National Night Out and increased the number of celebration sites. Added new outreach events such as Coffee with a Cop and Breakfast with a Cop for senior residents.
8. Implemented a High School Intern/College Intern Program to provide opportunities for students to work in all bureaus within the organization.
9. Conducted several active shooter trainings for local businesses and conducted two additional trainings at ECCL.
10. Achieved a staffing level that permitted the re-instatement of one Traffic Officer position responsible for traffic safety, education and enforcement.
11. Enhanced community outreach through increasing our presence on social media and improving the Police Department pages of the City's website.
12. Trained all Field personnel in NARCAN administration, saving one life in 2018.

**GOALS FOR THE 2019-2020 and 2020-2021 FISCAL YEARS*****Crime Prevention***

1. Seek opportunities to employ predictive analysis in monthly statistics review to provide more focused deployment of resources.
2. Continue to work with allied service providers, state and local legislative staff and other agencies to ensure necessary resources are in place when responding to calls involving mentally ill persons.
3. Increase online presence to provide crime prevention resources on the City's website, as well as an increased use of social media to provide timely information to our community.
4. Continue to seek out financial support through grants from local, state, and federal sources to both increase the ability to obtain essential resources, reduce crime and improve safety programs through outreach and education.

***Community and Public Trust Policing***

1. Continue to provide exemplary community-based policing to the Emeryville community with a strong emphasis on Public Trust Policing.
2. Host a Citizens Police Academy to include a Force Operations segment.
3. Reinstate the Crisis Intervention/Negotiation Team to work closely with regional mental health providers to connect those in crisis with resources. Officers and Dispatchers are specially trained to deal with emergencies exceeding the abilities of a patrol team.
4. Continue to develop the Homeless Outreach Team. Expand team to include additional personnel to establish funding resources and to partner with service providers and other resource agencies.

***Staffing***

1. As staffing permits restore Bicycle Patrol Program to reinstate two bicycle/traffic officers.
2. Increase staffing to enable the department to meet current service demands for community outreach programs, records management, to efficiently process all records requests, to properly account for property and evidence intake, and to provide traffic safety and enforcement.
3. Create a succession plan to identify current and future staffing needs, identify a department-wide systematic process of leadership development, and to influence policy, decisions and service through the development of employees at every level of the organization.

***Training and Equipment***

1. Update technology to include expanded social media initiatives. Enhance mobile technology to assist officers in the field such as in-car cameras, in-field report writing, and scene documentation and evidence collection as resources permit.
2. Enhance ability for officers to safely respond to civil unrest and natural disasters with protective equipment and mobile incident command capabilities.
3. Continue to provide training opportunities on Response to Critical Incidents, and Crisis Intervention Training for all staff, both sworn and non-sworn.
4. Meet or exceed the P.O.S.T training mandates.
5. Continue to ensure that training and resources are provided to support the demands of the Property and Evidence function.
6. Implement programs such as Text to 911, Alameda County Alert, 3SI Tracker, Command Central for enhanced community access to information.
7. Create Standard Operating Procedures for Records, Communications and Property & Evidence and a Training Manual.
8. Establish guidelines and procedures in compliance with Stop Data Collection (AB 953) for pedestrian and traffic stops.



City of Emeryville  
2019-21 Budget

Operating Budgets  
Police Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Department Summary</b>					
<b><u>Revenues by Fund</u></b>					
General Fund	\$ 349,716	\$ 415,788	\$ 387,456	\$ 559,500	\$ 571,200
Police State Impound	615	822	18,510	-	-
Police Federal Impound	-	57,696	-	-	-
Supplemental Law Grant	129,592	139,933	100,000	100,000	100,000
	<b>\$ 479,924</b>	<b>\$ 614,238</b>	<b>\$ 505,966</b>	<b>\$ 659,500</b>	<b>\$ 671,200</b>
<b><u>Operating Expenditures by Fund</u></b>					
General Fund	\$ 11,527,417	\$ 12,158,849	\$ 13,233,469	\$ 14,023,800	\$ 14,430,400
Police State Impound	-	45,676	-	30,114	5,586
Police Federal Impound	-	-	18,510	39,186	-
Supplemental Law Grant	141,298	143,887	134,576	100,000	100,000
	<b>\$ 11,668,715</b>	<b>\$ 12,348,411</b>	<b>\$ 13,386,555</b>	<b>\$ 14,193,100</b>	<b>\$ 14,535,986</b>
<b><u>Operating Expenditures by Type</u></b>					
Salaries and Benefits	\$ 10,452,676	\$ 10,846,715	\$ 11,850,908	\$ 12,558,100	\$ 12,901,900
Supplies and Services	1,216,040	1,501,696	1,535,647	1,635,000	1,634,086
	<b>\$ 11,668,715</b>	<b>\$ 12,348,411</b>	<b>\$ 13,386,555</b>	<b>\$ 14,193,100</b>	<b>\$ 14,535,986</b>
<b><u>Authorized Staff Positions</u></b>					
Full-Time Equivalent Sworn Positions	42.0	41.0	41.0	41.0	41.0
Full-Time Equivalent Non-Sworn Positions	17.0	17.0	17.5	19.0	19.0
	<b>59.0</b>	<b>58.0</b>	<b>58.5</b>	<b>60.0</b>	<b>60.0</b>

**Revenue Details**

**General Fund #101**

53200	P.O.S.T. REIMBURSEMENTS	\$ 7,192	\$ 29,006	\$ 7,000	\$ 10,000	\$ 10,000
58800	ALARM PERMITS	1,329	-	900	3,000	3,000
59010	CANNABIS APPLICATION FEE	-	10,819	-	-	-
59020	CANNABIS PERMIT FEE	-	42,510	4,599	3,900	3,900
59050	CARDROOM APPLICATION FEES	2,758	2,852	3,758	3,000	3,000
59100	CARDROOM PERMIT FEES	85,546	107,931	89,000	88,000	88,000
59150	TAXICAB PERMIT FEES	3,290	1,856	2,194	1,000	1,000
59160	CATERING TRUCK PERMIT	1,932	1,995	2,000	2,000	2,000
59200	MASSAGE PERMIT FEES	433	1,005	1,005	1,000	1,000
59400	OTHER LICENSES & PERMITS	8,505	5,292	5,000	5,600	5,600
60300	PARKING CITATIONS	60,718	44,795	27,000	50,000	50,000
60400	VEHICLE CODE FINES	86,151	74,520	70,000	90,000	90,000
61300	SPEC POLICE DEPT SERVICES	11,103	12,348	11,000	10,000	10,000
62490	CHIRON MITIGATION-POLICE	80,000	80,000	80,000	80,000	80,000
62600	DONATION	-	-	6,000	6,000	8,000
62650	OTHER REVENUE	50	830	75,000	-	-
62710	DUI REVENUE	709	30	3,000	3,000	3,000
NEW	PARKING REVENUE	-	-	-	203,000	212,700
		<b>349,716</b>	<b>415,788</b>	<b>387,456</b>	<b>559,500</b>	<b>571,200</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Police Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Police State Impound Fund - State #210</u></b>					
56000 INVESTMENT EARNINGS	615	822	-	-	-
69025 INTERFD RCPT FROM FD 211	-	-	18,510	-	-
	<b>615</b>	<b>822</b>	<b>18,510</b>	-	-
<b><u>Police Federal Impound Fund - Federal #211</u></b>					
62650 OTHER REVENUE	-	32,520	-	-	-
69020 INTERFD RECPT-IMPO FD 210	-	25,176	-	-	-
	-	<b>57,696</b>	-	-	-
<b><u>Supplemental Law Grant Fund #252</u></b>					
55310 ALLOCATION FR ALAMEDA CO	129,324	139,416	100,000	100,000	100,000
56000 INVESTMENT EARNINGS	269	516	-	-	-
	<b>129,592</b>	<b>139,933</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Revenues</b>	<b>\$ 479,924</b>	<b>\$ 614,238</b>	<b>\$ 505,966</b>	<b>\$ 659,500</b>	<b>\$ 671,200</b>

**Expenditure Details**

**General Fund #101**

**Administrative Services Division**

<b>Salaries and Benefits</b>	<b>\$ 3,692,593</b>	<b>\$ 3,815,315</b>	<b>\$ 4,073,721</b>	<b>\$ 4,405,400</b>	<b>\$ 4,491,600</b>
<b>Supplies</b>					
73000 OFFICE SUPPLIES	1,694	2,117	-	-	-
73150 POSTAGE	2,367	1,718	3,090	2,400	2,400
73350 SAFETY & SPECIAL SUPPLIES	19,296	890	33,690	34,000	34,000
73400 CLOTHING	28,427	19,341	30,000	30,000	30,000
73500 OPERATING SUPPLIES	44,362	46,350	52,500	52,500	52,500
	<b>96,145</b>	<b>70,416</b>	<b>119,280</b>	<b>118,900</b>	<b>118,900</b>
<b>Utilities</b>					
76000 UTILITIES	46,277	55,420	55,000	55,000	55,000
76050 TELEPHONE/COMMUNICATION	187,222	208,205	206,850	192,200	196,000
	<b>233,500</b>	<b>263,624</b>	<b>261,850</b>	<b>247,200</b>	<b>251,000</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Police Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Maintenance</b>					
77000 MAINTENANCE BLDG & GRNDS	231	1,922	2,060	2,000	2,000
77020 LANDSCAPE MAINTENANCE	2,080	2,280	2,402	2,400	2,500
77030 FACILITY OPERATING CHARGE	59,500	72,422	78,930	98,400	103,300
77080 JANITORIAL CONTRACTS SVCS	29,534	30,956	33,166	33,800	34,500
77150 EQUIPMENT OPER & MAINT	21,296	27,155	61,800	27,000	27,000
77960 TECHNOLOGY CHARGE	43,200	43,200	45,360	47,400	54,400
77990 FACILITY MAJOR MAINT CHGS	20,000	50,985	21,000	21,000	21,000
	<u>175,840</u>	<u>228,920</u>	<u>244,718</u>	<u>232,000</u>	<u>244,700</u>
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	31,593	55,541	52,500	52,500	52,500
80500 TESTING	40,418	20,211	24,000	20,000	20,000
80620 INVESTIGATION ANALYSIS	31,171	75,941	45,900	45,900	45,900
	<u>103,182</u>	<u>151,693</u>	<u>122,400</u>	<u>118,400</u>	<u>118,400</u>
<b>Advertising, Printing, and Publication</b>					
82100 COMMUNITY PUB/MTGS/COMM	15,647	6,350	16,974	17,300	17,600
	<u>15,647</u>	<u>6,350</u>	<u>16,974</u>	<u>17,300</u>	<u>17,600</u>
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	66,632	97,360	104,600	109,800	115,300
84100 MEMBERSHIPS & DUES	4,472	6,187	5,500	6,200	6,200
84150 TRAVEL, CONFER & MEETING	394	82	-	-	-
	<u>71,497</u>	<u>103,629</u>	<u>110,100</u>	<u>116,000</u>	<u>121,500</u>
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	2,817	1,795	6,180	2,000	2,000
	<u>2,817</u>	<u>1,795</u>	<u>6,180</u>	<u>2,000</u>	<u>2,000</u>
<b>Fees and Charges</b>					
86210 RANGE ACCESS FEES	-	-	10,300	15,000	15,000
	<u>-</u>	<u>-</u>	<u>10,300</u>	<u>15,000</u>	<u>15,000</u>
<b>Other</b>					
88300 C.O.P. DISC FUND	5,564	1,766	6,000	6,000	6,000
	<u>5,564</u>	<u>1,766</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
<b>Capital</b>					
91600 OTHER EQUIPMENT	4,146	23,439	6,000	-	-
	<u>4,146</u>	<u>23,439</u>	<u>6,000</u>	<u>-</u>	<u>-</u>
<b>Total Administrative Services</b>	<b>4,400,931</b>	<b>4,666,946</b>	<b>4,977,523</b>	<b>5,278,200</b>	<b>5,386,700</b>
<b><u>Police Field Operations</u></b>					
<b>Salaries and Benefits</b>	6,618,785	6,887,514	7,642,611	8,052,700	8,310,300



**City of Emeryville  
2019-21 Budget**

**Operating Budgets  
Police Department**

	<b><u>2016-17 Actual</u></b>	<b><u>2017-18 Actual</u></b>	<b><u>2018-19 Projection</u></b>	<b><u>2019-20 Budget</u></b>	<b><u>2020-21 Budget</u></b>
<b>Supplies</b>					
73350 SAFETY & SPECIAL SUPPLIES	20,130	32,302	39,615	28,000	28,600
73450 CHEMICAL & AMMUNITION	43,428	59,238	29,814	30,400	31,000
73500 OPERATING SUPPLIES	1,282	2,050	2,050	2,100	2,100
73550 FUEL	69,986	84,772	85,000	86,700	88,400
	<u>134,826</u>	<u>178,363</u>	<u>156,479</u>	<u>147,200</u>	<u>150,100</u>
<b>Maintenance</b>					
77100 VEHICLE OPERATION & MAINT	87,169	107,675	87,500	87,500	104,500
77110 BICYCLE MAINTENANCE	-	-	1,500	1,500	1,500
77210 EMERGENCY BOARD UP	-	-	3,000	3,000	3,000
77950 VEHICLE REPL. CHARGE	157,400	162,400	167,272	249,000	262,100
	<u>244,569</u>	<u>270,075</u>	<u>259,272</u>	<u>341,000</u>	<u>371,100</u>
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	3,998	20,407	22,000	22,400	22,800
	<u>3,998</u>	<u>20,407</u>	<u>22,000</u>	<u>22,400</u>	<u>22,800</u>
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	3,992	830	3,992	4,000	4,000
	<u>3,992</u>	<u>830</u>	<u>3,992</u>	<u>4,000</u>	<u>4,000</u>
<b>Fees and Charges</b>					
86210 RANGE ACCESS FEES	6,368	1,822	12,000	12,200	12,400
86300 PRISONER PROCESSING FEE	-	10,070	30,000	30,000	30,000
	<u>6,368</u>	<u>11,892</u>	<u>42,000</u>	<u>42,200</u>	<u>42,400</u>
<b>Other</b>					
88220 K-9 PROGRAM	14,072	14,841	31,500	33,100	34,800
88250 ANIMAL CONTROL	93,479	82,609	98,092	103,000	108,200
	<u>107,551</u>	<u>97,450</u>	<u>129,592</u>	<u>136,100</u>	<u>143,000</u>
<b>Capital</b>					
91600 OTHER EQUIPMENT	6,396	25,373	-	-	-
	<u>6,396</u>	<u>25,373</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Field Services</b>	<b><u>7,126,486</u></b>	<b><u>7,491,903</u></b>	<b><u>8,255,946</u></b>	<b><u>8,745,600</u></b>	<b><u>9,043,700</u></b>
<b>Total General Fund</b>	<b><u>11,527,417</u></b>	<b><u>12,158,849</u></b>	<b><u>13,233,469</u></b>	<b><u>14,023,800</u></b>	<b><u>14,430,400</u></b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Police Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Police State Impound Fund #210</u></b>					
73350 SAFETY & SPECIAL SUPPLIES	-	-	-	1,800	1,836
73500 OPERATING SUPPLIES	-	-	-	13,314	-
84400 TRAINING SUPPLS, EDUC, ETC	-	9,000	-	-	-
88300 C.O.P. DISC FUND	-	2,500	-	-	-
91600 OTHER EQUIPMENT	-	9,000	-	15,000	3,750
99820 TRANSFER TO FUND 211	-	25,176	-	-	-
<b>Total Police State Impound</b>	<b>-</b>	<b>45,676</b>	<b>-</b>	<b>30,114</b>	<b>5,586</b>
<b><u>Police Federal Impound Fund #211</u></b>					
73500 OPERATING SUPPLIES	-	-	-	39,186	-
99860 TRANSFER TO FUND 210	-	-	18,510	-	-
<b>Total Police Federal Impound</b>	<b>-</b>	<b>-</b>	<b>18,510</b>	<b>39,186</b>	<b>-</b>
<b><u>Supplemental Law Grant Fund #252</u></b>					
<b>Salaries and Benefits</b>	<b>141,298</b>	<b>143,887</b>	<b>134,576</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Supplemental Law Enforcement</b>	<b>141,298</b>	<b>143,887</b>	<b>134,576</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Expenditures</b>	<b>\$ 11,668,715</b>	<b>\$ 12,348,411</b>	<b>\$ 13,386,555</b>	<b>\$ 14,193,100</b>	<b>\$ 14,535,986</b>



**DEPARTMENT:****FIRE**

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Starting in FY 2012-13, the City of Emeryville contracted with the Alameda County Fire Department (ACFD) to provide comprehensive fire services to protect and safeguard life, environment, and property, including “all-risk” services that mitigate the effects of fire, injury, illness, urban search and rescue, water rescue, hazardous materials, storm, human-caused calamity, and natural disaster. The ACFD was formed in 1993 as a special district governed by the Alameda County Board of Supervisors. In addition to Emeryville, the ACFD provides fire services to unincorporated areas of the county as well as the cities of Dublin, Newark, San Leandro, Union City, the Lawrence Berkeley National Laboratory (LBNL), and the Lawrence Livermore National Laboratory (LLNL).

The Alameda County Fire Department provides service to the citizens of Emeryville within four functionally interrelated branches: 1. Operations (fire suppression and special operations), 2. Support Services (emergency medical services, firefighter training, dispatch services), 3. Administrative Services, and 4. Fire Prevention. Additionally, the Department provides emergency response through partnerships and contracts with neighboring jurisdictions, the Alameda County mutual aid system, and the California Fire and Rescue Mutual Aid System. The Department also cooperates extensively with local, state and federal agencies, rendering aid to surrounding jurisdictions and, in turn, receiving aid from those jurisdictions.

ACFD provides access to a breadth of inter-agency bodies, collaborative initiatives and special services. ACFD is active in the Urban Area Security Initiative (UASI) region, having a dedicated committee voting seat to determine projects and grant money disbursement. ACFD offers the only dedicated fully-staffed, 24/7 heavy rescue in the County and also offers the only fully-staffed Type I Hazardous Materials team in the County. ACFD also participates in many large-scale exercises on a regular basis, such as Golden Guardian, Urban Shield, Bayex, federally mandated LLNL and LBNL exercises, and multi-agency water rescue and hazardous materials exercises.

**DEPARTMENT:****FIRE OPERATIONS**

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The Alameda County Fire Department's (ACFD) Operations Branch is responsible for Emeryville's emergency response and incident mitigation for structural and wild land fire, medical emergencies, hazardous materials, urban search and rescue, and other emergencies that fall within the scope of duties of the fire service. Emergency response within the City of Emeryville is provided through two staffed engine companies (each with 3-firefighters including a minimum of one paramedic with advanced life support equipment) located at the Powell Street and Hollis Street fire stations. Through a subcontract between the City of Oakland and the ACFD, the City of Emeryville receives immediate and additional emergency response capability for incidents requiring resources beyond the capacity provided by Emeryville's two fire stations.

ACFD has four battalion chiefs on duty on a 24/7 basis with responsibility for a designated geographic area in the County. Battalion 4 covers the City of Emeryville along with the City of San Leandro, San Lorenzo, and the Lawrence Berkeley National Laboratory. ACFD also makes available the services of a Type 1 hazardous materials response team, Type 1 heavy rescue and water rescue team.

The Training Division is part of the Support Services Branch and is charged with making sure that all fire personnel meet established training guidelines so the Department is capable of meeting emergency response challenges.

ACFD uses a variety of methods to ensure all companies receive the highest quality training. Qualified in-house instructors serve as subject matter experts, as well as use of outside instructors. The training curriculum is established each year by the Training Advisory Committee (TAC) that is comprised of Department staff. The curriculum development addresses state and federal mandates as well as specific recommendations by the TAC relating to particular educational needs.

**ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS*****Operations***

1. Provided prompt, reliable service in response to local emergency calls for firefighting, medical emergencies, water rescue and hazardous materials incidents.
2. Provided a liaison between the ACFD and the City of Emeryville leadership and citizens through designated staff attendance at events and meetings.
3. Provided for shared decision making and policy guidance for the provision of fire services within the City of Emeryville through membership on Alameda County Fire's Executive Management Oversight Committee and the Fire Advisory Commission.
4. Provided services outlined in the First Responder Advanced Life Support (FRALS) Agreement with Alameda County EMS, that enables the City of Emeryville to provide paramedic response from first responder units (fire engines) and enables the City to collect a quarterly stipend as a partial offset for costs incurred by the provision of those services.
5. Administered a mutual aid and automatic aid emergency response program with adjacent cities; administered a freeway automatic mutual aid operational plan with Berkeley; and upgraded elements of the Alameda County mutual aid plan.

**DEPARTMENT:****FIRE OPERATIONS**

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6. Continued to develop and improve emergency response skills-including medical Basic Life Support (BLS) and Advanced Life Support (ALS) patient care skills-through enhanced training and supervision.
7. Participated, with other Alameda County public safety departments, as a member of the EBRCS– the regional interoperable radio system for emergency communications.
8. Continued CERT program for disaster preparedness, covering basic first aid, basic search and rescue, hazard awareness and elementary firefighting to enhance citizen community preparedness.

***Training***

1. Continued to collaborate with adjacent fire agencies including Albany, Piedmont, Oakland, and Berkeley for targeted training opportunities including wild land season preparedness, water rescue, hazardous materials response, and structure firefighting.
2. Provided timely and relevant staff training to meet minimum requirements and to enhance the Department's emergency readiness in all ranks.
3. Continued the practice of delegating standardized, accountable training duties to company officers.
4. Provided training on hazard mitigation associated with rail emergencies specific to commodities and life-safety related issues that exist in the City of Emeryville with the assistance of staff from BNSF Railways (freight trains) and Amtrak (passenger trains).
5. Continued on-going training of engine company staff in the conduct of fire and life safety inspections of non-residential occupancies.
6. Continued to provide a training and evaluation program using National Fire Protection Association (NFPA) 1410, Initial Fire Attack Guidelines, for personnel involved in fire suppression operations, including Rapid Intervention Team (RIT) training.
7. Continued to upgrade staff skills in computer use, interpersonal relations within a diverse workforce, personnel management for officers, and continued to emphasize the validity of Department-wide standards for maintaining a respectful and ethical work environment.
8. Continued Emergency Medical Services (EMS) training for paramedics and Emergency Medical Technician (EMT) staff to meet continuing education requirements for professional skills maintenance.

**GOALS FOR 2019-20 AND 2020-21 FISCAL YEARS**

1. Continue to provide response to local emergency calls for firefighting, paramedic-level medical aid, technical rescue, water rescue, hazardous materials incidents. Participate in mutual aid response according to the minimum performance benchmarks and specifications outlined in the fire service strategic plan developed by the work of the City

**DEPARTMENT:****FIRE OPERATIONS**

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of Emeryville Fire Service Task Force.

2. Continue to implement and comply with the provisions of the FRALS agreement with Alameda County to cover emergency medical paramedic services; participate in a Quality Assurance and Quality Improvement program and a data collection and reporting system as required under this agreement.
3. Continue to develop and improve emergency response skills-including medical Basic Life Support (BLS) and ALS patient care skills-through mandated and enhanced training and supervision.
4. Continue to foster and develop a regionalized approach to emergency response within the County by creating partnerships with adjacent cities, particularly with the City of Oakland, that leverage resources to provide the highest quality and most efficient fire services within a cost-contained model.
5. Continue as a member of the interoperable communications system for Alameda County – the East Bay Regional Communication System (EBRCS).
6. Continue to assist the City of Emeryville with training and drills to allow City staff to operate effectively within the Emergency Operations Center for large-scale incidents and disasters by carrying out the functions of preparedness, response, and recovery.
7. Assist Human Resources staff with the development and implementation of a training program for City of Emeryville staff on the new Emergency Operations Plan to ensure that all functional areas understand their roles and responsibilities during a large-scale incident.
8. Provide timely and relevant firefighter training that meets the requirements of local, state, and federal mandates along with enhancing identified firefighter competencies.
9. Continue to provide training and career development opportunities to firefighters through designated career development and/or succession planning programs.
10. Continue to develop the skills proficiency of engine company personnel in fire and life safety code enforcement inspection practices along with fire cause and origin investigation.
11. Continue the public education component of the engine company fire and life safety inspection program, focusing on developing occupant awareness of fire-safe practices.
12. Continue to refine CERT course curricula and develop education that targets identified needs in the community with the goal of empowering the public to help themselves.
13. Provide for National Incident Management System (NIMS) compliant emergency preparedness training for City staff in fulfilling the functions required of Emergency Operations Center (EOC) activations.

**DEPARTMENT:****FIRE PREVENTION**

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The Alameda County Fire Department's Fire Prevention Division's primary responsibilities are to enforce all applicable State and local fire codes and standards, and to conduct fire investigations within its jurisdiction. Prevention activities include fire code and safety inspections and enforcement, new construction and tenant improvement plan review and permitting, and the investigation of fire cause and origin.

**ACHIEVEMENTS OF THE ALAMEDA COUNTY FIRE DEPARTMENT SERVING THE CITY OF EMERYVILLE DURING THE 2017-18 AND FY 2018-19 FISCAL YEAR**

1. Responded to fire hazard complaints, and conducted State Mandate inspections in a timely manner.
2. Continued to provide effective fire prevention plan review, fire protection system inspections, and fire/life safety review of new construction within the city.

**GOALS FOR THE 2019-20 AND 2020-21 FISCAL YEARS**

1. Continue to conduct State Mandate inspections in a timely manner.
2. Continue to provide effective and timely fire prevention plan review, fire protection system inspections, and fire/life safety review of new construction within the city and to respond promptly and courteously to service requests.
3. Adopt 2019 CFC with an effective date of January 1, 2020.



City of Emeryville  
2019-21 Budget

Operating Budgets  
Fire Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Department Summary</b>					
<b><u>Revenues by Fund</u></b>					
General Fund	\$ 748,832	\$ 541,995	\$ 220,000	\$ 220,000	\$ 220,000
Emergency Medical Services	202,291	186,559	192,000	192,000	192,000
	<b>\$ 951,123</b>	<b>\$ 728,554</b>	<b>\$ 412,000</b>	<b>\$ 412,000</b>	<b>\$ 412,000</b>
<b><u>Operating Expenditures by Fund</u></b>					
General Fund	\$ 6,885,895	\$ 7,701,535	\$ 8,222,274	\$ 8,989,500	\$ 9,523,500
Emergency Medical Services	193,591	187,357	191,460	191,500	191,500
	<b>\$ 7,079,486</b>	<b>\$ 7,888,892</b>	<b>\$ 8,413,734</b>	<b>\$ 9,181,000</b>	<b>\$ 9,715,000</b>
<b><u>Operating Expenditures by Type</u></b>					
Salaries and Benefits	\$ 736,680	\$ 895,225	\$ 1,105,956	\$ 1,359,900	\$ 1,466,000
Supplies and Services	6,342,806	6,993,667	7,307,778	7,821,100	8,249,000
	<b>\$ 7,079,486</b>	<b>\$ 7,888,892</b>	<b>\$ 8,413,734</b>	<b>\$ 9,181,000</b>	<b>\$ 9,715,000</b>
<b>Revenue Details</b>					
<b><u>General Fund #101</u></b>					
53680 ALCO-AMR PARAMED FUNDING	\$ 94,251	\$ 88,085	\$ -	\$ -	\$ -
58410 FIRE PLAN CHECKING FEES	632,259	400,184	200,000	200,000	200,000
58460 FIRE ANNUAL INSPECT. FEE	22,216	53,727	20,000	20,000	20,000
59400 OTHER LICENSES & PERMITS	106	-	-	-	-
	<b>748,832</b>	<b>541,995</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
<b><u>Emergency Medical Services Fund #258</u></b>					
61310 SUPPLEMENTAL ASSES (EMS)	200,730	185,178	192,000	192,000	192,000
63380 SP ASSESS PENALTIES	1,561	1,380	-	-	-
	<b>202,291</b>	<b>186,559</b>	<b>192,000</b>	<b>192,000</b>	<b>192,000</b>
<b>Total Revenues</b>	<b>\$ 951,123</b>	<b>\$ 728,554</b>	<b>\$ 412,000</b>	<b>\$ 412,000</b>	<b>\$ 412,000</b>
<b>Expenditure Details</b>					
<b><u>General Fund #101</u></b>					
<b>Salaries and Benefits</b>					
72240 UNFUNDED PERS LIABILITY	\$ 736,680	\$ 895,225	\$ 1,105,956	\$ 1,359,900	\$ 1,466,000
	736,680	895,225	1,105,956	1,359,900	1,466,000
<b>Supplies</b>					
73350 SAFETY & SPECIAL SUPPLIES	-	-	1,000	1,000	1,000
73700 HAZARDOUS MATL MITIGATION	454	-	1,000	1,000	1,000
	454	-	2,000	2,000	2,000



**City of Emeryville  
2019-21 Budget**

**Operating Budgets  
Fire Department**

	<u>2016-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>
<b>Utilities</b>					
76000 UTILITIES	35,320	36,420	33,000	34,700	36,400
	<u>35,320</u>	<u>36,420</u>	<u>33,000</u>	<u>34,700</u>	<u>36,400</u>
<b>Maintenance</b>					
77000 MAINTENANCE BLDG & GRNDS	-	564	-	-	-
77020 LANDSCAPE MAINTENANCE	4,029	4,432	4,654	5,400	5,500
77030 FACILITY OPERATING CHARGES	71,600	74,034	77,736	105,400	110,700
77950 VEHICLE REPL. CHARGE	-	98,097	98,097	119,000	125,900
77990 FACILITY MAJOR MAINT CHGS	40,400	40,400	40,400	40,400	40,400
	<u>116,029</u>	<u>217,527</u>	<u>220,887</u>	<u>270,200</u>	<u>282,500</u>
<b>Professional Fees/Services</b>					
80050 ALAMEDA COUNTY FIRE	6,186,319	6,719,312	7,041,198	7,508,200	7,922,100
80290 REIMBURSABLE SERVICES	-	-	4,693	-	-
	<u>6,186,319</u>	<u>6,719,312</u>	<u>7,045,891</u>	<u>7,508,200</u>	<u>7,922,100</u>
<b>Other</b>					
88130 BAD DEBT EXPENSE	-	15,742	-	-	-
88770 CHARGE TO EMS FUND	(188,907)	(182,691)	(185,460)	(185,500)	(185,500)
	<u>(188,907)</u>	<u>(166,949)</u>	<u>(185,460)</u>	<u>(185,500)</u>	<u>(185,500)</u>
<b>Total General Fund</b>	<b>6,885,895</b>	<b>7,701,535</b>	<b>8,222,274</b>	<b>8,989,500</b>	<b>9,523,500</b>
<b><u>Emergency Medical Services Fund #258</u></b>					
80360 ADMINISTRATIVE COST	3,075	3,075	4,000	4,000	4,000
86020 PROP. TAX COLLECTION FEES	1,609	1,591	2,000	2,000	2,000
88750 GEN FUND CHG FOR MATL/SVC	188,907	182,691	185,460	185,500	185,500
	<u>193,591</u>	<u>187,357</u>	<u>191,460</u>	<u>191,500</u>	<u>191,500</u>
<b>Total Emergency Medical Services</b>	<b>193,591</b>	<b>187,357</b>	<b>191,460</b>	<b>191,500</b>	<b>191,500</b>
<b>Total Expenditures</b>	<b>\$ 7,079,486</b>	<b>\$ 7,888,892</b>	<b>\$ 8,413,734</b>	<b>\$ 9,181,000</b>	<b>\$ 9,715,000</b>

**DEPARTMENT: PUBLIC WORKS**

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The Public Works Department is organized into three divisions: Administration and Engineering, Environmental Programs, and Operations and Maintenance.

The Department is funded by the General Fund and the General Capital Fund, as well as several special and/or restricted funds; including the Sewer Fund, Marina Fund, countywide Measure D fees (solid waste diversion), Measures B, BB, SB-1 and State Gas Tax (transportation projects). The Department also administers grants from Caltrans, and the Bay Area Air Quality Management District (BAAQMD).



**DEPARTMENT: PUBLIC WORKS**  
**ADMINISTRATION AND ENGINEERING**

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Public Works Administration is responsible for budget development, contract oversight, payroll and accounts payable, personnel management, monitoring of grant and regulatory reporting requirements, training coordination, emergency preparedness and for the creation and implementation of Departmental policies and procedures and serves as the secretary to the Public Works / Transportation Committee.

Public Works Engineering is responsible for planning, designing, and constructing City infrastructure projects; including, contracting for consulting services, preparing plans and specifications, construction management, and public works inspection. Engineering assists the Planning and Building Division in the development of conditions of approval for private development projects, performs design review for privately constructed public infrastructure. Reviews and approves Tentative and Final Maps, issues encroachment permits, and develops City standard plans and specifications.

**ACHIEVEMENTS DURING THE 2017-2018 and 2018-2019 FISCAL YEARS**

***Capital Projects***

1. Completed the design and construction of the following projects:
  - 2018 Annual Street Rehabilitation Project
    - Completed pavement overlay or other surface treatments on approximately 30% of City Streets
    - Improved striping at the greenway crossings at 65<sup>th</sup>, 66<sup>th</sup>, and 67<sup>th</sup> Streets
    - Repair of tripping hazards and uplifted sidewalk on the Greenway Bike/Ped Trail
    - Class IV bicycle lane on Horton Street
    - Class II bicycle lane on 65<sup>th</sup> Street
    - Buffered Class II bicycle lane on Shellmound Street
    - Green Bicycle Box at:
      - Shellmound Street/Christie Avenue intersection
      - 65<sup>th</sup> Street/Overland intersection
      - Adeline Street and 40<sup>th</sup> Street intersection
    - Repaved Class I bicycle lane on Christie Avenue
    - Improved intersection striping at Powell Street/Christie Avenue Intersection
    - Improved intersection striping at Shellmound Street/Christie Avenue intersection
  - EB I-80 Off Ramp Pedestrian Safety Enhancements at Bay Trail
  - Completed new segment of Emeryville Greenway – Powell to Stanford
  - Lumec Streetlight LED Retrofit Project
  - Traffic Signal Video Detection Enhancements

**DEPARTMENT: PUBLIC WORKS**  
**ADMINISTRATION AND ENGINEERING**

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- Temescal Creek Park Lighting Improvements
  - Civic Center Carpet Replacement (partial)
  - Civic Center Fire Sprinkler Repair
  - Street Tree Replacement on Doyle Street
  - Temescal Creek Park Dog Run Rehabilitation
  - 63<sup>rd</sup> Street Streetlighting Improvements
  - Temescal Bridge Seal Coat
  - 53<sup>rd</sup> and 47<sup>th</sup> Street Traffic Management Improvements @ ECCL
  - Regional Retail Routes Holiday Signal Timing Plans
  - Program for Arterial System Synchronization (improved timing at 32 traffic signals)
  - Traffic Signal Communication Network Upgrades (Shellmound Street and 40<sup>th</sup> Street)
2. Completed design and/or awarded contracts for the following projects:
- South Bayfront Bicycle Pedestrian Bridge
  - Horton Landing Park and Greenway Expansion
  - Doyle-Powell and Harlan-40th Traffic Signals
  - Powell Overcrossing Joint Seal & Methacrylate Coating
  - Point Emery Shoreline Protection
  - ATP Greenway Crossings Safety Enhancements
  - 40<sup>th</sup> Street / San Pablo Avenue Median Rehabilitation
3. Began work on the design of the following projects:
- 2019 Annual Street Rehabilitation Project
  - 2019 Sidewalk Improvement Program
  - ADA Transition Plan Survey
  - Marina Park Streetlight Replacement
  - Railroad Quiet Zone Safety Measures (65<sup>th</sup>, 66<sup>th</sup> and 67<sup>th</sup> Streets)
  - San Pablo Avenue Mid-Block Crossing
  - 40<sup>th</sup> Street Transit Lanes and Cycle Track
  - Child Development Center Rehabilitation
  - Civic Center Exterior Painting
  - Civic Center Heating, Ventilation, and Air Conditioning Upgrades
  - Bay Friendly Landscaping for City Hall
  - Installation of Additional Bikeshare Stations
  - Large Trash Separator (Hydrodynamic) in Storm Drain Line
  - Powell Corridor Traffic Safety Study (UC Berkeley SAFETREC)
  - Innovative Deployments to Enhance Arterials (Automated Traffic Signals)
  - Sanitary Sewer Spot Repair Project (FY 19/20)
  - Parking Management Plan Implementation

**DEPARTMENT: PUBLIC WORKS**  
**ADMINISTRATION AND ENGINEERING**

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***Capital Projects – Developer Initiated***

1. Completed the design review and construction inspection of the following projects:
  - New 63<sup>rd</sup> Street, Market Drive, 62<sup>nd</sup> Street, Shellmound Street Realignment (Marketplace Project)
  - 62<sup>nd</sup> Street, Horton Street Frontage Improvements and Undergrounding (Transit Center/Heritage Sq.)
  - Christie Avenue Park Expansion (Marketplace Project)
  - Adeline, Yerba Buena, 39<sup>th</sup> Street project frontage and undergrounding (3900 Adeline)
  - Deferred Utility Work (Marketplace Project)
  - Doyle Street, 62<sup>nd</sup> Street, 45<sup>th</sup> Street C3 Mitigation (Marketplace Project)
2. Completed design review for the following projects:
  - W. MacArthur, 37<sup>th</sup> Street San Pablo Avenue Frontage Improvements (3706 San Pablo Avenue)
  - W. MacArthur, Adeline, 37<sup>th</sup> Street Frontage and Undergrounding (The Intersection 3800 Adeline)
  - Apgar/W. MacArthur Raingarden (SPASS)
  - 6707 Shellmound Demolition (Nady Site)
3. Initiated work on the design review of the following projects:
  - Sherwin, Horton, Hubbard, 46<sup>th</sup>, Park and Greenway Improvements (Sherwin Williams)

***Major Utility Projects***

1. Completed the design review and construction inspection of the following projects:
  - PG&E Gas line testing on Christie
  - UPRR Track Rehab at 65<sup>th</sup>
  - EBMUD Main Extension at Horton
2. Began work on the design review of the following projects:
  - PG&E Strength Testing of Gas Lines

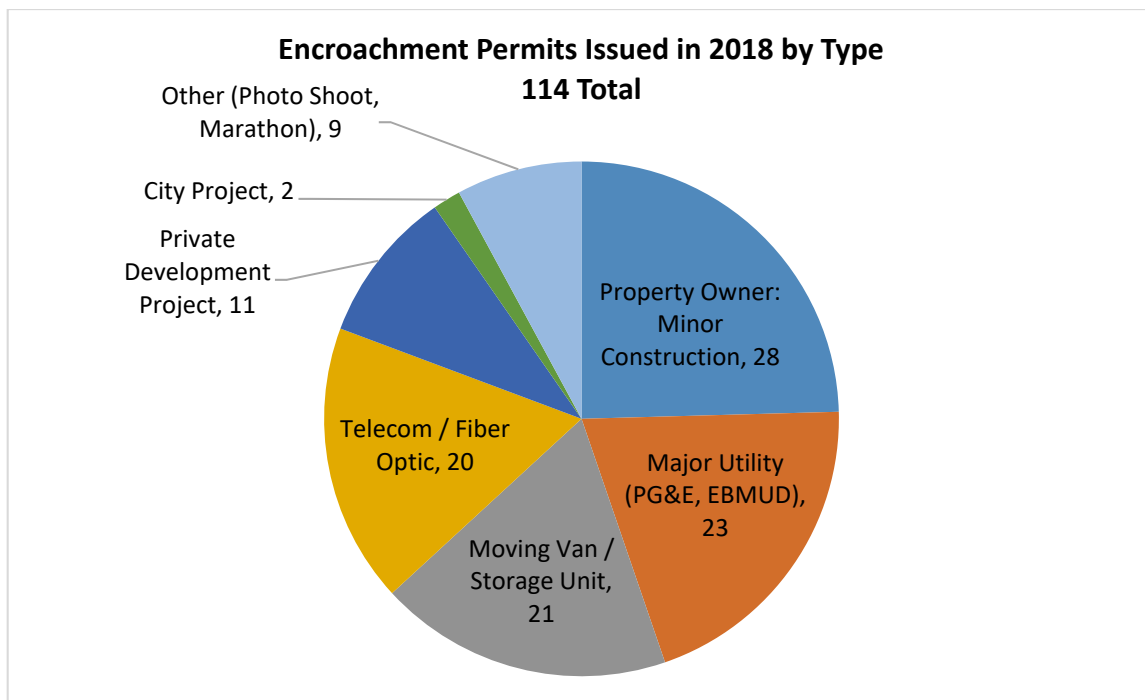
***Non-Capital Projects***

1. Completed the following requirements as necessary to comply with various regulatory agencies (Regional Water Quality Control Board, State Water Board, Environmental Protection Agency) involved with the operations and maintenance of the City's Sanitary Sewer Collection System:

**DEPARTMENT: PUBLIC WORKS**  
**ADMINISTRATION AND ENGINEERING**

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- Reviewed and implemented requirements of the Sanitary Sewer Management Plan (SSMP) and Asset Management Implementation Plan (AMIP).
  - Maintained the sewer system Geographic Information System (GIS) base maps.
  - As of March 2019, reviewed 14 Private Sewer Lateral (PSL) permits, as part of the Regional PSL program in coordination with EBMUD.
  - Implemented a January 1, 2017 requirement for Homeowners' Associations to submit a reserve study showing their plan for compliance by July 2021, as part of the Regional PSL program in coordination with EBMUD.
  - Completed annual and "Hot Spot" cleanings of trunk sewer mains, per the AMIP schedule of work.
  - Reviewed CCTV inspection data of sewer mains completed in FY16-17.
  - Began design of FY19-20 Sanitary Sewer Spot Repair Project based on review of CCTV inspection data.
  - Conducted extensive reporting to the various regulatory agencies.
2. As of March 2019, issued 67 Encroachment Permits for private work on City right-of-way and performed Public Works inspections as necessary for said permits. The Encroachment Permit intake and review process was updated for higher efficiency and reduced turn-around time.



3. Finalized the assembly of City Standard Details and used them for construction

**DEPARTMENT: PUBLIC WORKS**  
**ADMINISTRATION AND ENGINEERING**

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- projects and work in the public right-of-way.
4. Developed general and project-specific “Construction Projects” website for information and updates on Public Works capital and maintenance projects, and major utility project impacts to the community.
  5. Worked with the Planning Department on the review of various transportation plans and studies.
  6. Reviewed Tentative Maps, Final Maps, Parcel Maps and Lot Line Adjustments for various private development projects citywide
  7. Reviewed numerous private development plans with regards to impacts to the City’s Public facilities.
  8. Managed the maintenance and repair of the City’s traffic signal system.
  9. Managed the maintenance and repair of the City’s street light system.

**GOALS FOR 2019-2020 AND 2020-2021 FISCAL YEARS**

***Capital Projects***

1. Prepare contract documents for street reconstruction, slurry seals, and sewer replacement projects in-house within existing workloads.
2. Work with ACTC on the Project Development / Environmental Document for the Ashby Interchange Project and the San Pablo Avenue Corridor Projects
3. Coordinate with AC Transit via the Interagency Liaison Committee.
4. Initiate construction activities for the South Bayfront Bridge and Horton Landing Park Expansion Projects.
5. Design and construct pedestrian facilities at gaps in the pedestrian network.
6. Oversee and inspect the construction of Sherwin Williams street and frontage improvements and Bonus Point improvements.
7. Coordinate with Union Pacific Railroad to design and construct rail crossing safety improvements at 65<sup>th</sup> Street, 66<sup>th</sup> Street and 67<sup>th</sup> Street.
8. Integrate active transportation safety projects into the CIP and improve multi-modal connectivity.
9. Plan, design and construct children’s playground at Davenport Park.

**DEPARTMENT: PUBLIC WORKS**  
**ADMINISTRATION AND ENGINEERING**

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***Non-Capital Projects***

1. Work with the Planning Department to review private development plans, including environmental impact reports (EIR) and traffic studies.
2. Process encroachment permits for private work on City right-of-way and perform Public Works inspections as necessary for these permits.
3. Continue working with the ACTC and other agencies to seek state, federal or other funding for CIP projects that may become eligible for funding.
4. Comply with the requirements in the Stipulated Order by the U.S. Environmental Protection Agency (EPA) with regards to the operation of the sanitary sewer collection system and as required by the Regional Water Quality Control Board by implementing the City's Sanitary Sewer Management Plan.
5. Manage the maintenance and repair of the citywide traffic signal system and implement traffic signal timing changes as required.
6. Administer the technical review of Tentative Maps, Final Maps, Parcel Maps and Lot Line Adjustment applications for private development projects citywide.
7. Provide Public Works engineering assistance to the Planning Department Review private development plans with regards to impacts to the City's Public facilities.

**DEPARTMENT: PUBLIC WORKS**  
**ENVIRONMENTAL**

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The Environmental Programs group develops, implements and monitors City environmental and sustainability initiatives, including: climate action, stormwater management, solid waste management/waste diversion, energy conservation/efficiency, active transportation, and hazardous materials regulation. Program staff work closely with other departments to implement the City Council-adopted General Plan Sustainability Element, the Climate Action Plan 2.0, and the Pedestrian/Bicycle Plan. The group also provides support on the Capital Improvement Program and staffs the Sustainability Committee and the Bicycle/Pedestrian Advisory Committee. Many of these programs are regulated through legislation and permitting, including; AB 398 (Global Warming), Measure D (Solid Waste Diversion), Mandatory Recycling, and the Municipal Regional National Pollutant Discharge Elimination System Permit.

**ACCOMPLISHMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. Awarded an 'A' score from the CDP for climate leadership, in response to the City's report on climate action as required by the Global Covenant of Mayors.
2. Coordinated the placement of ten bike share stations in Emeryville.
3. Developed the City's "Dockless Shared Mobility Systems" ordinance.
4. Purchased and sited 80 new public trash cans, ensuring that all of the City's public cans are now covered to meet stormwater requirements and include an opportunity for recycling.
5. Managed the City's Collection Services Agreement with Waste Management and undertook a review of the agreement and services in advance of the Agreement's 2020 expiration.
6. Obtained a grant to upgrade the Greenway crossings at 65<sup>th</sup>, 66<sup>th</sup>, and 67<sup>th</sup> Streets to be safer and more convenient for cyclists and pedestrians.
7. Worked with ECCL on a comprehensive waste reduction program.
8. Attained closure of three former underground storage tank sites, pending since the 1990s. Just one remains.
9. Obtained a grant from StopWaste and began work on a design to convert City Hall's front lawn to Bay-Friendly Landscaping.
10. Obtained a grant from BAAQMD to swap gasoline-powered landscaping equipment for equivalent electric equipment at no cost to the City.
11. Facilitated LED lighting upgrades at the Senior Center and the public areas of the Glashaus Parking Garage and received \$50,000 in rebates for the streetlight retrofit to LEDs.
12. Participated in the Steering Committee to form East Bay Community Energy

**DEPARTMENT:****PUBLIC WORKS****ENVIRONMENTAL**

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- and obtained Council approval to use only GHG-free electricity for City accounts.
13. Updated and strengthened the City's Construction and Demolition Waste ordinance.
  14. Collaborated as a participant or observing partner on grant-funded projects on topics including Wildfire Smoke Communication, Pathways to Electric Vehicles, Fleet Electrification, Reusable Cups and Containers, Green Food Purchasing Policies and Procedures.
  15. Met the 2018 requirements in the MRP for mitigation of at least 70% of litter from 2009 baseline, are in design to meet the 80% reduction requirement for 2019.
  16. Met the 2020 requirements in the MRP for mitigation of PCB contamination through vegetated stormwater treatment; more work will be needed to meet the 2040 requirements.
  17. Organized and/or participated in two annual shoreline cleanups, the Marina Day on the Bay, the Community Expo, Bike to Work Day, and the Alameda County Fair.

**GOALS FOR 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Implement the Climate Action Plan with GHG reduction goals of 50% by 2030 and 80% by 2050, for both City operations and community activities. Develop policies and implement programs as outlined in the Climate Action Plan and as new technologies and opportunities allow. Report as required to the state and to the Global Covenant of Mayors.
2. Complete the survey of building energy use and systems in City facilities and develop plan to reduce and eventually eliminate natural gas use. Scope out necessary actions to make key buildings resilient for off-the-grid functioning in an emergency.
3. Develop a proposal that all future City construction or major renovation should be at a minimum zero net energy and use no natural gas.
4. Perform lighting upgrades at any City facilities that have not yet been done. Continue to ensure that solar installations are considered with all new facilities and/or renovations.
5. Complete installation of EV chargers at Glashaus garage and the Art Center, and work toward fleet conversion to hybrids and/or all-electric vehicles.
6. Revitalize energy efficiency outreach program to commercial properties and develop a next-step Building Energy Savings Ordinance that may include benchmarking and/or auditing requirements.



**DEPARTMENT:****PUBLIC WORKS****ENVIRONMENTAL**

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7. Maintain and expand bicycle and pedestrian infrastructure. Respond to findings of the safety/human factors and traffic engineering studies at the intersections on Powell between Hollis Street and the Frontage Road. Upgrade Greenway crossings for improved bicycle/pedestrian safety and convenience.
8. Continue to develop and oversee dockless shared mobility systems for bikes, scooters, and whatever may come next. Develop and implement a permitting process. Leverage opportunities to add stations through grant funding, other City funding, and development agreements. Provide outreach and education for mobility sharing City-wide, with a special emphasis on low-income communities.
9. Begin work on updating the Pedestrian and Bicycle Plan, which is due for re-issue in 2022.
10. Continue to keep the amount of landfilled material generated in Emeryville shrinking, and diversion rates increasing. Support and expand recycling and composting programs, and build programs necessary for SB 1383 compliance. If necessary, manage the negotiation of a new Collection Service Agreement.
11. Develop a Disaster Debris Management Plan that coordinates with our Local Hazard Mitigation Plan.
12. Develop and implement a single-use disposables policy for food service businesses. Provide outreach and education to businesses.
13. If possible, implement an Environmentally Preferable Purchasing Plan and work on instituting a “best value” bidding system for Public Works construction projects.
14. Continue to be a state leader in stormwater treatment and green infrastructure; work with private developments on stormwater requirements initially and with regular inspections; conduct business inspections for stormwater compliance; implement the newly-developed Green Infrastructure Plan with Public Works and Planning; achieve 80% trash reduction in 2019 and 100% by June 2022; install additional trash control devices in storm drain inlets; work toward maintaining with all other requirements of the Municipal Regional National Pollutant Discharge Elimination System Permit (MRP), including controlling PCBs in demolition and remediating historical PCB contamination.
15. Continue to identify funding sources to construct the bio-filtration landscape for the Powell Street localized flooding problem; expand and promote efforts to use stormwater, gray water, black water and reclaimed water in new development projects instead of potable water to save energy and reduce demand on limited drinking water supplies.
16. Formalize requirements for trash control devices in all new or renovated private parking lots.

**DEPARTMENT: PUBLIC WORKS**  
**ENVIRONMENTAL**

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17. Construct the Bay-Friendly landscaping for City Hall.
18. Continue promotion of the Alameda County Green Business Certification Program. Work toward obtaining Green Business certification for City Hall.
19. Continue to implement the City's Tobacco Control and Sign Ordinances; continue working with the Building and Planning Departments to provide technical assistance to businesses regarding the City's environmental goals and programs.
20. Work to develop systems to integrate equity into City planning and scoping activities.
21. Achieve case closure for the last remaining Underground Storage Tank case, at Fire Station 35.
22. Coordinate City activities for Coastal Cleanup Day, Earth Day and Bike To Work Day and provide support for other related events.

## **DEPARTMENT: PUBLIC WORKS**

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### **OPERATIONS AND MAINTENANCE**

The Operations and Maintenance Division is responsible for maintaining the City's infrastructure, which includes fixed improvements like buildings and streets as well as the green infrastructure found in its parks, open spaces, and the urban forest.

Services are provided by City staff and through maintenance contracts. The Division provides 24/7 on-call response for emergencies and urgent maintenance concerns in public areas.

The Division is responsible for the following:

#### Buildings and Facilities:

- Civic Center and Old Town Hall
- Police station
- Both fire stations, including the Emergency Operations Center
- Senior Center
- Early Childhood Development Center
- Bridgecourt Room

#### Fixed Infrastructure:

- Streets
- Street sweeping
- Sidewalks
- Sanitary sewer system; including compliance with consent decree requirements
- Storm drain system; including compliance with stormwater quality mandates
- Street medians
- Streetlights
- Traffic signals and signs
- Litter and graffiti abatement, illegal dumping, general cleanup

#### Green Infrastructure:

- Parks
- Open spaces
- Urban forest
- Publicly-owned greenways

#### Fleet and Mobile Equipment:

- All vehicles except police and fire.

## **ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. Expanded implementation of the popular See-Click-Fix app for reporting service requests by the public.

**DEPARTMENT: PUBLIC WORKS**  
**OPERATIONS AND MAINTENANCE**

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2. Continued participation with the Alameda County Sheriff's Work Alternative Program (SWAP) to staff 7-day litter removal crews.
3. Began the first full year of inspection and maintenance of new trash capture devices placed at critical storm drain inlets.
4. Obtained multi-year service agreements for landscape maintenance and street sweeping using the RFP process to obtain the best combination of lowest cost and quality delivery.
5. Continued water conservation practices such as use of Bay Friendly low-water use plants, use of reclaimed water for irrigation and smart irrigation controllers.
6. Provided installation and maintenance support for the city-wide program for public art.

**GOALS FOR 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Implement small capital projects (< \$1m) e.g., paint the Civic Center buildings, replace the ECDC roof, replace the heating, ventilation, and air conditioning systems at the Civic Center buildings using the most cost-effective and environmentally valuable designs.
2. Conduct and publish a comprehensive condition assessment of all City buildings and facilities to form the foundation of a long-term asset management system.
3. Support the installation of major art projects scheduled for the Marina.
4. Undertake a global analysis of the City's urban forest in order to develop a maintenance and replacement plan that addresses the cyclical nature of the City's trees.
5. Expand the implementation of the City's computerized maintenance management system currently used to track building repairs and maintenance activities.
6. Provide support for the Arts Center rehabilitation project.
7. Support the implementation of the upcoming city-wide Parking Management Plan.



City of Emeryville  
2019-21 Budget

Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Department Summary</b>					
<b><u>Revenues by Fund</u></b>					
101 General Fund	\$ 443,954	\$ 584,708	\$ 180,000	\$ 868,600	\$ 933,400
220 Gas Tax Fund	229,434	257,370	261,975	318,300	310,800
221 Road Maintenance and Rehabilitation	-	69,617	201,000	200,000	200,000
240 Measure B - Streets/Roads	289,369	322,163	320,000	310,000	310,000
242 Measure BB - Streets/Roads	267,710	295,451	295,600	290,000	290,000
251 Urban Forestry	16,598	7,672	3,000	1,500	1,500
261 Measure B - Paratransit	125,577	50,103	32,900	29,700	29,700
262 Measure B - Bicycles/Peds	133,592	40,460	37,470	35,500	35,500
263 Measure BB - Paratransit	48,129	50,888	65,600	30,600	30,600
264 Measure BB - Bicycles/Peds	56,045	32,201	29,700	29,000	29,000
265 Source Reduction/Recycling	9,763	7,981	5,380	5,000	5,000
266 Measure D	35,139	37,671	34,400	34,000	34,000
475 General Capital Fund	6,650,627	6,992,667	5,220,100	3,525,600	1,604,400
495 Marina	646,735	637,132	602,000	578,100	578,900
510 Sewer Operations	774,405	898,379	903,000	960,200	1,046,700
511 Sewer Rehab	404,489	308,674	310,000	300,000	300,000
513 Sewer Connection Fee	514,241	140,904	165,000	175,000	175,000
650 Facilities Maintenance	919,787	1,432,238	1,017,769	1,191,300	1,199,200
660 Vehicle Replacement	303,218	546,432	443,200	492,800	532,400
	<b>\$ 11,565,595</b>	<b>\$ 12,166,280</b>	<b>\$ 9,684,894</b>	<b>\$ 8,882,400</b>	<b>\$ 7,113,700</b>
<b><u>Operating Expenditures by Fund</u></b>					
101 General Fund	\$ 3,308,157	\$ 3,232,765	\$ 3,329,791	\$ 4,111,500	\$ 4,206,400
220 Gas Tax Fund	220,000	261,000	267,000	295,000	295,000
238 VRF-Streets and Roads Fund	2,600	3,600	2,800	2,800	2,900
240 Measure B - Streets and Roads	209,828	47,135	10,900	10,900	10,900
242 Measure BB - Streets and Roads	33,991	9,786	900	14,400	14,800
251 Urban Forestry	10,000	12,988	-	-	-
254 General Fund	-	-	-	65,000	65,000
262 Measure B - Bicycles/Peds	2,185	333	100,137	900	900
264 Measure BB - Bicycles/Peds	4,590	5,484	17,844	900	900
265 Source Reduction/Recycling	-	-	5,000	5,000	5,000
266 Measure D	25,000	25,000	25,000	25,000	25,000
475 General Capital	14,207,690	331,084	922,495	1,037,760	1,083,760
495 Marina	129,926	123,032	189,056	201,400	289,600
510 Sewer Operations	497,397	434,352	651,400	648,600	795,700
511 Sewer Rehab	216,007	113,305	-	-	-
513 Sewer Connection	458,884	368,005	-	-	-
650 Facilities Maintenance	483,960	614,867	593,363	767,000	774,900
660 Vehicle Replacement	-	-	-	820,600	-
	<b>\$ 19,810,214</b>	<b>\$ 5,582,736</b>	<b>\$ 6,115,686</b>	<b>\$ 8,006,760</b>	<b>\$ 7,570,760</b>
<b><u>Operating Expenditures by Type</u></b>					
Salaries and Benefits	\$ 2,169,401	\$ 2,119,849	\$ 2,786,343	\$ 2,784,200	\$ 2,869,700
Supplies and Services	17,640,813	3,462,886	3,329,343	5,222,560	4,701,060
	<b>\$ 19,810,214</b>	<b>\$ 5,582,736</b>	<b>\$ 6,115,686</b>	<b>\$ 8,006,760</b>	<b>\$ 7,570,760</b>



City of Emeryville  
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Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Authorized Staff Positions</u></b>					
Full-Time Equivalent Positions	21.0	20.0	21.5	21.5	21.5

**Revenue Details**

**General Fund #101**

55300 OTHER GRANTS	\$ -	\$ 6,108	\$ -	\$ -	\$ -
58370 PUBLIC WORKS PERMITS	28,909	34,329	20,000	20,000	20,000
58600 ENG FEES INSPEC & OTHER	-	312	-	-	-
58810 WASTE MGMT PLAN FEE	3,373	13,957	-	-	-
62595 CALTRANS REIMB	11,781	-	10,000	15,000	15,000
58780 PUBLIC WORKS REIMBURSABLE	399,891	530,002	150,000	200,000	200,000
NEW PARKING REVENUE	-	-	-	633,600	698,400
	<b>443,954</b>	<b>584,708</b>	<b>180,000</b>	<b>868,600</b>	<b>933,400</b>

**Gas Tax Fund #220**

53400 STATE GAS TAX SEC 2106	44,767	44,386	45,415	45,200	46,100
53410 STATE GAS TAX SEC 2103	31,284	46,162	42,546	102,300	104,300
53450 STATE GAS TAX SEC 2107	83,499	83,719	88,161	87,600	89,400
53500 STATE GAS TAX SEC 2107-5	3,000	3,000	3,000	3,000	3,000
53510 STATE GAS TAX SEC 2105	65,859	64,328	67,127	66,700	68,000
53560 SB 1 LOAN REPAYMENT	-	13,476	13,526	13,500	-
56000 INVESTMENT EARNINGS	1,024	2,299	2,200	-	-
	<b>229,434</b>	<b>257,370</b>	<b>261,975</b>	<b>318,300</b>	<b>310,800</b>

**Road Maintenance and Rehabilitation Act Fund #221**

53540 SB1 STATE ALLOCATION	-	69,459	200,000	200,000	200,000
56000 INVESTMENT EARNINGS	-	158	1,000	-	-
	-	<b>69,617</b>	<b>201,000</b>	<b>200,000</b>	<b>200,000</b>

**VRF-Streets and Roads Fund # 238**

59170 ALCO VEHICLE REGISTRATION	49,763	49,690	49,000	49,000	49,000
	<b>49,763</b>	<b>49,690</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>

**Measure B Streets/Roads #240**

42000 SALES AND USE TAX	283,712	310,599	310,000	310,000	310,000
56000 INVESTMENT EARNINGS	5,657	11,565	10,000	-	-
	<b>289,369</b>	<b>322,163</b>	<b>320,000</b>	<b>310,000</b>	<b>310,000</b>



City of Emeryville  
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Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Measure BB Streets/Roads #242</u></b>					
42000 SALES AND USE TAX	264,991	290,436	290,000	290,000	290,000
56000 INVESTMENT EARNINGS	2,719	5,015	5,600	-	-
	<b>267,710</b>	<b>295,451</b>	<b>295,600</b>	<b>290,000</b>	<b>290,000</b>
<b><u>Urban Forestry #251</u></b>					
56000 INVESTMENT EARNINGS	1,798	7,672	3,000	-	-
58630 URBAN FORESTRY FEE	14,800	-	-	1,500	1,500
	<b>16,598</b>	<b>7,672</b>	<b>3,000</b>	<b>1,500</b>	<b>1,500</b>
<b><u>General Fund # 254</u></b>					
51400 OTHER FEDERAL GRANTS	409,118	-	157,500	15,000	15,000
53650 OTHER STATE GRANTS	2,500,243	2,114,604	-	-	6,000,000
NEW Oakland - 8-To-Go	-	-	-	50,000	50,000
55170 MTC GRANTS	-	-	-	500,000	200,000
55250 OTHER COUNTY GRANTS	-	-	238,819	-	-
55260 GRANTS-ALAMEDA COUNTY	-	-	-	170,888	-
55300 OTHER GRANTS	35,000	-	-	66,000	-
	-	-	-	-	-
	<b>2,944,361</b>	<b>2,114,604</b>	<b>396,319</b>	<b>801,888</b>	<b>6,265,000</b>
<b><u>Measure B - Bikes/Pedestrians #262</u></b>					
55230 BICYCLE & PEDESTRIAN	35,936	38,863	35,470	35,500	35,500
55250 OTHER COUNTY GRANTS	64,300	-	-	-	-
56000 INVESTMENT EARNINGS	1,411	1,596	2,000	-	-
69810 INTERFD RCPT MEASURE B.	31,946	-	-	-	-
	<b>133,592</b>	<b>40,460</b>	<b>37,470</b>	<b>35,500</b>	<b>35,500</b>
<b><u>Measure B - Bikes/Pedestrians #264</u></b>					
55230 BICYCLE & PEDESTRIAN	29,122	31,530	29,000	29,000	29,000
56000 INVESTMENT EARNINGS	364	671	700	-	-
69330 INTERFD RCPT FM FD 242	26,559	-	-	-	-
	<b>56,045</b>	<b>32,201</b>	<b>29,700</b>	<b>29,000</b>	<b>29,000</b>
<b><u>Source Reduction/Recycling Fund #265</u></b>					
53650 OTHER STATE GRANTS	9,691	7,637	-	-	-
55260 GRANTS-ALAMEDA COUNTY	-	-	5,000	5,000	5,000
56000 INVESTMENT EARNINGS	73	344	380	-	-
	<b>9,763</b>	<b>7,981</b>	<b>5,380</b>	<b>5,000</b>	<b>5,000</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Measure D #266</u></b>					
56000 INVESTMENT EARNINGS	397	325	400	-	-
62580 MEASURE D SURCHARGE	34,742	37,346	34,000	34,000	34,000
	<b>35,139</b>	<b>37,671</b>	<b>34,400</b>	<b>34,000</b>	<b>34,000</b>
<b><u>General Capital Fund #475</u></b>					
41340 PROPERTY TAX RESIDUAL PMT	3,678,075	2,849,722	2,774,100	2,525,600	1,104,400
46300 COMMERCIAL PROPERTY TR	2,209,307	3,574,359	2,000,000	1,000,000	500,000
56000 INVESTMENT EARNINGS	321,957	422,086	446,000	-	-
62650 OTHER REVENUE	-	36,500	-	-	-
69050 INTERFD RCPT FROM GEN FD	-	110,000	-	-	-
69730 INTERFD RCPT FROM FD 254	441,288	-	-	-	-
	<b>6,650,627</b>	<b>6,992,667</b>	<b>5,220,100</b>	<b>3,525,600</b>	<b>1,604,400</b>
<b><u>Marina #495</u></b>					
41620 SPECIAL ASSESS-DIREC BILL	24,961	639	-	28,100	28,900
56000 INVESTMENT EARNINGS	28,056	50,534	52,000	-	-
57100 RENTS-REVENUE BASED	350,816	338,202	320,000	320,000	320,000
57120 RENTS-REVENUE BASED-HKEO	242,902	247,757	230,000	230,000	230,000
	<b>646,735</b>	<b>637,132</b>	<b>602,000</b>	<b>578,100</b>	<b>578,900</b>
<b><u>Sewer Operations Fund #510</u></b>					
56000 INVESTMENT EARNINGS	12,511	25,688	28,000	-	-
61150 SEWER SERVICE CHARGES	761,894	872,691	875,000	960,200	1,046,700
	<b>774,405</b>	<b>898,379</b>	<b>903,000</b>	<b>960,200</b>	<b>1,046,700</b>
<b><u>Sewer Rehab #511</u></b>					
56000 INVESTMENT EARNINGS	4,489	8,674	10,000	-	-
69520 INTERFD RCPT FR FD 513	400,000	300,000	200,000	200,000	200,000
69760 INTERFUND RECEIPT SEWER	-	-	100,000	100,000	100,000
	<b>404,489</b>	<b>308,674</b>	<b>310,000</b>	<b>300,000</b>	<b>300,000</b>
<b><u>Sewer Connections Fee #513</u></b>					
56000 INVESTMENT EARNINGS	10,569	17,076	15,000	-	-
58550 SEWER CONNECTION FEES	503,672	123,828	150,000	175,000	175,000
	<b>514,241</b>	<b>140,904</b>	<b>165,000</b>	<b>175,000</b>	<b>175,000</b>





City of Emeryville  
2019-21 Budget

Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Facilities Maintenance #650</u></b>					
62385 FACILITY OPERATING CHARGES	541,000	555,653	587,363	761,000	768,900
62600 DONATION	6,187	-	-	-	-
62650 OTHER REVENUE	372,600	446,585	-	-	-
62970 DEPT'AL MAJR MAINT CHARGE	-	-	430,406	430,300	430,300
63660 CONTRIBUTION FROM SA	-	430,000	-	-	-
	<b>919,787</b>	<b>1,432,238</b>	<b>1,017,769</b>	<b>1,191,300</b>	<b>1,199,200</b>
<b><u>Vehicle Replacement # 660</u></b>					
62380 DEP CHG VEHICLE RPLACEMNT	298,600	401,097	443,200	492,800	532,400
62400 SALE OF FIXED ASSETS	4,618	24,735	-	-	-
69050 INTERFD RCPT FROM GEN FND	-	120,600	-	-	-
	<b>303,218</b>	<b>546,432</b>	<b>443,200</b>	<b>492,800</b>	<b>532,400</b>
<b>Total Revenues</b>	<b>\$ 14,689,230</b>	<b>\$ 14,776,015</b>	<b>\$ 10,474,913</b>	<b>\$ 10,165,788</b>	<b>\$ 13,899,800</b>
<b><u>Expenditure Details</u></b>					
<b><u>General Fund #101</u></b>					
<b><u>Public Works Administration/Engineering</u></b>					
<b>Salaries and Benefits</b>	\$ 759,927	\$ 569,355	\$ 641,525	\$ 671,900	\$ 692,000
<b>Supplies</b>					
73000 OFFICE SUPPLIES	13,654	6,034	7,725	8,000	8,200
73100 BOOKS, MAPS, PERIODICALS	998	234	773	800	800
73150 POSTAGE	417	425	515	500	500
	<b>15,069</b>	<b>6,693</b>	<b>9,013</b>	<b>9,300</b>	<b>9,500</b>
<b>Utilities</b>					
76050 TELEPHONE/COMMUNICATION	6,320	6,838	7,725	-	-
	<b>6,320</b>	<b>6,838</b>	<b>7,725</b>	<b>-</b>	<b>-</b>
<b>Maintenance</b>					
77060 NON-POINT DISCHARGE EXP	57,086	65,749	92,700	92,700	92,700
77100 VEHICLE OPERATION & MAINT	310	-	-	-	-
77960 TECHNOLOGY CHARGE	6,500	6,500	6,825	13,500	15,500
77990 FACILITY MAJOR MAINT CHGS	6,000	6,000	6,000	6,000	6,000
	<b>69,896</b>	<b>78,249</b>	<b>105,525</b>	<b>112,200</b>	<b>114,200</b>
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	15,465	44,799	26,000	65,000	65,000
	<b>15,465</b>	<b>44,799</b>	<b>26,000</b>	<b>65,000</b>	<b>65,000</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	1,492	269	1,545	1,500	1,500
	1,492	269	1,545	1,500	1,500
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	3,501	2,753	5,150	5,200	5,200
84100 MEMBERSHIPS & DUES	8,808	8,237	15,450	15,500	15,500
84150 TRAVEL, CONFER & MEETING	1,820	2,576	8,240	8,200	8,200
	14,130	13,566	28,840	28,900	28,900
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	-	-	5,100	-	-
	-	-	5,100	-	-
<b>Other</b>					
88740 GAS TAX REIMBURSEMENT	-	-	(3,000)	-	-
	-	-	(3,000)	-	-
<b>Total Public Works Admin/Engineering</b>	<b>882,300</b>	<b>719,769</b>	<b>822,273</b>	<b>888,800</b>	<b>911,100</b>
<b><u>Public Works Maintenance</u></b>					
<b>Salaries and Benefits</b>	839,705	848,149	1,055,948	1,076,900	1,111,200
<b>Supplies</b>					
73350 SAFETY & SPECIAL SUPPLIES	-	337	-	-	-
73400 CLOTHING	1,778	-	2,150	-	-
73500 OPERATING SUPPLIES	55,199	65,638	61,800	63,700	65,600
73515 LANDSCAPE SUPPLIES	3,950	3,531	20,600	21,200	21,800
73535 TRAFFIC SUPPLIES/ST SIGNS	19,206	6,660	20,600	20,600	20,600
73540 STREET LIGHT SUPPLIES	1,200	-	25,000	25,000	25,000
73550 FUEL	25,714	21,930	30,900	31,800	32,800
73650 PAINTING SUPPLIES	5,622	801	5,150	5,200	5,200
	112,668	98,897	166,200	167,500	171,000
<b>Utilities</b>					
76000 UTILITIES	188,312	199,200	215,820	215,800	222,300
76050 TELEPHONE/COMMUNICATION	10,779	11,147	12,600	-	-
76100 TRAFFIC SIGNALS ENERGY	27,975	24,631	32,960	33,000	34,000
76150 STREET LIGHTS ENERGY	14,974	101,950	82,400	82,400	84,900
	242,039	336,928	343,780	331,200	341,200



City of Emeryville  
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Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Maintenance</b>					
77000 MAINTENANCE BLDG & GRNDS	67	-	-	-	-
77020 LANDSCAPE MAINTENANCE	122,846	137,658	160,000	160,000	160,000
77030 FACILITY OPERATING CHARGES	138,600	143,312	150,478	191,700	201,300
77060 NON-POINT DISCHARGE EXP	-	-	-	-	-
77080 JANITORIAL CONTRACTS SVCS	9,661	10,989	11,536	11,900	12,300
77100 VEHICLE OPERATION & MAINT	43,537	58,761	46,350	46,400	47,800
77150 EQUIPMENT OPER & MAINT	10,715	14,047	15,000	15,000	15,500
77340 STREET LIGHT REPAIRS	-	26,796	92,700	92,700	95,500
77350 TRAF SIGNL MAINT/CALTRANS	79,471	33,676	113,300	113,300	116,700
77400 STREET SWEEPER	42,236	42,537	50,470	65,000	67,000
77520 STREET TREE CONTRACT	16,040	23,875	30,000	55,000	56,700
77920 PARK MAJOR MAINT CHGS	100,000	100,000	100,000	100,000	100,000
77950 VEHICLE REPL. CHARGE	74,559	83,519	91,500	84,200	95,000
77960 TECHNOLOGY CHARGE	5,000	5,000	5,250	4,200	4,800
77970 FAC CIP MJR MAINT CHGS	-	-	-	-	20,000
77990 FACILITY MAJOR MAINT CHGS	120,200	120,200	123,806	123,800	123,800
	<u>762,932</u>	<u>800,369</u>	<u>990,390</u>	<u>1,063,200</u>	<u>1,116,400</u>
<b>Professional Services</b>					
80050 PROFESSIONAL SERVICES	31,288	-	15,000	55,000	15,000
	<u>31,288</u>	<u>-</u>	<u>15,000</u>	<u>55,000</u>	<u>15,000</u>
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	(182)	-	7,000	7,000	7,000
84100 MEMBERSHIPS & DUES	115	-	1,000	1,000	1,000
84150 TRAVEL, CONFER & MEETING	94	908	1,000	1,000	1,000
	<u>27</u>	<u>908</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	3,854	11,049	10,300	10,300	10,600
	<u>3,854</u>	<u>11,049</u>	<u>10,300</u>	<u>10,300</u>	<u>10,600</u>
<b>Other</b>					
87210 GRAFFITI ABATEMENT	-	1,212	5,150	5,200	5,200
88740 GAS TAX REIMBURSEMENT	-	(109,643)	(264,000)	-	-
88760 CHRG TO SEWER FD MTAL/SVC	(8,310)	(8,346)	-	-	-
	<u>(8,310)</u>	<u>(116,777)</u>	<u>(258,850)</u>	<u>5,200</u>	<u>5,200</u>
<b>Total Public Works Maintenance</b>	<b><u>1,984,203</u></b>	<b><u>1,979,522</u></b>	<b><u>2,331,768</u></b>	<b><u>2,718,300</u></b>	<b><u>2,779,600</u></b>
<b><u>Parking Facility Maintenance</u></b>					
<b>Maintenance</b>					
77000 MAINTENANCE BLDG & GRNDS	17,537	17,878	25,750	25,800	26,600
	<u>17,537</u>	<u>17,878</u>	<u>25,750</u>	<u>25,800</u>	<u>26,600</u>
<b>Total Parking Facility Maintenance</b>	<b><u>17,537</u></b>	<b><u>17,878</u></b>	<b><u>25,750</u></b>	<b><u>25,800</u></b>	<b><u>26,600</u></b>



City of Emeryville  
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Operating Budgets  
Public Works Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Public Works Reimbursable</u></b>					
<b>Professional Fees/Services</b>					
76000 UTILITIES	-	31,736	-	-	-
80290 REIMBURSABLE SERVICES	424,117	483,861	150,000	175,000	175,000
	424,117	515,597	150,000	175,000	175,000
<b>Total Public Works Reimbursable</b>	<b>424,117</b>	<b>515,597</b>	<b>150,000</b>	<b>175,000</b>	<b>175,000</b>
<b><u>Public Works Parking</u></b>					
<b>Salaries and Benefits</b>					
71000 SALARIES & WAGES-SALARIED	-	-	-	150,600	159,100
	-	-	-	150,600	159,100
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	-	-	-	100,000	102,000
	-	-	-	100,000	102,000
<b>Other</b>					
91600 OTHER EQUIPMENT	-	-	-	53,000	53,000
	-	-	-	53,000	53,000
<b>Total Public Works Parking</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>303,600</b>	<b>314,100</b>
<b>Total General Fund</b>	<b>3,308,157</b>	<b>3,232,765</b>	<b>3,329,791</b>	<b>4,111,500</b>	<b>4,206,400</b>
<b><u>Gas Tax Fund #220</u></b>					
73535 TRAFFIC SUPPLIES/ST SIGNS	-	6,046	-	10,000	10,000
73650 PAINTING SUPPLIES	-	2,282	-	5,000	5,000
76100 TRAFFIC SIGNALS ENERGY	-	6,578	-	30,000	30,000
76150 STREET LIGHTS ENERGY	129,456	47,052	-	30,000	30,000
77230 STREET REPAIRS/MAINT	-	109,643	267,000	10,000	10,000
77340 STREET LIGHT REPAIRS	90,544	44,774	-	90,000	90,000
77350 TRAF SIGNL MAINT/CALTRANS	-	44,625	-	120,000	120,000
<b>Total Gas Tax Fund</b>	<b>220,000</b>	<b>261,000</b>	<b>267,000</b>	<b>295,000</b>	<b>295,000</b>
<b><u>VRF-Streets and Roads Fund # 238</u></b>					
80200 AUDIT SERVICES	2,600	3,600	2,800	2,800	2,900
<b>Total VRF-Streets and Roads Fund # 238</b>	<b>2,600</b>	<b>3,600</b>	<b>2,800</b>	<b>2,800</b>	<b>2,900</b>



City of Emeryville  
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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Measure B Fund #240</u></b>					
73000 OFFICE SUPPLIES	-	1,771	-	-	-
77150 EQUIPMENT OPER & MAINT	-	2,545	-	-	-
77230 STREET REPAIRS/MAINT	13,030	2,227	-	-	-
77240 I-80 SMART CORRIDOR MAINT	-	13,708	-	-	-
80050 PROFESSIONAL SERVICES	-	22,100	10,000	10,000	10,000
80200 AUDIT SERVICES	1,733	2,933	900	900	900
88420 BIKE/PED PROJECTS	(2,185)	1,850	-	-	-
99605 TRANSF TO FUND 261	34,223	-	-	-	-
99615 TRANSF TO FUND 262	31,946	-	-	-	-
99645 TRANSF TO FUND 238	131,081	-	-	-	-
<b>Total Measure B</b>	<b>209,828</b>	<b>47,135</b>	<b>10,900</b>	<b>10,900</b>	<b>10,900</b>
<b><u>Measure BB Fund #242</u></b>					
71040 SALARIES & WAGES	-	-	-	13,100	13,100
88060 OTHER OPERATING EXPENSES	-	-	-	400	800
77230 STREET REPAIRS/MAINT	-	6,853	-	-	-
80200 AUDIT SERVICES	867	2,933	900	900	900
99625 TRANSF TO FUND 264	26,559	-	-	-	-
99635 TRANSF TO FUND 263	6,565	-	-	-	-
<b>Total Measure BB</b>	<b>33,991</b>	<b>9,786</b>	<b>900</b>	<b>14,400</b>	<b>14,800</b>
<b><u>Urban Forestry Fund #251</u></b>					
77500 STREET TREE MAINTENANCE	10,000	12,988	-	-	-
<b>Total Urban Forestry</b>	<b>10,000</b>	<b>12,988</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>General Fund # 254</u></b>					
73500 OPERATING SUPPLIES	-	-	-	15,000	15,000
80090 SHUTTLE SERVICES	-	-	-	50,000	50,000
<b>Total General Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000</b>	<b>65,000</b>
<b><u>Measure B - Bikes/Pedestrians #262</u></b>					
77110 BICYCLE MAINTENANCE	-	-	99,237	-	-
80200 AUDIT SERVICES	-	333	900	900	900
88420 BIKE/PED PROJECTS	2,185	-	-	-	-
<b>Total Measure B Bikes/Pedestrians</b>	<b>2,185</b>	<b>333</b>	<b>100,137</b>	<b>900</b>	<b>900</b>



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Measure B - Bikes/Pedestrians #264</u></b>					
Salaries and Benefits	-	1,293	12,444	-	-
80200 AUDIT SERVICES	867	335	900	900	900
88420 BIKE/PED PROJECTS	3,724	3,856	4,500	-	-
<b>Total Measure B Bikes/Pedestrians</b>	<b>4,590</b>	<b>5,484</b>	<b>17,844</b>	<b>900</b>	<b>900</b>
<b><u>Source Reduction/Recycling Fund #265</u></b>					
80050 PROFESSIONAL SERVICES	-	-	5,000	5,000	5,000
<b>Total Source Reduction/Recycling</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b><u>Measure D #266</u></b>					
72750 SAL/BEN TRANS FR GEN FUND	25,000	25,000	25,000	25,000	25,000
<b>Total Measure D</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b><u>General Capital #475</u></b>					
Salaries and Benefits	222,748	331,084	662,895	597,900	621,300
80000 TEMPORARY PERSONNEL SERVICES	-	-	-	159,360	159,360
80050 PROFESSIONAL SERVICES	12,552	-	-	-	-
88440 PROPERTY TAXES	-	-	259,600	264,800	270,100
88060 OTHER OPERATING EXPENSES	-	-	-	15,700	33,000
99690 TRANSFER TO FUND 254	43,209	-	-	-	-
99925 TRANSF TO FUND 472	12,471,233	-	-	-	-
99935 TRANSFER TO FUND 473	1,457,947	-	-	-	-
<b>Total General Capital</b>	<b>14,207,690</b>	<b>331,084</b>	<b>922,495</b>	<b>1,037,760</b>	<b>1,083,760</b>
<b><u>Marina #495</u></b>					
Salaries and Benefits	97,719	121,406	154,574	161,200	164,900
77910 Marina Navig Aides Maint	7,245	988	8,000	8,000	8,000
80090 SHUTTLE SERVICES	-	639	-	28,100	28,900
88060 OTHER OPERATING EXPENSES	-	-	-	4,100	8,500
99050 TRANSFER TO GEN FUND	24,961	-	26,481	-	-
99XXX TRANSFER TO OVERHEAD	-	-	-	-	79,300
<b>Total Marina</b>	<b>129,926</b>	<b>123,032</b>	<b>189,056</b>	<b>201,400</b>	<b>289,600</b>



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Sewer Operations #510</u></b>					
<b><u>Sewer Maintenance</u></b>					
80050 PROFESSIONAL SERVICES	4,004	-			
88150 DEPRECIATION	9,750	9,750			
91600 OTHER EQUIPMENT	288	-			
<b>Total Sewer Maintenance</b>	<b>14,041</b>	<b>9,750</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Sewer Administration/Engineering #510/4350</u></b>					
Salaries and Benefits	209,368	203,228	223,592	231,900	235,800
79050 INSURANCE	50,000	50,000	50,000	50,000	50,000
80050 PROFESSIONAL SERVICES	23,753	5,318	75,000	75,000	75,000
80210 SEWER TECHNOLOGY	-	8,723	10,000	10,000	10,000
83060 ADMINISTRATIVE COSTS	51,500	-	-	-	-
86120 SEWER COLLECTION CHARGES	-	-	27,000	-	-
86160 II TAB	15,619	-	30,000	30,000	30,000
88060 OTHER OPERATING EXPENSES	-	-	-	6,400	13,000
99050 TRANSFER TO GENERAL FUND	-	51,500	51,500	51,500	51,500
NEW TRANSFER TO GENERAL FUND	-	-	-	-	134,300
<b>Total Administration/Engineering</b>	<b>350,241</b>	<b>318,770</b>	<b>467,092</b>	<b>454,800</b>	<b>599,600</b>
<b><u>Sewer Maintenance #510/4360</u></b>					
Salaries and Benefits	36,208	42,772	43,308	44,400	44,500
76000 UTILITIES	1,109	1,114	1,500	1,500	1,500
77140 CLEANING	32,896	33,348	45,000	45,000	45,000
77180 VIDEO INSPECTION	9,531	-	10,000	10,000	10,000
77190 EMERGENCY REPAIR	15,586	-	50,000	50,000	50,000
77700 SEWAGE MAINTENANCE	2,062	4,150	10,000	10,000	10,000
77750 PUMP STATION MAINTENANCE	7,572	7,221	15,000	15,000	15,000
77950 VEHICLE REPL. CHARGE	19,841	8,881	-	8,400	10,600
88750 GEN FUND CHG FOR MATL/SVC	8,310	8,346	9,500	9,500	9,500
<b>Total Sewer Maintenance</b>	<b>133,115</b>	<b>105,833</b>	<b>184,308</b>	<b>193,800</b>	<b>196,100</b>
<b>Total Sewer Operations #510</b>	<b>497,397</b>	<b>434,352</b>	<b>651,400</b>	<b>648,600</b>	<b>795,700</b>
<b><u>Sewer Rehab #511</u></b>					
88150 DEPRECIATION	113,864	113,305	-	-	-
90100 IMPROV OTHER THAN BLDGS	102,143	-	-	-	-
<b>Total Sewer Rehab</b>	<b>216,007</b>	<b>113,305</b>	<b>-</b>	<b>-</b>	<b>-</b>



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Sewer Connection Fee #513</u></b>					
88150 DEPRECIATION	58,884	68,005	-	-	-
99380 TRANS TO SEWER REHAB	400,000	300,000	-	-	-
<b>Total Sewer Connection Fee</b>	<b>458,884</b>	<b>368,005</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Facilities Maintenance #650</u></b>					
77000 MAINTENANCE BLDG & GRNDS	6,000	6,000	6,000	6,000	6,000
77030 FACILITY OPERATING CHARGES	477,816	608,867	587,363	761,000	768,900
80050 PROFESSIONAL SERVICES	144	-	-	-	-
<b>Total Facilities Maintenance</b>	<b>483,960</b>	<b>614,867</b>	<b>593,363</b>	<b>767,000</b>	<b>774,900</b>
<b><u>Vehicle Replacement # 660</u></b>					
99670 TRANSFER TO IT FUND 670	-	-	-	820,600	-
<b>Total Vehicle Replacement</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>820,600</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 19,810,214</b>	<b>\$ 5,582,736</b>	<b>\$ 6,115,686</b>	<b>\$ 8,006,760</b>	<b>\$ 7,570,760</b>



**DEPARTMENT: COMMUNITY DEVELOPMENT**

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The Community Development Department has primary responsibility for administering the laws, regulations, requirements, and programs that pertain to the physical development of the City, as well as the City's economic development, affordable housing, public art and related programs. The Department consists of three Divisions: Planning, Building, and Economic Development & Housing.

The Planning Division provides long-range planning services including preparation of the General Plan, Planning Regulations, and other planning policy documents and guidelines, and facilitates the approval of development projects consistent with adopted policies, regulations, and guidelines. The Building Division reviews projects for conformance with the California Building Codes, issues building permits, performs inspections during construction, and issues certificates of occupancy upon project completion. The Economic Development & Housing Division is responsible for the City's economic development activities including labor standards and small business support, affordable housing programs, Art in Public Places program, remediation of contaminated sites, planning and funding of infrastructure improvements, and grants management activities.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**PLANNING**

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The Planning Division is responsible for both long-range and current planning activities, in compliance with the State Planning and Zoning Law, the Subdivision Map Act, the California Environmental Quality Act and other pertinent laws and regulations. Long-range planning activities include developing, updating, and amending the Emeryville General Plan and Planning Regulations, area plans and programs, and studies on a variety of planning issues. Current planning activities involve the review and processing of development applications, including design review permits, conditional use permits, planned unit developments, and other planning permits, and the preparation of associated environmental review documents such as Mitigated Negative Declarations and Environmental Impact Reports as well as the review of such documents prepared by other local agencies. In addition, the Planning Division provides lead staffing for the Planning Commission, and provides support staffing for the Transportation and Public Works Committees, Bicycle/Pedestrian Advisory Committee, Economic Development Advisory Committee, and Parks and Recreation Advisory Committee; and coordinates the staff-level Development Coordinating Committee. The Division conducts code enforcement activities to correct zoning violations.

**ACHIEVEMENTS DURING THE 2017-2018 and 2018-2019 FISCAL YEARS**

***Administration***

1. With Building Division, continued implementation of CRW “TRAKiT” computerized permit tracking system, including data entry of historical permit information.

***Long Range Planning***

1. Prepared state-mandated annual reports on implementation of the General Plan, including the Housing Element.
2. Facilitated City Council consideration and approval of a draft concept plan for the 40<sup>th</sup> Street/ San Pablo Avenue Transit Hub and redesign of 40<sup>th</sup> Street, to include a two-way bicycle facility on the north side and bus-only lanes in both directions.
3. Developed General Plan and Planning Regulations amendments to increase development potential on east side of San Pablo Avenue between 40<sup>th</sup> and 45<sup>th</sup> Streets by increasing floor area ratio, height limits, and residential density; amendments were adopted October 30, 2018.
4. Facilitated Planning Commission and City Council consideration of amendments to regulations for high-rise development, including unit mix and tower separation.
5. Developed ordinance facilitating approval of Accessory Dwelling Units, which was adopted on October 3, 2017.
6. Developed ordinance to make approval of Wireless Telecommunications Facilities administrative, in compliance with FCC ruling, which was adopted on January 25, 2019.
7. Conducted research and developed recommendations on bird safe building design standards.
8. Participated in semi-monthly AC Transit-Emeryville Interagency Liaison Committee meetings, which were restarted after a hiatus of several years.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**PLANNING**

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***Current Planning***

1. Facilitated study sessions and approval hearings for Sherwin Williams Mixed Use Project including:
  - Study session on Final Development Plan for parks/open space by Planning Commission on October 26, 2017 and approval by Commission on December 14, 2017.
  - Study sessions on Final Development Plan for buildings by Planning Commission on October 26, 2017 and January 25, 2018, and approval by Commission on February 22, 2018.
  - Approval of Park Impact Fee credit and Open Space Improvement Agreement by City Council on March 6, 2018.
  - Approval of temporary surface parking lot to serve Building A until parking structure in Building B2 is construction, by Planning Commission on June 28, 2018.
  - Consideration of modifications to Planned Unit Development/Preliminary Development Plan landscape plan by City Council to facilitate utility undergrounding on Horton Street.
2. Facilitated Planning Commission study session and began preparation of Environmental Impact Report for Onni Christie Mixed Use Project, including 638 residential units in 54-story tower, 238,000 square feet of office in 16-story tower, 20,000 square feet of retail, and parking structure with 1,105 spaces.
3. Facilitated study sessions and approval hearings for other major development projects including:
  - Marketplace Redevelopment Project Parcel B, 5950-6000 Shellmound Street (office/laboratory space, retail, and parking garage)
  - 5850 Shellmound Way mixed use development
  - Adeline Springs residential/live-work project, 3637 Adeline Street
  - Emeryville Center for the Arts, 4060 Hollis Street
  - Oceanview Townhomes, 1270 Ocean Avenue
  - Doyle Street Mews, 5876-5880 Doyle Street
  - 47<sup>th</sup> Street Homes residential project
  - Duplex Conversion, 1291 55<sup>th</sup> Street
  - 1225 65<sup>th</sup> Street Multi-Unit Residential project
  - Development of Chiron Planned Unit Development by purchaser of Novartis property
4. Facilitated approval hearings for two cannabis retail dispensaries and three cannabis manufacturing facilities with five operators, a total of seven new cannabis businesses.
5. Facilitated approval hearing for temporary Emery Go-Round bus yard on Novartis “Rifkin Lot” at 4555 Horton Street.
6. Processed permit extensions, plan reviews, and inspections for several projects that were previously approved, including:
  - EmeryStation West/Transit Center, 5959 Horton Street
  - Artistry Emeryville Addition, 6401 Shellmound Street
  - Anton Evolve, 6701 Shellmound Street (186 units)

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- Estrella Vista Affordable Housing, 3706 San Pablo Avenue (87 units of affordable housing)
  - Ocean Lofts, 1258 Ocean Avenue
  - 4-Plex Expansion, 1271 64<sup>th</sup> Street
  - Christie Avenue Park (redesign and expansion of park as part of Marketplace Redevelopment project)
  - Marketplace Redevelopment Project Parcel A, 5900 Shellmound Street (167 residential units, 14,000 square feet of commercial space)
  - Marketplace Redevelopment Project Parcel C, 6201 Shellmound Street (30,000 square foot New Seasons grocery store, 66 residential units)
  - Marketplace Redevelopment Project Parcel D, 6301 Shellmound Street (223 units)
7. Held approximately 30 study sessions before the Planning Commission and City Council on various proposed development projects, plans, and policy issues.
  8. Facilitated City Council and Planning Commission consideration/approval of several other items, including sign permits, construction noise waivers, and tree removal permits.
  9. Administratively approved approximately 100 planning permits, including 30 minor design review permits, 30 minor sign applications, 2 minor subdivisions, 16 sidewalk cafes, 10 temporary use permits, and 12 minor conditional use permits.

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

***Administration***

1. With Building Division, continue implementation of CRW “TRAKiT” computerized permit tracking system, including data entry of historical permit information. Consider migration to updated Internet-based TRAKiT system.
2. With Building Division, implement “e-TRAKiT” component of permit tracking system to allow on-line submittal of planning permit applications. Work with Finance and IT to institute City’s acceptance of credit cards as payment.
3. With Building Division and other affected departments, implement GovClarity parcel information GIS system.

***Long Range Planning***

1. In collaboration with Public Works, AC Transit, and the Emeryville Transportation Management Association, prepare traffic analysis, detailed cost estimates, and final concept plan for 40<sup>th</sup> Street/San Pablo Avenue Transit Hub and redesign of 40<sup>th</sup> Street as basis for grant funding of the capital project.
2. Participate in efforts by the Economic Development and Housing Division, Public Works Department, and other departments to implement a citywide parking management plan and Transportation Demand Management (TDM) Program, including adoption of an ordinance for one-way car sharing in conjunction with a parking meter ordinance.

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3. Develop proposed regulations and draft ordinance to amend regulations for high-rise development, including unit mix and tower separation if so directed by the City Council.
4. Develop bird safe building design standards for consideration by the City Council.
5. Respond to City Council requests for modifications to development bonus point system, elimination of minimum parking requirements, and other requests as they are made.
6. Prepare ordinance to amend sign regulations to comply with recent court rulings, to address Planning Commission and City Council concerns, and to make regulations easier to understand and implement.
7. Initiate a comprehensive update of the Pedestrian and Bicycle Plan.
8. In collaboration with stakeholders and interested agencies and parties, study the effects of sea level rise on Emeryville and possible mitigation measures, including a “living levee” and a pedestrian/bicycle trail along the west side of I-80, along the Emeryville Crescent, to provide access from the Bay Trail to the Bay Bridge.
9. Participate in U.S. Census Bureau activities related to 2020 Census.
10. Work with other departments to implement recommendations of Parks and Recreation Strategic Plan, Pedestrian and Bicycle Plan, and Sustainable Transportation Plan.
11. Prepare ordinances to make miscellaneous corrections, clarifications, and improvements, for consideration by Planning Commission and City Council as needed.
12. Prepare area plans, specific plans, and topical planning studies as the need arises, and as directed by the Planning Commission and City Council.

***Current Planning***

1. Facilitate staff review, study sessions, environmental review, public hearings, approval, and plan review of proposed and anticipated projects, including:
  - Onni Christie Mixed Use Project (preparation of EIR, study sessions, and approval hearings)
  - 5850 Shellmound Way mixed use development (study sessions, CEQA review, approval hearing)
  - Emeryville Center for the Arts, 4060 Hollis Street (study sessions, approval hearing)
  - 4300 San Pablo Avenue affordable housing project (study sessions, approval hearing)
  - 47<sup>th</sup> Street Homes residential project (study sessions, approval hearing)
  - 1225 65<sup>th</sup> Street Multi-Unit Residential project (study sessions, approval hearing)
  - Bay Street Site A Retail Pad (study session, approval hearing)
  - Site B, Powell and Shellmound Streets (Successor Agency) – mixed use project on 3-acre site (RFP, community meetings, study sessions, CEQA review, approval hearings)
  - Christie Avenue Housing/Mixed Use (Successor Agency) – (RFP, community meetings, study sessions, CEQA review, approval hearings)

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- Development of Chiron Planned Unit Development by purchaser of Novartis property (study sessions, CEQA review, approval hearing)
  - Adeline Springs residential/live-work project, 3637 Adeline Street (review of building permit plans when submitted)
  - 6701 Shellmound Street (review of building permit plans when submitted)
  - Oceanview Townhomes, 1270 Ocean Avenue (review of building permit plans when submitted)
  - Doyle Street Mews, 5876-5880 Doyle Street (review of building permit plans when submitted)
  - Duplex Conversion, 1291 55<sup>th</sup> Street (review of building permit plans when submitted)
  - Marketplace Redevelopment Project Parcel A, 5900 Shellmound Street (review of building permit plans when submitted)
  - Marketplace Redevelopment Project Parcel B, 5950-6000 Shellmound Street (review of building permit plans when submitted)
  - Marketplace Redevelopment Project Parcel C1, 6201 Shellmound Street, grocery store (inspection of project for certificate of occupancy)
  - Marketplace Redevelopment Project Parcel C2, 6251 Shellmound Street, 66 residential units (inspection of project for certificate of occupancy)
  - Marketplace Redevelopment Project Parcel D, 6301 Shellmound Street (inspection of project for certificate of occupancy)
  - Estrella Vista Affordable Housing, 3706 San Pablo Avenue, (inspection of project for certificate of occupancy)
  - Sherwin Williams Mixed Use Project (ongoing coordination related to subdivision, public improvements, inspection of project for certificate of occupancy)
  - Other major projects as they materialize
2. Continue to hold study sessions before the Planning Commission and City Council on proposed development projects, plans, and policy issues.
  3. Continue to facilitate City Council and Planning Commission consideration/approval of other items such as noise waivers, tree removal permits, and other issues.
  4. Continue to provide efficient and expedited review of administrative planning permits including design review, sign applications, minor conditional use permits, temporary use permits, minor subdivisions, administrative noise waivers, zoning compliance reviews, and exceptions to standards.

**DEPARTMENT: COMMUNITY DEVELOPMENT**

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**BUILDING**

The Building Division conducts the administrative and regulatory responsibilities of the California Building Codes (CBC), including building, plumbing, mechanical, residential, and electrical codes, and other building-related codes. The CBC requirements include disabled access, energy conservation, and the CALGreen sustainable code provisions. During this period, the Chief Building Official was assigned the Fire Code Official title and will have final authority over interpretation and administration of the Fire Code. The Fire Code advances fire and life safety for the public, first responders and property protection in a comprehensive, integrated approach to fire code regulation and hazard management. For all construction activity in the City, the Building Division collects fees on behalf of itself and other City departments and agencies, performs plan check activities, monitors conditions of approval, issues required permits, conducts field inspections, and issues certificates of occupancy or final inspections. In addition, the Building Division undertakes code enforcement activities including property maintenance, blight, graffiti, and tenant-property owner disputes. The Division administers seismic upgrade requirements of the Unreinforced Masonry Building (URM) Ordinance and assists the Alameda County Fire Department (ACFD) with taking in Fire Permit applications, calculating fees, and issuing permits. The Division coordinates and strives to continually improve Planning and Building counter service, including implementing customers' suggestions as appropriate. The Building Division also serves as lead staff to the Housing Advisory and Appeals Board.

Building Division staff monitors and participates in activities of the California Building Standards Commission, including adoption of new and amended California Building Codes, and provides monthly housing unit counts for the State Department of Finance and U.S. Census Bureau for annual population estimates, monthly building permit data for the Alameda County Assessor's Office, monthly data on private sewer lateral permits for the East Bay Municipal Utility District (EBMUD), and property information for the Emeryville Transportation Management Association (Emery Go-Round). The Division maintains current and accurate information on the City's website, including building codes; plan check services; inspection services; alternate materials, design and methods; and permit application submittal requirements. Building Division staff participates in regional, state, and national training and professional development activities, including California Association of Code Enforcement Officers (CACEO) conferences, California Building Officials (CALBO) and International Code Conference (ICC) meetings, and annual CALBO "education weeks"

**ACHIEVEMENTS DURING THE 2017-2018 AND 2019-2019 FISCAL YEARS**

***Administration***

1. Updates Master Fee Schedule for Building Division and Fire Department (fire prevention).
2. Facilitated lead-safe renovations, repair, and painting training sessions in conjunction with Alameda County Healthy Homes Department.
3. Developed an ordinance adding Chapter 25 to Title 8 of the Emeryville Municipal Code to facilitate a Streamlined Permitting Process for Electrical Vehicle Charging Stations, adopted September 19, 2017.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**BUILDING**

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4. Issued six Building Occupancy Resumption Program (BORP) permits for five Wareham buildings and one Grifols building. The BORP program, approved by the City Council in March 2013, allows commercial property owners to retain private engineers to expedite evaluation of their buildings following an earthquake or other natural disaster.
5. With Public Works Department, continued to implement program for inspection and replacement of private sewer laterals as mandated by U.S. Environmental Protection Agency and EBMUD. In FY17-18, EBMUD reported 100% compliance for Emeryville.
6. Assisted Public Works Department in preparation of an ordinance adding Chapter 26 to Title 8 of the Emeryville Municipal Code regarding Construction and Demolition Waste Requirements, adopted on October 3, 2017.
7. With Planning Division, continued implementing the CRW TRAKiT permit tracking system, including the CodeTRAK module for code enforcement cases, and continued entering historic data for building projects back to 2000.

***Development Projects***

1. Performed plan checks and field inspections for the following major new development and building renovation projects, and issued certificates of occupancy (CO) or final inspections for those that were completed:
  - 3900 Adeline Street apartments (101 units) (CO)
  - LePort School, 1450 & 1452 63rd Street (pre-K – 1<sup>st</sup> grade) (CO)
  - Hyatt Place Hotel, 5700 Bay Street (175 rooms) (CO)
  - The Intersection, 3800 San Pablo Avenue (105 residential units with modular construction and rehab of “Maz” commercial building) (under construction)
  - Ocean Avenue Townhomes, 1276 Ocean (5 units) (under construction)
  - Artistry Apartments, 6401 Shellmound (6 new units in existing apartment building) (CO)
  - EmeryStation West, 5959 Horton Street (250,000 s.f. of lab space) (conditional temporary occupancy)
  - Heritage Square Garage, 6121 Hollis Street (new parking garage) (CO)
  - Marketplace Parcel C1, 6201 Shellmound Street (tenant improvements for building shell, final inspection pending; and garage CO issued)
  - Marketplace Parcel C2, 6251 Shellmound Street (66 units) (under construction)
  - Marketplace Parcel D, 6301 Shellmound Street (223 units) (under construction)
  - Estrella Vista Affordable Housing Project, 3706 San Pablo Avenue (87 units) (under construction)
  - Marketplace Parcel B, 5950-6000 Shellmound Street (building permit issued but subsequently withdrawn and refunded. Planning permits for new proposal including office/laboratory space approved in 2019.)
  - Christie Park Redesign and Expansion, 6202 Christie Avenue (final pending)
  - Sherwin Williams Mixed Use Project (building permits for four new buildings, park and open space expected to be issued by June 30, 2019)



**DEPARTMENT: COMMUNITY DEVELOPMENT**

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**BUILDING**

2. Performed plan checks and field inspections for the following major tenant improvement and remodeling projects, and issued certificates of occupancy (CO) or final inspections for those that were completed:
  - New Seasons Market, 6201 Shellmound Street (tenant improvements for new grocery store) (under construction)
  - Zymergen, 5860 Hollis Street (tenant improvements for media services facility) (CO)
  - H&M Ladies, 5630 Bay Street (tenant improvements and storefront) (finaled)
  - Dynavax, Zogenix, Catalent, and Profusa laboratory tenant improvements in EmeryStation West/Transit Center building, 5959 Horton Street (under construction)
  - Tanium, 2100 Powell Street (finaled)
  - Clif Bar Phase 3 Expansion, 1400 65<sup>th</sup> Street (finaled)
  - Santen offices, 6401 Hollis Street (finaled)
  - Decathlon, 3938 Horton Street (under construction)
  - Zap Labs, 2000 Powell Street (finaled)
  - WeWork, 1900 Powell Street (under construction)
  - Callisto Media, 6005 Shellmound Street (CO)
  - Avast, 2100 Powell Street (finaled)
  - Emery Cove Yacht Harbor, 3300 Powell Street, dock replacement (under construction)
3. Expedited rebuilding of The Intersection mixed-use project at 3800 San Pablo Avenue following two devastating fires, including a 6-alarm fire on July 6, 2016, and a 5-alarm fire on May 13, 2017. Residential portion of project is now to be rebuilt using modular construction; permits expected to be issued by June 30, 2019.
4. Issued approximately 1,400 permits, based on a total construction valuation of approximately \$224 million. About 390 (28%) of these permits were issued over-the-counter and another 540 (39%) were issued within an average of two weeks after one round of plan check. Approximately 25 permits (2%) received expedited processing (plan review comments or permit approval within 3-5 days) for an additional fee.
5. Performed approximately 17,000 inspections, of which approximately 9,000 (53%) related to major development projects and 8,000 (47%) related to other projects such as tenant improvements and remodels, including code enforcement.
6. Responded to approximately 4,400 counter visits and 2,100 telephone inquiries.

***Code Enforcement***

1. Handled approximately 160 code enforcement cases, including graffiti, work without permits, and other code violations, and 550 telephone contacts related to code enforcement.
2. Concluded enforcement action related to blighted residential property at 1264 Ocean Avenue to uphold the Notice and Order to abate the building. The demolition of the property took place December 27-29, 2017.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**BUILDING**

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3. Continued enforcement action related to blighted commercial property at 6701 Shellmound Street (Nady property). The two commercial buildings were demolished January 22 - February 15, 2019. Final inspection is expected by March 15, 2019.
4. Continued enforcement action related to blighted residential property at 1270 64<sup>th</sup> Street (Balderree property).

**GOALS FOR THE 2019-2020 AND 2021-2022 FISCAL YEARS**

***Administration***

1. With Planning Division, continue implementation of CRW “TRAKiT” computerized permit tracking system, including data entry of historical permit information and implementation of electronic plan review.
2. With Planning Division, implement “e-TRAKiT” component of permit tracking system to allow on-line submittal of building permit applications and remote electronic entry of field inspection results. Work with Finance and IT to institute City’s acceptance of credit cards as payment.
3. Continue to monitor activities of California Building Standards Commission and participate in development and adoption of 2019 California Building Codes, which will take effect January 1, 2020.
4. Continue to implement Building Occupancy Resumption Program (BORP) to certify third-party inspectors for post-disaster building evaluation.
5. Obtain certification for City staff person as Certified Access Specialist and begin in-house administration of program as required by state law.
6. Consider amending Master Fee Schedule to institute lower flat building permit fees for certain small projects such as minor home repairs.
7. With Finance Department, continue collecting state-mandated business license surcharge for Certified Access Specialists and implementing AB 3002 regarding disabled access notification.
8. Develop and implement community outreach programs to enhance public awareness of building code issues, expectations and interpretations. Develop public information brochures that describe the building permit process and other relevant information for the general public including owner/builder applicants. Continue to participate in City-sponsored community events including the Annual Safety Preparedness Fair and annual Community Expo.
9. Develop a “Soft Story Ordinance” to facilitate seismic retrofit of wood-frame buildings where the first story is substantially weaker and more flexible than the stories above due to large openings and lack of walls or frames at the first floor.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**BUILDING**

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***Development Projects***

1. Facilitate completion and issuance of certificates of occupancy for the following major development projects that are under construction:
  - The Intersection, 3800 San Pablo Avenue (105 units and rehab of “Maz” commercial building)
  - Ocean Avenue Townhomes, 1276 Ocean (5 units)
  - EmeryStation West, 5959 Horton Street (250,000 s.f. of lab space)
  - Marketplace Parcel C1, 6201 Shellmound Street (tenant improvements for building shell)
  - Marketplace Parcel C2, 6251 Shellmound Street (66 units)
  - Marketplace Parcel D, 6301 Shellmound Street (223 units)
  - Estrella Vista Affordable Housing Project, 3706 San Pablo Avenue (87 units)
  - Dynavax, Zogenix, Catalent, and Profusa laboratory tenant improvements in EmeryStation West/Transit Center building, 5959 Horton Street
  - Decathlon, 3938 Horton Street (under construction)
  - WeWork, 1900 Powell Street (under construction)
  - Emery Cove Yacht Harbor, 3300 Powell Street, dock replacement (under construction)
2. Provide preconstruction meetings, plan checking, permit issuance, field inspections, and certificates of occupancy for approved development projects (and those anticipated to be approved) including:
  - Sherwin Williams Mixed Use Project (building permits for four new buildings, park and open space expected to be issued by June 30, 2019)
  - Marketplace Parcel B, 5950-6000 Shellmound Street (office/ laboratory space, retail and garage)
  - Marketplace Parcel A, Shellmound Street (167 units and 14,000 square feet of retail space)
  - Emeryville Center for the Arts, 4060 Hollis Street (study sessions, approval hearing)
  - 4300 San Pablo Avenue affordable housing project (study sessions, approval hearing)
  - 6701 Shellmound Street (“Nady Site”), new apartment building (186 units)
  - Doyle Street Mews, 5876-5880 Doyle Street (6 units)
  - Adeline Springs residential/live-work project, 3637 Adeline Street
  - Fourplex Expansion, 1271 64<sup>th</sup> Street
  - Multi-Unit Residential Project, 1225 65<sup>th</sup> Street (24 units)
  - 47<sup>th</sup> Street Homes residential project
  - Duplex Conversion, 1291 55<sup>th</sup> Street
  - 1225 65<sup>th</sup> Street Multi-Unit Residential project
  - Bay Street Site A Retail Pad
  - Other major projects as they materialize

***Code Enforcement***

Continue to investigate and abate code violations related to Building Code, Planning Regulations, Housing Code, and other City regulations and programs.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**ECONOMIC DEVELOPMENT & HOUSING**

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The Economic Development & Housing Division is responsible for the City's Economic Development, Affordable Housing, Public Art, Brownfields Remediation and Labor Standards Programs. These programs work together to enhance the quality of life for Emeryville's residents and workers.

Emeryville's Economic Development programs support and expand the economic base of the City in order to ensure business vitality, which can generate revenue and develop jobs. These efforts are guided by the City's Economic Development Strategy, which is a framework for deploying the City's economic development resources in the areas of Infrastructure and Transportation, Marketing and Promotion, Community Advancement, and Organization and Network Building.

In addition, the Division is responsible for developing and implementing the City's labor standards programs, including the Minimum Wage and Paid Sick Leave Ordinance, the Fair Workweek Ordinance, and the Workplace Justice Standards At Large Hotels Ordinance ("Measure C"). This includes outreach and technical assistance to employers as well as investigation, mediation and enforcement activities related to employee complaints.

The Division administers the City's Affordable Housing Program and manages the City's housing assets and functions. These responsibilities include the development of over four acres of land purchased with Redevelopment Agency low and moderate income housing funds, management of an inventory of over 230 Below-Market-Rate (BMR) ownership units and over 800 BMR rental units, and the implementation of the City's First-Time Homebuyer Loan Program, which includes a portfolio of over 400 First Time Homebuyer Loans. The Division also implements the City's Homeless Strategy to address the needs of people experiencing homelessness in our community.

The Division coordinates grant management activities for all City departments and facilitates applications and implementation of grants for various transportation and other capital projects.

The Division manages the City's Public Art Program, which is funded through the City's Art in Public Places Ordinance. Developers can fulfill public art requirements by either funding on-site art that is accessible to the public or by contributing to the City's Public Art Fund. The Division provides project management and maintenance services for City-owned public art and monitors and approves privately developed/owned art accessible to the public. The Division also oversees the City's annual Art Purchase Award program and Bus Shelter Temporary Public Art Program.

The Brownfield Remediation program ensures that sites with contaminated soil and groundwater, resulting from Emeryville's industrial legacy, are cleaned up to standards that will make them acceptable for future residential, commercial, recreational, and other uses.

The Division is also responsible for implementing the winding down of the Emeryville Redevelopment Agency activities as directed by the City of Emeryville as Successor Agency and approved by the Emeryville Oversight Board and the California State Department of Finance. An essential element of this process is the disposition of properties pursuant to the Long Range Property Management Plan.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**ECONOMIC DEVELOPMENT & HOUSING**

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**ACCOMPLISHMENTS DURING THE 2017-18 AND 2018-19 FISCAL YEARS**

***Economic Development***

1. Updated Economic Development Strategy and provided City Council with annual implementation reports.
2. Initiated a quarterly business networking meeting series, entitled “Emeryville BizNexus”.
3. Continued business attraction, retention and expansion activities, providing site selection assistance to over 30 businesses interested in locating in Emeryville, and continued business visitation program with over 40 new and existing businesses contacted.
4. Produced marketing materials including a San Francisco Business Times insert, cultural district “rack cards”, the San Francisco on the Bay “Trail Guide”, video content through a partnership with SAE Expression College, and continued work on a smart phone guided tour of cultural district assets.
5. Participated in National Manufacturing Day, including a social media marketing campaign, school tours of local manufacturing businesses, and an open house event at a local manufacturing business.
6. Held a Small Business Month celebration honoring five small businesses with proclamations recognizing their contributions to Emeryville’s economy.
7. Solicited developer proposals for design, construction and operation of the Emeryville Art Center and commenced negotiations with the selected developer.
8. Facilitated designation of “Rotten City – Emeryville” by California Arts Council as one of only 14 Cultural Districts in California in the pilot program.
9. Developed Request for Proposals for cannabis retail dispensaries, which resulted in City Council selection of two dispensaries.
10. Provided analysis and informational outreach for Measure S, a cannabis business tax measure passed by the voters in November 2018, and developed information for the City Council to set the tax rates.
11. Continued implementation of the Business License Tax and Fire Inspection Fee Rebate Program for independent restaurant and retail businesses, providing over \$8,000 to eligible small businesses.
12. Continued implementation of the Façade Improvement Grant Program, awarding \$200,000 to five businesses and soliciting applications for a second round of projects in 2019.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**ECONOMIC DEVELOPMENT & HOUSING**

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13. Participated in Berkeley-Emeryville Bioscience Corridor Partnership with the City of Berkeley including organizing meet-ups and meetings with stakeholders.
14. Retained and maintained revolving loan funds for use on future development projects.
15. Continued to work with City Attorney's Office and Finance Department on the dissolution of the Emeryville Redevelopment Agency.
16. Worked with Novartis and potential buyer of their portion of the Chiron Planned Unit Development on details of the transaction and future development.

***Labor Standards***

1. Continued implementation of the Fair Workweek Ordinance, transitioning from soft roll-out to full enforcement.
2. Continued implementation of Minimum Wage Ordinance and Measure C (employment standards for large hotels).
3. Commissioned an updated business conditions survey, focusing on restaurant businesses and the effects of the Fair Workweek Ordinance.
4. Conducted four education and outreach workshops for employers.
5. Investigated ten complaints related to violations of the City's labor standards.

***Affordable Housing***

1. Monitored construction of the Estrella Vista Project (3706 San Pablo Avenue), a family-friendly 100% affordable housing project funded in part by a \$4.5 million loan from the City.
2. Provided analysis and informational outreach for Measure C, a \$50 million affordable housing bond measure passed by the voters in June 2018, and began work on an expenditure plan for these funds.
3. Negotiated housing affordability agreements for the Sherwin Williams and Marketplace Parcel C2 Projects.
4. Continued implementation of the Eviction and Harassment Protection Ordinance, which provides protections for residential tenants.
5. Revised the Homeless Strategy and began implementation, including a new contract for expanded services and Coordinated Entry System implementation with Berkeley Food and Housing Project as well as a Memorandum of Understanding with the City of Oakland for shelter support.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**ECONOMIC DEVELOPMENT & HOUSING**

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6. Supported a General Plan Amendment and Rezoning of property including the City-owned property at 4300 San Pablo Avenue to increase residential density and revised a previously-circulated Request for Qualifications/Proposals for development of affordable housing on the property.
7. Continued to manage the inventory of First Time Homebuyer Loans including refinancing/subordinations, owner occupancy waivers, capital improvement credits, short sales and payoffs.
8. Continued to administer the City's Below Market Rate (BMR) Unit Program by assisting sellers with requests for subordinations, capital improvement credits, trust transfers, and loan repayments and reconveyances, and sales; monitored BMR rental and owner occupied units to assure program compliance.
9. Continued to coordinate with home rehabilitation programs including Rebuilding Together, Alameda County's Minor Home Repair program, and Alameda County's Measure A1 affordable housing bond rehabilitation program, as well as administering the City's portfolio of rehabilitation loans.
10. Continued to manage community grants provided to Emeryville Citizens Action Program and Rebuilding Together.
11. Continued to manage the City's Community Development Block Grant Program by executing and managing funding agreements.

***Capital Projects***

1. Successfully secured grant funding to support Emery Go-Round operations and secured a technical assistance grant for evaluating the economics of curbside space.
2. Facilitated the EmeryStation West/Transit Center project by managing grant funding for public parking and bus bays and funding agreements with the developer.
3. Facilitated completion of the Emeryville Greenway from Powell to Stanford ("Peladeau Park"), including management of Proposition 84 Statewide Park Program grant.
4. Facilitated execution of a funding agreement with Alameda County Transportation Commission for five transportation projects totaling \$4.18 million.
5. Continued grant monitoring and closeout activities in support of the Safe Routes to Schools project on San Pablo Avenue at 43<sup>rd</sup>, 45<sup>th</sup>, and 47<sup>th</sup> Streets for improved pedestrian crossings.
6. Completed work on a citywide parking management strategy, resulting in approval of paid parking in select neighborhoods.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**ECONOMIC DEVELOPMENT & HOUSING**

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7. Continued to coordinate grant management for a variety of capital projects and planning studies

***Public Art***

1. Implemented the 2017 and 2018 Annual Purchase Award Programs. In 2017, *Chinese New Year 2017 Anxiety* by John Wood, and *My Americans, Oakland, CA* by Ralf Hillebrand, were purchased and installed in City Hall, and *Nostalgic Imprint: Camelia Path* by Kazuko Watanabe was purchased and installed in the Senior Center. In 2018, *Silhouette* by Sara Paloma was purchased and installed in City Hall. In both years, staff conducted events recognizing the selected artists.
2. Conducted artist solicitation and selection for the Marina Public Art Project, with Ned Kahn's kinetic work entitled *Wind Jetty* selected for installation on the marina breakwater structure in 2019.
3. Developed and implemented Phase V of the Bus Shelter Art Project.
4. Developed the Pilot Mural Program and installed the mural *Ascend* by Joey Rose along the Greenway between Powell and Stanford, including interpretive signage and coordination of an opening event for the park and mural.
5. Completed installation of *Shellmound Gateway* Public Art Project by R&R Studios at Powell Street Bridge.
6. Facilitated Public Art Committee review and recommendation of approval of Public Market Public Art Master Plan.
7. Continued to assist private developers with installation of public art, including EmeryStation West (\$800,000 value), Estrella Vista (3706 San Pablo Avenue Affordable Housing Project), and the Sherwin Williams and Public Market developments.

**GOALS FOR THE 2019-20 AND 2020-21 FISCAL YEARS**

***Economic Development***

1. Continue business attraction and retention activities, including marketing, communication with property owners, brokers and prospective businesses, new business welcome visits and business retention visits.
2. Continue implementation of the Economic Development Strategy, including continuing the Emeryville BizNexus networking event series and producing multi-channel marketing content.
3. Complete development of the Art Center Project.



**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**ECONOMIC DEVELOPMENT & HOUSING**

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4. Complete feasibility studies and prepare Requests for Proposals for redevelopment of City-owned sites, including Christie Avenue Properties and Site B.
5. Market Brownfield Revolving Loan Funds (RLF) to private partners to fund site remediation and assessment.
6. Continue to participate in regional sector-focused industry support programs including the Berkeley-Emeryville Bioscience Corridor Partnership, the Bay Area Urban Manufacturing Initiative, and other similar efforts.

***Labor Standards***

1. Continue implementation of labor standards ordinances including the Minimum Wage Ordinance, Fair Workweek Ordinance and Measure C.
2. Continue providing technical assistance to employers and monitoring effects of labor standards ordinances.

***Affordable Housing***

1. Develop an expenditure plan for Measure C affordable housing bond funds.
2. Implement the technical assistance grant for anti-displacement measures including exploratory work for a unified wait list system, development of a BMR occupant communication strategy, and establishment of a BMR management technical assistance program.
3. Monitor pending state housing legislation as it develops and implement housing legislation that becomes law.
4. Continue implementation of the Eviction Harassment Protection Ordinance.
5. Continue implementation of the Homeless Strategy.
6. Complete construction of the Estrella Vista (3706 San Pablo Avenue) affordable housing project.
7. Prepare feasibility studies and Request for Proposals for affordable housing project on the Christie Avenue Properties.
8. Select a developer for the redevelopment of 4300 San Pablo Avenue as an affordable housing project.
9. Facilitate and develop a project to provide supportive housing for formerly homeless individuals.

**DEPARTMENT: COMMUNITY DEVELOPMENT**  
**ECONOMIC DEVELOPMENT & HOUSING**

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10. Pursue acquisition of other affordable housing sites available for sale near transit corridors.
11. Continue to enhance efforts to monitor and purchase BMR units in danger of foreclosure; continue to assist sellers, buyers, and title companies with BMR, homebuyer, and rehabilitation loan transactions, including requests for subordinations when refinancing, capital improvement credits, trust transfers, and loan repayments and reconveyances, and provide information regarding foreclosure assistance; conduct annual monitoring of BMR ownership and rental units and down payment assistance loan recipients.
12. Negotiate Affordability Agreements for new residential construction.
13. Develop guidelines for affordable rental housing management.

***Capital Projects***

1. Implement the paid parking program in the North Hollis and Triangle neighborhoods.
2. Implement the “highest and best use of the curb” technical assistance grant, which will provide a toolbox and policy options for considering future uses of curbside space.
3. Continue to represent the City at Alameda County Transportation Commission meetings and coordinate funding opportunities for key transportation projects.
4. Represent the City in regional improvement planning activities related to the San Pablo Multimodal Corridor.
5. Continue to secure grants and manage grant agreements to fund public improvements, brownfield remediation, and affordable housing projects, and manage existing grants for projects consistent with the Capital Improvement Program.

***Public Art***

1. Continue implementation of the Public Art Master Plan, including installation of public art at the Marina.
2. Complete Phase V of the Bus Shelter Art project and initiate Phase VI.
3. Implement the 2019 and 2020 Annual Purchase Award Program.
4. Continue to assist private owners with installation of art accessible to the public (anticipated projects include Marketplace, The Intersection (“Maz”), Sherwin Williams and Nady sites).

## **FINANCIAL SUMMARY**

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### **GENERAL PLAN MAINTENANCE FUND**

The General Plan Maintenance Fund (GPMF) (Fund 225) was established in FY 03-04 to cover the costs of updating and implementing the City's General Plan and Planning Regulations over a 20-year period. State law allows cities to impose fees to recover "the costs reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and determinations". The City's General Plan Maintenance Fee is a surcharge on building permits based on 0.5 percent of construction valuation. Preparation of the new General Plan, adopted in October 2009, was fully funded by the GPMF. In addition, the GPMF has funded the Planning Regulations Update, Housing Element, Parks and Recreation Strategic Plan, Pedestrian and Bicycle Plan, Park Avenue District Mitigated Negative Declaration, Housing Nexus Fee Study, General Government Facilities Impact Fee Study, Parks and Recreation Facilities Impact Fee Study, and other long range planning activities that implement the General Plan. The GPMF fully funds all five Community Development Department interns, and partially funds the salaries of the Community Development Director and staffs of the Planning Division, Building Division, and Economic Development & Housing Division. When the GPMF was established, it was anticipated that a subsidy from the General Fund would initially be required, to be reimbursed over a period of time by the GPMF. However, the GPMF has generated sufficient revenue such that no General Fund subsidy has ever been required. With the demise of the Redevelopment Agency, the GPMF has taken on increasing importance as a funding source for planning activities to implement the General Plan, both by the Community Development Department and by other City departments.



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Operating Budgets  
Community Development Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Department Summary</b>					
<b><u>Revenues by Fund</u></b>					
101 General Fund	\$ 3,559,579	\$ 2,702,199	\$ 4,136,430	\$ 2,725,900	\$ 2,093,900
202 Economic Development	253,964	302,459	297,400	265,900	245,400
203 Community Programs	100,000	290,000	-	-	3,500
204 Environmental Programs	16,482	32,268	23,000	22,000	22,000
205 CDBG	1,940	22,853	9,379	7,100	7,100
208 Home Program	81,569	85,280	57,400	50,000	50,000
225 General Plan Maintenance	1,185,064	604,748	857,160	750,000	1,025,300
243 Public Art	150,829	36,792	40,000	147,900	137,700
268 Community Development Technology	-	-	441,894	150,000	205,100
271 Code Enforcement	250,000	52,989	-	-	-
298 Housing Successor	1,634,645	767,372	450,444	109,644	109,644
299 Affordable Housing	1,018,122	1,195,275	1,155,600	1,063,400	981,700
	<b>\$ 8,252,195</b>	<b>\$ 6,092,236</b>	<b>\$ 7,468,707</b>	<b>\$ 5,291,844</b>	<b>\$ 4,881,344</b>
<b><u>Operating Expenditures by Fund</u></b>					
101 General Fund	\$ 3,541,928	\$ 3,182,455	\$ 3,884,628	\$ 4,262,000	\$ 3,755,400
202 Economic Development	1,556	10,061	248,500	277,000	277,000
203 Community Programs	110,750	107,250	83,500	83,500	83,500
204 Environmental Programs	3,675	638	26,000	26,000	26,000
205 CDBG	13,366	7,149	6,600	6,600	6,600
225 General Plan Maintenance	324,268	683,330	725,400	979,900	1,008,000
243 Public Art	416,123	164,400	45,000	113,500	139,600
268 Community Development Technology	-	-	294,448	53,500	55,300
298 Housing Successor	30,987	2,668,214	30,000	35,000	35,100
299 Affordable Housing	269,949	317,476	760,796	1,050,900	1,003,900
	<b>\$ 4,712,601</b>	<b>\$ 7,140,972</b>	<b>\$ 6,104,872</b>	<b>\$ 6,887,900</b>	<b>\$ 6,390,400</b>
<b><u>Operating Expenditures by Type</u></b>					
Salaries and Benefits	\$ 1,950,039	\$ 2,056,386	\$ 2,176,718	\$ 2,370,800	\$ 2,427,500
Supplies and Services	2,762,562	5,084,586	3,928,154	4,517,100	3,962,900
	<b>\$ 4,712,601</b>	<b>\$ 7,140,972</b>	<b>\$ 6,104,872</b>	<b>\$ 6,887,900</b>	<b>\$ 6,390,400</b>
<b><u>Authorized Staff Positions</u></b>					
Full-Time Equivalent Positions	17.5	17.5	17.5	18.5	18.5



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Revenue Details</b>					
<b><u>General Fund #101</u></b>					
58750 PLANNING FEES	\$ 25,956	\$ 34,750	\$ 40,000	\$ 35,000	\$ 35,000
58760 PLANNING REIMBURSEMENTS	466,812	408,223	418,750	586,800	286,800
58200 BUILDING PERMITS	1,911,304	890,948	859,586	950,000	950,000
58210 ADMIN REIMB-SB 1473 10%	1,152	484	200	200	200
58220 ADM FEE BLDG-SEWER	5,495	6,096	6,000	6,000	6,000
58250 PLUMBING PERMITS	328,107	149,171	158,131	80,000	80,000
58300 ELECTRICAL PERMITS	377,439	181,034	180,887	100,000	80,000
58310 PVSOLAR - R3	250	250	600	600	600
58330 PVSOLAR - 10-50KW	-	-	2,000	2,000	2,000
58340 PVSOLAR - 50&gt;KW	-	1,189	1,000	1,000	1,000
58350 MECHANICAL PERMITS	317,015	137,559	125,792	70,000	70,000
58380 TITLE 24 ENERGY REV. FEES	116,817	73,162	339,869	120,000	120,000
58400 PLAN CHECKING	758,449	568,850	1,943,015	702,000	390,000
58422 OT INSPECTIONS	-	1,112	600	600	600
58424 RE-INSPECTION	-	381	360	400	400
58426 UTILITY RECONNECT INSPECT	-	127	600	600	600
58428 PRE-SUBMITTAL MEETING	-	-	600	600	600
58430 MICROFILM FEES	18,230	8,784	6,600	6,600	6,600
58434 ALT METHOD/MATLS REQUEST	8,400	1,990	4,000	4,000	4,000
58436 TEMP CERT OF OCCUPANCY	13,060	5,264	4,000	4,000	4,000
58438 METER RELEASE	2,048	2,376	2,900	2,900	2,900
58442 ASSIGN ADDRESS (PROP/BUS)	615	127	500	900	900
59040 PERMIT RENEWAL FEE	-	1,905	300	500	500
59900 CONTRA BUILDING FEES	(798,180)	226,855	-	-	-
59910 AUDIT FEE	-	-	39,000	50,000	50,000
62010 PHOTOCOPYING	14	33	100	100	100
62015 PLANS COPY REQUESTS	248	-	200	200	200
62650 OTHER REVENUE	8	-	290	-	-
62705 SB1186 CASP RECOVERY	-	-	200	200	200
63370 ADMINISTRATIVE FEES	6,340	1,530	350	700	700
<b>Total General Fund</b>	<b>3,559,579</b>	<b>2,702,199</b>	<b>4,136,430</b>	<b>2,725,900</b>	<b>2,093,900</b>
<b><u>Economic Development #202</u></b>					
41340 PROPERTY TAX RESIDUAL PMT	245,205	284,972	277,400	265,900	245,400
56000 INVESTMENT EARNINGS	8,759	17,486	20,000	-	-
<b>Total Economic Development</b>	<b>253,964</b>	<b>302,459</b>	<b>297,400</b>	<b>265,900</b>	<b>245,400</b>
<b><u>Community Programs #203</u></b>					
69050 INTERFD RCPT FROM GEN FN	100,000	290,000	-	-	3,500
<b>Total Community Programs</b>	<b>100,000</b>	<b>290,000</b>	<b>-</b>	<b>-</b>	<b>3,500</b>



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Environmental Programs #204</u></b>					
55490 ENVIRONMENTL PROGRAM REV	16,068	31,817	22,000	22,000	22,000
56000 INVESTMENT EARNINGS	414	451	1,000	-	-
<b>Total Environmental Programs</b>	<b>16,482</b>	<b>32,268</b>	<b>23,000</b>	<b>22,000</b>	<b>22,000</b>
<b><u>CDBG #205</u></b>					
51400 OTHER FEDERAL GRANTS	-	-	6,600	6,600	6,600
56000 INVESTMENT EARNINGS	1,361	2,236	2,200	-	-
56100 INTEREST INCOME	-	14	-	-	-
63210 HOUSING LOANS-PRINCIPAL	580	667	531	500	500
63500 LOAN REPAYMENTS	-	-	48	-	-
67040 CDBG FUNDS	-	19,935	-	-	-
<b>Total CDBG</b>	<b>1,940</b>	<b>22,853</b>	<b>9,379</b>	<b>7,100</b>	<b>7,100</b>
<b><u>HOME #208</u></b>					
56000 INVESTMENT EARNINGS	4,103	7,167	7,400	-	-
56100 INTEREST INCOME	17,366	20,988	-	-	-
62650 OTHER REVENUE	100	200	-	-	-
63210 HOUSING LOANS-PRINCIPAL	60,000	56,925	50,000	50,000	50,000
<b>Total Home</b>	<b>81,569</b>	<b>85,280</b>	<b>57,400</b>	<b>50,000</b>	<b>50,000</b>
<b><u>Small Local Bus Support Fund #212</u></b>					
56000 INVESTMENT EARNINGS	-	18	40	-	-
62615 DEV CONTB-S/LOCAL BUSINES	-	3,060	-	-	-
	-	<b>3,078</b>	<b>40</b>	-	-
<b><u>General Plan Maintenance #225</u></b>					
56000 INVESTMENT EARNINGS	20,654	37,594	35,246	-	-
58740 GEN'L PLAN MAINTENANCE FE	1,164,410	559,654	821,914	750,000	1,025,300
53650 OTHER STATE GRANTS	-	7,500	-	-	-
<b>Total General Plan Maintenance</b>	<b>1,185,064</b>	<b>604,748</b>	<b>857,160</b>	<b>750,000</b>	<b>1,025,300</b>
<b><u>Public Art #243</u></b>					
41340 PROPERTY TAX RESIDUAL PMT	-	-	-	132,900	122,700
56000 INVESTMENT EARNINGS	15,242	22,475	15,000	-	-
62670 PER CENT PUBLIC ART REV	135,588	14,318	25,000	15,000	15,000
<b>Total Public Art</b>	<b>150,829</b>	<b>36,792</b>	<b>40,000</b>	<b>147,900</b>	<b>137,700</b>



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Community Development Technology Fund #268</u></b>					
58960 TECHNOLOGY FEE	-	-	183,246	150,000	205,100
NEW INTERFD RECPT FROM FD 670	-	-	258,647	-	-
<b>Total Public Art</b>	-	-	<b>441,894</b>	<b>150,000</b>	<b>205,100</b>
<b><u>Code Enforcement #271</u></b>					
56000 INVESTMENT EARNINGS	-	2,843	-	-	-
62335 CODE ENFORCEMENT RECOVERY	-	50,146	-	-	-
69050 INTERFD RCPT FROM GEN FND	250,000	-	-	-	-
<b>Total Code Enforcement</b>	<b>250,000</b>	<b>52,989</b>	-	-	-
<b><u>Housing Successor #298</u></b>					
56000 INVESTMENT EARNINGS	34,766	46,367	40,000	-	-
56100 INTEREST INCOME	291,073	86,626	100,000	-	-
57500 BILLBOARD/ANTENNA REVENUE	14,040	1,170	-	-	-
62650 OTHER REVENUE	133,945	3,419	2,100	-	-
62910 GAIN-1ST HB LOAN PAYOFF	153,623	160,228	39,000	-	-
62920 1ST HB LOAN PAYOFF-PRINC	-	-	19,000	-	-
63210 HOUSING LOANS-PRINCIPAL	825,700	241,691	137,000	-	-
63370 ADMINISTRATIVE FEES	109,644	109,644	109,644	109,644	109,644
63500 LOAN REPAYMENTS	27,753	34,164	3,700	-	-
63750 MUNICIPAL SERVICES FEE	40,000	84,064	-	-	-
69580 INTERFD RCPT FM FUND 299	4,100	-	-	-	-
<b>Total Housing Successor</b>	<b>1,634,645</b>	<b>767,372</b>	<b>450,444</b>	<b>109,644</b>	<b>109,644</b>
<b><u>Affordable Housing #299</u></b>					
41340 PROPERTY TAX RESIDUAL PMT	980,820	1,139,889	1,109,600	1,063,400	981,700
56000 INVESTMENT EARNINGS	30,172	55,386	46,000	-	-
62650 OTHER REVENUE	7,130	-	-	-	-
<b>Total Housing Successor</b>	<b>1,018,122</b>	<b>1,195,275</b>	<b>1,155,600</b>	<b>1,063,400</b>	<b>981,700</b>
<b>Total Revenues</b>	<b>\$ 8,252,195</b>	<b>\$ 6,095,314</b>	<b>\$ 7,468,747</b>	<b>\$ 5,291,844</b>	<b>\$ 4,881,344</b>



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><i>Expenditure Details</i></b>					
<b><u>General Fund #101</u></b>					
<b><u>Planning #1700</u></b>					
Salaries and Benefits	\$ 647,266	\$ 564,349	\$ 613,201	\$ 619,300	\$ 633,100
Supplies					
73000 OFFICE SUPPLIES	6,073	7,462	4,120	4,000	4,000
73100 BOOKS, MAPS, PERIODICALS	48	187	515	500	500
73150 POSTAGE	8,960	976	2,575	1,500	1,500
	15,080	8,626	7,210	6,000	6,000
Utilities and Maintenance					
76050 TELEPHONE/COMMUNICATION	3,732	4,035	4,000	-	-
77960 TECHNOLOGY CHARGE	6,500	6,500	6,825	3,400	3,900
	10,232	10,535	10,825	3,400	3,900
Professional Fees/Services					
80000 TEMPORARY PERSONNEL SERV	46,475	51,401	2,060	2,000	2,000
	46,475	51,401	2,060	2,000	2,000
Advertising, Printing, and Publications					
82000 ADVERTISING	6,842	8,025	1,545	2,000	2,000
82050 PRINTING	8,059	2,612	3,348	2,000	2,000
	14,901	10,637	4,893	4,000	4,000
Education and Training					
84000 EDUCATION AND TRAINING	2,068	840	2,575	2,500	2,500
84050 PLANNING COMMISS TRAINING	45	45	1,000	1,000	1,000
84100 MEMBERSHIPS & DUES	3,296	3,100	2,472	3,200	3,200
84150 TRAVEL, CONFER & MEETING	3,637	3,418	3,605	3,600	3,600
84250 PLANNING COMMISS. ALLOW.	6,550	-	-	-	-
	15,597	7,402	9,652	10,300	10,300
<b>Total Planning</b>	<b>749,552</b>	<b>652,950</b>	<b>647,841</b>	<b>645,000</b>	<b>659,300</b>
<b><u>Planning Reimbursable #1725</u></b>					
Salaries and Benefits	24,427	23,841	22,800	22,800	22,800
Supplies					
73150 POSTAGE	-	-	-	5,000	5,000
	-	-	-	5,000	5,000
Professional Fees/Services					
80050 PROFESSIONAL SERVICES	9,136	13,291	323,180	400,000	100,000
80100 LEGAL SERVICES	6,464	155,469	57,234	150,000	150,000
80290 REIMBURSABLE SERVICES	191,441	98,227	11,826	-	-
	207,042	266,987	392,241	550,000	250,000





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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Advertising, Printing, and Publications</b>					
82000 ADVERTISING	-	8,926	3,697	4,000	4,000
82050 PRINTING	-	-	-	5,000	5,000
	-	8,926	3,697	9,000	9,000
<b>Total Planning Reimbursable</b>	<b>231,469</b>	<b>299,755</b>	<b>418,738</b>	<b>586,800</b>	<b>286,800</b>
<b><u>Building #1730</u></b>					
<b>Salaries and Benefits</b>	433,597	367,313	420,045	568,900	584,600
<b>Supplies</b>					
73000 OFFICE SUPPLIES	1,811	1,595	2,000	2,000	2,000
73100 BOOKS, MAPS, PERIODICALS	57	373	500	500	500
73150 POSTAGE	281	1,297	500	500	500
73350 SAFETY & SPECIAL SUPPLIES	-	84	500	500	500
73550 FUEL	281	-	500	-	-
	2,429	3,349	4,000	3,500	3,500
<b>Utilities</b>					
76050 TELEPHONE/COMMUNICATION	4,679	4,947	5,000	-	-
	4,679	4,947	5,000	-	-
<b>Maintenance</b>					
77100 VEHICLE OPERATION & MAINT	-	-	1,500	1,500	1,500
77950 VEHICLE REPL. CHARGE	12,400	12,900	9,081	-	5,100
77960 TECHNOLOGY CHARGE	7,200	7,200	7,560	5,900	6,800
	19,600	20,100	18,141	7,400	13,400
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	205,473	151,011	40,902	42,000	42,000
80365 SB1186 CASP ADMIN FEES	-	362	2,987	3,000	3,000
80380 BANKING SERVICES	-	-	-	20,000	20,000
80480 PROF SVC-PLAN CHECK FEES	660,000	470,255	1,136,317	669,700	400,000
80490 PROF SVC-INSPECTIONS	410,616	332,332	205,373	572,000	583,200
	1,276,089	953,959	1,385,578	1,306,700	1,048,200
<b>Advertising, Printing, and Publications</b>					
82000 ADVERTISING	459	405	-	-	-
82050 PRINTING	32	876	1,500	1,500	1,500
	491	1,281	1,500	1,500	1,500
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	2,789	3,550	5,750	5,800	5,800
84100 MEMBERSHIPS & DUES	350	315	1,250	1,300	1,300
84150 TRAVEL, CONFER & MEETING	2,019	1,553	5,750	5,800	5,800
	5,158	5,418	12,750	12,900	12,900
<b>Other</b>					
87210 GRAFFITI ABATEMENT	8,215	1,700	2,500	18,000	18,000
87260 CODE ENFORCEMENT	2,113	38,800	500	3,500	3,500
	10,328	40,500	3,000	21,500	21,500
<b>Total Building</b>	<b>1,752,373</b>	<b>1,396,867</b>	<b>1,850,014</b>	<b>1,922,400</b>	<b>1,685,600</b>



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Economic Development #1800</u></b>					
<b>Salaries and Benefits</b>	529,634	564,532	511,852	531,100	547,400
<b>Supplies</b>					
73000 OFFICE SUPPLIES	3,240	4,115	3,090	4,000	3,100
73100 BOOKS, MAPS, PERIODICALS	401	260	250	300	300
73150 POSTAGE	602	1,010	1,050	1,100	1,100
	4,243	5,385	4,390	5,400	4,500
<b>Utilities</b>					
76050 TELEPHONE/COMMUNICATION	3,732	4,035	4,000	-	-
	3,732	4,035	4,000	-	-
<b>Maintenance</b>					
77960 TECHNOLOGY CHARGE	3,600	3,600	3,780	13,500	15,500
	3,600	3,600	3,780	13,500	15,500
<b>Professional Fees/Services</b>					
80000 TEMPORARY PERSONNEL SERV	171	-	2,000	4,000	2,000
80050 PROFESSIONAL SERVICES	250,427	239,890	393,900	515,300	515,300
	250,598	239,890	395,900	519,300	517,300
<b>Advertising, Printing, and Publications</b>					
82000 ADVERTISING	2,773	3,129	14,438	4,700	4,800
82050 PRINTING	5,744	734	2,500	2,600	2,700
82100 COMMUNITY PUB/MTGS/COMM	3,389	1,589	2,000	2,000	2,000
	11,906	5,453	18,938	9,300	9,500
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	298	1,517	3,675	3,700	3,800
84100 MEMBERSHIPS & DUES	750	3,946	3,500	3,500	3,600
84150 TRAVEL, CONFER & MEETING	3,774	4,527	7,000	7,000	7,100
	4,822	9,990	14,175	14,200	14,500
<b>Programs/Grants</b>					
87370 REBUILDING TOGETHER/XMAS	-	-	15,000	15,000	15,000
	-	-	15,000	15,000	15,000
<b>Total Economic Development</b>	<b>808,534</b>	<b>832,883</b>	<b>968,035</b>	<b>1,107,800</b>	<b>1,123,700</b>
<b>Total General Fund</b>	<b>3,541,928</b>	<b>3,182,455</b>	<b>3,884,628</b>	<b>4,262,000</b>	<b>3,755,400</b>
<b><u>Economic Development Reserve #202</u></b>					
80050 PROFESSIONAL SERVICES	-	-	5,000	20,000	20,000
82100 COMMUNITY PUB/MTGS/COMM	-	853	-	7,000	7,000
82000 ADVERTISING	-	-	-	10,000	10,000
87380 FAÇADE GRANTS	-	-	200,000	200,000	200,000
88040 BUSINESS REBATE PROGRAMS	1,556	9,208	43,500	40,000	40,000
<b>Total Economic Development Reserve</b>	<b>1,556</b>	<b>10,061</b>	<b>248,500</b>	<b>277,000</b>	<b>277,000</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Community Development Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Community Programs #203</u></b>					
82100 COMMUNITY PUB/MTGS/COMM	-	-	10,000	10,000	10,000
87300 COMMUNITY PROMO GRANTS	54,750	92,250	73,500	73,500	73,500
87420 HOMELESS PROGRAM	30,000	15,000	-	-	-
99840 TRANSFER TO FUND 240	26,000	-	-	-	-
<b>Total Community Programs</b>	<b>110,750</b>	<b>107,250</b>	<b>83,500</b>	<b>83,500</b>	<b>83,500</b>
<b><u>Environmental Programs #204</u></b>					
73000 OFFICE SUPPLIES	3,675	-	-	-	-
73500 OPERATING SUPPLIES	-	158	26,000	26,000	26,000
82000 ADVERTISING	-	479	-	-	-
<b>Total Environmental Programs</b>	<b>3,675</b>	<b>638</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>
<b><u>CDBG #205</u></b>					
Salaries and Benefits	13,366	7,149	-	-	-
88430 MEALS ON WHEELS PROGRAMS	-	-	6,600	6,600	6,600
<b>Total CDBG</b>	<b>13,366</b>	<b>7,149</b>	<b>6,600</b>	<b>6,600</b>	<b>6,600</b>
<b><u>General Plan Maintenance #225</u></b>					
Salaries and Benefits	301,749	529,201	608,820	628,700	639,600
73150 POSTAGE	86	2,526	5,000	5,000	5,000
77960 TECHNOLOGY CHARGE	1,400	1,400	1,400	800	1,000
80050 PROFESSIONAL SERVICES	6,647	131,195	68,000	300,000	300,000
88060 OTHER OPERATING EXPENSES	-	-	-	16,500	33,500
82000 ADVERTISING	1,892	827	1,000	1,000	1,000
82050 PRINTING	-	1,895	15,000	5,000	5,000
82100 COMMUNITY PUB/MTGS/COMM	-	-	5,000	1,000	1,000
84000 EDUCATION AND TRAINING	90	-	515	500	500
84100 MEMBERSHIPS & DUES	-	-	567	600	600
84150 TRAVEL, CONFER & MEETING	2,403	-	2,575	2,400	2,400
84250 PLANNING COMMISS. ALLOW.	-	6,285	7,523	8,400	8,400
99050 TRANSFER TO GENERAL FUND	10,000	10,000	10,000	10,000	10,000
<b>Total General Plan Maintenance</b>	<b>324,268</b>	<b>683,330</b>	<b>725,400</b>	<b>979,900</b>	<b>1,008,000</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Community Development Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Public Art #243</u></b>					
77170 ART/ART MAINTENANCE	6,147	603	5,000	15,000	15,000
80050 PROFESSIONAL SERVICES	32,850	23,565	-	40,000	65,300
82050 PRINTING	3,442	-	-	2,000	2,000
82100 COMMUNITY PUB/MTGS/COMM	-	-	-	1,500	1,500
87350 PUBLIC ART/CULTURAL GRNTS	333,684	140,232	-	15,000	15,000
87550 CELEBRATION OF THE ARTS	40,000	-	40,000	40,000	40,800
<b>Total Public Art</b>	<b>416,123</b>	<b>164,400</b>	<b>45,000</b>	<b>113,500</b>	<b>139,600</b>
<b><u>Community Development Technology Fund #268</u></b>					
71000 SALARIES & WAGES	-	-	-	3,400	3,400
80050 PROFESSIONAL SERVICES	-	-	258,647	-	-
82205 PERMIT TRACKING	-	-	35,800	50,000	50,000
88060 OTHER OPERATING EXPENSES	-	-	-	100	200
NEW TRANSFER TO GF-OVERHEAD	-	-	-	-	1,700
<b>Total Community Development Technology</b>	<b>-</b>	<b>-</b>	<b>294,448</b>	<b>53,500</b>	<b>55,300</b>
<b><u>Housing Successor #298</u></b>					
80050 PROFESSIONAL SERVICES	7,405	325	25,000	25,000	25,000
80200 AUDIT SERVICE	5,000	5,000	5,000	5,000	5,000
84150 TRAVEL, CONFER; MEETING	2	3	-	-	-
88130 BAD DEBT EXPENSE	-	2,661,608	-	-	-
88440 PROPERTY TAX	3,977	955	-	5,000	5,100
88560 REHAB LOAN	403	323	-	-	-
88561 RDA LOAN	10,933	-	-	-	-
88570 GRANTS	3,200	-	-	-	-
90100 IMPROVEMENT OTHER THAN BLDGS	67	-	-	-	-
<b>Total Housing Successor</b>	<b>30,987</b>	<b>2,668,214</b>	<b>30,000</b>	<b>35,000</b>	<b>35,100</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Community Development Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Affordable Housing #299</u></b>					
Salaries and Benefits	-	-	-	159,400	162,000
76000 UTILITIES	-	8,791	13,000	10,000	10,000
77020 LANDSCAPE MAINTENANCE	-	1,359	1,426	1,500	1,500
77030 FACILITY OPERATING CHARGES	-	21,300	22,365	22,000	22,000
80050 PROFESSIONAL SERVICES	213,367	269,300	250,000	350,000	300,000
82000 ADVERTISING	-	-	5,000	5,000	-
82050 PRINTING	3,723	-	1,000	1,000	1,000
86010 RECORDING FEES	-	106	-	-	-
87300 COMMUNITY PROMO GRANTS	-	12,500	-	-	-
87420 HOMELESS PROGRAM	38,000	450	305,000	320,000	320,000
88440 PROPERTY TAX	10,760	2,670	13,005	13,100	13,200
88360 Eviction and Harassment Protection	-	-	50,000	65,000	66,300
88060 OTHER OPERATING EXPENSES	-	-	-	3,900	7,900
88590 HOMEOWNER LOANS	-	-	100,000	100,000	100,000
90900 ACQUISITION COST	-	1,000	-	-	-
99810 TRANSFER TO FUND 298	4,100	-	-	-	-
<b>Total Affordable Housing</b>	<b>269,949</b>	<b>317,476</b>	<b>760,796</b>	<b>1,050,900</b>	<b>1,003,900</b>
<b>Total Expenditures</b>	<b>\$ 4,712,601</b>	<b>\$ 7,140,972</b>	<b>\$ 6,104,872</b>	<b>\$ 6,887,900</b>	<b>\$ 6,390,400</b>

**DEPARTMENT****COMMUNITY SERVICES**

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The Community Services Department is responsible for providing a comprehensive array of recreational, educational, physical fitness and special interest programs that enhance the quality of life for residents of Emeryville and the surrounding area. The Department is structured into ten divisions: Administration, Facilities, Aquatics, Special Events, Youth Camps, Before and After school Programs, Seniors, Youth Classes and Sports and Adult Classes and Sport Services, and Child Development that effectively and efficiently incorporates and coordinates the array of programs and services provided by the Department.

The Administration Division coordinates and manages the City's overall community services activities, including taking the lead on interagency and regional initiatives; supports the City's Community Service Advisory Committees; and provides administrative support and direction for the entire Department. The Child Development Division provides high quality child care and age appropriate activities for children ages four months to pre-school age children. The Youth and Adult Services Divisions provides activities and services that contribute to the physical, emotional, educational and financial well-being of people of all ages.

**DEPARTMENT: COMMUNITY SERVICES**  
**ADMINISTRATION**

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The Administration Division coordinates and manages the City's overall community services activities and provides administrative support and direction for the entire Department. These services include managing the Department's distribution of public information, preparation and oversight of the Department budget, processing invoices and payroll documents, personnel management and training. The Department assists with writing and monitoring proposals for alternative funding and grants. The Division provides staff support to the Governance Committee, The Community Services Committee, the Parks and recreation Committee and is managing the City's efforts at the Emeryville Center of Community Life (ECCL). The Division also maintains a strong collaborative relationship with the Emery Unified School District (EUSD) and other community partners to provide safe and healthy activities for youth, adults and seniors in Emeryville.

**ACHIEVEMENTS DURING THE 2017-2018 and 2018-2019 FISCAL YEARS**

1. Collaborated with EUSD and other community partners to maintain and expand recreational programs and leisure services at ECCL.
2. Facilitated the Operations & Maintenance Committee and Programming Committee for the ECCL.
3. Increased revenue for ECCL 3<sup>rd</sup> party rental from \$160,000 16/17 to \$300,000 for 18/19.
4. Worked with the Community Services and Parks and Recreation Committees to receive feedback on issues pertaining to the Department and parks and open spaces.
5. Continued to implement the Parks and Recreation Strategic Plan by offering programs and events that meet the needs of citizens and businesses as identified in the plan.
6. Increased the use of social networking to expand marketing to create awareness of programs and services in the community using Facebook, Twitter, Instagram, and Nextdoor as well as the internal email distribution system.
7. Conducted, and implemented the results of, a Department-wide Needs Assessment identifying the community's desired programming and events.

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Continue to work with the EUSD and the community to plan and facilitate the Department's use of the ECCL and maximize the use of the facility.
2. Continue to create and implement a Department-wide Marketing Plan for all programs and events focusing on outreach to community members and customers via electronic means.

**DEPARTMENT: COMMUNITY SERVICES**  
**ADMINISTRATION**

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3. Continue to increase the number of rental and event permits processed to maximize the community's use of ECCL and community enjoyment of picnic spaces, city owned facilities, and community social gatherings that build a stronger sense of community.
4. Continue to update and/or create policies in the City's Administrative Instructions and Municipal Code to reflect current operations and desired changes as referenced in the Parks and Recreation Strategic Plan.
5. Continue to create Department wide and Administrative Division employee manuals and program plans that cover all policies and procedures of each program and position to standardize, memorialize, and create greater efficiency and effectiveness in the operations of the Community Services Department.
6. Continue to provide department wide trainings and activities for staff interaction and collaboration to build a stronger, more cohesive Community Services Department.
7. Continue to seek alternative funding and grants to support the Department in providing high quality services, programs, and events.
8. Continue to create a volunteer program that utilizes the community's knowledge and skills in delivering the Department's programs and services.



**DEPARTMENT: COMMUNITY SERVICES**

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**YOUTH AND ADULT SERVICES** (Facilities, Aquatics, Special Events, Youth Camps, Before and After School Programs, Seniors, Youth Classes and Sports and Adult Classes and Sport Services)

The Youth and Adult Services Divisions consists of eight program components:

Youth Services, provides programs and services for children and youth, aged 3-17 years old including pre-school programs for young families and after school extended care (tutoring, enrichment classes, field trips and sports) for students at the ECCL. Summer programs are offered to allow for continued care beyond the school year. Teen programs include opportunities to volunteer, leadership programs, outdoor skills through sailing and daily excursions and college and job readiness. The aquatics program offers swim lessons, lap swim, water aerobics, public swim, as well as family fun nights. Evening and weekend fee classes are scheduled for all ages. Youth sports currently includes soccer, basketball, and skateboarding camps.

Adult Services includes a variety of recreational, educational, cultural and social activities for adults of all ages and also manages the City's rental of parks, schools and City facilities, event permits and coordination and implementation of community wide special events. Adult Services offers an extensive sports program for those aged 18 years and older, including league-based sports, such as men's and women's basketball, coed softball, and volleyball. Cultural activities include health and wellness classes such as yoga, Pilates, and Capoeira. The Emeryville Senior Center serves as an active social community center for adults age fifty years and over in the greater Emeryville area to promote healthy aging and contribute to the physical, emotional and financial well-being of older persons. With a strong volunteer base, the Center also offers free classes in computer skills, dance and cultural based programs and activities.

**ACHIEVEMENTS DURING THE 2017-2018 AND THE 2018-2019 FISCAL YEARS**

Aquatics, Youth Camps, Before and After School Programs, Youth Classes and Sports

1. Partnered with Anna Yates Coordination of Services Team (COST) to identify youth with learning disabilities and provided resources for their families as well as assist with their individual learning plans (IEPs).
2. Collaborated with local non-profits to expose youth to activities such as art, music and dance skills.
3. Provided volunteer opportunities for teens to prepare them for employment.
4. Created programs to provide quality aquatic programming that meet the needs of the community upon reopening of the pool at ECCL.
5. Special events offered to the community including outdoor movie nights, Jazz in the Park, Harvest Festival, Tree Lighting and Parade, Triathlon/Day on the Bay and Community Expo, all of which provide community gathering opportunities for residents. Also introduced the Block Party Event at Bay Street.

**DEPARTMENT: COMMUNITY SERVICES**

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**YOUTH AND ADULT SERVICES** (Facilities, Aquatics, Special Events, Youth Camps, Before and After School Programs, Seniors, Youth Classes and Sports and Adult Classes and Sport Services)

Facilities, Special Events, Seniors, Adult Classes and Sport Services

1. Collaborated with businesses and non-profit organizations to provide free programs and services that support the mission statement and future goals and values of the Senior Center.
2. Received funding from the Alameda County Transportation Commission (ACTC) Measure B and BB funds to continue to operate the 8-To-Go, paratransit shuttle service for seniors and disabled persons living in the 94608 area.
3. Continued Meals on Wheels and Brown Bag program through the Community Development Block Grant Program (CDBG) and the "Friends of the Emeryville Senior Center".
4. Resumed and expanded the Adult Sports Programs to include drop-in and structured sports programs at ECCL.
5. Secured grant funding for Senior Center programs through a grant from the Alameda County Area Agency on Aging in the amount of \$150,000 for five years beginning in FY18-19.
6. Secured grant funding in the amount of \$132,000 for a new 22-26 passenger Bus through a grant from the Alameda County Transportation Commission's Community Investment Program, which was funded by Measure BB.
7. Created a partnership and secured funding from the City of Oakland to continue to operate the 8-To-Go, paratransit shuttle service for seniors and disabled persons living in the 94608 area.
8. Enrolled Emeryville in the American of Retired Person (AARP) Network of Age Friendly Communities to help improve on having walkable streets, housing and transportation options, access to key services and opportunities for residents to participate in community activities.

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

***Youth Services***

1. Continue to develop and implement new programs for youth, teens, and their families based upon the Parks and Recreation Master Plan and space and amenities at ECCL. Continue to work closely with the EUSD to create seamless shared space policies and procedures for ECCL.
2. Continue to increase awareness of classes and programs offered by the department through quality marketing materials.

**DEPARTMENT: COMMUNITY SERVICES**

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**YOUTH AND ADULT SERVICES** (Facilities, Aquatics, Special Events, Youth Camps, Before and After School Programs, Seniors, Youth Classes and Sports and Adult Classes and Sport Services)

3. Update staff manuals to address the changes in programs, procedures and policies.
4. Continue to partner with non-profits and other organizations to provide opportunities for youth to foster personal growth and to meet the continued mental and physical health needs of participants.
5. Expand volunteer opportunities to teens in the community year round.
6. Work with the Community Services Adult Services Division and the EUSD to create intergenerational programming.
7. Continue to expand current aquatic and youth sports programs.
8. Work with Emery Unified School District and leadership clubs to provide a forum for youth involvement in decisions affecting program and services to youth.

***Adult Services***

1. Continue to Create and implement new adult and senior activities, events and programs based on the Parks and Recreation Strategic Plan.
2. Continue to increase number and broaden the involvement of Senior Center volunteers supporting trips, events and day to day operations of the Center.
3. Work with the Community Services Youth Services Division and the EUSD to create an intergenerational program.
4. Continue to work with the “Friends of the Emeryville Senior Center” on fundraising and grant proposals to provide additional programs and services.
5. Continue to explore collaborating with similar agencies in neighboring jurisdictions to maximize resources to serve the needs of Emeryville’s residents.
6. Identify a new funding source to continue operations of the 8 To Go Program or create an alternate program that meets the current need that can operate with existing funding.
7. Conduct the information gathering phase of the AARP Network of Age Friendly Communities Project. In FY 20-21, begin the program planning phase.

**DEPARTMENT: COMMUNITY SERVICES**  
**CHILD DEVELOPMENT CENTER**

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The Emeryville Child Development Center (ECDC) offers specific education and care programs for infants, toddlers and pre-school age children from four months to five years. ECDC follows an early childhood philosophy of learning embedded during play and daily routines following the California Department of Education Preschool Learning Foundations, in each of the following developmental domains: social-emotional development, English language development, language and literacy development, mathematics, visual & performing arts, physical development, health, history-social science and science. Children learn by doing and by making choices and working independently through planned developmentally appropriate and culturally responsive daily activities. ECDC also provides additional enrichment activities through the Friends of ECDC. Family participation and support is encouraged through parent meetings, activities such as the International Pot Luck, and informational workshops at the Center.

**ACHIEVEMENTS DURING 2017-2018 and 2018-2019 FISCAL YEARS**

1. Participated in community events to actively promote the Child Development Center within the City's residential community.
2. Provided training and professional development opportunities for staff via in-house and outside trainings to maintain State Department of Education permits and/or to obtain a higher level of permit.
3. Hired permanent ECDC Manager and Assistant Manager to ensure quality care, best practices, and preschool standards.
4. Worked in collaboration with the Friends of ECDC to fund additional enrichment activities, classroom supplies, and a clean-up day at the Center to improve the facility.
5. Created a professional development plan for every teacher to achieve their next level of educational development as well as improve their teaching skills.
6. Developed and implemented an internal operating system that ensures fiscal and record keeping accuracy in all matters of ECDC operations.

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Provide the best possible child care for the community at ECDC while continually striving to improve the quality of the program.
2. Work with all community stakeholders to develop the most sustainable operating plan for ECDC (including full enrollment, quality measurements, and revenue/expenditure analysis).
3. Continue to seek additional funding, resources, and trainings to improve teacher education, quality care, and other best practices in the classrooms.
4. Continue to seek alternative funding support, or create other mechanisms so that all children/families in the area can receive care at ECDC who are in need, regardless of family

**DEPARTMENT: COMMUNITY SERVICES**  
**CHILD DEVELOPMENT CENTER**

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income. Initiate potential collaborations with local employers and foundations to fund scholarships.

5. Develop a parent education and participation plan which includes a parent needs assessment and interest survey, monthly parent trainings/meetings based on parent needs/interest, and parent social activities at least three times a year.
6. Work with the Administrative Division on an outreach/marketing plan that includes making better inroads with local businesses, nearby school districts, and community events to promote ECDC's services.



City of Emeryville  
2019-21 Budget

Operating Budgets  
Community Services Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Department Summary</b>					
<b><u>Revenues by Fund</u></b>					
101 General Fund	\$ 704,627	\$ 1,253,274	\$ 1,184,330	\$ 1,203,900	\$ 1,224,300
230 Child Development	2,149,359	2,285,311	2,390,859	2,547,400	2,707,200
477 Center for Community Life	400,294	5,348	8,500	-	-
	<b>\$ 3,254,280</b>	<b>\$ 3,543,933</b>	<b>\$ 3,583,689</b>	<b>\$ 3,751,300</b>	<b>\$ 3,931,500</b>
<b><u>Operating Expenditures by Fund</u></b>					
101 General Fund	\$ 3,025,040	\$ 3,292,554	\$ 3,291,454	\$ 3,530,000	\$ 3,565,700
230 Child Development	2,149,359	2,121,897	2,415,296	2,547,400	2,707,200
261 Measure B - Paratransit	71,396	43,494	30,639	30,600	30,600
263 Measure BB - Paratransit	32,330	66,194	31,528	31,500	31,500
477 Center for Community Life	21,028	15,012	5,792	36,000	36,000
	<b>\$ 5,299,153</b>	<b>\$ 5,539,151</b>	<b>\$ 5,774,709</b>	<b>\$ 6,175,500</b>	<b>\$ 6,371,000</b>
<b><u>Operating Expenditures by Type</u></b>					
Salaries and Benefits	\$ 3,438,769	\$ 3,712,251	\$ 3,966,026	\$ 4,227,200	\$ 4,372,600
Supplies and Services	1,860,384	1,826,900	1,808,683	1,948,300	1,998,400
	<b>\$ 5,299,153</b>	<b>\$ 5,539,151</b>	<b>\$ 5,774,709</b>	<b>\$ 6,175,500</b>	<b>\$ 6,371,000</b>
<b><u>Authorized Staff Positions</u></b>					
Full-Time Equivalent Positions	<b>63.5</b>	<b>61.6</b>	<b>59.6</b>	<b>59.0</b>	<b>59.0</b>

**Revenue Details**

<b><u>General Fund #101</u></b>					
57200 RENTS - SHORT-TERM	\$ 37,901	\$ 49,596	\$ -	\$ -	\$ -
51100 COUNTY GRANT SENIOR CENT	-	-	30,000	30,000	30,000
51100 COUNTY GRANT SENIOR CENT	27,620	29,374	-	-	-
53660 PROP 49 GRANT	-	-	74,000	74,000	74,000
53660 PROP 49 GRANT	-	154,033	-	-	-
57200 RENTS - SHORT-TERM	-	-	45,000	46,000	47,000
57200 RENTS - SHORT-TERM	(107)	-	-	-	-
57220 RENTAL DEPOSIT	85	(635)	-	-	-
57350 ECCL RENTALS	159,128	288,557	-	-	-
57350 ECCL RENTALS	-	-	310,000	310,000	310,000
57450 ECCL FACILITY ATTENDT FEE	-	-	75,000	75,000	77,300
57450 ECCL FACILITY ATTE	28,472	83,434	-	-	-
57650 ECCL JANITORIAL FEE	1,074	9,805	-	-	-
57650 ECCL JANITORIAL FEES	-	-	12,000	9,000	9,000
57700 ECCL SECURITY FEES	595	1,255	-	-	-
57700 ECCL SECURITY FEES	-	-	600	600	600
58360 COMMUNITY EVENTS PERMIT	1,850	3,312	-	-	-
58360 COMMUNITY EVENTS PERMIT	-	-	3,500	3,500	3,500
61450 RECREATION CAMPS	-	-	135,000	135,000	139,100
61450 RECREATION CAMPS	90,263	135,550	-	-	-
61480 AFTERSCHOOL PROGRAM	-	-	171,000	171,000	176,100
61480 AFTERSCHOOL PROGRAM	137,519	179,564	-	-	-



City of Emeryville  
2019-21 Budget

Operating Budgets  
Community Services Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
61660 SWIMMING LESSONS	-	-	65,000	65,000	67,000
61660 SWIMMING LESSONS	28,822	54,552	-	-	-
61670 PUBLIC SWIM CHARGES	-	-	35,000	5,000	5,000
61670 PUBLIC SWIM CHARGES	13,681	37,593	-	-	-
61680 FIELD TRIPS	-	-	85,000	85,000	85,000
61680 FIELD TRIPS	-	-	630	2,000	2,100
61680 FIELD TRIPS	(267)	1,021	-	-	-
61680 FIELD TRIPS	86,166	82,466	-	-	-
61690 YOUTH SPORTS	-	-	20,000	20,000	20,600
61690 YOUTH SPORTS	11,885	13,778	-	-	-
61700 ADULT SPORTS	-	-	40,000	41,200	42,400
61700 ADULT SPORTS	18,039	-	-	-	-
61700 ADULT SPORTS	-	42,999	-	-	-
61750 RECREATION FEE CLASSES	-	-	10,000	12,500	15,000
61750 RECREATION FEE CLASSES	16,808	13,003	-	-	-
61800 NUTRITION-CONGREGATE MEAL	-	-	3,500	3,500	3,500
61800 NUTRITION-CONGREGATE MEAL	2,955	3,694	-	-	-
61810 NUTRITION-MEALS ON WHEELS	-	-	1,000	1,000	1,000
61810 NUTRITION-MEALS ON WHEELS	1,249	1,196	-	-	-
61850 ADULT FEE CLASSES	-	-	20,000	20,600	21,200
61850 SENIOR CENTER FEE CLASSES	10,016	14,675	-	-	-
61900 ADULT SPECIAL EVENTS	-	-	6,000	6,000	6,000
61900 SENIOR CENTER SPCL EVENTS	2,390	6,277	-	-	-
61950 TRANSIT PASSES	-	-	-	2,000	2,000
61950 TRANSIT PASSES	4,439	-	-	-	-
61960 MEMBERSHIP DUES	-	-	23,000	23,000	23,000
61960 MEMBERSHIP DUES	18,546	23,676	-	-	-
62020 SPECIAL EVENT INSURANCE	270	68	-	-	-
62020 SPECIAL EVENT INSURANCE	-	-	6,000	6,000	6,000
62030 ONLINE CONVENIENCE FEES	5,017	5,914	-	-	-
62650 OTHER REVENUE	-	3,270	-	-	-
62650 OTHER REVENUE	-	-	100	-	-
62650 OTHER REVENUE	190	289	-	-	-
62715 CONCESSION STAND SALES	-	-	13,000	15,000	15,000
62715 OTHER REVENUE	25	14,961	-	-	-
NEW LAP SWIM/FITNESS PASS	-	-	-	30,000	30,900
NEW KINDER BUDDIES/TINY TOTS	-	-	-	12,000	12,000
	<b>704,627</b>	<b>1,253,274</b>	<b>1,184,330</b>	<b>1,203,900</b>	<b>1,224,300</b>

**Child Development Center #230**

52300 CHILD DEV PROJECT-FEDERAL	25,362	37,495	28,100	28,100	28,100
53550 FOOD SUBSIDY CHILD CARE	23,930	27,548	23,000	23,000	23,000
53600 CHILD DEVELOPMENT PROJECT	99,621	180,312	128,600	128,600	128,600
56000 INVESTMENT EARNINGS	598	1,507	700	-	-
60250 ECDC LATE PENALTIES	97	-	100	300	300
61540 PARENT FEES SUBSIDY CHILD-P/T	28,232	15,557	-	-	-
61550 PARENT FEES SUBSIDY CHILD-F/T	971,587	1,116,139	20,000	20,000	20,000
61560 PARENT FEES MARKET COST	10	-	1,227,800	1,264,600	1,302,500
69050 INTERFD RCPT FROM GEN FND	999,922	906,753	962,559	1,082,800	1,204,700
	<b>2,149,359</b>	<b>2,285,311</b>	<b>2,390,859</b>	<b>2,547,400</b>	<b>2,707,200</b>



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<b><u>Measure B - Paratransit #261</u></b>					
55200 PARATRANSIT REVENUE	30,514	32,584	29,700	29,700	29,700
55320 ACTIA GAP GRANT-ALA CNTY	32,881	14,651	-	-	-
56000 INVESTMENT EARNINGS	316	905	1,200	-	-
61950 TRANSIT PASSES	1,642	1,962	2,000	-	-
69320 INTERFD RCPT FM FD 203	26,000	-	-	-	-
69810 INTERFD RCPT MEASURE B.	34,223	-	-	-	-
	<b>125,577</b>	<b>50,103</b>	<b>32,900</b>	<b>29,700</b>	<b>29,700</b>
<b><u>Measure BB - Paratransit #263</u></b>					
55200 PARATRANSIT REVENUE	31,188	33,342	30,600	30,600	30,600
55320 ACTIA GAP GRANT-ALA CNTY	-	17,500	35,000	-	-
55250 OTHER COUNTY GRANTS	10,320	-	-	-	-
56000 INVESTMENT EARNINGS	56	46	-	-	-
69330 INTERFD RCPT FM FD 242	6,565	-	-	-	-
	<b>48,129</b>	<b>50,888</b>	<b>65,600</b>	<b>30,600</b>	<b>30,600</b>
<b><u>Center for Community Life #477</u></b>					
56000 INVESTMENT EARNINGS	294	5,348	8,500	-	-
69050 INTERFD RCPT FROM GEN FND	400,000	-	-	-	-
	<b>400,294</b>	<b>5,348</b>	<b>8,500</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>\$ 3,427,986</b>	<b>\$ 3,644,923</b>	<b>\$ 3,682,189</b>	<b>\$ 3,811,600</b>	<b>\$ 3,991,800</b>

**Expenditure Details**

**General Fund #101**

**Community Services Admin #5000**

Salaries and Benefits	\$ 232,741	\$ 243,733	\$ 259,006	\$ -	\$ -
<b>Supplies</b>					
73000 OFFICE SUPPLIES	2,360	69	575	600	600
73150 POSTAGE	8,814	6,040	6,000	300	300
73400 CLOTHING	-	-	275	300	300
73500 OPERATING SUPPLIES	1,377	1,445	2,750	2,800	2,800
73550 FUEL	100	63	-	600	600
	<b>12,651</b>	<b>7,617</b>	<b>9,600</b>	<b>4,600</b>	<b>4,600</b>
<b>Utilities</b>					
76050 TELEPHONE/COMMUNICATION	2,481	5,145	2,730	-	-
	<b>2,481</b>	<b>5,145</b>	<b>2,730</b>	<b>-</b>	<b>-</b>





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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Maintenance</b>					
77080 JANITORIAL CONTRACTS SVCS	2,688	2,156	5,250	-	-
77100 VEHICLE OPERATION & MAINT	-	-	3,885	3,900	3,900
77950 VEHICLE REPL. CHARGE	34,400	35,300	18,800	29,700	33,700
77960 TECHNOLOGY CHARGE	700	700	735	700	800
	37,788	38,156	28,670	34,300	38,400
<b>Professional Fees/Services</b>					
79010 SPECIAL EVENT INSURANCE	2,714	6,749	7,000	-	-
80050 PROFESSIONAL SERVICES	9,953	2,755	5,000	5,000	5,000
80380 BANKING SERVICES	33,161	56,433	35,000	1,800	1,800
	45,828	65,937	47,000	6,800	6,800
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	15,003	12,350	6,000	500	500
82100 COMMUNITY PUB/MTGS/COMM	38,977	24,056	20,000	-	-
	53,980	36,406	26,000	500	500
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	-	355	325	300	300
84100 MEMBERSHIPS & DUES	1,051	852	2,500	300	300
84150 TRAVEL, CONFER & MEETING	1,927	160	3,100	400	400
	2,978	1,367	5,925	1,000	1,000
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	13,007	15,909	14,400	19,200	19,200
85200 ECCL RENTAL REIMBURSEMENTS	159,128	300,328	300,000	309,000	318,000
	172,135	316,237	314,400	328,200	337,200
<b>Other</b>					
88440 PROPERTY TAXES	8,051	-	-	-	-
88900 CONTRACT OBLIGATIONS	286,250	261,073	280,000	295,000	295,000
	294,301	261,073	280,000	295,000	295,000
<b>Capital</b>					
91600 OTHER EQUIPMENT	228	-	-	-	-
	228	-	-	-	-
<b>Total Community Services Admin</b>	<b>855,110</b>	<b>975,671</b>	<b>973,331</b>	<b>670,400</b>	<b>683,500</b>
<b><u>Special Events #5410</u></b>					
Salaries and Benefits	-	-	-	70,600	72,100
<b>Supplies</b>					
73000 OFFICE SUPPLIES	-	-	-	600	600
73150 POSTAGE	-	-	-	300	300
73400 CLOTHING	-	-	-	300	300
73500 OPERATING SUPPLIES	-	-	-	10,000	10,000
	-	-	-	11,200	11,200
<b>Maintenance</b>					
77960 TECHNOLOGY CHARGE	-	-	-	700	800
	-	-	-	700	800



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	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	-	-	-	10,000	10,000
80380 BANKING SERVICES	-	-	-	1,800	1,800
	-	-	-	11,800	11,800
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	-	-	-	500	500
	-	-	-	500	500
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	-	-	-	300	300
84100 MEMBERSHIPS & DUES	-	-	-	300	300
84150 TRAVEL, CONFER & MEETING	-	-	-	400	400
	-	-	-	1,000	1,000
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	-	-	-	1,300	1,300
	-	-	-	1,300	1,300
<b>Total Special Events</b>	-	-	-	<b>97,100</b>	<b>98,700</b>
<b><u>Aquatics #5420</u></b>					
Salaries and Benefits	-	-	-	378,500	381,900
<b>Supplies</b>					
73000 OFFICE SUPPLIES	-	-	-	1,100	1,100
73150 POSTAGE	-	-	-	600	600
73400 CLOTHING	-	-	-	2,400	2,400
73500 OPERATING SUPPLIES	-	-	-	12,000	12,000
73590 CONCESSION STAND SUPPLIES	-	-	-	15,000	15,000
	-	-	-	31,100	31,100
<b>Maintenance</b>					
77960 TECHNOLOGY CHARGE	-	-	-	1,400	1,600
	-	-	-	1,400	1,600
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	-	-	-	5,000	5,000
80380 BANKING SERVICES	-	-	-	3,500	3,500
	-	-	-	8,500	8,500
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	-	-	-	1,000	1,000
	-	-	-	1,000	1,000
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	-	-	-	600	600
84100 MEMBERSHIPS & DUES	-	-	-	900	900
84150 TRAVEL, CONFER & MEETING	-	-	-	1,200	1,200
	-	-	-	2,700	2,700
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	-	-	-	3,700	3,700
	-	-	-	3,700	3,700
<b>Total Aquatics</b>	-	-	-	<b>426,900</b>	<b>430,500</b>



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<b><u>Facilities #5430</u></b>					
Salaries and Benefits	-	-	-	300,500	303,200
<b>Supplies</b>					
73000 OFFICE SUPPLIES	-	-	-	1,700	1,700
73150 POSTAGE	-	-	-	900	900
73400 CLOTHING	-	-	-	2,000	2,000
73500 OPERATING SUPPLIES	-	-	-	5,000	5,000
	-	-	-	9,600	9,600
<b>Maintenance</b>					
77020 LANDSCAPE MAINTENANCE	-	-	-	100	100
77030 FACILITY OPERATG CHARGES	-	-	-	3,900	2,600
77080 JANITORIAL CONTRACTS SVCS	-	-	-	7,900	7,900
77150 EQUIPMENT OPER & MAINT	-	-	-	100	100
77960 TECHNOLOGY CHARGE	-	-	-	2,000	2,300
77990 FACILITY MAJOR MAINT CHGS	-	-	-	1,000	1,000
	-	-	-	15,000	14,000
<b>Professional Fees/Services</b>					
79010 SPECIAL EVENT INSURANCE	-	-	-	7,000	7,000
80050 PROFESSIONAL SERVICES	-	-	-	5,000	5,000
80380 BANKING SERVICES	-	-	-	5,300	5,300
	-	-	-	17,300	17,300
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	-	-	-	1,400	1,400
	-	-	-	1,400	1,400
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	-	-	-	900	900
84100 MEMBERSHIPS & DUES	-	-	-	900	900
84150 TRAVEL, CONFER & MEETING	-	-	-	1,200	1,200
	-	-	-	3,000	3,000
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	-	-	-	3,700	3,700
	-	-	-	3,700	3,700
<b>Total Facilities</b>	-	-	-	<b>350,500</b>	<b>352,200</b>
<b><u>Youth Camps #5440</u></b>					
Salaries and Benefits	-	-	-	355,200	360,700
<b>Supplies</b>					
73000 OFFICE SUPPLIES	-	-	-	1,100	1,100
73150 POSTAGE	-	-	-	600	600
73400 CLOTHING	-	-	-	2,000	2,000
73420 FIELD TRIPS EXPENSE	-	-	-	20,000	20,000
73430 CAMP EXPENSES	-	-	-	22,700	22,700
	-	-	-	46,400	46,400



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<b>Maintenance</b>					
77960 TECHNOLOGY CHARGE	-	-	-	1,400	1,600
	-	-	-	1,400	1,600
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	-	-	-	5,000	5,000
80380 BANKING SERVICES	-	-	-	3,500	3,500
	-	-	-	8,500	8,500
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	-	-	-	1,000	1,000
	-	-	-	1,000	1,000
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	-	-	-	600	600
84100 MEMBERSHIPS & DUES	-	-	-	600	600
84150 TRAVEL, CONFER & MEETING	-	-	-	800	800
	-	-	-	2,000	2,000
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	-	-	-	2,500	2,500
	-	-	-	2,500	2,500
<b>Total Youth Camps</b>	-	-	-	<b>417,000</b>	<b>422,700</b>
<b><u>Youth Services #5450</u></b>					
Salaries and Benefits	990,903	1,166,600	1,011,582	414,600	425,000
<b>Supplies</b>					
73000 OFFICE SUPPLIES	1,402	-	5,250	1,700	1,700
73150 POSTAGE	835	211	400	900	900
73400 CLOTHING	9,820	10,352	15,000	2,400	2,400
73420 FIELD TRIPS EXPENSE	15,394	897	-	-	-
73430 CAMP EXPENSES	54,966	47,708	52,000	-	-
73440 AFTERSCHOOL EXPENSES	40,378	38,027	50,000	45,000	45,000
73500 OPERATING SUPPLIES	29,984	27,840	26,000	-	-
73550 FUEL	275	178	250	-	-
73590 CONCESSION STAND SUPPLIES	-	12,194	13,000	-	-
	153,053	137,407	161,900	50,000	50,000
<b>Utilities</b>					
76000 UTILITIES	11,834	3,079	-	-	-
76050 TELEPHONE/COMMUNICATION	5,399	5,188	7,000	-	-
	17,232	8,267	7,000	-	-
<b>Maintenance</b>					
77020 LANDSCAPE MAINTENANCE	1,235	-	-	-	-
77030 FACILITY OPERATING CHARGES	33,800	-	-	-	-
77080 JANITORIAL CONTRACTS SVCS	5,575	-	-	-	-
77960 TECHNOLOGY CHARGE	10,800	10,800	11,340	2,000	2,300
77990 FACILITY MAJOR MAINT CHGS	25,000	-	-	-	-
	76,410	10,800	11,340	2,000	2,300



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<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	12,521	22,271	31,500	25,000	25,000
80380 BANKING SERVICES	-	-	-	5,300	5,300
	12,521	22,271	31,500	30,300	30,300
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	60	45	2,600	1,400	1,400
82100 COMMUNITY PUB/MTGS/COMM	190	-	-	-	-
	250	45	2,600	1,400	1,400
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	7,754	4,643	3,600	900	900
84100 MEMBERSHIPS & DUES	680	360	1,100	900	900
84150 TRAVEL, CONFER & MEETING	668	-	2,500	1,200	1,200
	9,102	5,003	7,200	3,000	3,000
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	3,613	6,073	5,500	3,700	3,700
	3,613	6,073	5,500	3,700	3,700
<b>Total Youth Services</b>	<b>1,263,083</b>	<b>1,356,467</b>	<b>1,238,622</b>	<b>505,000</b>	<b>515,700</b>
<b><u>Adult Services #5460</u></b>					
Salaries and Benefits	551,499	645,530	690,289	308,300	324,000
<b>Supplies</b>					
73000 OFFICE SUPPLIES	2,893	2,761	5,100	3,300	3,300
73100 BOOKS, MAPS, PERIODICALS	1,435	(664)	1,000	1,000	1,000
73150 POSTAGE	2,853	1,402	2,600	4,300	4,300
73400 CLOTHING	-	-	900	900	900
73420 FIELD TRIPS EXPENSE	72,072	63,420	102,500	85,000	85,000
73455 TRANSIT/TRANSPORTATION	2,790	-	-	-	-
73500 OPERATING SUPPLIES	25,358	24,307	24,000	19,200	19,200
73609 NUTRITION PROGRAM	16,068	(5,000)	7,100	13,000	13,000
	123,468	86,225	143,200	126,700	126,700
<b>Utilities</b>					
76000 UTILITIES	17,585	13,705	16,000	13,600	13,600
76050 TELEPHONE/COMMUNICATION	4,182	4,035	4,600	-	-
	21,767	17,740	20,600	13,600	13,600
<b>Maintenance</b>					
77020 LANDSCAPE MAINTENANCE	2,080	1,680	2,402	1,500	1,500
77030 FACILITY OPERATING CHARGES	37,400	38,672	40,605	66,400	44,000
77080 JANITORIAL CONTRACTS SVCS	40,888	48,137	52,185	44,400	44,400
77150 EQUIPMENT OPER & MAINT	3,349	2,052	2,100	1,800	1,800
77960 TECHNOLOGY CHARGE	5,000	5,000	5,250	3,900	4,500
77990 FACILITY MAJOR MAINT CHGS	21,000	21,000	21,000	17,900	17,900
	109,717	116,540	123,542	135,900	114,100



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<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	52,909	52,710	57,000	38,000	38,000
80170 IN-HOME CARE	6,000	5,000	3,000	-	-
80380 BANKING SERVICES	-	-	-	10,500	10,500
	58,909	57,710	60,000	48,500	48,500
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	363	549	1,000	-	-
82100 COMMUNITY PUB/MTGS/COMM	15,409	12,874	14,420	16,000	16,000
	15,772	13,423	15,420	16,000	16,000
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	1,496	1,514	2,100	1,800	1,800
84100 MEMBERSHIPS & DUES	486	1,488	2,100	1,700	1,700
84150 TRAVEL, CONFER & MEETING	1,924	608	2,350	2,400	2,400
	3,906	3,610	6,550	5,900	5,900
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	3,612	5,231	4,900	7,500	7,500
	3,612	5,231	4,900	7,500	7,500
<b>Other</b>					
88900 CONTRACT OBLIGATIONS	15,000	15,000	15,000	-	-
	15,000	15,000	15,000	-	-
<b>Capital</b>					
91600 OTHER EQUIPMENT	3,196	(592)	-	-	-
	3,196	(592)	-	-	-
<b>Total Adult Services</b>	<b>906,847</b>	<b>960,416</b>	<b>1,079,501</b>	<b>662,400</b>	<b>656,300</b>
<b><u>Adult Sports/Classes #5470</u></b>					
Salaries and Benefits	-	-	-	161,600	165,300
<b>Supplies</b>					
73000 OFFICE SUPPLIES	-	-	-	600	600
73150 POSTAGE	-	-	-	300	300
73400 CLOTHING	-	-	-	800	800
73500 OPERATING SUPPLIES	-	-	-	4,800	4,800
	-	-	-	6,500	6,500
<b>Maintenance</b>					
77020 LANDSCAPE MAINTENANCE	-	-	-	100	100
77030 FACILITY OPERATING CHARGES	-	-	-	3,900	2,600
77080 JANITORIAL CONTRACTS SVCS	-	-	-	2,600	2,600
77150 EQUIPMENT OPER & MAINT	-	-	-	100	-
77960 TECHNOLOGY CHARGE	-	-	-	700	800
77990 FACILITY MAJOR MAINT CHGS	-	-	-	1,000	1,000
	-	-	-	8,400	7,100
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	-	-	-	19,000	19,000
80380 BANKING SERVICES	-	-	-	1,800	1,800
	-	-	-	20,800	20,800



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<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	-	-	-	500	500
	-	-	-	500	500
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	-	-	-	300	300
84100 MEMBERSHIPS & DUES	-	-	-	300	300
84150 TRAVEL, CONFER & MEETING	-	-	-	400	400
	-	-	-	1,000	1,000
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	-	-	-	1,300	1,300
	-	-	-	1,300	1,300
<b>Total Adult Sports/Classes</b>	-	-	-	<b>200,100</b>	<b>202,500</b>
<b><u>Youth Sports/Classes #5480</u></b>					
Salaries and Benefits	-	-	-	157,500	161,700
<b>Supplies</b>					
73000 OFFICE SUPPLIES	-	-	-	600	600
73150 POSTAGE	-	-	-	300	300
73400 CLOTHING	-	-	-	500	500
73500 OPERATING SUPPLIES	-	-	-	10,500	10,500
73550 FUEL	-	-	-	12,000	12,000
	-	-	-	23,900	23,900
<b>Maintenance</b>					
77020 LANDSCAPE MAINTENANCE	-	-	-	100	100
77030 FACILITY OPERATING CHARGES	-	-	-	3,900	2,600
77080 JANITORIAL CONTRACTS SVCS	-	-	-	2,600	2,600
77150 EQUIPMENT OPER & MAINT	-	-	-	100	100
77960 TECHNOLOGY CHARGE	-	-	-	700	800
77990 FACILITY MAJOR MAINT CHGS	-	-	-	1,000	1,000
	-	-	-	8,400	7,200
<b>Professional Fees/Services</b>					
80050 PROFESSIONAL SERVICES	-	-	-	6,200	6,200
80380 BANKING SERVICES	-	-	-	1,800	1,800
	-	-	-	8,000	8,000
<b>Advertising, Printing, and Publications</b>					
82050 PRINTING	-	-	-	500	500
	-	-	-	500	500
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	-	-	-	300	300
84100 MEMBERSHIPS & DUES	-	-	-	300	300
84150 TRAVEL, CONFER & MEETING	-	-	-	400	400
	-	-	-	1,000	1,000



City of Emeryville  
2019-21 Budget

Operating Budgets  
Community Services Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	-	-	-	1,300	1,300
	-	-	-	1,300	1,300
<b>Total Youth Sports/Classes</b>	-	-	-	<b>200,600</b>	<b>203,600</b>
<b>Total General Fund</b>	<b>3,025,040</b>	<b>3,292,554</b>	<b>3,291,454</b>	<b>3,530,000</b>	<b>3,565,700</b>
<b><u>Child Development Center #230</u></b>					
Salaries and Benefits	1,663,626	1,656,388	2,005,149	2,080,400	2,178,700
<b>Supplies</b>					
73000 OFFICE SUPPLIES	1,246	2,905	2,500	2,500	2,500
73150 POSTAGE	175	115	300	200	200
73400 CLOTHING	913	1,114	1,475	1,500	1,500
73420 FIELD TRIPS EXPENSE	1,661	2,200	1,000	2,200	2,200
73500 OPERATING SUPPLIES	14,587	13,654	16,000	16,500	17,000
73525 PARENT EVENTS	85	264	400	200	200
73527 ENRICHMENT EVENTS	1,870	2,630	1,000	1,700	1,700
73529 CLASSROOM SUPPLIES	7,648	6,765	9,000	9,300	9,600
73600 FOOD SUPPLIES	104,888	112,505	125,000	128,800	132,700
	133,072	142,152	156,675	162,900	167,600
<b>Utilities</b>					
76000 UTILITIES	26,551	27,689	27,000	27,000	27,000
76050 TELEPHONE/COMMUNICATION	4,265	4,611	7,000	-	-
	30,816	32,300	34,000	27,000	27,000
<b>Maintenance</b>					
77000 MAINTENANCE BLDG & GRNDS	135	341	3,000	-	-
77020 LANDSCAPE MAINTENANCE	2,029	2,280	2,402	2,400	2,500
77030 FACILITY OPERATING CHARGES	51,400	52,943	55,805	76,300	80,100
77080 JANITORIAL CONTRACTS SVCS	48,748	60,701	50,800	50,800	50,800
77150 EQUIPMENT OPER & MAINT	2,369	1,180	2,000	2,000	2,000
77960 TECHNOLOGY CHARGE	9,400	9,400	9,870	16,100	18,500
77990 FACILITY MAJOR MAINT CHGS	2,500	2,500	2,500	2,500	2,500
	116,582	129,345	126,377	150,100	156,400
<b>Professional Fees/Services</b>					
80000 TEMPORARY PERSONNEL SERV	50	2,757	5,000	4,500	4,500
80050 PROFESSIONAL SERVICES	147,729	97,500	10,000	5,000	5,000
80200 AUDIT SERVICES	14,519	8,019	10,000	9,000	9,000
80380 BANKING SERVICES	33,992	46,482	50,470	50,500	50,500
	196,291	154,758	75,470	69,000	69,000
<b>Advertising, Printing, and Publications</b>					
82000 ADVERTISING	500	350	500	400	400
82050 PRINTING	-	-	700	400	400
	500	350	1,200	800	800





City of Emeryville  
2019-21 Budget

Operating Budgets  
Community Services Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Education and Training</b>					
84000 EDUCATION AND TRAINING	3,184	1,548	8,500	6,500	6,500
84100 MEMBERSHIPS & DUES	280	290	400	1,000	1,000
84150 TRAVEL, CONFER & MEETING	77	94	525	300	300
	<u>3,541</u>	<u>1,932</u>	<u>9,425</u>	<u>7,800</u>	<u>7,800</u>
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	3,600	3,946	4,900	4,900	4,900
	<u>3,600</u>	<u>3,946</u>	<u>4,900</u>	<u>4,900</u>	<u>4,900</u>
<b>Fees and Charges</b>					
86000 FEES	1,331	726	2,100	2,100	2,100
	<u>1,331</u>	<u>726</u>	<u>2,100</u>	<u>2,100</u>	<u>2,100</u>
<b>Other</b>					
88060 OTHER OPERATING EXPENSE	-	-	-	42,400	92,900
	<u>-</u>	<u>-</u>	<u>-</u>	<u>42,400</u>	<u>92,900</u>
<b>Total Child Development</b>	<b>2,149,359</b>	<b>2,121,897</b>	<b>2,415,296</b>	<b>2,547,400</b>	<b>2,707,200</b>
<b><u>Measure B Paratransit Fund #261</u></b>					
80090 SHUTTLE SERVICES	60,000	-	-	-	-
80200 AUDIT SERVICES	-	-	900	900	900
88400 PARATRANSIT PROGRAM	11,396	43,494	29,739	29,700	29,700
<b>Total Measure B Paratransit</b>	<b>71,396</b>	<b>43,494</b>	<b>30,639</b>	<b>30,600</b>	<b>30,600</b>
<b><u>Measure BB Paratransit Fund #263</u></b>					
80090 SHUTTLE SERVICES	-	35,000	-	-	-
80200 AUDIT SERVICES	-	-	900	900	900
88400 PARATRANSIT PROGRAM	32,330	31,194	30,628	30,600	30,600
<b>Total Measure BB Paratransit</b>	<b>32,330</b>	<b>66,194</b>	<b>31,528</b>	<b>31,500</b>	<b>31,500</b>
<b><u>Center for Community Life #477</u></b>					
91100 NEW FURNITURE & FIXTURE	14,777	15,012	5,792	36,000	36,000
91600 OTHER EQUIPMENT	6,251	-	-	-	-
<b>Total Center for Community Life</b>	<b>21,028</b>	<b>15,012</b>	<b>5,792</b>	<b>36,000</b>	<b>36,000</b>
<b><u>Total Expenditures</u></b>	<b>\$ 5,299,153</b>	<b>\$ 5,539,151</b>	<b>\$ 5,774,709</b>	<b>\$ 6,175,500</b>	<b>\$ 6,371,000</b>

**DEPARTMENT:****CITY COUNCIL**

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The City Council is the governing body of the City and is composed of a five-member body elected at large. The Mayor and Vice Mayor are appointed annually by the City Council and have the responsibility of representing the City at various functions, chairing Council meetings, and other official duties. The City Council provides the vision for the City and guides the City government by establishing City policies and guidelines to assure the highest quality of leadership and service possible. The Council provides mechanisms for citizen participation in local government and receives input regarding policy issues. The City Council also serves as the Board of Directors for the Emeryville Successor Agency, Public Financing Authority, and Management of Emeryville Services Authority.

The City Council appoints the City Manager, who is the City's Chief Administrative Officer and is responsible for all City operations. The City Council also appoints the City Attorney, who acts as the City's Chief Legal Officer.

The City Council, with the participation of the City Manager and Department Directors, has developed a City of Emeryville Mission Statement to provide overall guidance to the development and implementation of the City's policies, programs, and services. **The City's mission states that:**

***"The City of Emeryville provides innovative and responsive services to the community to create and sustain a vibrant and livable City"***

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

1. South Bayfront Bridge
2. Housing Bond Expenditure Plan
  - a. Corp Yard Remediation
3. Active Transportation Safety
  - a. Multi-Modal Connectivity
  - b. 40th Street Redesign
4. Art Center
5. Disaster Preparedness
6. Parking Management
7. Rail Safety / Quiet Zones
8. Revenue Generating Ballot Measures for 2020; Other Revenue Opportunities Within the Next Two-Year Budget Cycle
9. Library Services
10. Cultivate a Healthy Organization; Be a Model Employer and Build Capacity for Excellent Service
11. Build a Code Enforcement Program

**DEPARTMENT: CITY MANAGER**  
**CITY MANAGER**

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The City Manager is appointed by the City Council and is its key staff advisor. The City Manager is responsible for the administrative leadership of City staff and for the implementation of policies and guidelines established by the City Council. The City Manager also serves as Executive Director of the Community Development Commission of Emeryville, Executive Director of the City of Emeryville as Successor Agency to the Emeryville Redevelopment Agency, Executive Director of the Management of Emeryville Services Authority, Executive Director of the Emeryville Public Financing Authority and is responsible for the implementation of Commission programs and policies to strengthen the local economy, complete capital improvement projects, and provide affordable housing opportunities.

**ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. Continued to develop strategies and initiatives to implement the State's elimination of redevelopment agencies and manage the impact of the loss of redevelopment funding on the City's capital improvement program and budget.
2. Continued to monitor the City's budget to ensure that City expenditures do not exceed City revenues by identifying and implementing changes to city operations and city employee benefit and compensation practices.
3. Continued the City's close collaboration with the Emery Unified School District (EUSD) in relation to the Emeryville Center of Community Life and secure a partnership to establish a community library.
4. Implemented Community Services strategic plan that incorporated programs and services conducted through the Emeryville Center of Community Life.
5. Identified funds and collaborated with the Community Services Department to implement the Community Grants Program.
6. Continued efforts to attract economic development projects as well as attract and retain businesses in Emeryville to enhance the City's economic vitality and provide funding to support a high level of community services to promote quality of life in Emeryville.
7. Continued to work with City departments to identify and secure various federal, state, and regional grant funding for the City's capital improvement projects, as well as for City operations.
8. Continued focus on expanding the various methods by which the City communicates with the public and elicits public participation.
9. Reviewed and renewed a two-year extension to the Alameda County Fire Contract.

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Continue to develop strategies and initiatives to implement the State's elimination of redevelopment agencies and manage the impact of the loss of redevelopment funding on the City's capital improvement program and budget.

**DEPARTMENT:** **CITY MANAGER**

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**CITY MANAGER**

2. Monitor the City's budget and continue to develop methods to ensure that City expenditures do not exceed City revenues, including identifying additional sources of revenue and continue to work with the Finance Department to develop a five-year financial plan.
3. Continue the City's close collaboration with the Emery Unified School District (EUSD) in relation to the Emeryville Center of Community Life and secure a partnership to establish a community library.
4. Identify revisions to the City's organizational structure and staffing to meet the current and evolving needs of the City.
5. Continue to work in partnership with Transportation Management Association (TMA), to secure a new bus yard for the Emery-Go-Round.
6. Continue working to attract economic development projects as well as attracting and retaining businesses in Emeryville to enhance the City's economic vitality and provide funding to continue to provide high level of community services to promote quality of life in Emeryville.
7. Continue to work with surrounding jurisdictions and regional agencies to promote regional economic development and coordination for public transportation, housing and homelessness, and regional land use.
8. Continue to work with City departments to identify and secure various federal, state, and regional grant funding for the City's capital improvement projects, as well as for City operations.
9. Continue focusing on expanding the various methods by which the City communicates with the public and elicits public participation.

**DEPARTMENT: CITY MANAGER**  
**CITY CLERK**

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The City Clerk is appointed by the City Manager, with confirmation by the City Council. The City Clerk serves as the Clerk of the City Council, Secretary to the City Council as Successor Agency to the Emeryville Redevelopment Agency, the City's elections official, the filing officer for Political Reform Act of 1974 regulations, the official custodian of the City's public records, and the records manager for citywide records management. The City Clerk coordinates the preparation and assembly of agendas for City Council and Commission meetings; attends City Council/Commission meetings and records and prepares minutes; conducts the City's election process; ensures public access to, authenticates, and preserves the public record; ensures compliance with legal noticing requirements for City Council/Commission/Committee meetings; conducts recruitments for vacancies and maintains official rosters of the City's boards, commissions and committees; receives and disseminates documents addressed to the City Council; and maintains the Municipal Code.

**ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. Conducted the November 2018 consolidated General Municipal Election which included nominations for two City Council seats.
2. Acted as Elections Official for two ballot measures, coordinating with City team on legislation, and submitted official filings to Alameda County Registrar of Voters for inclusion on the ballot.
3. Continued progress on citywide records management program including a review of approximately 700 boxes of paper documents currently stored at offsite storage locations to determine which were eligible for destruction per the Retention Schedule; and performing a similar review of records stored onsite in order to consolidate for secure storage.
4. Hyperlinked City Council meeting minutes now being posted online upon approval, and previously approved minutes posted going back to January 2016.
5. Completed Stage 2 and part of Stage 3 of Records Management Improvement Program, addressed the general inactive and historical records storage system to allow efficient storage and tracking; and, began implementation of uniform, functional filing system.
6. Continued outreach to candidates for vacant Community Advisory committee seats through use of social media, vacancy announcements at Council meetings and personalized responses to inquiries; saw increase in number of qualified applicants for vacancies.

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Prepare for the November 3, 2020 General Municipal Election where three Council seats will be open, as well as potential ballot initiatives that may be brought forward.
2. Fully implement the Laserfiche solution citywide to facilitate content management, process automation, workflows, records management, and document imaging, for increased efficiency and with the eventual goal of making records available through an

**DEPARTMENT:**                      **CITY MANAGER**  
**CITY CLERK**

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online public portal.

3.     Implement Boards and Commissions technology solution to further streamline recruiting and appointment processes.
4.     Complete Records Management Improvement Program, by FY 2019-20 year-end, having implemented technology to track inactive and historical records citywide.
5.     Continue to implement best practices for all areas of the City Clerk's office to include updating the City Clerk's emergency preparedness documentation and supplies, and completing professional certifications for City Clerk's Office staff.

**DEPARTMENT: CITY MANAGER**  
**INFORMATION TECHNOLOGY**

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The Information Technology Division is responsible for the implementation and maintenance of all City networking, communications, computer, and software systems. Hardware devices include desktops, servers, telephone systems, routers, switches, firewalls, wireless devices, and multi-function printers. Systems include permit tracking system, agenda automation system, document management system, email system, and database management systems. The Information Technology Division also serves in a project management capacity for large scale software implementations as well as the technology consultant during development or remodeling of City facilities. The Information Technology Division also keeps abreast of emerging technologies and makes recommendations on ways City departments can leverage these technologies in their ongoing efforts to increase efficiency and deliver high quality solutions to the public.

**ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. Reconfigured the City's Wide Area Network (WAN) to increase the performance and redundancy of the network, providing for protecting against future outages.
2. Replaced the existing on-premise telephone system with a hosted Voice over Internet Protocol (VoIP) system, resulting in reduced overall costs, while adding cost certainty and additional redundancy.
3. Migrated the City's data backup solution to a private cloud solution that offers both backup and full disaster recovery capabilities for specified resources.
4. Implemented new, fully redundant firewalls on both City networks to harden security and provide greater throughput for scalability.
5. Worked with Community Services Department to evaluate, procure and implement CivicRec, the new Recreation Program Management Software as well as provide training to city staff on creating and updating web pages.
6. Replaced core host servers in datacenter and upgraded to latest versions of VMWare software.
7. Made various security improvements to the City's network including new antimalware and email security software.
8. Worked with the Police Department to test and procure new in-vehicle routers to improve network connectivity and GPS data in police vehicles.

**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Work with the Finance Department to implement electronic timesheet system.
2. Continue migration to cloud-base or cloud-first solutions, including the expansion of Office 365 to potentially include SharePoint and OneDrive solutions.

**DEPARTMENT:** **CITY MANAGER**

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**INFORMATION TECHNOLOGY**

3. Work with all City Departments on identifying areas to improve efficiency through automated workflows and paperless systems. Identify and prioritize areas for improvement and implement as authorized.
4. Work with Finance and Human Resources to improve usability of existing CentralSquare systems including finance budgeting, procure to pay, and position control modules.
5. Improve the City's Geographic Information System (GIS) by contracting with outside experts to create industry standard layers and workflows that can support both City administration and public safety needs.
6. Coordinate the development and publication of data as part of an Open Data initiative.
7. Continue to respond to and solve help desk issues for the department's customers.



**DEPARTMENT:****CITY ATTORNEY**

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The City Attorney is retained by the Management of Emeryville Services Authority ("MESA") to act as the legal advisor and administrator of the legal affairs of the City of Emeryville, the City of Emeryville as Successor Agency to the Emeryville Redevelopment Agency (Successor Agency), the Community Development Commission of Emeryville (CDCE), the Emeryville Public Financing Authority (PFA), and MESA. The City Attorney is supported by an Assistant City Attorney and outside counsel for litigation matters (e.g. tort, personnel, eminent domain) and certain transactional matters. The City Attorney renders legal advice to the City Council, Successor Agency, CDCE, PFA, MESA, City Manager, Department Heads, and all City officials on matters of law pertaining to official activities. The City Attorney represents the City, Successor Agency, CDCE, PFA and MESA in litigation and reviews and negotiates all legal documents, including ordinances, resolutions, leases, contracts, and deeds, and approves each as to form. In addition, a representative of the City Attorney's Department attends all regular and special meetings of the City Council, Successor Agency, CDCE, PFA, MESA, Planning Commission and Emeryville-Oakland Joint Planning Authority. Upon request, the City Attorney attends meetings of the various committees of the City. The City Attorney is responsible for management of the Litigation Fund (Fund 270), which accounts for all expenses, sanctions and settlements arising out of litigation and claims involving the City, CDCE and MESA. All expenses, sanctions and settlements arising out of litigation and claims involving the Successor Agency are now covered by the Redevelopment Property Tax Trust Fund or other funds of the former Redevelopment Agency as provided by Assembly Bill x1 26, as amended, once authorized on a Recognized Obligation Payment (ROPS) Schedule as approved by the Alameda County Oversight Board and State Department of Finance.

**ACHIEVEMENTS DURING THE 2017-18 and 2018-19 FISCAL YEARS**

1. Provided legal support and implementation for major City Council policies and programs, including Labor Standards Ordinances (Fair Work Week, Minimum Wage / Paid Sick Leave, Measure C, Living Wage Ordinances); Cannabis Regulations (RFP/Q, Ordinance, and Implementing Regulations); preparation, review and legal assistance for implementation and enforcement of various Ordinances, including: Accessory Dwelling Units, Emergency Plans Ordinance; Smoking Pollution Control Ordinance and implementing MOU with Alameda County; Tenant Protections; Code Enforcement Ordinance; Dockless Shared Mobility Device Ordinance.
2. Preparation and review of legislation and related documents for Ballot Measures: Measure C/\$50 Million Housing Bond (June 2018); and Measure S/Cannabis Business License Tax (November 2018).
3. Provided extensive effort managing the prosecution, defense and resolution of various pieces of litigation including: California Restaurant Association v. City of Emeryville re: service charge requirement in City's Minimum Wage Ordinance (settled); Sandra Parrot v. City of Emeryville re: trip and fall allegations (settled); Successor Agency, et al. v. Swagelok Company, et al., re: Corporation Yard-related litigation; settlement with EUSD re: outstanding PBID payments; and approximately 25 various claims against the City.
4. Provided extensive advice and support to the City Council, Successor Agency, City Manager, Chief Financial Officer, Community Development Director, Public Works

**DEPARTMENT:****CITY ATTORNEY**

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Director and other department staff on the implications of the adoption of Assembly Bill 26, which eliminated redevelopment agencies, and Assembly Bill 1484, which provided certain incentives to cities and successor agencies; and SB 107, which purported to clarify aspects of former redevelopment dissolution law; was extensively involved in preparation and eventual approval. Preparation and presentation of Recognized Obligation Payments Schedule (ROPS), ROPS 18-19 (July 2018-June 2019) and ROPS 19-20 (July 2019-June 2020), to Successor Agency and Oversight Boards. Preparation and participation in meet and confer meetings with Department of Finance (DOF) as necessary. Participated extensively with Post Redevelopment Working Group formed by the League of California Cities City Attorney's Department to develop information for dissemination to cities regarding the numerous obligations and limitations imposed by Dissolution Act, and to follow and comment on proposed clean up legislation.

5. Managed ongoing environmental cleanup of South Bayfront Site A and Site B (groundwater). Facilitated completion of environmental investigation and regulatory approval of cleanup plans for the Public Works Corporation Yard (groundwater, soil vapors), and 3706 San Pablo Avenue/1025 West MacArthur Boulevard.
6. Provided ongoing assistance to the Public Works Department relative to the preparation, bidding, management and completion of various public and CIP projects including the South Bayfront Pedestrian / Bicycle Bridge and development of Horton Landing Park (negotiation and acquisition of UPRR "Sliver Parcel"; negotiation and acquisition of construction and permanent operating easement agreements from Novartis, Grifols, and Bay Street owners; negotiation and acquisition of construction and permanent operating easement agreements from UPRR; preparation of pre-qualified bid list; preparation of bid documents); advised staff regarding sewer connection fee increase and sewer user fees; assisted with enforcement of Urban Forestry Ordinance and collection of fines for violations thereof.
7. Regularly staffed Planning Commission meetings and provided legal counsel to Planning Commissioners regarding state planning law, the Emeryville Zoning Ordinance and Municipal Code, and conflict of interest issues; provided ongoing assistance to the Planning Department with review and preparation of environmental documentation (e.g. Environmental Impact Reports, negative declarations, categorical exemptions), staff reports and legislation (resolutions/ordinances/conditions of approval) for land use approvals (e.g. conditional use permits, design review, variances, subdivision maps, general plan and zoning amendments, tree removal permits etc.) for development projects.
8. Provided legal support to other City commissions, committees and boards as necessary.
9. Provided extensive ongoing assistance relating to enforcement of conditions of development approval and abatement of nuisance conditions and activities, including 6701 Shellmound Street, 1270 64<sup>th</sup> Street, and 1264 Ocean Avenue.
10. Provided ongoing assistance to the Planning Division and Economic Development and Housing Division relative to negotiation, drafting, and implementing/monitoring

**DEPARTMENT:****CITY ATTORNEY**

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agreements, relating to the following projects: Marketplace Expansion: Parcels A, B, C, and D, including negotiation of affordable units, Emery Station West/Transit Center, 3706 San Pablo Avenue/1025 West MacArthur Boulevard, 3600 San Pablo Avenue, Emeryville Greenway @ 59<sup>th</sup> Street, South Bayfront Pedestrian/Bicycle Bridge, Bay Street Site A Hotel, Sherwin Williams project, Arts Center project, Marina Ground Lease, and Sport Fishing Concession Agreement.

11. Provided ongoing assistance to the City's First Time Homebuyers' Loan Program regarding short sales and enforcement of program guidelines; provided ongoing assistance to the City's Affordable Rental Housing Program regarding enforcement of program guidelines with the goal of maintaining the inventory of below market rate units; provided ongoing assistance to the City's Percent for Art Program (e.g. Utility Box art program, Point Emery, Bus Shelter Art, City annual art purchase, Shellmound/Powell Street Bridge); assisted in negotiations and preparation of art contracts.
12. Provided ongoing advice and assistance to City Manager's Office regarding options for long term funding of Emery Go Round and discussions with Emery Go Round Task Force; provided ongoing advice and assistance to the City Manager and staff regarding the terms of the Master Joint Occupancy Agreement with the Emery Unified School District (EUSD) for the Emeryville Center of Community Life (ECCL) Project.
13. Represented the City and the Emeryville Police Department in response to *Pitchess* motions seeking access to complaint, disciplinary and personnel records of officers; attended monthly meeting of Bay Area attorneys representing law enforcement to keep abreast of new legislation and court decisions regarding criminal law and criminal procedure which impact police operations.
14. Provided advice to members of the City Council, MESA, CDCE, Successor Agency, Planning Commission, other legislative bodies, officers, and employees, regarding the Brown Act, Political Reform Act and conflicts of interest, and Public Records Act. Provided extensive assistance in preparing agenda packet materials, contracts and legislation for City Council, Successor Agency, MESA, Public Financing Authority. Provided training to legislative bodies and staff on Brown Act, Political Reform Act, and conflicts compliance.
15. Advised City Manager's Office, Human Resources Department and affected department heads regarding personnel disciplinary and grievance matters, and contracting of public service employees.
16. Reviewed and negotiated agreements with providers of Recreation Center and Senior Center programs; provided advice regarding establishment of a third party Emeryville Child Development Center (ECDC) food service provider, Americans with Disabilities Act (ADA) accommodation issues, and suspension of individual privileges to attend Senior Center for violation of established rules.
17. Provided advice to Finance Department regarding business license tax apportionment issues, annual audits, and preparation and approval process for ROPS, and refunding of outstanding redevelopment bonds.

**DEPARTMENT:****CITY ATTORNEY**

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18. Oversaw revision and update of Professional Services Contracts.
19. Responded to numerous Public Records Act (PRA) requests, including preparation of letters justifying denial of certain records pursuant to exemptions provided in the PRA and/or cases interpreting the PRA, including extensive legal support for compliance with SB 1421; assisted City Clerk's Office with advice on elections and ballot initiatives; advised on requirements for publishing legal notices; assisted with annual establishment of Property-based Business Improvement District (PBID) Assessment levy and resolution of issues related to said levy.

**GOALS FOR THE 2019-2020 and 2020-2021 FISCAL YEARS**

1. Continue to provide prompt, intelligible legal advice to the City Council, Successor Agency, CDCE, MESA, Planning Commission, Council Advisory Committees, City Manager, Department Heads, officers, and employees, and assist with review and preparation of agenda items for consideration by the City's various legislative bodies.
2. Provide effective and cost efficient representation in the prosecution, defense, and settlement of all litigation, tort and contract claims involving the City, Successor Agency, or MESA, and provide the City Council, Successor Agency and/or MESA with timely updates of these matters.
3. Diligently represent the interests of the City and Successor Agency before the Oversight Board, Alameda County Auditor-Controller, State Controller and State Department of Finance pertaining to the winding down of the affairs of the former Redevelopment Agency by the Successor Agency; continue work with League of California Cities Post Redevelopment Working Group to facilitate the provision of guidance to cities on implementation of the Dissolution Act as well as legislative revisions thereto.
4. Provide on-going legal assistance with the approval and disposition of property of the Successor Agency pursuant to the Long Range Property Management Plan as well as development of affordable housing on real property assets retained by the City.
5. Provide on-going legal assistance to Planning & Building and Public Works Departments, with environmental review, negotiation and project approval process for capital improvement and private development projects.
6. Provide on-going legal assistance to Human Resources on employer-employee relations, grievances, supervisory training, labor negotiations and workers' compensation claims.
7. Provide updates to City Council and its boards and commissions regarding changes to laws and regulations. Provide training to legislative bodies and staff on legal updates. Provide training to legislative bodies and staff on Brown Act, Public Records Act, and conflicts of interest.

**DEPARTMENT:****FINANCE**

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The Finance Department is responsible for managing all financial aspects of City operations. It handles all accounting, annual audit requirements, tracks and accounts for all revenues received by the City, bills annually for business license accounts, and processes purchase orders, accounts payable, and payroll. The Department is responsible for preparation and management of the City's Biennial Budget and Annual Financial Report, and complies with many State and Federal requirements involving the filing of reports and information regarding City finances. The Department manages the City's cash, manages investments under the investment policy adopted by the City Council, and handles bond financing, debt administration, and assessment district financial management.

**ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. Completed the City's Comprehensive Annual Financial Report (CAFR) for FY2016-17 and FY2017-18; received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for FY2016-17.
2. Completed the mid-cycle review of the operating budget for FY2017-18 and FY2018-19 and developed the biennial budget for FY2019-20 and FY2020-21, including a comprehensive Five-Year Financial Projection to provide a long-term view of the City's finances.
3. Worked with City Manager and Departments to develop the City's Five-Year Capital Improvement Program Budget for FY2019-20 through FY2023-24.
4. Developed the FY2018-19 Budget-at-a-Glance document to provide the public a clear overview about the City's budget.
5. Continued working with the City Manager and City Attorney to prepare the Recognized Obligation Payment Schedules (ROPS) and assemble other documentation for consideration by the City Council as the Successor Agency and the County Oversight Board.
6. Continued administration of a Citywide Property Based Improvement District (PBID) which provides funds to operate the Emery Go-Round shuttle service.
7. Provided information for contract negotiations with employee groups.
8. Managed the City's debt portfolio and maintained bondholder, rating agency, and bond insurer relations through the publication of continuing annual disclosure documents.
9. Implemented a more comprehensive Business License Tax Discovery Program and recovered revenues.
10. Established a Section 115 Pension Trust to mitigate rising pension costs.
11. Worked with consultants to conduct a revenue study and assisted in the development of ballot measures; Measure C (Housing Bond) and Measure S (Cannabis Tax) were approved by Emeryville voters in June 2018 and November 2018.

**DEPARTMENT:****FINANCE**

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**GOALS FOR THE 2019-2020 AND 2020-2021 FISCAL YEARS**

1. Protect the City's financial sustainability through the systematic monitoring and reporting of the City's financial condition; identify and evaluate potential sources of new revenues and cost savings programs.
2. Prepare a CAFR for each fiscal year and submit it for award to the Government Finance Officers' Association.
3. Continue to assist City bargaining team related to financial impacts of contract negotiations with SEIU, Emeryville Association of CAMP and EPOA contracts and implement contract changes in a timely manner.
4. Continue business license tax discovery and monitoring program to enforce compliance and enhance tax collections.
5. Recommend a financial institution for the City's banking services and implement a new contract for services.
6. Continue to review and update the City's financial policies.
7. Work with City Manager and Departments to compile, present and publish the adopted Two-Year Budget for fiscal years 2019-20 and 2020-21 and the Five-Year Capital Improvement Program.
8. Continue the implementation and reporting requirements of the Redevelopment Dissolution Act (AB 1484), including the preparation of the ROPS every year, working with the State Department of Finance to obtain the Finding of Completion, and assemble other documentation for consideration by the City Council as the Successor Agency and the Alameda County Oversight Board.
9. Administer the City and Successor Agency's debt portfolio, including timely debt service payments, continuing disclosure requirements, and annual reporting.
10. Assess and evaluate internal controls, updating procedures and processes where appropriate, and providing training where necessary.
11. Update Finance Administrative Instructions and provide inter-departmental training; collaborate with stakeholders to assess and evaluate practices and processes to ensure effectiveness and improve on efficiency.
12. Complete a post-retirement health benefit actuarial valuation as mandated by the Government Accounting Standards Board (GASB).
13. Research and deploy electronic payments (ACH) for accounts payable.

**DEPARTMENT:****HUMAN RESOURCES**

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The Human Resources Department provides a variety of administrative services to all City departments and personnel. These services are technical and professional in nature, and ensure that the City is in compliance with a wide variety of policies, procedures and State and Federal statutes that guide the daily administration of Human Resources. The Department is responsible for the following administrative services: staff recruitment and selection; classification and compensation; employee and labor relations; payroll; employee benefits; workers' compensation; health and safety; disaster preparedness; employee recognition; organizational training and development; health and wellness, and personnel records management.

**ACHIEVEMENTS DURING THE 2017-2018 AND 2018-2019 FISCAL YEARS**

1. In FY 2017-18, provided recruitment and selection activities for 1,461 applicants for the following positions: After School Program Leader, Teacher Substitute, Building Inspector, Teacher Assistant, Lead Teacher, Police Communications Dispatcher, Child Development Center Manager, Recreation Supervisor, Police Officer, Accounting Supervisor, Sports Coach, Tiny Tots Specialist, Bus Driver, Police Sergeant, Teen Specialist, Accounting Supervisor/Manager, Dance Instructor, Deputy City Clerk, Police Officer Trainee, Public Works Maintenance Worker, and Summer Camp Recreation Leader. Currently, in FY 2018-19, HR has provided and continues providing recruitment and selection activities for 1,083 applicants for the following positions: Police Records Specialist, Management Analyst, Recreation Assistant, Police Services Dispatch Manager, Teacher Assistant, Afterschool Recreation Leader, Accounting Technician, Bus Driver, Facility Attendant, Lifeguard, Police Officer (Lateral/Academy Graduate), Police Officer Trainee, Sports Coach & Referee, Teacher, Community & Economic Development Coordinator (Housing), Office Assistant, and Police Communications Dispatcher.
2. In 2018, assisted with the recruitment of the new City Manager, whose start date was September 24, 2018. Also coordinated with Management Partners to recruit, interview and hire an interim City Manager, who served from July 1- September 15, 2018.
3. Transitioned to a new online hiring and onboarding platform called [NEOGOV](#). The new system contains information specific for candidates wanting to learn more about the City's recruitment process, benefits information, technical support (this will be provided by NEOGOV), and how to stay abreast on new career opportunities with the City. These features will enhance the recruitment experience for candidates, save staff time and automate some processes. The HR staff plans to go live with the onboarding platform at the end of 2019.
4. Provided and/or facilitated training to appropriate departments and employees on the following topics: Preventing Workplace Harassment, Performance Management: Evaluation, Documentation and Discipline, Risk Management Skills for the Front Line Supervisor, Issues and Challenges Regarding Drugs and Alcohol in the Workplace, CPR/ First Aid, Navigating the Crossroads of Discipline and Disability Accommodation, Public Sector Employment Law Update, Temporary Work Zone and Traffic Flagger Training, Embracing General Diversity and Succession Planning, Bias in the Workplace, Playground Maintenance and Floor Warden Responsibilities.
5. Negotiated a multi-year bargaining agreement with Emeryville Police Officers' Association (July 2017 – June 2019). In 2019, entered into negotiations with Service Employees

**DEPARTMENT: HUMAN RESOURCES**

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- International Union Local 1021 (July 2016 – June 2019), Emeryville Association of Confidential, Administrative, Managerial and Professional Employees (July 2016 – June 2019) and Emeryville Police Officers' Association (July 2017 – June 2019) regarding successor labor agreements
6. Coordinated the creation of the Emeryville Police Joint Labor Management Committee comprised of Emeryville Police Officers Association leadership and Emeryville Police Department Command staff. The group meets monthly.
  7. Continued providing proactive ergonomics assessments for new and current employees.
  8. Held the Annual Employee Appreciation Luncheon and Recognition Event in August 2017 and 2018. In 2017, 11 employees were honored. More recently in 2018, the City honored 22 employees including two who were honored for 30 years of service. The Recognition committee was renamed the Employee Engagement committee in 2018 and programs included Employee of the Quarter and Breakfast at City Hall. The annual holiday parties were held in December with over 100 city employees in attendance at each.
  9. Continued to implement and monitor the DOT Mandated Drug and Alcohol Testing Program and Policy for employees who drive the City's 22 passenger bus.
  10. Continue to enroll, delete, and monitor enrollees in the City's DMV Employer Pull Notice Program.
  11. Worked with employees and department management to comply with and monitor various leave and ADA issues.
  12. Successfully processed bi-monthly payroll for all full-time and part-time employees. Processed wage, benefit, tax and other deductions in an accurate and timely manner for all City employees.
  13. Continued as the project coordinator for the City's Local Hazard Mitigation Plan Update. Coordinated the refresh of the Emergency Operations Center (EOC). Developed Standing Objectives for each EOC Section for the first 12 – 24 hours after activation of the EOC. Worked with the City Clerk to establish Lines of Succession for the City Council Members in the event of a disaster. Provided EOC 101 Section training to City staff. Coordinated and held an Emergency Preparedness Fair for the community. Coordinated the City's participation in the County's Yellow Command Exercise on Mass Care and Shelter. Coordinated and helped create a Disaster Preparedness information page on the City's website. Coordinated the obtaining of Tsunami Zone signs for the Marina and crescent areas. Participated in various community events providing outreach on personal emergency preparedness. Coordinated Personal Emergency Preparedness training for City Staff by Alameda County Fire.
  14. Health and Wellness – Facilitated lunchtime programs on the following topics: The Blue Zones, How to Design the Perfect Workout, Surviving Aging, Homeopathy, Chakracise – Meditation in Motion, and Mindful Meditation and Resilience.



**DEPARTMENT: HUMAN RESOURCES**

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15. Human Resources staff was trained on recruitment, classification, labor relations, workers' compensation, risk management, payroll processing, retirement benefits and health benefits. Both the Human Resources Director and Human Resources Analyst were certified as trainers for Harassment and Discrimination training.

**GOALS FOR THE 2019-2020 and 2020-2021 FISCAL YEAR**

1. Provide in-house training for Harassment, Discrimination and Retaliation for all City staff to comply with AB 1825, AB 1661 and SB 1343.
2. Continue the management of the City's Workers' Compensation Program including implementing cost containment and control methods, and expanding the injury prevention activities to improve our cost containment efforts. Conduct study to update essential functions of City's classifications.
3. Update the City's Injury and Illness Prevention Program for each worksite. Provide training on the IIPP to each department.
4. Conduct open enrollment for health benefits in the fall of each year.
5. Continue to assess the current performance evaluation system and recommend changes, if needed. Implement NeoGov performance software.
6. Assess the current Group Health Care (Dental, Vision, Life and Employee Assistance Program) Broker in an effort to improve services and seek cost savings.
7. Maintain and support the Employee Engagement and Wellness Committee programs. Continue to expand and develop the Health and Wellness Program to improve employee health and retention to include a series of Lunch and Learns on wellness topics.
8. Conduct recruitments that fill vacancies in a timely manner with well-qualified, diverse candidate pools.
9. Update Administrative Instructions (AI) and policies relating to personnel matters, to ensure compliance with existing laws, policies and practices.
10. Working with City administration and labor groups, update the City's Personnel Rules and Regulation.
11. Partner with local jurisdictions to form a training consortium to allow a broader spectrum of local training options/opportunities for City staff. Utilize the partnership with Alameda County Training Center to provide training on additional topics and subjects for employees.
12. Update the City's Emergency Operations Plan. Hold a full functional exercise in conjunction with the Great Shakeout. Continue to work on the City's readiness to respond to an emergency, and making the City's EOC functional.



City of Emeryville  
2019-21 Budget

Operating Budgets  
Administration Departments

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Department Summary</b>					
<b><u>General Fund Operating Expenditures</u></b>					
1110 City Council	\$ 171,490	\$ 191,890	\$ 204,165	\$ 203,600	\$ 208,900
1200 City Manager	660,238	735,979	585,310	450,900	432,900
1250 City Clerk	561,355	513,159	597,810	613,700	686,500
1260 Public Information Office	42,945	49,205	105,000	-	-
1280 Information Technology	642,214	682,868	738,032	771,100	782,900
1400 City Attorney	539,570	509,638	594,487	619,600	631,900
1500 Finance	1,028,921	1,028,307	1,213,766	1,223,100	1,253,600
1600 Human Resources	783,839	732,126	755,880	783,700	809,300
<b>Total General Fund</b>	<b>\$ 4,430,573</b>	<b>\$ 4,443,171</b>	<b>\$ 4,794,450</b>	<b>\$ 4,665,700</b>	<b>\$ 4,806,000</b>
<b><u>Operating Expenditures by Type</u></b>					
Salaries and Benefits	\$ 3,713,755	\$ 3,611,606	\$ 3,804,352	\$ 3,878,400	\$ 3,969,700
Supplies and Services	716,818	831,566	990,098	787,300	836,300
	<b>\$ 4,430,573</b>	<b>\$ 4,443,171</b>	<b>\$ 4,794,450</b>	<b>\$ 4,665,700</b>	<b>\$ 4,806,000</b>
<b><u>Authorized Staff Positions</u></b>					
Full-Time Equivalent Positions	<b>26.0</b>	<b>24.0</b>	<b>22.0</b>	<b>22.5</b>	<b>22.5</b>

**Expenditure Details**

**City Council #1100**

Salaries and Benefits	\$ 153,729	\$ 170,186	\$ 176,635	\$ 175,100	\$ 176,800
73000 OFFICE SUPPLIES	4,021	992	2,000	2,000	3,000
73100 BOOKS, MAPS, PERIODICALS	-	15	200	-	-
76050 TELEPHONE/COMMUNICATION	296	408	550	600	600
77960 TECHNOLOGY CHARGE	3,600	3,600	3,780	4,200	4,800
84000 EDUCATION AND TRAINING	25	-	4,000	3,000	3,000
84100 MEMBERSHIPS & DUES	100	3,805	5,000	4,200	4,200
84150 TRAVEL, CONFER & MEETING	7,125	10,213	7,000	8,000	10,000
84200 MAYORS CONF & HOSTING	2,594	2,671	5,000	6,500	6,500
<b>Total City Council</b>	<b>171,490</b>	<b>191,890</b>	<b>204,165</b>	<b>203,600</b>	<b>208,900</b>

**City Manager #1200**

Salaries and Benefits	645,589	534,867	434,926	409,400	416,200
73000 OFFICE SUPPLIES	1,418	383	3,100	1,000	1,000
73100 BOOKS, MAPS, PERIODICALS	89	139	100	100	100
73150 POSTAGE	39	21	150	100	100
76050 TELEPHONE/COMMUNICATION	533	576	550	-	-
77960 TECHNOLOGY CHARGE	2,200	2,200	2,310	1,700	1,900
80050 PROFESSIONAL SERVICES	847	189,121	132,074	25,000	-
82050 PRINTING	-	-	-	1,500	1,500



**City of Emeryville  
2019-21 Budget**

**Operating Budgets  
Administration Departments**

	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Projection</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
84000 EDUCATION AND TRAINING	-	12	1,700	1,700	1,700
84100 MEMBERSHIPS & DUES	3,425	150	1,100	1,100	1,100
84150 TRAVEL, CONFER & MEETING	6,098	3,510	9,300	9,300	9,300
88640 LOCAL CONTRIBUTIONS	-	5,000	-	-	-
<b>Total City Manager</b>	<b>660,238</b>	<b>735,979</b>	<b>585,310</b>	<b>450,900</b>	<b>432,900</b>

**City Clerk #1250**

Salaries and Benefits	446,455	386,093	463,020	439,600	451,600
73000 OFFICE SUPPLIES	3,026	3,675	2,500	2,500	2,700
73100 BOOKS, MAPS, PERIODICALS	-	54	1,000	200	200
73150 POSTAGE	238	130	600	200	200
76050 TELEPHONE/COMMUNICATION	1,600	1,729	1,600	1,600	1,600
77150 EQUIPMENT OPER & MAINT	-	1,495	-	-	-
77960 TECHNOLOGY CHARGE	2,200	2,200	2,310	2,500	2,900
80050 PROFESSIONAL SERVICES	54,725	49,906	10,000	72,000	83,100
80500 TESTING	2,731	2,772	-	-	-
80550 ELECTION	21,120	36,624	75,000	30,000	77,300
82000 ADVERTISING	530	2,198	4,120	2,000	2,000
82050 PRINTING	-	-	500	6,500	6,500
82100 COMMUNITY PUB/MTGS/COMM	-	-	-	15,000	15,000
84000 EDUCATION AND TRAINING	1,640	868	3,000	6,000	6,000
84100 MEMBERSHIPS & DUES	241	345	750	800	800
84150 TRAVEL, CONFER & MEETING	3,043	1,727	5,600	5,600	5,900
85100 RECORDS STORAGE RENTAL	23,806	23,343	27,810	29,200	30,700
<b>Total City Clerk</b>	<b>561,355</b>	<b>513,159</b>	<b>597,810</b>	<b>613,700</b>	<b>686,500</b>

**Public Information Officer #1260**

80050 PROFESSIONAL SERVICES	16,732	14,095	15,000	-	-
80060 CABLE SERVICES	22,290	28,798	45,000	-	-
82000 ADVERTISING	20	102	24,000	-	-
82050 PRINTING	246	-	6,000	-	-
82100 COMM MTG/PUBL/SPEC EVENTS	3,658	6,211	15,000	-	-
<b>Total Public Information Officer</b>	<b>42,945</b>	<b>49,205</b>	<b>105,000</b>	<b>-</b>	<b>-</b>

**Information Technology #1280**

Salaries and Benefits	624,300	645,519	692,487	705,100	715,700
73000 OFFICE SUPPLIES	3,467	4,562	5,000	5,000	5,000
76050 TELEPHONE/COMMUNICATION	2,789	3,076	3,000	1,500	1,500
77150 EQUIPMENT OPER & MAINT	-	6,692	-	-	-
77960 TECHNOLOGY CHARGE	2,900	2,900	3,045	8,500	9,700
80050 PROFESSIONAL SERVICES	6,588	19,361	20,000	32,000	32,000
84000 EDUCATION AND TRAINING	1,798	360	12,000	15,000	15,000
84100 MEMBERSHIPS & DUES	360	360	500	500	500
84150 TRAVEL, CONFER & MEETING	12	38	2,000	3,500	3,500
<b>Total Information Technology</b>	<b>642,214</b>	<b>682,868</b>	<b>738,032</b>	<b>771,100</b>	<b>782,900</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Administration Departments

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>City Attorney #1400</u></b>					
Salaries and Benefits	396,481	414,201	472,717	474,700	486,800
73000 OFFICE SUPPLIES	644	2,238	2,500	2,500	2,500
73100 BOOKS, MAPS, PERIODICALS	5,876	8,876	7,000	7,000	7,000
73150 POSTAGE	328	390	500	500	500
76050 TELEPHONE/COMMUNICATION	2,133	2,306	2,800	-	-
77960 TECHNOLOGY CHARGE	1,400	1,400	1,470	1,700	1,900
80050 PROFESSIONAL SERVICES	126,797	73,517	100,000	125,000	125,000
82000 ADVERTISING	-	719	-	-	-
82050 PRINTING	-	625	500	-	-
84000 EDUCATION AND TRAINING	2,810	2,155	3,000	3,500	3,500
84100 MEMBERSHIPS & DUES	1,031	1,050	1,000	1,200	1,200
84150 TRAVEL, CONFER & MEETING	2,071	2,161	3,000	3,500	3,500
<b>Total City Attorney</b>	<b>539,570</b>	<b>509,638</b>	<b>594,487</b>	<b>619,600</b>	<b>631,900</b>
<b><u>Finance #1500</u></b>					
Salaries and Benefits	808,351	828,677	981,977	1,016,900	1,042,200
73000 OFFICE SUPPLIES	5,284	7,549	6,700	6,800	6,900
73100 BOOKS, MAPS, PERIODICALS	-	200	500	500	500
73150 POSTAGE	8,044	8,500	11,000	10,000	10,000
73750 PARKING PERMIT SUPPLIES	1,698	-	1,800	1,800	1,800
76050 TELEPHONE/COMMUNICATION	5,335	5,767	5,634	-	-
77150 EQUIPMENT OPER & MAINT	65,993	80,207	76,650	76,700	80,500
77960 TECHNOLOGY CHARGE	4,300	4,300	4,515	5,100	5,800
80000 TEMPORARY PERSONNEL SERV	538	3,965	10,000	10,000	10,000
80050 PROFESSIONAL SERVICES	98,863	72,523	58,190	50,000	50,000
80380 BANKING SERVICES	14,418	3,482	35,000	22,500	23,100
82050 PRINTING	8,178	2,916	5,500	6,500	6,500
84000 EDUCATION AND TRAINING	1,390	4,048	6,500	6,500	6,500
84100 MEMBERSHIPS & DUES	1,400	3,434	2,800	2,800	2,800
84150 TRAVEL, CONFER & MEETING	5,124	2,740	7,000	7,000	7,000
88820 LOSS ON DISPOSAL OF ASSET	6	-	-	-	-
<b>Total Finance</b>	<b>1,028,921</b>	<b>1,028,307</b>	<b>1,213,766</b>	<b>1,223,100</b>	<b>1,253,600</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Administration Departments

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>Human Resources #1600</u></b>					
Salaries and Benefits	638,851	632,062	582,590	657,600	680,400
73000 OFFICE SUPPLIES	3,824	2,062	5,250	5,000	5,000
73100 BOOKS, MAPS, PERIODICALS	600	607	1,050	700	700
73150 POSTAGE	226	211	840	600	700
76050 TELEPHONE/COMMUNICATION	2,666	2,882	2,800	-	-
77150 EQUIPMENT OPER & MAINT	-	-	18,000	19,000	19,500
77960 TECHNOLOGY CHARGE	5,179	5,000	5,250	5,900	6,800
80000 TEMPORARY PERSONNEL SERV	4,173	13,396	8,400	8,500	8,500
80050 PROFESSIONAL SERVICES	75,341	41,726	45,000	23,000	23,000
80500 TESTING	4,996	3,335	10,000	5,000	6,000
82000 ADVERTISING	13,524	3,016	13,000	8,000	8,000
82050 PRINTING	520	401	2,000	2,000	2,000
84000 EDUCATION AND TRAINING	705	2,424	5,150	4,200	4,500
84100 MEMBERSHIPS & DUES	3,380	425	5,150	5,200	5,200
84150 TRAVEL, CONFER & MEETING	3,498	2,842	10,500	7,000	7,000
84350 IN SERVICE TRAINING	221	2,369	12,500	10,000	10,000
84380 SAFETY PROGRAM	11,269	7,799	12,650	10,000	10,000
87080 EMPLOYEE RECOGNITION	14,868	11,570	15,750	12,000	12,000
<b>Total Human Resources</b>	<b>783,839</b>	<b>732,126</b>	<b>755,880</b>	<b>783,700</b>	<b>809,300</b>
<b>Total General Fund</b>	<b>4,430,573</b>	<b>4,443,171</b>	<b>4,794,450</b>	<b>4,665,700</b>	<b>4,806,000</b>
<b>Total Expenditures</b>	<b>\$ 4,430,573</b>	<b>\$ 4,443,171</b>	<b>\$ 4,794,450</b>	<b>\$ 4,665,700</b>	<b>\$ 4,806,000</b>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Non-Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Department Summary</b>					
<b><u>Revenues by Fund</u></b>					
101 General Fund	\$ 34,978,597	\$ 39,037,255	\$ 38,451,850	\$ 39,244,000	\$ 41,083,200
235 PEG	2,181	1,739	1,070	1,000	1,000
805 PBID	3,974,941	4,021,226	4,224,726	4,204,500	4,333,270
	<b>\$ 38,955,719</b>	<b>\$ 43,060,219</b>	<b>\$ 42,677,646</b>	<b>\$ 43,449,500</b>	<b>\$ 45,417,470</b>
<b><u>Operating Expenditures by Fund</u></b>					
101 General Fund	\$ 6,876,727	\$ 9,369,894	\$ 7,468,122	\$ 5,161,736	\$ 5,932,681
670 Technology	210,201	304,206	587,308	400,000	400,000
805 PBID	3,880,878	4,081,405	4,278,663	4,275,600	4,395,700
	<b>\$ 10,967,806</b>	<b>\$ 13,755,505</b>	<b>\$ 12,334,093</b>	<b>\$ 9,837,336</b>	<b>\$ 10,728,381</b>
<b><u>Operating Expenditures by Type</u></b>					
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies and Services	10,967,806	13,755,505	12,334,093	9,837,336	10,728,381
	<b>\$ 10,967,806</b>	<b>\$ 13,755,505</b>	<b>\$ 12,334,093</b>	<b>\$ 9,837,336</b>	<b>\$ 10,728,381</b>

**Revenue Details**

<b><u>General Fund #101</u></b>					
41000 PROP TAX CURRENT SECURED	\$ 802,292	\$ 960,530	\$ 980,000	\$ 1,009,000	\$ 1,039,000
41050 PROPERTY TAX PENALTIES	31,591	31,378	32,000	33,000	34,000
41100 PROP TX CURRENT UNSECURED	487,504	499,330	509,000	524,000	540,000
41200 PROP TAX PRIOR SECURED	123,711	124,250	127,000	131,000	135,000
41300 PROP TX PRIO UNSECURED	(10,680)	(4,487)	-	-	-
41310 PASS THRU TAX PAYMENTS	806,217	927,594	946,000	974,000	1,003,000
41340 PROPERTY TAX RESIDUAL PMT	-	1,424,861	1,387,000	1,329,300	2,454,200
41350 V.L.F IN LIEU-PROPERTY TAX	807,327	853,910	871,000	897,000	924,000
41400 SUPPLEMENTAL PROPERTY TAX	123,969	126,515	129,000	133,000	137,000
41420 ST HMOWNRS PROP TX RELIEF	72,583	72,108	72,000	72,000	72,000
42000 SALES AND USE TAX	8,519,526	8,578,011	8,712,800	8,728,000	8,931,000
42000 NET OAKLAND AGREEMENTS	(487,434)	(503,766)	(512,000)	(513,000)	(525,000)
42050 TRIPLE FLIP	-	-	-	-	-
42100 SALES TAX-PUBLIC SAFETY	51,220	54,515	58,400	62,000	65,100
43000 BUSINESS LICENSE TAX	5,177,464	5,290,544	5,299,000	5,378,000	5,459,000
43100 BUS LICENSE TAX-CARD ROOM	2,712,935	2,846,360	2,847,000	2,904,000	2,962,000
43200 BUS LIC TAX - COMM RENT	781,548	798,995	740,000	751,000	762,000
43500 BUS LICENSE IN LIEU ( <i>Sports Fishing</i> )	39,057	48,742	40,000	40,000	40,000
43600 BUS LIC TAX - CANNABIS	-	-	137,000	360,000	360,000
44000 TRANSIENT OCCUPANCY TAX	7,426,301	8,321,942	8,563,000	8,720,000	8,887,000
45000 UTILITIES USERS TAX	3,155,991	3,181,325	3,120,900	3,128,400	3,141,600
46100 REAL PROP TRANSFER TAX	1,244,061	2,450,416	1,252,451	1,278,000	1,304,000
46400 IN LIEU OF TAXES (HUD)	-	33	-	-	-
46500 ST MOTOR VEH IN LIEU TAX	5,251	6,240	-	-	-
50000 FRANCHISES	1,326,782	1,427,710	1,456,000	1,500,000	1,545,000
50010 CABLE FRANCHISE	186,216	176,380	182,000	180,000	180,000
50015 ENVIRONMENTAL PROGRAMS-WM	179,108	184,481	190,000	196,000	202,000



City of Emeryville  
2019-21 Budget

Operating Budgets  
Non-Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
55300 OTHER GRANTS	-	489,678	500,000	500,000	500,000
56000 INVESTMENT EARNINGS	96,538	181,282	50,000	50,000	50,000
56100 INTEREST INCOME	7,419	7,618	-	-	-
56900 MARKET VALUE ADJUSTMENT	(571,779)	(501,120)	-	-	-
57500 BILLBOARD/ANTENNA REVENUE	174,243	180,154	186,000	192,000	198,000
57550 PARKING LOT LEASE	3,154	3,178	3,200	3,200	3,200
59240 RES/BUS PARKING PERMITS	4,163	3,613	3,600	3,600	3,600
61050 FUEL SALES	24,758	43,974	31,000	30,000	30,000
62330 SETTLEMENTS	22,239	19,390	22,000	9,000	-
62585 SUCC AGENCY MGMT REIMBMT	-	331,726	103,518	250,000	250,000
62650 OTHER REVENUE	2,059	18,178	-	-	-
63300 CHIRON MITIGATN SVC FEES	306,381	310,909	315,000	320,000	325,000
63370 ADMINISTRATIVE FEES	32,078	9,261	10,000	10,000	10,000
69110 INTRFD RCPT FM GEN PLAN	10,000	10,000	10,000	10,000	10,000
69530 INTERFD RCPT-ECON UNCERT 275	1,249,802	-	-	-	-
69760 INTERFUND RECEIPT SEWER	51,500	51,500	51,500	51,500	51,500
69790 INTERFD RCPT W.EM.ASSESS	3,500	-	-	-	-
NEW TRANSFER FROM MARINA FD	-	-	26,481	-	-
	<b>34,978,597</b>	<b>39,037,255</b>	<b>38,451,850</b>	<b>39,244,000</b>	<b>41,083,200</b>

**PEG #235**

50010 CABLE FRANCHISE	2,160	1,680	1,000	1,000	1,000
56000 INVESTMENT EARNINGS	21	59	70	-	-
	<b>2,181</b>	<b>1,739</b>	<b>1,070</b>	<b>1,000</b>	<b>1,000</b>

**PBID #805**

41620 SUPPLEMENTAL PROPERTY TAX	3,365,946	3,430,977	3,580,998	3,688,700	3,799,370
41600 SPECIAL ASSESSMENT	52,521	16,825	-	-	-
56000 INVESTMENT EARNINGS	6,203	12,557	6,000	-	-
63380 SP ASSESS PENALTIES	2,678	7,324	-	-	-
69050 INTERFD RCPT FROM GEN FN	522,632	553,542	637,728	515,800	533,900
69750 INTERFD RCPT-MARINA OPER	24,961	-	-	-	-
	<b>3,974,941</b>	<b>4,021,226</b>	<b>4,224,726</b>	<b>4,204,500</b>	<b>4,333,270</b>

**Total Revenues**

<b>\$ 38,955,719</b>	<b>\$ 43,060,219</b>	<b>\$ 42,677,646</b>	<b>\$ 43,449,500</b>	<b>\$ 45,417,470</b>
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**Expenditure Details**

**General Fund #101**

**Non-Department #1900**

**Supplies**

73010 FAX & COPIER SUPPLIES	\$ 5,284	\$ 5,171	\$ 8,200	\$ 6,000	\$ 6,000
73150 POSTAGE	13,597	8,933	19,000	20,000	20,000
73500 OPERATING SUPPLIES	5,681	6,592	8,000	8,000	8,000
	<b>24,563</b>	<b>20,696</b>	<b>35,200</b>	<b>34,000</b>	<b>34,000</b>



**City of Emeryville  
2019-21 Budget**

**Operating Budgets  
Non-Department**

	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Projection</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
<b>Utilities</b>					
76000 UTILITIES	111,683	115,587	120,000	123,600	127,300
76050 TELEPHONE/COMMUNICATION	3,723	5,286	4,000	4,100	4,200
	<u>115,406</u>	<u>120,872</u>	<u>124,000</u>	<u>127,700</u>	<u>131,500</u>
<b>Maintenance</b>					
77020 LANDSCAPE MAINTENANCE	12,803	12,480	13,300	13,700	14,400
77030 FACILITY OPERATING CHARGES	148,700	153,756	161,444	211,100	221,700
77070 CIVIC CENTER OPS & MAINT	10,948	7,351	11,670	10,000	10,000
77080 JANITORIAL CONTRACTS SVCS	51,128	53,196	62,370	64,200	66,100
77960 TECHNOLOGY CHARGE	79,100	79,100	83,055	93,100	107,300
77990 FACILITY MAJOR MAINT CHGS	37,500	105,500	115,700	115,700	115,700
	<u>340,180</u>	<u>411,383</u>	<u>447,539</u>	<u>507,800</u>	<u>535,200</u>
<b>Professional Fees/Services</b>					
79050 INSURANCE	436,349	532,854	631,830	826,000	976,000
80030 REVENUE AUDIT SERVICES	57,306	91,341	70,000	70,000	75,000
80050 PROFESSIONAL SERVICES	126,911	50,305	98,714	161,000	167,000
80090 SHUTTLE SERVICES	95,805	92,009	99,910	74,900	77,100
80100 LEGAL SERVICES	285	-	-	-	-
80180 PARS/BENEFITS ADMIN	6,939	6,689	7,100	7,000	7,000
80200 AUDIT SERVICES	104,994	85,172	110,000	120,000	110,000
80360 ADMINISTRATIVE COST	8,785	9,260	10,000	10,000	10,000
80450 HAZARDOUS MATER CLEANUP	634	1,701	10,000	5,000	5,000
80900 LIBRARY CARD SERVICES	120,000	-	-	200,000	200,000
	<u>958,009</u>	<u>869,330</u>	<u>1,037,554</u>	<u>1,473,900</u>	<u>1,627,100</u>
<b>Education and Training</b>					
84100 MEMBERSHIPS & DUES	11,683	8,774	12,669	12,000	12,000
84380 SAFETY PROGRAM	-	403	500	500	500
	<u>11,683</u>	<u>9,177</u>	<u>13,169</u>	<u>12,500</u>	<u>12,500</u>
<b>Rents and Leases</b>					
85000 RENTALS & LEASES	49,765	54,210	53,560	56,000	59,000
	<u>49,765</u>	<u>54,210</u>	<u>53,560</u>	<u>56,000</u>	<u>59,000</u>
<b>Fees and Charges</b>					
86020 PROP. TAX COLLECTION FEES	10,992	11,393	15,000	12,000	12,000
	<u>10,992</u>	<u>11,393</u>	<u>15,000</u>	<u>12,000</u>	<u>12,000</u>
<b>Programs and Grants</b>					
87610 SOCIAL SERVICES	-	66,885	70,230	74,000	76,000
	<u>-</u>	<u>66,885</u>	<u>70,230</u>	<u>74,000</u>	<u>76,000</u>





City of Emeryville  
2019-21 Budget

Operating Budgets  
Non-Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Other</b>					
88030 PBID SENIOR REBATE PROGRAM	8,676	9,029	15,000	10,000	10,000
88060 OTHER OPERATING EXPENSES	-	120,000	120,000	200,500	720,100
88350 DISASTER PREPAREDNESS	15,526	11,707	19,900	19,900	19,900
88440 PROPERTY TAXES	6,114	24,373	11,000	11,200	11,400
88500 MISCELLANEOUS	4	-	-	-	-
88900 CONTRACT OBLIGATIONS	45,000	15,000	15,000	15,000	15,000
	<u>75,320</u>	<u>180,109</u>	<u>180,900</u>	<u>256,600</u>	<u>776,400</u>
<b>Interfund Transfers</b>					
99170 TRANSFER TO FUND 805	522,632	553,542	637,728	515,795	533,859
99200 TRANS TO LITIG FUND 270	650,000	470,000	30,000	250,000	250,000
99290 TRANSFER TO FUND 203	100,000	290,000	-	-	3,500
99440 TRANSFER TO FUND 475	-	110,000	-	-	-
99650 TRANSF TO CDC 230	999,922	906,753	962,559	1,082,800	1,204,700
99670 TRANSFER TO FUND 670	1,000,000	725,000	-	-	-
99740 TRANSFER TO FUND 610	-	50,000	-	-	-
99760 TRNF TO MAJOR MAINT FD650	-	430,000	-	-	-
99770 TRANSF TO VEH REPLACE FD	-	120,600	-	-	-
99780 TRANSFER TO FUND 275	-	254,011	1,443,000	-	-
99790 TRANSF TO FUND 715	-	1,000,000	2,050,000	390,000	308,000
99700 TRANSFER TO FUND 700	-	200,000	-	-	-
99870 TRANS TO FD 345 FOR COP	368,255	365,931	367,683	368,641	368,922
99880 TRANSFER TO ECCL FD 477	400,000	-	-	-	-
99905 TRANSFER TO FUND 271	250,000.00	-	-	-	-
99915 TRANSFER TO FUND 277	1,000,000	1,000,000	-	-	-
99945 TRANS TO WORK COMP FD 600	-	1,150,000	-	-	-
	<u>5,290,809</u>	<u>7,625,837</u>	<u>5,490,970</u>	<u>2,607,236</u>	<u>2,668,981</u>
<b>Total Non-Department</b>	<u>6,876,727</u>	<u>9,369,894</u>	<u>7,468,122</u>	<u>5,161,736</u>	<u>5,932,681</u>
<b>Total General Fund</b>	<u><b>6,876,727</b></u>	<u><b>9,369,894</b></u>	<u><b>7,468,122</b></u>	<u><b>5,161,736</b></u>	<u><b>5,932,681</b></u>
<b><u>Technology #670</u></b>					
76050 TELEPHONE/COMMUNICATION	54,085	40,728	80,000	150,000	150,000
77150 EQUIPMENT OPER & MAINT	125,040	239,867	230,000	250,000	250,000
80050 PROFESSIONAL SERVICES	16,615	14,288	18,661	-	-
82205 PERMIT TRACKING	14,461	-	-	-	-
84000 EDUCATION AND TRAINING	-	4,120	-	-	-
84150 TRAVEL, CONFER & MEETING	-	5,203	-	-	-
99460 TRANSFER TO FUND 268	-	-	258,647	-	-
<b>Total Technology</b>	<u><b>210,201</b></u>	<u><b>304,206</b></u>	<u><b>587,308</b></u>	<u><b>400,000</b></u>	<u><b>400,000</b></u>



City of Emeryville  
2019-21 Budget

Operating Budgets  
Non-Department

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b><u>PBID #805</u></b>					
80050 PROFESSIONAL SERVICES	255	-	-	-	-
80090 SHUTTLE SERVICES	3,821,313	4,023,613	4,218,999	4,204,500	4,333,200
80200 AUDIT SERVICES	-	-	-	10,000	-
80310 ADMIN REIMB TO GENERAL FD	17,000	17,000	17,600	17,600	17,600
80360 ADMINISTRATIVE COST	15,184	12,778	13,064	13,500	13,900
86020 PROP. TAX COLLECTION FEES	27,126	28,014	29,000	30,000	31,000
<b>Total PBID</b>	<b>3,880,878</b>	<b>4,081,405</b>	<b>4,278,663</b>	<b>4,275,600</b>	<b>4,395,700</b>
<b>Total Expenditures</b>	<b>\$ 10,967,806</b>	<b>\$ 13,755,505</b>	<b>\$ 12,334,093</b>	<b>\$ 9,837,336</b>	<b>\$ 10,728,381</b>



**OPERATING FUNDS**

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City of Emeryville  
2019-21 Budget

Operating Funds  
Housing Community Development Fund #205

**Purpose of Fund**

The Housing Community Development Fund accounts for Federal Community Development Block Grant (CDBG) funds and CDBG Program Income funds utilized for CDBG eligible projects.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 177,911</b>	<b>\$ 166,485</b>	<b>\$ 182,189</b>	<b>\$ 184,968</b>	<b>\$ 185,468</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Federal Grant	-	19,935	6,600	6,600	6,600
Program Income - Loan Repayments	580	667	579	500	500
Investment Income	1,361	2,251	2,200	-	-
	<b>1,940</b>	<b>22,853</b>	<b>9,379</b>	<b>7,100</b>	<b>7,100</b>
<b>Expenditures</b>					
Salaries and Benefits	13,366	7,149	-	-	-
Meals on Wheels	-	-	6,600	6,600	6,600
	<b>13,366</b>	<b>7,149</b>	<b>6,600</b>	<b>6,600</b>	<b>6,600</b>
<b>Net Annual Activity</b>	<b>(11,426)</b>	<b>15,704</b>	<b>2,779</b>	<b>500</b>	<b>500</b>
<b>Ending Available Fund Balance</b>	<b>\$ 166,485</b>	<b>\$ 182,189</b>	<b>\$ 184,968</b>	<b>\$ 185,468</b>	<b>\$ 185,968</b>



City of Emeryville  
2019-21 Budget

Operating Funds  
Cal - Home Loan Program Fund #208

**Purpose of Fund**

The Cal - Home Loan Program Fund accounts for funds received and loans made under the State of California's Cal - Home Loan program.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 439,137</b>	<b>\$ 520,706</b>	<b>\$ 605,986</b>	<b>\$ 663,386</b>	<b>\$ 713,386</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Program Income - Loan Repayments	60,000	56,925	50,000	50,000	50,000
Investment Income	21,469	28,155	7,400	-	-
Other Revenue	100	200	-	-	-
	<b>81,569</b>	<b>85,280</b>	<b>57,400</b>	<b>50,000</b>	<b>50,000</b>
<b>Expenditures</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>81,569</b>	<b>85,280</b>	<b>57,400</b>	<b>50,000</b>	<b>50,000</b>
<b>Ending Available Fund Balance</b>	<b>\$ 520,706</b>	<b>\$ 605,986</b>	<b>\$ 663,386</b>	<b>\$ 713,386</b>	<b>\$ 763,386</b>



City of Emeryville  
2019-21 Budget

Operating Funds  
Police Impound Fund - State #210

**Purpose of Fund**

The Police Impound Fund - State accounts for asset forfeiture funds allocated to the Police Department under state law.

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projection</u>	<u>2019-20</u> <u>Budget</u>	<u>2020-21</u> <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 80,607</b>	<b>\$ 81,222</b>	<b>\$ 36,368</b>	<b>\$ 54,878</b>	<b>\$ 24,764</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Investment Income	615	822	-	-	-
Transfer from Federal Police Impound	-	-	18,510	-	-
	<b>615</b>	<b>822</b>	<b>18,510</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
Supplies	-	-	-	15,114	1,836
Training	-	9,000	-	-	-
Equipment	-	9,000	-	15,000	3,750
Other Expenditures	-	2,500	-	-	-
Transfer to Federal Police Impound	-	25,176	-	-	-
	<b>-</b>	<b>45,676</b>	<b>-</b>	<b>30,114</b>	<b>5,586</b>
<b>Net Annual Activity</b>	<b>615</b>	<b>(44,854)</b>	<b>18,510</b>	<b>(30,114)</b>	<b>(5,586)</b>
<b>Ending Available Fund Balance</b>	<b>\$ 81,222</b>	<b>\$ 36,368</b>	<b>\$ 54,878</b>	<b>\$ 24,764</b>	<b>\$ 19,178</b>



City of Emeryville  
2019-21 Budget

Operating Funds  
Police Impound Fund - Federal #211

**Purpose of Fund**

The Police Impound Fund - Federal accounts for asset forfeiture funds allocated to the Police Department under federal law.

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projection</u>	<u>2019-20</u> <u>Budget</u>	<u>2020-21</u> <u>Budget</u>
<b>Beginning Available Fund Balance</b>	\$ -	\$ -	\$ 57,696	\$ 39,186	\$ -
<b>Annual Activity</b>					
<b>Revenues</b>					
Asset Forfeiture	-	32,520	-	-	-
Transfer from State Police Impound	-	25,176	-	-	-
	-	<b>57,696</b>	-	-	-
<b>Expenditures</b>					
Supplies	-	-	-	39,186	-
Transfer to State Police Impound	-	-	18,510	-	-
	-	-	<b>18,510</b>	<b>39,186</b>	-
<b>Net Annual Activity</b>	-	<b>57,696</b>	<b>(18,510)</b>	<b>(39,186)</b>	-
<b>Ending Available Fund Balance</b>	\$ -	\$ 57,696	\$ 39,186	\$ -	\$ -



City of Emeryville  
2019-21 Budget

Operating Funds  
Small Local Bus Support Fund - Federal #212

**Purpose of Fund**

The Small Local Business Support Fund accounts for funds collected from developers to support small local serving businesses

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	\$ -	\$ -	\$ 3,078	\$ 3,118	\$ 3,118
<b>Annual Activity</b>					
<b>Revenues</b>					
Investment Income	-	18	40	-	-
Dev Contributions from Local Buss.	-	3,060	-	-	-
	-	3,078	40	-	-
<b>Expenditures</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Net Annual Activity</b>	-	3,078	40	-	-
<b>Ending Available Fund Balance</b>	\$ -	\$ 3,078	\$ 3,118	\$ 3,118	\$ 3,118





City of Emeryville  
2019-21 Budget

Operating Funds  
Child Development Center Fund #230

**Purpose of Fund**

The *Child Development Fund* accounts for revenue utilized to support the operations of the Emeryville Child Development Center, including program fees, grant funds from the State Department of Education, and a General Fund subsidy.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 18,366</b>	<b>\$ 18,366</b>	<b>\$ 181,780</b>	<b>\$ 157,343</b>	<b>\$ 157,343</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Program Fees	999,927	1,131,696	1,247,900	1,284,900	1,322,800
Grants and Donations	148,913	245,355	179,700	179,700	179,700
Investment Income	598	1,507	700	-	-
General Fund Contribution	999,922	906,753	962,559	1,082,800	1,204,700
	<b>2,149,359</b>	<b>2,285,311</b>	<b>2,390,859</b>	<b>2,547,400</b>	<b>2,707,200</b>
<b>Expenditures</b>					
Salaries and Benefits	1,663,626	1,656,388	2,005,149	2,080,400	2,178,700
Supplies	133,072	142,152	156,675	162,900	167,600
Utilities	30,816	32,300	34,000	27,000	27,000
Maintenance	116,582	129,345	126,377	150,100	156,400
Professional Services	196,291	154,758	75,470	69,000	69,000
Advertising, Printing, Publication	500	350	1,200	800	800
Education and Training	3,541	1,932	9,425	7,800	7,800
Fees	4,931	4,672	7,000	7,000	7,000
Other Operating expenses	-	-	-	42,400	92,900
	<b>2,149,359</b>	<b>2,121,897</b>	<b>2,415,296</b>	<b>2,547,400</b>	<b>2,707,200</b>
<b>Net Annual Activity</b>	<b>-</b>	<b>163,414</b>	<b>(24,437)</b>	<b>-</b>	<b>-</b>
<b>Ending Available Fund Balance</b>	<b>\$ 18,366</b>	<b>\$ 181,780</b>	<b>\$ 157,343</b>	<b>\$ 157,343</b>	<b>\$ 157,343</b>



City of Emeryville  
2019-21 Budget

Operating Funds  
PEG Fund #235

**Purpose of Fund**

The PEG Program Fund accounts for franchise fees collected for Public, Educational, and Governmental access video programming.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 1,940</b>	<b>\$ 4,122</b>	<b>\$ 5,861</b>	<b>\$ 6,931</b>	<b>\$ 7,931</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Cable Franchise	2,160	1,680	1,000	1,000	1,000
Investment Income	21	59	70	-	-
	<u>2,181</u>	<u>1,739</u>	<u>1,070</u>	<u>1,000</u>	<u>1,000</u>
<b>Expenditures</b>					
None	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Annual Activity</b>	<u>2,181</u>	<u>1,739</u>	<u>1,070</u>	<u>1,000</u>	<u>1,000</u>
<b>Ending Available Fund Balance</b>	<u><b>\$ 4,122</b></u>	<u><b>\$ 5,861</b></u>	<u><b>\$ 6,931</b></u>	<u><b>\$ 7,931</b></u>	<u><b>\$ 8,931</b></u>



City of Emeryville  
2019-21 Budget

Operating Funds  
Supplemental Law Enforcement Fund (State) #252

**Purpose of Fund**

The Supplemental Law Enforcement Fund accounts for state entitlements, which must be spent for front line municipal police services including anti-gang and community crime prevention programs.

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projection</u>	<u>2019-20</u> <u>Budget</u>	<u>2020-21</u> <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 66,379</b>	<b>\$ 54,674</b>	<b>\$ 50,720</b>	<b>\$ 16,144</b>	<b>\$ 16,144</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
State Grant	129,324	139,416	100,000	100,000	100,000
Investment Income	269	516	-	-	-
	<b>129,592</b>	<b>139,933</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Expenditures</b>					
Salaries and Benefits	141,298	143,887	134,576	100,000	100,000
	<b>141,298</b>	<b>143,887</b>	<b>134,576</b>	<b>100,000</b>	<b>100,000</b>
<b>Net Annual Activity</b>	<b>(11,706)</b>	<b>(3,954)</b>	<b>(34,576)</b>	<b>-</b>	<b>-</b>
<b>Ending Available Fund Balance</b>	<b>\$ 54,674</b>	<b>\$ 50,720</b>	<b>\$ 16,144</b>	<b>\$ 16,144</b>	<b>\$ 16,144</b>



**City of Emeryville  
2019-21 Budget**

**Operating Funds  
Emergency Medical Service Fund #258**

**Purpose of Fund**

The Emergency Medical Services (EMS) Fund accounts for the Supplemental Assessment paid by Emeryville residents for emergency medical services provided by the Emeryville Fire Department.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 1,540</b>	<b>\$ 10,240</b>	<b>\$ 9,441</b>	<b>\$ 9,981</b>	<b>\$ 10,481</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Assessments	202,291	186,559	192,000	192,000	192,000
	<b>202,291</b>	<b>186,559</b>	<b>192,000</b>	<b>192,000</b>	<b>192,000</b>
<b>Expenditures</b>					
General Fund Reimbursement for					
Materials and Services	188,907	182,691	185,460	185,500	185,500
County Tax Collection Fees	1,609	1,591	2,000	2,000	2,000
Administration	3,075	3,075	4,000	4,000	4,000
	<b>193,591</b>	<b>187,357</b>	<b>191,460</b>	<b>191,500</b>	<b>191,500</b>
<b>Net Annual Activity</b>	<b>8,700</b>	<b>(798)</b>	<b>540</b>	<b>500</b>	<b>500</b>
<b>Ending Available Fund Balance</b>	<b>\$ 10,240</b>	<b>\$ 9,441</b>	<b>\$ 9,981</b>	<b>\$ 10,481</b>	<b>\$ 10,981</b>



City of Emeryville  
2019-21 Budget

Operating Funds  
Measure B - Paratransit Fund #261

**Purpose of Fund**

The Measure B Fund accounts for revenues generated by a special one-half cent sales tax that was approved by the voters of Alameda County in 1986 and reauthorized in 2000. These funds are restricted for local transportation and special transportation (Paratransit) purposes.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ -</b>	<b>\$ 54,181</b>	<b>\$ 60,790</b>	<b>\$ 63,051</b>	<b>\$ 62,151</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Measure B	125,577	50,103	29,700	29,700	29,700
Transit Passes	-	-	2,000	-	-
Investment Income	-	-	1,200	-	-
	<b>125,577</b>	<b>50,103</b>	<b>32,900</b>	<b>29,700</b>	<b>29,700</b>
<b>Expenditures</b>					
<b>Operations</b>					
Public Works	71,396	43,494	30,639	30,600	30,600
	<b>71,396</b>	<b>43,494</b>	<b>30,639</b>	<b>30,600</b>	<b>30,600</b>
<b>Net Annual Activity</b>	<b>54,181</b>	<b>6,609</b>	<b>2,261</b>	<b>(900)</b>	<b>(900)</b>
<b>Ending Available Fund Balance</b>					
Ending Available Fund Balance	<b>\$ 54,181</b>	<b>\$ 60,790</b>	<b>\$ 63,051</b>	<b>\$ 62,151</b>	<b>\$ 61,251</b>



City of Emeryville  
2019-21 Budget

Operating Funds  
Measure BB - Paratransit Fund #263

**Purpose of Fund**

The Measure BB Fund accounts for revenues generated by a special one-half cent sales tax that was approved in 2014. These funds are restricted for local transportation and special transportation (Paratransit) purposes and are distributed monthly by the Alameda County Transportation Commission.

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projection</u>	<u>2019-20</u> <u>Budget</u>	<u>2020-21</u> <u>Budget</u>
<b>Beginning Available Fund Balance</b>	\$ -	\$ 15,800	\$ 494	\$ 34,566	\$ 33,666
<b>Annual Activity</b>					
<b>Revenues</b>					
Measure BB	48,129	50,888	65,600	30,600	30,600
Transit Passes	-	-	-	-	-
Investment Income	-	-	-	-	-
	<b>48,129</b>	<b>50,888</b>	<b>65,600</b>	<b>30,600</b>	<b>30,600</b>
<b>Expenditures</b>					
<b>Operations</b>					
Public Works	32,330	66,194	31,528	31,500	31,500
	<b>32,330</b>	<b>66,194</b>	<b>31,528</b>	<b>31,500</b>	<b>31,500</b>
<b>Net Annual Activity</b>	<b>15,800</b>	<b>(15,306)</b>	<b>34,072</b>	<b>(900)</b>	<b>(900)</b>
<b>Ending Available Fund Balance</b>					
Ending Available Fund Balance	\$ 15,800	\$ 494	\$ 34,566	\$ 33,666	\$ 32,766



Operating Funds  
Community Development Technology Fund #268

**Purpose of Fund**

The Community Development Technology Fund accounts for fees collected from developments and set aside to support the City's permit tracking system.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	\$ -	\$ -	\$ 587,154	\$ 734,600	\$ 831,100
<b>Annual Activity</b>					
<b>Revenues</b>					
Development Fees	-	-	441,894	150,000	205,100
	-	-	-	-	-
	-	-	-	-	-
	-	-	441,894	150,000	205,100
<b>Expenditures</b>					
Permit Tracking Expenses	-	-	294,448	53,500	55,300
	-	-	-	-	-
	-	-	294,448	53,500	55,300
<b>Net Annual Activity</b>	-	-	147,446	96,500	149,800
<b>Ending Available Fund Balance</b>	\$ -	\$ 587,154	\$ 734,600	\$ 831,100	\$ 980,900

Note: Fund split from Information Technology Fund # 670



City of Emeryville  
2019-21 Budget

Operating Funds  
Code Enforcement Recovery Fund #271

**Purpose of Fund**

The Code Enforcement Recovery Fund has been established to provide for mitigation of property related code enforcement activities. Future recovery from property owner or property levy will be used for mitigation activities.

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projection</u>	<u>2019-20</u> <u>Budget</u>	<u>2020-21</u> <u>Budget</u>
<b>Beginning Available Fund Balance</b>	\$ -	\$ 250,000	\$ 302,989	\$ 302,989	\$ 302,989
<b>Annual Activity</b>					
<b>Revenues</b>					
Code Enforcement Recovery	-	50,146	-	-	-
Investment Income	-	2,843	-	-	-
General Fund Contribution	250,000	-	-	-	-
	<u>250,000</u>	<u>52,989</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>					
None	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Annual Activity</b>	<b>250,000</b>	<b>52,989</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Available Fund Balance</b>	<u><u>\$ 250,000</u></u>	<u><u>\$ 302,989</u></u>	<u><u>\$ 302,989</u></u>	<u><u>\$ 302,989</u></u>	<u><u>\$ 302,989</u></u>





City of Emeryville  
2019-21 Budget

Operating Funds  
Sewer Operations #510

**Purpose of Fund**

The Sewer Operations Fund accounts for the operation and maintenance of the City's sewer system. The fund is supported by customer service fees. Connection Fee and related capital improvements are tracked through the Capital Improvement Program in separate capital funds #511 and #513.

	<u>2016-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 1,888,712</b>	<b>\$ 2,122,649</b>	<b>\$ 2,586,676</b>	<b>\$ 2,838,276</b>	<b>\$ 3,149,876</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Sewer Service Charges	761,894	872,691	875,000	960,200	1,046,700
Investment Income	12,511	25,688	28,000	-	-
	<b>774,405</b>	<b>898,379</b>	<b>903,000</b>	<b>960,200</b>	<b>1,046,700</b>
<b>Expenditures</b>					
Administration and Engineering					
Salaries and Benefits	209,368	203,228	223,592	231,900	235,800
Insurance	50,000	50,000	50,000	50,000	50,000
Professional Services	79,257	14,041	85,000	85,000	85,000
Collection Fees and Charges	15,619	-	57,000	30,000	30,000
General Fund Salary/Benefits	-	51,500	51,500	51,500	51,500
Other Operating Expenses	-	-	-	6,400	13,000
Transfer to General Fund	-	-	-	-	134,300
	<b>354,245</b>	<b>318,770</b>	<b>467,092</b>	<b>454,800</b>	<b>599,600</b>
Maintenance					
Salaries and Benefits	36,208	42,772	43,308	44,400	44,500
Utilities	1,109	1,114	1,500	1,500	1,500
Maintenance	87,488	53,600	130,000	138,400	140,600
General Fund Materials/Supplies	8,310	8,346	9,500	9,500	9,500
	<b>133,115</b>	<b>105,833</b>	<b>184,308</b>	<b>193,800</b>	<b>196,100</b>
Equipment	288	-	-	-	15,000
Depreciation	9,750	9,750	-	-	-
	<b>497,397</b>	<b>434,352</b>	<b>651,400</b>	<b>648,600</b>	<b>810,700</b>
<b>Net Annual Activity</b>	<b>277,008</b>	<b>464,027</b>	<b>251,600</b>	<b>311,600</b>	<b>236,000</b>
<b>Ending Available Fund Balance</b>	<b>\$ 2,165,719</b>	<b>\$ 2,586,676</b>	<b>\$ 2,838,276</b>	<b>\$ 3,149,876</b>	<b>\$ 3,385,876</b>

Note 1 : FY 2017-18 beginning fund balance was restated by <\$43,070> due to implementation of GASB 75.



City of Emeryville  
2019-21 Budget

Operating Funds  
Property Based Improvement District (PBID) #805

**Purpose of Fund**

The Property Based Improvement District Fund accounts for commercial and residential property assessments and General Fund contributions collected to fund the Emery Go-Round, the City's shuttle service.

	<u>2016-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 333,929</b>	<b>\$ 427,991</b>	<b>\$ 367,812</b>	<b>\$ 313,875</b>	<b>\$ 242,775</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Assessments	3,421,144	3,455,127	3,580,998	3,688,700	3,799,370
General Fund Contribution	522,632	553,542	637,728	515,800	533,900
Transfer from Marina Fund	24,961	-	-	-	-
Investment Income	6,203	12,557	6,000	-	-
	<b>3,974,941</b>	<b>4,021,226</b>	<b>4,224,726</b>	<b>4,204,500</b>	<b>4,333,270</b>
<b>Expenditures</b>					
Emery-Go-Round Shuttle Services	3,821,313	4,023,613	4,218,999	4,204,500	4,333,200
County Collection Fees	27,126	28,014	29,000	30,000	31,000
Professional Services	32,439	29,778	30,664	41,100	31,500
	<b>3,880,878</b>	<b>4,081,405</b>	<b>4,278,663</b>	<b>4,275,600</b>	<b>4,395,700</b>
<b>Net Annual Activity</b>	<b>94,063</b>	<b>(60,179)</b>	<b>(53,937)</b>	<b>(71,100)</b>	<b>(62,430)</b>
<b>Ending Available Fund Balance</b>	<b>\$ 427,991</b>	<b>\$ 367,812</b>	<b>\$ 313,875</b>	<b>\$ 242,775</b>	<b>\$ 180,345</b>



**CAPITAL PROJECT FUNDS**

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Capital Project Funds  
Capital Improvement Project List

<u>Project</u>	<u>Fund</u>	<u>Total Project Cost</u>	<u>Expenditures Through June 2019</u>	<u>Encumbrances and Budget Carryover at June 2019</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Community Facilities</b>									
<b>CF-01 McLaughlin Eastshore State Park/Powell Street Bioswale</b>									
475	Gen Cap	100,000	-	100,000	-	-	-	-	-
n/a	Unfunded	400,000	-	-	-	-	400,000	-	-
		500,000	-	100,000	-	-	400,000	-	-
<b>CF-02 South Bayfront Bridge and Horton Landing Park</b>									
RDA	Redevelopment Agency	2,682,000	2,682,000	-	-	-	-	-	-
472	Redevelopment	11,201,466	1,738,004	9,463,462	-	-	-	-	-
473	Developer Contribution	1,618,178	168,178	1,450,000	-	-	-	-	-
475	General Capital Fund	12,241,910	184,066	12,057,844	-	-	-	-	-
479	RDA Implementation Plan	1,829	1,829	0	-	-	-	-	-
237	Park Impact Fees	284,465	27,072	257,393	-	-	-	-	-
250	Traffic Impact Fees	1,200,000	3,550	1,196,450	-	-	-	-	-
254	Grant TFCA	105,000	-	105,000	-	-	-	-	-
254	Grant Measure B	1,895,000	-	1,895,000	-	-	-	-	-
		31,229,848	4,804,698	26,425,150	-	-	-	-	-
<b>CF-05 Corporation Yard Improvements</b>									
475	General Capital Fund	9,547,000	239,363	9,307,637	-	-	-	-	-
650	Major Maintenance Fund	1,900,000	17,682	1,882,318	-	-	-	-	-
		11,447,000	257,045	11,189,956	-	-	-	-	-
<b>CF-07 Underground Tank Closures</b>									
475	General Capital Fund	400,000	99,267	733	300,000	-	-	-	-
<b>CF-08 Art Center</b>									
101	General Fund	33,593	33,593	(0)	-	-	-	-	-
RDA	Former Redevelopment Agency	5,303,882	5,303,882	-	-	-	-	-	-
225	General Plan Maintenance	200,000	80,929	119,071	-	-	-	-	-
247	EPA Grant	230,630	230,630	-	-	-	-	-	-
473	Developer Contribution	1,425,000	515	1,424,485	-	-	-	-	-
479	RDA Implementation Plan	3,800,000	-	3,800,000	-	-	-	-	-
475	General Capital Fund	5,775,000	10,764	5,764,236	-	-	-	-	-
650	Major Maintenance Fund	90,000	90,000	0	-	-	-	-	-
		16,858,106	5,750,315	11,107,791	-	-	-	-	-
<b>CF-09 Emery-Go-Round Shuttle Bus Yard</b>									
250	Traffic Impact Fees	1,000,000	-	1,000,000	-	-	-	-	-
<b>CF-10 Hollis Street Fire Station/EOC Upgrade (Station 35)</b>									
475	General Capital Fund	2,575,000	91,365	2,483,635	-	-	-	-	-
650	Major Maintenance Fund	300,000	-	300,000	-	-	-	-	-
		2,875,000	91,365	2,783,635	-	-	-	-	-
<b>CF-11 Point Emery Shoreline Protection</b>									
475	General Capital Fund	645,000	300,000	-	345,000	-	-	-	-
<b>CF-12 Temescal Creek Park Improvements</b>									
254	Grant PetSafe	25,000	-	25,000	-	-	-	-	-
475	General Capital Fund	682,930	9,115	290,815	383,000	-	-	-	-
		707,930	9,115	315,815	383,000	-	-	-	-
<b>CF-13 Horton Landing Park Expansion</b>									
237	Park Impact Fee	2,000,000	86,979	1,913,021	-	-	-	-	-
<b>CF-14 ADA Transition Plan</b>									
475	General Capital Fund	900,000	112,532	287,468	100,000	100,000	100,000	100,000	100,000



Capital Project Funds  
Capital Improvement Project List

<u>Project</u>	<u>Fund</u>	<u>Total Project Cost</u>	<u>Expenditures Through June 2019</u>	<u>Encumbrances and Budget Carryover at June 2019</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>CF-15 Electric Vehicle Chargers for ROW or City-owned Facilities</b>									
475 General Capital Fund		160,000	-	160,000	-	-	-	-	-
<b>CF-16 Big Daddy Community Garden Rehabilitation</b>									
475 General Capital Fund		15,000	-	15,000	-	-	-	-	-
<b>CF-17 Climate Action Plan Implementation</b>									
475 General Capital Fund		125,000	-	-	25,000	25,000	25,000	25,000	25,000
<b>CF-18 Police Administration Building</b>									
475 General Capital Fund		125,000	-	-	-	125,000	-	-	-
<b>Subtotal, Community Facilities</b>		<b>68,987,884</b>	<b>11,511,315</b>	<b>55,298,569</b>	<b>1,153,000</b>	<b>250,000</b>	<b>525,000</b>	<b>125,000</b>	<b>125,000</b>
		-	-	1	-	-	-	-	-
<b>Facilities Maintenance</b>									
<b>FM-01 General Major Maintenance Program</b>									
650 Maj Maint		1,675,000	319,778	105,222	250,000	250,000	250,000	250,000	250,000
<b>FM-02 Child Development Center Rehabilitation</b>									
475 Gen Cap		65,000	-	65,000	-	-	-	-	-
650 Major Maint		760,000	-	760,000	-	-	-	-	-
		825,000	-	825,000	-	-	-	-	-
<b>FM-03 Civic Center Carpet Replacement</b>									
650 Maj Maint		200,000	43,826	156,174	-	-	-	-	-
<b>FM-04 Civic Center Exterior Painting</b>									
650 Maj Maint		180,000	-	150,000	30,000	-	-	-	-
<b>FM-05 Civic Center Garden Level Conf Room/Permit Counter Upgrade</b>									
650 Maj Maint		466,390	-	466,390	-	-	-	-	-
<b>FM-06 Civic Center HVAC Upgrade</b>									
650 Maj Maint		850,262	116,742	633,520	100,000	-	-	-	-
<b>FM-08 Davenport Mini Park Rehabilitation</b>									
475 Gen Cap		160,000	-	-	160,000	-	-	-	-
650 Maj Maint		25,000	-	25,000	-	-	-	-	-
		185,000	-	25,000	160,000	-	-	-	-
<b>FM-09 Emergency Generators/Fuel Tank Upgrades</b>									
650 Maj Maint		525,000	272,810	252,190	-	-	-	-	-
<b>FM-10 Shorebird Park Boardwalk Rehabilitation</b>									
650 Maj Maint		125,000	-	25,000	-	100,000	-	-	-
<b>FM-12 Amtrak Pedestrian Bridge Modifications and Preventive Maintenance</b>									
Developer Contribution (Market Place Site A Apartments; Developer is modifying bridge; City controls and bills for design costs)									
473		55,000	-	55,000	-	-	-	-	-
650 Major Maint		50,000	-	50,000	-	-	-	-	-
		105,000	-	105,000	-	-	-	-	-



Capital Project Funds  
Capital Improvement Project List

<u>Project</u>	<u>Fund</u>	<u>Total Project Cost</u>	<u>Expenditures Through June 2019</u>	<u>Encumbrances and Budget Carryover at June 2019</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>FM-13 Bay-Friendly Landscape for City Hall</b>									
254	Grant - StopWaste	15,000	-	15,000	-	-	-	-	-
650	Maj Maint	90,516	-	-	90,516	-	-	-	-
		105,516	-	15,000	90,516	-	-	-	-
<b>FM-15 Rehab of City Facilities' Sewer Laterals</b>									
650	Major Maint	100,000	-	-	50,000	50,000	-	-	-
<b>Subtotal, Facilities Maintenance</b>									
		5,342,168	753,156	2,758,496	680,516	400,000	250,000	250,000	250,000
		-	-	0	-	-	-	-	-
<b>Housing</b>									
<b>H-01 3706 San Pablo Avenue Housing Site - Estrella Vista</b>									
239	AHP Impact Fee	1,840,000	1,840,000	-	-	-	-	-	-
298	Housing Successor	2,785,000	2,744,872	40,128	-	-	-	-	-
298	Housing Successor	112,800	17,615	95,185	-	-	-	-	-
299	Affordable Housing	155,000	30,290	84,710	40,000	-	-	-	-
		4,892,800	4,632,777	220,023	40,000	-	-	-	-
<b>H-02</b>									
<b>6150, 5890 and 5900 Christie Housing Site</b>									
239	AHP Impact Fee	900,000	-	-	-	300,000	500,000	100,000	-
299	Affordable Housing	14,000	13,596	404	-	-	-	-	-
299	Affordable Housing	4,725,000	6,624	118,376	-	-	-	-	4,600,000
475	General Capital fund	108,000	50,000	58,000	-	-	-	-	-
n/a	Unfunded Remediation Costs (Potential Bond Funds)	18,000,000	-	-	-	-	-	-	18,000,000
		23,747,000	70,221	176,779	-	300,000	500,000	100,000	22,600,000
<b>H-04 4300 San Pablo Affordable Housing</b>									
299	Affordable Housing	1,225,000	83,181	1,141,819	-	-	-	-	-
n/a	Unfunded (potential bond funds)	6,375,000	-	-	-	6,375,000	-	-	-
		7,600,000	83,181	1,141,819	-	6,375,000	-	-	-
<b>H-05 South Bay Front Site B</b>									
475	Gen Cap	150,000	413	129,587	-	-	20,000	-	-
<b>H-06 Below Market Rate (BMR) Unit Acquisition Program</b>									
299	Affordable Housing	1,600,000	21,657	1,578,343	-	-	-	-	-
<b>H-07 3600 San Pablo Avenue</b>									
299	Affordable Housing	2,175,000	54,731	1,756,969	363,300	-	-	-	-
n/a	Unfunded	6,575,000	-	-	175,000	400,000	5,900,000	50,000	50,000
		8,750,000	54,731	1,756,969	538,300	400,000	5,900,000	50,000	50,000
<b>H-09 Adeline Sites</b>									
n/a	Unfunded (potential bond funds)	100,000	-	-	100,000	-	-	-	-
<b>Subtotal, Housing</b>									
		46,839,800	4,862,980	5,003,520	678,300	7,075,000	6,420,000	150,000	22,650,000
		-	-	-	-	-	-	-	-



Capital Project Funds  
Capital Improvement Project List

<u>Project</u>	<u>Fund</u>	<u>Total Project Cost</u>	<u>Expenditures Through June 2019</u>	<u>Encumbrances and Budget Carryover at June 2019</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Information Technology</b>									
<b>IT-01 IT Capital Replacements and Purchases</b>									
670	IT	1,150,397	350,397	100,000	150,000	150,000	100,000	200,000	100,000
<b>IT-02 Electronic Document Management System (EDMS)</b>									
268	Comm Dev Tech	31,381	31,381	-	-	-	-	-	-
670	IT (reso 98-100, 13-107)	582,319	243,549	188,771	-	-	50,000	50,000	50,000
		613,700	274,929	188,771	-	-	50,000	50,000	50,000
<b>IT-03 Geographic Information Systems (GIS) Development</b>									
268	Comm Dev Tech	31,067	31,067	-	-	-	-	-	-
670	IT	588,271	266,830	321,441	-	-	-	-	-
		619,338	297,897	321,441	-	-	-	-	-
<b>IT-04 Computerized Maintenance Management System (CMMS)</b>									
510	Sewer (reso 13-16)	68,288	-	38,288	-	15,000	15,000	-	-
650	Maj Maint (reso 13-16)	79,144	-	19,144	-	30,000	30,000	-	-
670	IT (reso 13-16)	19,143	17,484	1,659	-	-	-	-	-
670	IT	40,000	-	20,000	-	10,000	10,000	-	-
		206,575	17,484	79,091	-	55,000	55,000	-	-
<b>IT-05 Computer Aided Dispatch / Record Mgmt System (CAD/RMS)</b>									
670	IT	500,000	372,457	127,543	-	-	-	-	-
<b>IT-06 Records Management System</b>									
670	IT	415,893	100,000	315,893	-	-	-	-	-
<b>Subtotal, Information Technology</b>		<b>3,505,903</b>	<b>1,413,165</b>	<b>1,132,738</b>	<b>150,000</b>	<b>205,000</b>	<b>205,000</b>	<b>250,000</b>	<b>150,000</b>
		-	-	-	-	-	-	-	-
<b>Marina</b>									
<b>M-01 Marina Navigation Channel Maintenance Dredging Program</b>									
495	Marina	1,412,500	-	1,412,500	-	-	-	-	-
473	Developer Contribution (50% Emery Cove Marina)	1,412,500	-	1,412,500	-	-	-	-	-
		2,825,000	-	2,825,000	-	-	-	-	-
<b>M-02 Marina Park Improvements</b>									
495	Marina	514,109	186,257	77,852	-	250,000	-	-	-
<b>M-03 Marina Park and Powell Street Lighting</b>									
495	Marina	1,050,000	10,300	1,039,700	-	-	-	-	-
<b>Subtotal, Marina</b>		<b>4,389,109</b>	<b>196,557</b>	<b>3,942,552</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
		-	-	-	-	-	-	-	-
<b>Pedestrian/Bicycle</b>									
<b>PB-01 Sidewalk Improvement Program</b>									
471	Ped Path Imp Fund	540,000	-	-	180,000	180,000	180,000	-	-
475	Gen Cap	1,475,000	3,943	476,057	160,000	160,000	225,000	225,000	225,000
		2,015,000	3,943	476,057	340,000	340,000	405,000	225,000	225,000



Capital Project Funds  
Capital Improvement Project List

<u>Project</u>	<u>Fund</u>	<u>Total Project Cost</u>	<u>Expenditures Through June 2019</u>	<u>Encumbrances and Budget Carryover at June 2019</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>PB-05 Bicycle and Pedestrian Plan Implementation - Minor Cost Improvements</b>									
220	Gas Tax	75,000	-	-	25,000	25,000	25,000	-	-
262	Measure B-bike/ped	107,859	18,618	89,241	-	-	-	-	-
264	Measure BB-bike/ped	188,045	10,045	0	-	30,000	30,000	59,000	59,000
		370,904	28,663	89,241	25,000	55,000	55,000	59,000	59,000
<b>PB-06 ECCL - North-South Pedestrian Path from 47th St to 53rd St</b>									
250	Traffic Impact Fee	750,000	-	-	-	-	-	750,000	-
<b>PB-07 Frontage Road Bay Trail Upgrades</b>									
250	Traffic Impact Fee	300,000	-	300,000	-	-	-	-	-
<b>PB-08 Transit Stop Improvements</b>									
250	Traffic Impact Fee	100,000	-	100,000	-	-	-	-	-
<b>PB-10 40th-San Pablo Transit Hub and 40th Street Feasibility Study</b>									
225	General Plan Maint	253,654	204,385	49,269	-	-	-	-	-
<b>PB-11 Bike Share Stations</b>									
250	Traffic Impact Fee	240,000	-	240,000	-	-	-	-	-
254	Grants TFCA	180,000	-	180,000	-	-	-	-	-
254	Grants TDA	30,000	-	-	30,000	-	-	-	-
		450,000	-	420,000	30,000	-	-	-	-
<b>PB-12 Greenway Crossings Safety Enhancement</b>									
254	Grant ATP	265,000	-	265,000	-	-	-	-	-
254	Grant TDA	36,000	-	-	36,000	-	-	-	-
		301,000	-	265,000	36,000	-	-	-	-
<b>PB-13 Pickleworks Pedestrian Path</b>									
n/a	Unfunded	-	-	-	-	-	-	-	-
<b>PB-14 San Pablo Avenue Mid-Block Cross Walk</b>									
221	RMRA	266,000	-	266,000	-	-	-	-	-
475	Gen Cap	30,000	-	-	30,000	-	-	-	-
		296,000	-	266,000	30,000	-	-	-	-
<b>PB-16 Greenway and Mandela Connector Feasibility Study</b>									
n/a	Unfunded	300,000	-	-	300,000	-	-	-	-
<b>Subtotal, Bicycles/Pedestrian</b>		<b>5,136,558</b>	<b>236,991</b>	<b>1,965,567</b>	<b>761,000</b>	<b>395,000</b>	<b>460,000</b>	<b>1,034,000</b>	<b>284,000</b>
		126,933	126,933	(0)	-	-	-	-	-
<b>Public Art</b>									
<b>PA-02 Public Art Master Plan Projects - Mural Program and Marina Project</b>									
243	Pub Art	345,000	163,578	26,422	155,000	-	-	-	-
<b>Subtotal, Public Art</b>		<b>345,000</b>	<b>163,578</b>	<b>26,422</b>	<b>155,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		-	-	-	-	-	-	-	-





Capital Project Funds  
Capital Improvement Project List

<u>Project</u>	<u>Fund</u>	<u>Total Project Cost</u>	<u>Expenditures Through June 2019</u>	<u>Encumbrances and Budget Carryover at June 2019</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Sewer</b>									
<b>SS-01 Sanitary Sewer Rehabilitation Program</b>									
511	Sewer	4,810,000	2,304,569	1,005,431	300,000	300,000	300,000	300,000	300,000
<b>Subtotal, Sewer</b>		<b>4,810,000</b>	<b>2,304,569</b>	<b>1,005,431</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
		-	-	-	-	-	-	-	-
<b>Streetscape System</b>									
<b>ST-01 40th Street Bridge Railing Painting and Repair</b>									
475	Gen Cap	195,000	11,073	173,927	-	-	10,000	-	-
<b>ST-02 40th Street/San Pablo Ave Median Rehabilitation</b>									
254	Grant - AHSC	100,000	100,000	-	-	-	-	-	-
475	Gen Cap	800,000	500,000	-	300,000	-	-	-	-
		900,000	600,000	-	300,000	-	-	-	-
<b>ST-04 Lumec Streetlight Pole Painting and LED Retrofit</b>									
475	Gen Cap	2,024,693	1,196,727	827,966	-	-	-	-	-
<b>ST-05 Storm Drain Cleaning and Repair Program</b>									
475	Gen Cap	250,000	-	200,000	25,000	25,000	-	-	-
<b>ST-06 Storm Drain Inventory and CCTV Inspection</b>									
475	Gen Cap	100,000	44,668	55,333	-	-	-	-	-
<b>ST-07 Street Tree Program</b>									
251	Urban Forrest	135,000	11,976	103,025	10,000	10,000	-	-	-
475	Gen Cap	251,000	12,000	239,000	-	-	-	-	-
n/a	Unfunded	250,000	-	-	-	-	-	-	250,000
		636,000	23,976	342,025	10,000	10,000	-	-	250,000
<b>ST-08 Survey Monument and Benchmark Preservation Program</b>									
475	Gen Cap	57,000	7,625	33,375	-	8,000	-	8,000	-
<b>ST-09 Frontage Road Landscape Median Island</b>									
473	Developer Contribution (Hilton Garden Inn)	100,000	-	100,000	-	-	-	-	-
250	Traffic Impact	365,000	-	200,000	-	-	165,000	-	-
		465,000	-	300,000	-	-	165,000	-	-
<b>ST-11 Traffic Signal Modernization - Phase 1</b>									
475	Gen Cap	300,000	-	150,000	150,000	-	-	-	-
<b>ST-12 Additional Storm Drain Inlet Trash Capture Devices</b>									
475	Gen Cap	11,000	-	11,000	-	-	-	-	-
<b>ST-13 Large Trash Separator in Storm Drain Line</b>									
475	Gen Cap	530,000	-	530,000	-	-	-	-	-



Capital Project Funds  
Capital Improvement Project List

<u>Project</u>	<u>Fund</u>	<u>Total Project Cost</u>	<u>Expenditures Through June 2019</u>	<u>Encumbrances and Budget Carryover at June 2019</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>ST-14 North Hollis Undergrounding District</b>									
475	Gen Cap	3,634,465	-	500,000	-	-	3,134,465	-	-
254	Grants - PG&E Rule 20A	1,000,000	-	-	-	-	1,000,000	-	-
n/a	Unfunded	9,365,535	-	-	-	-	9,365,535	-	-
		14,000,000	-	500,000	-	-	13,500,000		-
<b>ST-15 Green Infrastructure Projects</b>									
475	Gen Cap	100,000	-	-	-	50,000	-	50,000	-
<b>ST-16 Streetlight Survey and Standards Development</b>									
220	Gas Tax	125,000	-	-	50,000	50,000	25,000	-	-
<b>ST-17 Village Greens</b>									
n/a	Unfunded	-	-	-	-	-	-	-	-
<b>Subtotal, Streetscape System</b>		<b>19,693,693</b>	<b>1,884,068</b>	<b>3,123,625</b>	<b>535,000</b>	<b>143,000</b>	<b>13,700,000</b>	<b>58,000</b>	<b>250,000</b>
		-	-	0	-	-	-	-	-
<b>Transportation</b>									
<b>T-01 Annual Street Rehabilitation/Preventive Maintenance Program</b>									
221	RMRA	1,000,000	-	-	200,000	200,000	200,000	200,000	200,000
238	Measure B-VLF	330,000	227,615	2,385	-	50,000	-	50,000	-
240	Measure B	2,153,858	1,350,000	-	250,000	250,000	250,000	53,858	-
242	Measure BB	2,436,142	790,000	-	240,000	240,000	240,000	436,142	490,000
262	Measure B-Bike/Ped	70,000	70,000	-	-	-	-	-	-
444	1999 Bonds PFA	1,698,000	847,113	850,887	-	-	-	-	-
		7,688,000	3,284,728	853,272	690,000	740,000	690,000	740,000	690,000
<b>T-02 Powell Street Bridge Seal Coat and Joint Seal Replacement</b>									
475	Gen Cap	525,000	-	510,000	15,000	-	-	-	-
<b>T-04 Quiet Zone at 65th, 66th, and 67th Street At-Grade Crossings</b>									
475	Gen Cap	708,870	14,766	404,845	189,259	100,000	-	-	-
254	Grants ACTC Local match	1,800,000	-	-	-	1,800,000	-	-	-
254	Grants SB1 TCEP Grant	4,200,000	-	-	-	4,200,000	-	-	-
		6,708,870	14,766	404,845	189,259	6,100,000	-	-	-
<b>T-05 Traffic Signal - 40th and Harlan</b>									
215	Catellus	155,000	24,220	130,780	-	-	-	-	-
444	1999 PFA	172,455	-	172,455	-	-	-	-	-
		327,455	24,220	303,235	-	-	-	-	-
<b>T-06 Traffic Signal, Powell and Doyle</b>									
473	Gen Cap (developer)	15,000	8,450	6,550	-	-	-	-	-
250	Traffic Impact	292,000	2,500	289,500	-	-	-	-	-
238	Measure B-VLF	44,000	-	44,000	-	-	-	-	-
264	Measure BB-bike/ped	96,955	-	96,955	-	-	-	-	-
		447,955	10,950	437,005	-	-	-	-	-
<b>T-07 Paid Parking and Transportation Demand Management</b>									
475	Gen Cap	1,200,000	314,282	885,718	-	-	-	-	-
254	Grants - Measure B	930,000	100,000	830,000	-	-	-	-	-
		2,130,000	414,282	1,715,718	-	-	-	-	-

### **Capital Project Funds**

#### **Capital Improvement Project List**

		Total Project Cost	Expenditures Through June 2019	Encumbrances and Budget Carryover at June 2019	2019-20 Budget	2020-21 Budget	2021-22 Projection	2022-23 Projection	2023-24 Projection
Project	Fund								
T-08 Powell Street Bridge Widening									
250	Traffic Impact	25,000	-	25,000	-	-	-	-	-
475	Gen Cap	100,000	-	-	-	-	100,000	-	-
		125,000	-	25,000	-	-	100,000	-	-
T-09 Powell Corridor Traffic Safety Study									
250	Traffic Impact	110,000	-	110,000	-	-	-	-	-
475	Gen Cap	35,000	-	-	35,000	-	-	-	-
		145,000	-	110,000	35,000	-	-	-	-
T-10 Innovative Deployments to Enhance Arterial (IDEA)									
475	Gen Cap	75,000	-	-	75,000	-	-	-	-
254	ACTC Grant	170,888	-	-	170,888	-	-	-	-
254	MTC Grant	836,936	-	-	500,000	200,000	136,936	-	-
		1,082,824	-	-	745,888	200,000	136,936	-	-
T-11 Traffic Signal Modernization - Phase 2									
250	Traffic Impact	200,000	-	-	-	-	50,000	100,000	50,000
475	Gen Cap	150,000	-	-	50,000	100,000	-	-	-
		350,000	-	-	50,000	100,000	50,000	100,000	50,000
T-12 Structure Deck Seal, Repair and Maint									
475	Gen Cap	700,000	-	-	-	50,000	400,000	-	250,000
T-13 40th-San Pablo Transit Hub & 40th St Reconstruction									
n/a	Unfunded	13,568,000	-	-	-	1,059,500	1,059,500	11,449,000	-
T-14 40th - Adeline ST Recon Feasibility Study (2)									
n/a	Unfunded	200,000	-	-	200,000	-	-	-	-
Subtotal, Transportation		33,998,104	3,748,947	4,359,075	1,925,147	8,249,500	2,436,436	12,289,000	990,000
		-	-	-	-	-	-	-	-
Vehicles									
V-01 Vehicle Replacements and Purchases									
660	Vehicle	5,060,009	1,587,009	-	672,000	330,000	166,000	1,239,000	1,066,000
Subtotal, Vehicles		5,060,009	1,587,009	-	672,000	330,000	166,000	1,239,000	1,066,000
		-	-	-	-	-	-	-	-
Total Capital Projects		\$ 198,108,228	\$ 28,662,334	\$ 78,615,995	\$ 7,009,963	\$ 17,597,500	\$ 24,462,436	\$ 15,695,000	\$ 26,065,000
Five Year Total									\$ 90,829,899



Capital Project Funds  
General Capital Fund #475

**Purpose of Fund**

The General Capital Fund budgets for revenues committed to general capital projects of the City. The primary revenue source is an allocation of residual tax increment revenue. The policy to allocate the commercial portion of the real estate property transfer tax was implemented July 1, 2016.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		\$ 4,532,574	\$ 4,678,155	\$ 4,455,795	\$ 1,053,070	\$ 1,462,410
<b>Annual Activity</b>						
<b>Revenues</b>						
Residual Tax Increment (50%)		2,525,600	1,104,400	1,229,600	1,463,500	1,659,400
Commercial Transfer Tax		1,000,000	500,000	500,000	500,000	500,000
		<b>3,525,600</b>	<b>1,604,400</b>	<b>1,729,600</b>	<b>1,963,500</b>	<b>2,159,400</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		1,037,760	1,083,760	1,117,860	1,146,160	1,170,860
		<b>1,037,760</b>	<b>1,083,760</b>	<b>1,117,860</b>	<b>1,146,160</b>	<b>1,170,860</b>
<b>Capital Projects</b>						
CF-01 Eastshore State Park/Powell Street Bioswale	100,000	-	-	-	-	-
CF-02 South Bayfront Bridge/Horton Landing Park	12,057,844	-	-	-	-	-
CF-05 Corporation Yard Improvements	9,307,637	-	-	-	-	-
CF-07 Underground Tank Closures	733	300,000	-	-	-	-
CF-08 Art Center	5,764,236	-	-	-	-	-
CF-10 Hollis Street Fire Station/EOC Upgrade (Station 35)	2,483,635	-	-	-	-	-
CF-11 Point Emery Shoreline Protection	-	345,000	-	-	-	-
CF-12 Temescal Park Security Lighting and Improvements	290,815	383,000	-	-	-	-
CF-14 ADA Transition Plan	287,468	100,000	100,000	100,000	100,000	100,000
CF-15 Electric Vehicle Chargers for City Hall Parking Lot	160,000	-	-	-	-	-
CF-16 Big Daddy's Community Garden Rehabilitation	15,000	-	-	-	-	-
CF-17 Climate Action Plan Implementation Fund	-	25,000	25,000	25,000	25,000	25,000
CF-18 Police Administration Building	-	-	125,000	-	-	-



Capital Project Funds  
General Capital Fund #475

**Purpose of Fund**

The General Capital Fund budgets for revenues committed to general capital projects of the City. The primary revenue source is an allocation of residual tax increment revenue. The policy to allocate the commercial portion of the real estate property transfer tax was implemented July 1, 2016.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Capital Projects, Continued</b>						
FM-02 Child Development Center Rehabilitation	65,000	-	-	-	-	-
FM-08 Davenport Mini Park Rehabilitation	-	160,000	-	-	-	-
H-02 6150, 5890 and 5900 Christie Housing Site	58,000	-	-	-	-	-
H-05 South Bay Front Site B	129,587	-	-	20,000	-	-
PB-01 Sidewalk Improvement Program	476,057	160,000	160,000	225,000	225,000	225,000
PB-14 San Pablo Avenue Mid-Block Cross Walk	-	30,000	-	-	-	-
ST-01 40th Street Bridge-Paint Railing	173,927	-	-	10,000	-	-
ST-02 40th Street/San Pablo Ave Median Rehabilitation	-	300,000	-	-	-	-
ST-03 City Wide Trash Receptacle Replacement	-					
ST-04 Lumec Streetlight Pole Painting and LED Retrofit	827,966	-	-	-	-	-
ST-05 Storm Drain Cleaning and System Repair Program	200,000	25,000	25,000	-	-	-
ST-06 Storm Drain Inventory and CCTV Inspection	55,333	-	-	-	-	-
ST-07 Street Tree Program	239,000	-	-	-	-	-
ST-08 Survey Monument and Benchmark Preservation Program	33,375	-	8,000	-	8,000	-
ST-11 Traffic Signal LED Relamping	150,000	150,000	-	-	-	-
ST-12 Additional Storm Drain Inlet Trash Capture Devices	11,000	-	-	-	-	-
ST-13 Large Trash Separator in Storm Drain Line	530,000	-	-	-	-	-
ST-14 North Hollis Undergrounding District	500,000	-	-	3,134,465	-	-
ST-15 Green Infrastructure Projects	-	-	50,000	-	50,000	-



Capital Project Funds  
General Capital Fund #475

**Purpose of Fund**

The General Capital Fund budgets for revenues committed to general capital projects of the City. The primary revenue source is an allocation of residual tax increment revenue. The policy to allocate the commercial portion of the real estate property transfer tax was implemented July 1, 2016.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Capital Projects, Continued</b>						
T-02						
Powell Street Bridge Seal Coat and Joint Seal Replacement	510,000	15,000	-	-	-	-
T-04						
Quiet Zone Railroad Crossing Quadrant Gates	404,845	189,259	100,000	-	-	-
T-07						
Paid Parking and Transportation Demand Management	885,718	-	-	-	-	-
T-08						
Powell Street Bridge Widening	-	-	-	100,000	-	-
T-09						
Powell Corridor Traffic Safety Study	-	35,000	-	-	-	-
T-10						
Innovative Deployments to Enhance Arterial (IDEA)	-	75,000	-	-	-	-
T-11						
Traffic Signal Modernization - Phase 2	-	50,000	100,000	-	-	-
T-12						
Structure Deck Seal, Repair and Maint Prog	-	-	50,000	400,000	-	250,000
<b>Subtotal, Capital Projects</b>	<b>35,717,177</b>	<b>2,342,259</b>	<b>743,000</b>	<b>4,014,465</b>	<b>408,000</b>	<b>600,000</b>
<b>Subtotal, Expenditures</b>	<b>35,717,177</b>	<b>3,380,019</b>	<b>1,826,760</b>	<b>5,132,325</b>	<b>1,554,160</b>	<b>1,770,860</b>
<b>Net Annual Activity</b>	<b>(35,717,177)</b>	<b>145,581</b>	<b>(222,360)</b>	<b>(3,402,725)</b>	<b>409,340</b>	<b>388,540</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	40,249,751	4,678,155	4,455,795	1,053,070	1,462,410	1,850,950
Infrastructure Reserve	-	-	-	-	-	-
Implementation Reserve	-	-	-	-	-	-
Project Carryover	35,717,177	-	-	-	-	-
<b>Ending Available Fund Balance</b>	<b>\$ 4,532,574</b>	<b>\$ 4,678,155</b>	<b>\$ 4,455,795</b>	<b>\$ 1,053,070</b>	<b>\$ 1,462,410</b>	<b>\$ 1,850,950</b>

Note: In FY18-19 the Council appropriated the \$5M Infrastructure reserve and the \$2.5M Implementation reserve for the South Bayfront Bridge project.



Capital Project Funds  
Environmental Programs #204

**Purpose of Fund**

The Environmental Program Fund accounts for funds committed to environmentally friendly projects.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ 88,518	\$ 84,518	\$ 80,518	\$ 76,518	\$ 72,518	
<b>Annual Activity</b>						
<b>Revenues</b>						
Environmental Programs Revenue	22,000	22,000	22,000	22,000	22,000	
	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	
<b>Expenditures</b>						
<b>Operations</b>						
Operating Supplies	26,000	26,000	26,000	26,000	26,000	
	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	
<b>Capital Projects</b>						
Subtotal, Capital Projects	-	-	-	-	-	-
Subtotal, Expenditures	-	26,000	26,000	26,000	26,000	26,000
<b>Net Annual Activity</b>	-	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)
<b>Ending Available Fund Balance</b>						
Total Fund Balance	88,518	84,518	80,518	76,518	72,518	68,518
Project Carryover	-	-	-	-	-	-
<b>Ending Available Fund Balance</b>	<b>\$ 88,518</b>	<b>\$ 84,518</b>	<b>\$ 80,518</b>	<b>\$ 76,518</b>	<b>\$ 72,518</b>	<b>\$ 68,518</b>



City of Emeryville  
2019-21 Budget

Capital Project Funds  
Catellus Fund #215

**Purpose of Fund**

The Catellus Contingent Fund accounts for a deposit payment that was required of the Catellus Development Corporation as a development condition of approval and is to be utilized for installation of a future pedestrian actuated signal, if required.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ 6,298	\$ 6,298	\$ 6,298	\$ 6,298	\$ 6,298	\$ 6,298
<b>Annual Activity</b>						
<b>Revenues</b>						
Investment Income	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Expenditures</b>						
None	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Capital Projects</b>						
T-05 Traffic Signal - 40th and Harlan	130,780	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>130,780</b>	-	-	-	-	-
<b>Subtotal, Expenditures</b>	<b>130,780</b>	-	-	-	-	-
<b>Net Annual Activity</b>	<b>(130,780)</b>	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	137,078	6,298	6,298	6,298	6,298	6,298
Project Carryover	130,780	-	-	-	-	-
<b>Ending Available Fund Balance</b>	<b>\$ 6,298</b>	<b>\$ 6,298</b>	<b>\$ 6,298</b>	<b>\$ 6,298</b>	<b>\$ 6,298</b>	<b>\$ 6,298</b>





Capital Project Funds  
Gas Tax #220

**Purpose of Fund**

The Special Gas Tax Street Improvement Fund accounts for gas tax revenues apportioned by the state under specific statutory authority. The allocation formula is a combination of population and street mileage. The use of gas tax revenues is restricted to specific street maintenance activities

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>	\$ 132,744	\$ 81,044	\$ 21,844	\$ (6,156)	\$ 22,044	
<b>Annual Activity</b>						
<b>Revenues</b>						
Gas Tax		318,300	310,800	317,000	323,200	329,700
		<b>318,300</b>	<b>310,800</b>	<b>317,000</b>	<b>323,200</b>	<b>329,700</b>
<b>Expenditures</b>						
<b>Operations</b>						
Street Maintenance		295,000	295,000	295,000	295,000	295,000
		<b>295,000</b>	<b>295,000</b>	<b>295,000</b>	<b>295,000</b>	<b>295,000</b>
<b>Capital Projects</b>						
PB-05 Bicycle and Pedestrian Plan Implementation - Minor Cost Improvements	-	25,000	25,000	25,000	-	-
ST-16 Streetlight Survey and Standards Development		50,000	50,000	25,000	-	-
<b>Subtotal, Capital Projects</b>	-	<b>75,000</b>	<b>75,000</b>	<b>50,000</b>	-	-
<b>Subtotal, Expenditures</b>	-	<b>370,000</b>	<b>370,000</b>	<b>345,000</b>	<b>295,000</b>	<b>295,000</b>
<b>Net Annual Activity</b>	-	<b>(51,700)</b>	<b>(59,200)</b>	<b>(28,000)</b>	<b>28,200</b>	<b>34,700</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	132,744	81,044	21,844	(6,156)	22,044	56,744
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 132,744</b>	<b>\$ 81,044</b>	<b>\$ 21,844</b>	<b>\$ (6,156)</b>	<b>\$ 22,044</b>	<b>\$ 56,744</b>



Capital Project Funds  
Road Maintenance and Rehabilitation Fund #221

**Purpose of Fund**

The Road Maintenance and Rehabilitation Fund reports the allocation of State taxes enacted by the Road Repair and Accountability Act of 2017. FY 2017-18 is a partial year of funding from this new source. The first full year of funding will be FY 2018-19.

	<u>Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$	4,617	\$	4,617	\$	4,617
<b>Annual Activity</b>						
<b>Revenues</b>						
SB1 State Allocation		200,000	200,000	200,000	200,000	200,000
Other County Grants		-	-	-	-	-
		<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
<b>Expenditures</b>						
<b>Capital Projects</b>						
San Pablo Mid-block Cross						
PB-14 Walk	266,000	-	-	-	-	-
Annual Street						
Rehabilitation/Preventive						
T-01 Maintenance Program	-	200,000	200,000	200,000	200,000	200,000
T-04						
Quiet Zone at 65th, 66th, and						
67th Street At-Grade Crossings	-	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<u>266,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
<b>Subtotal, Expenditures</b>	<u>266,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
<b>Net Annual Activity</b>	<u>(266,000)</u>	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	270,617	4,617	4,617	4,617	4,617	4,617
Project Carryover	266,000					
Ending Available Fund Balance	<u>\$</u>	<u>4,617</u>	<u>\$</u>	<u>4,617</u>	<u>\$</u>	<u>4,617</u>



Capital Project Funds  
General Plan Maintenance Fund #225

**Purpose of Fund**

The General Plan Maintenance Fund accounts for fees collected to cover costs of updating the City's Plan and Zoning Ordinance over the next 20 years.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		\$ 2,776,076	\$ 2,546,176	\$ 2,563,476	\$ 2,257,176	\$ 1,863,376
<b>Annual Activity</b>						
<b>Revenues</b>						
Development Fees		750,000	1,025,300	522,000	450,000	450,000
		<u>750,000</u>	<u>1,025,300</u>	<u>522,000</u>	<u>450,000</u>	<u>450,000</u>
<b>Expenditures</b>						
<b>Operations</b>						
Community Development		979,900	1,008,000	828,300	843,800	860,100
		<u>979,900</u>	<u>1,008,000</u>	<u>828,300</u>	<u>843,800</u>	<u>860,100</u>
<b>Capital Projects</b>						
CF-08 Art Center	119,071	-	-	-	-	-
PB-10 40th-San Pablo Bus Hub Feasibility Study	49,269	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>168,340</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subtotal, Expenditures</b>	<b>168,340</b>	<b>979,900</b>	<b>1,008,000</b>	<b>828,300</b>	<b>843,800</b>	<b>860,100</b>
<b>Net Annual Activity</b>	<b>(168,340)</b>	<b>(229,900)</b>	<b>17,300</b>	<b>(306,300)</b>	<b>(393,800)</b>	<b>(410,100)</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	2,944,416	2,546,176	2,563,476	2,257,176	1,863,376	1,453,276
Project Carryover	168,340	-	-	-	-	-
Ending Available Fund Balance	<u>\$ 2,776,076</u>	<u>\$ 2,546,176</u>	<u>\$ 2,563,476</u>	<u>\$ 2,257,176</u>	<u>\$ 1,863,376</u>	<u>\$ 1,453,276</u>



City of Emeryville  
2019-21 Budget

Capital Project Funds  
Park Impact Fee Fund #237

**Purpose of Fund**

The Park / Rec Impact Fee Fund accounts for parks and recreation impact fees paid by new development, as required by the City's Park / Rec Impact Fee Ordinance.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		<b>\$ (1,140,201)</b>	<b>\$ (890,201)</b>	<b>\$ 98,799</b>	<b>\$ 660,599</b>	<b>\$ 910,599</b>
<b>Annual Activity</b>						
<b>Revenues</b>						
Development Fees		250,000	989,000	561,800	250,000	250,000
		<b>250,000</b>	<b>989,000</b>	<b>561,800</b>	<b>250,000</b>	<b>250,000</b>
<b>Expenditures</b>						
<b>Capital Projects</b>						
CF-02 South Bayfront Bridge and Horton Landing Park	257,393	-	-	-	-	-
CF-13 Horton Landing Park Expansion	1,913,021	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>2,170,414</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subtotal, Expenditures</b>	<b>2,170,414</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Annual Activity</b>	<b>(2,170,414)</b>	<b>250,000</b>	<b>989,000</b>	<b>561,800</b>	<b>250,000</b>	<b>250,000</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	1,030,213	(890,201)	98,799	660,599	910,599	1,160,599
Project Carryover	2,170,414	-	-	-	-	-
Ending Available Fund Balance	<b>\$ (1,140,201)</b>	<b>\$ (890,201)</b>	<b>\$ 98,799</b>	<b>\$ 660,599</b>	<b>\$ 910,599</b>	<b>\$ 1,160,599</b>



Capital Project Funds  
The Vehicle Registration (VRF)- Streets and Roads Fund #238

**Purpose of Fund**

The Vehicle Registration Fee (VRF) accounts for a pro-rata share of the annual \$10 per vehicle fee approved by voters in Alameda County in 2010. VRF funds are restricted for local road improvements and repairs.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ 2,215	\$ 48,415	\$ 44,515	\$ 90,515	\$ 86,415	
<b>Annual Activity</b>						
<b>Revenues</b>						
Vehicle License Fees		49,000	49,000	49,000	49,000	49,000
		<b>49,000</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		2,800	2,900	3,000	3,100	3,200
		<b>2,800</b>	<b>2,900</b>	<b>3,000</b>	<b>3,100</b>	<b>3,200</b>
<b>Capital Projects</b>						
T-01 Annual Street Rehabilitation/Preventive Maintenance	2,385	-	50,000	-	50,000	-
T-06 Traffic Signal, Powell and Doyle	44,000	-	-	-	-	-
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subtotal, Capital Projects</b>	<b>46,385</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>
<b>Subtotal, Expenditures</b>	<b>46,385</b>	<b>2,800</b>	<b>52,900</b>	<b>3,000</b>	<b>53,100</b>	<b>3,200</b>
<b>Net Annual Activity</b>	<b>(46,385)</b>	<b>46,200</b>	<b>(3,900)</b>	<b>46,000</b>	<b>(4,100)</b>	<b>45,800</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	48,600	48,415	44,515	90,515	86,415	132,215
Project Carryover	46,385	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 2,215</b>	<b>\$ 48,415</b>	<b>\$ 44,515</b>	<b>\$ 90,515</b>	<b>\$ 86,415</b>	<b>\$ 132,215</b>



Capital Project Funds  
Affordable Housing Impact Fee Fund #239

**Purpose of Fund**

The Affordable Housing Impact Fee Fund accounts for rental residential developments and nonresidential developments to mitigate the impact of such developments on the need for affordable housing in the City.

	Prior Year Budget Carryover	2019-20 Budget	2020-21 Budget	2021-22 Projection	2022-23 Projection	2023-24 Projection						
Beginning Available Fund Balance	\$	406,425	\$	531,425	\$	356,425	\$	322,625	\$	347,625		
Annual Activity												
Revenues												
Development Fees		125,000		125,000		466,200		125,000		125,000		
		125,000		125,000		466,200		125,000		125,000		
Expenditures												
Capital Projects												
H-02 6150, 5890 and 5900 Christie Housing Site	-	-	300,000	500,000	100,000		-					
Subtotal, Capital Projects	-	-	300,000	500,000	100,000		-					
	-											
Subtotal, Expenditures	-	-	300,000	500,000	100,000		-					
Net Annual Activity	-	125,000	(175,000)	(33,800)	25,000		125,000					
Ending Available Fund Balance												
Total Fund Balance	406,425	531,425	356,425	322,625	347,625		472,625					
Project Carryover	-	-	-	-	-		-					
Ending Available Fund Balance	\$	406,425	\$	531,425	\$	356,425	\$	322,625	\$	347,625	\$	472,625



Capital Project Funds  
Measure B - Streets and Roads Fund #240

**Purpose of Fund**

The Measure B Fund accounts for revenues generated by a special one-half cent sales tax that was approved by the voters of Alameda County in 1986 and reauthorized in 2000. These funds are restricted for local transportation and special transportation (Para transit) purposes.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ (18,642)	\$ 30,458	\$ 79,558	\$ 53,858	\$ (0)	
<b>Annual Activity</b>						
<b>Revenues</b>						
Measure B		310,000	310,000	232,500	-	-
		<b>310,000</b>	<b>310,000</b>	<b>232,500</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		10,900	10,900	8,200	-	-
		<b>10,900</b>	<b>10,900</b>	<b>8,200</b>	<b>-</b>	<b>-</b>
<b>Capital Projects</b>						
T-01 Annual Street Rehabilitation/Preventive Maintenance	-	250,000	250,000	250,000	53,858	-
			-	-	-	-
<b>Subtotal, Capital Projects</b>	-	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>53,858</b>	<b>-</b>
<b>Subtotal, Expenditures</b>	-	<b>260,900</b>	<b>260,900</b>	<b>258,200</b>	<b>53,858</b>	<b>-</b>
<b>Net Annual Activity</b>	-	<b>49,100</b>	<b>49,100</b>	<b>(25,700)</b>	<b>(53,858)</b>	<b>-</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	(18,642)	30,458	79,558	53,858	(0)	(0)
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ (18,642)</b>	<b>\$ 30,458</b>	<b>\$ 79,558</b>	<b>\$ 53,858</b>	<b>\$ (0)</b>	<b>\$ (0)</b>



Capital Project Funds  
Measure BB - Streets and Roads Fund #242

**Purpose of Fund**

The Measure BB Fund accounts for revenues generated by a special one-half cent sales tax that was approved in 2014. These funds are restricted for local transportation and special transportation (Paratransit) purposes and are distributed monthly by the Alameda County Transportation Commission.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>		\$ 104,136	\$ 139,736	\$ 174,936	\$ 274,636	\$ 412,894
<b>Annual Activity</b>						
<b>Revenues</b>						
Measure BB		290,000	290,000	367,500	600,000	600,000
		<b>290,000</b>	<b>290,000</b>	<b>367,500</b>	<b>600,000</b>	<b>600,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		14,400	14,800	27,800	25,600	25,900
		<b>14,400</b>	<b>14,800</b>	<b>27,800</b>	<b>25,600</b>	<b>25,900</b>
<b>Capital Projects</b>						
T-01 Annual Street Rehabilitation/Preventive Maintenance	-	240,000	240,000	240,000	436,142	490,000
<b>Subtotal, Capital Projects</b>	-	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>	<b>436,142</b>	<b>490,000</b>
<b>Subtotal, Expenditures</b>	-	<b>254,400</b>	<b>254,800</b>	<b>267,800</b>	<b>461,742</b>	<b>515,900</b>
<b>Net Annual Activity</b>	-	<b>35,600</b>	<b>35,200</b>	<b>99,700</b>	<b>138,258</b>	<b>84,100</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	104,136	139,736	174,936	274,636	412,894	496,994
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 104,136</b>	<b>\$ 139,736</b>	<b>\$ 174,936</b>	<b>\$ 274,636</b>	<b>\$ 412,894</b>	<b>\$ 496,994</b>





City of Emeryville  
2019-21 Budget

Capital Project Funds  
Art Fund #243

**Purpose of Fund**

The Emeryville Public Art Fund accounts for funds received from new development as required under the City's Percent for Art Ordinance.

	Prior Year Budget Carryover	2019-20 Budget	2020-21 Budget	2021-22 Projection	2022-23 Projection	2023-24 Projection				
Beginning Available Fund Balance	\$	720,867	\$	600,267	\$	598,367	\$	639,267	\$	675,067
Annual Activity										
Revenues										
Property Tax Residual Fee		132,900	122,700	136,600	162,600	184,400				
Development Fees		15,000	15,000	15,000	15,000	15,000				
		147,900	137,700	151,600	177,600	199,400				
Expenditures										
Operations										
Community Development		113,500	139,600	110,700	141,800	122,900				
		113,500	139,600	110,700	141,800	122,900				
Capital Projects										
PA-02 Implementing Art Projects	26,422	155,000	-	-	-	-				
Subtotal, Capital Projects	26,422	155,000	-	-	-	-				
Subtotal, Expenditures	26,422	268,500	139,600	110,700	141,800	122,900				
Net Annual Activity	(26,422)	(120,600)	(1,900)	40,900	35,800	76,500				
Ending Available Fund Balance										
Total Fund Balance	747,289	600,267	598,367	639,267	675,067	751,567				
Project Carryover	26,422	-	-	-	-	-				
Ending Available Fund Balance	\$ 720,867	\$ 600,267	\$ 598,367	\$ 639,267	\$ 675,067	\$ 751,567				



Capital Project Funds  
EPA Grant/Brownsfield Revolving Loan Fund #247

**Purpose of Fund**

The City administers a Brownsfield revolving loan pool. Original funding was from a federal EPA grant. As loans are repaid, the program income is available for new loan activities.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		\$ 3,103,906	\$ 3,103,906	\$ 3,103,906	\$ 3,103,906	\$ 3,103,906
<b>Annual Activity</b>						
<b>Revenues</b>						
Federal Grant and Program Income		-	-	-	-	-
		-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Projects</b>						
Subtotal, Capital Projects	-	-	-	-	-	-
Subtotal, Expenditures	-	-	-	-	-	-
<b>Net Annual Activity</b>	-	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	3,103,906	3,103,906	3,103,906	3,103,906	3,103,906	3,103,906
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 3,103,906</b>	<b>\$ 3,103,906</b>	<b>\$ 3,103,906</b>	<b>\$ 3,103,906</b>	<b>\$ 3,103,906</b>	<b>\$ 3,103,906</b>
	-	-	-	-	-	-



City of Emeryville  
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Capital Project Funds  
Traffic Impact Fee Fund #250

**Purpose of Fund**

The Transportation Impact Fee Fund accounts for transportation impact fees paid by new development, as required by the City's Transportation Impact Fee Ordinance.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		\$ (849,937)	\$ (649,937)	\$ (130,937)	\$ 729,363	\$ 192,463
<b>Annual Activity</b>						
<b>Revenues</b>						
Development Fees		200,000	519,000	1,075,400	313,200	200,000
		<b>200,000</b>	<b>519,000</b>	<b>1,075,400</b>	<b>313,200</b>	<b>200,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works - ENR Membership		-	-	100	100	100
		<b>-</b>	<b>-</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Capital Projects</b>						
CF-02 South Bayfront Bridge and Horton Landing Park	1,196,450	-	-	-	-	-
CF-04 Transit Center -Public Parking and Bus Bays	1	-	-	-	-	-
CF-09 Emery-Go-Round Shuttle Bus Yard	1,000,000	-	-	-	-	-
PB-03 Horton Street Experimental Traffic Calming						
PB-06 ECCL - North-South Pedestrian Path from 47th St to 53rd St	-	-	-	-	750,000	-
PB-07 Frontage Road Bay Trail Upgrades	300,000	-	-	-	-	-
PB-08 Transit Stop Improvements	100,000	-	-	-	-	-
PB-11 Bike Share Stations	240,000	-	-	-	-	-
ST-09 Frontage Road Landscape Median Island	200,000	-	-	165,000	-	-
T-06 Traffic Signal - Powell/Doyle	289,500	-	-	-	-	-
T-08 Powell Street Bridge Widening	25,000	-	-	-	-	-
T-09 Powell Corridor Traffic Safety Study	110,000	-	-	-	-	-
T-11 Traffic Signal Modernization - Phase 2	-	-	-	50,000	100,000	50,000
<b>Subtotal, Capital Projects</b>	<b>3,460,950</b>	<b>-</b>	<b>-</b>	<b>215,000</b>	<b>850,000</b>	<b>50,000</b>
<b>Subtotal, Expenditures</b>	<b>3,460,950</b>	<b>-</b>	<b>-</b>	<b>215,100</b>	<b>850,100</b>	<b>50,100</b>
<b>Net Annual Activity</b>	<b>(3,460,950)</b>	<b>200,000</b>	<b>519,000</b>	<b>860,300</b>	<b>(536,900)</b>	<b>149,900</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	2,611,014	(649,937)	(130,937)	729,363	192,463	342,363
Project Carryover	3,460,950	-	-	-	-	-
Ending Available Fund Balance	<b>\$ (849,937)</b>	<b>\$ (649,937)</b>	<b>\$ (130,937)</b>	<b>\$ 729,363</b>	<b>\$ 192,463</b>	<b>\$ 342,363</b>



Capital Project Funds  
Urban Forestry Fund #251

**Purpose of Fund**

The Urban Forestry Fee Fund accounts for fees and penalties collected under the City's Urban Forestry Ordinance governing the removal and replacement of street trees.

	Prior Year Budget Carryover	2019-20 Budget	2020-21 Budget	2021-22 Projection	2022-23 Projection	2023-24 Projection
Beginning Available Fund Balance	\$ 55,797	\$ 47,297	\$ 38,797	\$ 40,297	\$ 41,797	
Annual Activity						
Revenues						
Urban Forestry Fee		1,500	1,500	1,500	1,500	1,500
		1,500	1,500	1,500	1,500	1,500
Expenditures						
Capital Projects						
ST-07 Street Tree Program	103,025	10,000	10,000	-	-	-
Subtotal, Capital Projects	103,025	10,000	10,000	-	-	-
Subtotal, Expenditures	103,025	10,000	10,000	-	-	-
Net Annual Activity	(103,025)	(8,500)	(8,500)	1,500	1,500	1,500
Ending Available Fund Balance						
Total Fund Balance	158,822	47,297	38,797	40,297	41,797	43,297
Project Carryover	103,025	-	-	-	-	-
Ending Available Fund Balance	\$ 55,797	\$ 47,297	\$ 38,797	\$ 40,297	\$ 41,797	\$ 43,297



City of Emeryville  
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Capital Project Funds  
Grant Fund #254

**Purpose of Fund**

The Grants Fund accounts for funds from third-party and other sources and is used to segregate costs to be reimbursed by grants.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Activity</b>						
<b>Revenues</b>						
Capital Grants	3,315,000	801,888	6,265,000	1,201,936	65,000	50,000
	<b>3,315,000</b>	<b>801,888</b>	<b>6,265,000</b>	<b>1,201,936</b>	<b>65,000</b>	<b>50,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		65,000	65,000	65,036	65,000	50,000
		<b>65,000</b>	<b>65,000</b>	<b>65,036</b>	<b>65,000</b>	<b>50,000</b>
<b>Capital Projects</b>						
CF-02 South Bayfront Bridge/Horton Landing Park	1,895,000	-	-	-	-	-
CF-02 South Bayfront Bridge/Horton Landing Park	105,000	-	-	-	-	-
CF-12 Temescal Creek Park Improvements	25,000	-	-	-	-	-
FM-13 Bay-Friendly Landcape for City Hall	15,000	-	-	-	-	-
PB-11 Bike Share Stations	180,000	30,000	-	-	-	-
PB-12 Greenway Crossings Safety Enhancement	265,000	36,000	-	-	-	-
ST-14 North Hollis Undergrounding District	-	-	-	1,000,000	-	-
T-07 Paid Parking and Transportation Demand Management	830,000	-	-	-	-	-
T-04						
Quiet Zone at 65th, 66th, and 67th Street At-Grade Crossings	-	-	6,000,000	-	-	-
T-10 Innovative Deploymt to Enhance Arterial (IDEA)	-	670,888	200,000	136,900	-	-
<b>Subtotal, Capital Projects</b>	<b>3,315,000</b>	<b>736,888</b>	<b>6,200,000</b>	<b>1,136,900</b>	<b>-</b>	<b>-</b>
<b>Subtotal, Expenditures</b>	<b>3,315,000</b>	<b>801,888</b>	<b>6,265,000</b>	<b>1,201,936</b>	<b>65,000</b>	<b>50,000</b>
<b>Net Annual Activity</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	-	-	-	-	-	-
Project Carryover	-	-	-	-	-	-
<b>Ending Available Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Capital Project Funds  
Measure B - Bike and Pedestrian Fund #262

**Purpose of Fund**

The Measure B Fund accounts for revenues generated by a special one-half cent sales tax that was approved by the voters of Alameda County in 1986 and reauthorized in 2000. These funds are restricted for local transportation and special transportation (Para transit) purposes.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ (50,373)	\$ (15,773)	\$ 18,827	\$ 44,727	\$ 44,727	\$ 44,727
<b>Annual Activity</b>						
<b>Revenues</b>						
Measure B		35,500	35,500	26,600	-	-
		<u>35,500</u>	<u>35,500</u>	<u>26,600</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>						
<b>Operations</b>						
Audit Fees		900	900	700	-	-
		<u>900</u>	<u>900</u>	<u>700</u>	<u>-</u>	<u>-</u>
<b>Capital Projects</b>						
CF-02 South Bayfront Bridge/Horton Landing Park	-	-	-	-	-	-
PB-05 Bicycle and Pedestrian Plan Implementation	89,241	-	-	-	-	-
T-07 Paid Parking and Transportation Demand	-	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<u>89,241</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Subtotal, Expenditures</b>	<u>89,241</u>	<u>900</u>	<u>900</u>	<u>700</u>	<u>-</u>	<u>-</u>
<b>Net Annual Activity</b>	<u>(89,241)</u>	<u>34,600</u>	<u>34,600</u>	<u>25,900</u>	<u>-</u>	<u>-</u>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	38,867	(15,773)	18,827	44,727	44,727	44,727
Project Carryover	89,241	-	-	-	-	-
Ending Available Fund Balance	<u>\$ (50,373)</u>	<u>\$ (15,773)</u>	<u>\$ 18,827</u>	<u>\$ 44,727</u>	<u>\$ 44,727</u>	<u>\$ 44,727</u>



**Capital Project Funds**  
**Measure BB - Bike and Pedestrian Fund #264**

**Purpose of Fund**

The Measure BB Fund accounts for revenues generated by a special one-half cent sales tax that was approved in 2014. These funds are restricted for local transportation and special transportation (Paratransit) purposes and are distributed monthly by the Alameda County Transportation Commission.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ (16,972)	\$ 11,128	\$ 9,228	\$ 16,028	\$ 20,428	
<b>Annual Activity</b>						
<b>Revenues</b>						
Measure BB		29,000	29,000	37,900	64,500	64,500
		<b>29,000</b>	<b>29,000</b>	<b>37,900</b>	<b>64,500</b>	<b>64,500</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		900	900	1,100	1,100	1,100
		<b>900</b>	<b>900</b>	<b>1,100</b>	<b>1,100</b>	<b>1,100</b>
<b>Capital Projects</b>						
PB-05 Bicycle and Pedestrian Plan Implementation	0	-	30,000	30,000	59,000	59,000
T-06 Traffic Signal, Powell and Doyle	96,955	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>96,955</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>59,000</b>	<b>59,000</b>
<b>Subtotal, Expenditures</b>	<b>96,955</b>	<b>900</b>	<b>30,900</b>	<b>31,100</b>	<b>60,100</b>	<b>60,100</b>
<b>Net Annual Activity</b>	<b>(96,955)</b>	<b>28,100</b>	<b>(1,900)</b>	<b>6,800</b>	<b>4,400</b>	<b>4,400</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	79,983	11,128	9,228	16,028	20,428	24,828
Project Carryover	96,955	-	-	-	-	-
Ending Available Fund Balance	<b>\$ (16,972)</b>	<b>\$ 11,128</b>	<b>\$ 9,228</b>	<b>\$ 16,028</b>	<b>\$ 20,428</b>	<b>\$ 24,828</b>



**Capital Project Funds**  
**Source Reduction and Recycling #265**

**Purpose of Fund**

The Recycling / Source Reduction Fund accounts for revenue generated through a surcharge on garbage rates, which is utilized for waste reduction, recycling and cleanup programs.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>	\$	5,355	\$ 5,355	\$ 5,355	\$ 5,355	\$ 5,355
<b>Annual Activity</b>						
<b>Revenues</b>						
Alameda County Grant		5,000	5,000	5,000	5,000	5,000
		<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Professional Services		5,000	5,000	5,000	5,000	5,000
		<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Capital Projects</b>						
Subtotal, Capital Projects	-	-	-	-	-	-
Subtotal, Expenditures	-	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Net Annual Activity</b>	-	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	5,355	5,355	5,355	5,355	5,355	5,355
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 5,355</b>	<b>\$ 5,355</b>	<b>\$ 5,355</b>	<b>\$ 5,355</b>	<b>\$ 5,355</b>	<b>\$ 5,355</b>





Capital Project Funds  
Measure D Fund #266

**Purpose of Fund**

The Measure D Fund accounts for the City of Emeryville's allocation of funds generated by the landfill surcharge under the Alameda County Recycling Initiative (Measure D). Measure D funds are restricted to specific recycling and waste reduction activities.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>	\$ 50,316	\$ 59,316	\$ 68,316	\$ 77,316	\$ 86,316	
<b>Annual Activity</b>						
<b>Revenues</b>						
Measure D Surcharge		34,000	34,000	34,000	34,000	34,000
		<b>34,000</b>	<b>34,000</b>	<b>34,000</b>	<b>34,000</b>	<b>34,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		25,000	25,000	25,000	25,000	25,000
		<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Capital Projects</b>						
Subtotal, Capital Projects	-	-	-	-	-	-
Subtotal, Expenditures	-	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Net Annual Activity</b>	-	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	50,316	59,316	68,316	77,316	86,316	95,316
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 50,316</b>	<b>\$ 59,316</b>	<b>\$ 68,316</b>	<b>\$ 77,316</b>	<b>\$ 86,316</b>	<b>\$ 95,316</b>



Capital Project Funds  
Housing Successor Fund #298

**Purpose of Fund**

The Housing Successor Fund accounts for restricted housing assets transferred from the City's former redevelopment agency. Funds are available to support low and moderate income housing activities under State guidelines administered by the State Housing and Community Development Department.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>		<b>\$ 3,578,605</b>	<b>\$ 3,653,249</b>	<b>\$ 3,727,793</b>	<b>\$ 3,802,237</b>	<b>\$ 3,876,581</b>
<b>Annual Activity</b>						
<b>Revenues</b>						
Program Income		109,644	109,644	109,644	109,644	109,644
		<b>109,644</b>	<b>109,644</b>	<b>109,644</b>	<b>109,644</b>	<b>109,644</b>
<b>Expenditures</b>						
<b>Operations</b>						
Community Development		35,000	35,100	35,200	35,300	35,400
		<b>35,000</b>	<b>35,100</b>	<b>35,200</b>	<b>35,300</b>	<b>35,400</b>
<b>Capital Projects</b>						
H-01 3706 San Pablo Avenue Housing Site	135,313	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>135,313</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subtotal, Expenditures</b>	<b>135,313</b>	<b>35,000</b>	<b>35,100</b>	<b>35,200</b>	<b>35,300</b>	<b>35,400</b>
<b>Net Annual Activity</b>	<b>(135,313)</b>	<b>74,644</b>	<b>74,544</b>	<b>74,444</b>	<b>74,344</b>	<b>74,244</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	3,713,918	3,653,249	3,727,793	3,802,237	3,876,581	3,950,825
Project Carryover	135,313	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 3,578,605</b>	<b>\$ 3,653,249</b>	<b>\$ 3,727,793</b>	<b>\$ 3,802,237</b>	<b>\$ 3,876,581</b>	<b>\$ 3,950,825</b>



City of Emeryville  
2019-21 Budget

Capital Project Funds  
Affordable Housing Fund #299

**Purpose of Fund**

The Affordable Housing Fund accounts for residual property tax revenue committed to affordable housing projects and programs.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		\$ 1,321,231	\$ 930,431	\$ 908,231	\$ 1,159,831	\$ 1,611,731
<b>Annual Activity</b>						
<b>Revenues</b>						
Residual Property Tax Increment (20%)		1,063,400	981,700	1,093,000	1,300,900	1,475,000
		<b>1,063,400</b>	<b>981,700</b>	<b>1,093,000</b>	<b>1,300,900</b>	<b>1,475,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Community Development		1,050,900	1,003,900	841,400	849,000	856,700
		<b>1,050,900</b>	<b>1,003,900</b>	<b>841,400</b>	<b>849,000</b>	<b>856,700</b>
<b>Capital Projects</b>						
H-01 3706 San Pablo Avenue Housing Site	84,710	40,000	-	-	-	-
H-02 6150, 5890 and 5900 Christie Housing Site	118,779	-	-	-	-	4,600,000
H-04 Affordable Senior Housing	1,141,819	-	-	-	-	-
H-06 Below Market Rate Housing Acquisition	1,578,343	-	-	-	-	-
H-07 3600 San Pablo	1,756,969	363,300	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>4,680,621</b>	<b>403,300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,600,000</b>
<b>Subtotal, Expenditures</b>	<b>4,680,621</b>	<b>1,454,200</b>	<b>1,003,900</b>	<b>841,400</b>	<b>849,000</b>	<b>5,456,700</b>
<b>Net Annual Activity</b>	<b>(4,680,621)</b>	<b>(390,800)</b>	<b>(22,200)</b>	<b>251,600</b>	<b>451,900</b>	<b>(3,981,700)</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	6,001,852	930,431	908,231	1,159,831	1,611,731	(2,369,969)
Project Carryover	4,680,621	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 1,321,231</b>	<b>\$ 930,431</b>	<b>\$ 908,231</b>	<b>\$ 1,159,831</b>	<b>\$ 1,611,731</b>	<b>\$ (2,369,969)</b>



Capital Project Funds  
1999 Revenue Bonds Capital Project Fund #444

**Purpose of Fund**

The 1999 Revenue Bond Fund accounts for bond proceeds from the 1999 bonds that were issued from the West Emeryville, Bay Street Shell mound Street expansion and East Bay Bridge Districts.

	Prior Year Budget <u>Carryover</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>	2021-22 <u>Projection</u>	2022-23 <u>Projection</u>	2023-24 <u>Projection</u>
<b>Beginning Available Fund Balance</b>		\$ 54,816	\$ 54,816	\$ 54,816	\$ 54,816	\$ 54,816
<b>Annual Activity</b>						
<b>Revenues</b>		-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Projects</b>						
T-01 Annual Street Rehabilitation/Preventive	850,887	-	-	-	-	-
T-05 Traffic Signal - 40th and Harlan	172,455	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>1,023,342</b>	-	-	-	-	-
<b>Subtotal, Expenditures</b>	<b>1,023,342</b>	-	-	-	-	-
<b>Net Annual Activity</b>	<b>(1,023,342)</b>	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	1,078,158	54,816	54,816	54,816	54,816	54,816
Project Carryover	1,023,342	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 54,816</b>	<b>\$ 54,816</b>	<b>\$ 54,816</b>	<b>\$ 54,816</b>	<b>\$ 54,816</b>	<b>\$ 54,816</b>



Capital Project Funds  
Pedestrian Path Improvement Fund #471

**Purpose of Fund**

The Pedestrian Path Improvement Fund accounts for funds committed for street bicycle and pedestrian improvements.

Funds are restricted for bicycle and pedestrian projects. Staff will submit special appropriation requests to the City Council after projects have been identified.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>		<b>\$ 542,092</b>	<b>\$ 362,092</b>	<b>\$ 182,092</b>	<b>\$ 2,092</b>	<b>\$ 2,092</b>
<b>Annual Activity</b>						
<b>Revenues</b>						
None		-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Projects</b>						
PB-01						
Sidewalk Improvement Program	-	180,000	180,000	180,000	-	-
	-	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	-	-
<b>Net Annual Activity</b>	-	<b>(180,000)</b>	<b>(180,000)</b>	<b>(180,000)</b>	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	542,092	362,092	182,092	2,092	2,092	2,092
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 542,092</b>	<b>\$ 362,092</b>	<b>\$ 182,092</b>	<b>\$ 2,092</b>	<b>\$ 2,092</b>	<b>\$ 2,092</b>



Capital Project Funds  
Redevelopment Projects Fund #472

**Purpose of Fund**

The Redevelopment Projects fund accounts for capital funds of the former redevelopment agency that have been approved for transfer to the City.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$	253,283.35	\$ 253,283	\$ 253,283	\$ 253,283	\$ 253,283
<b>Annual Activity</b>						
<b>Revenues</b>						
None		-	-	-	-	-
		-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Projects</b>						
CF-02 South Bayfront Bridge and Horton Landing Park	9,463,462	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>9,463,462</b>	-	-	-	-	-
<b>Subtotal, Expenditures</b>	<b>9,463,462</b>	-	-	-	-	-
<b>Net Annual Activity</b>	<b>(9,463,462)</b>	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	9,716,746	253,283	253,283	253,283	253,283	253,283
Project Carryover	9,463,462	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 253,283</b>	<b>\$ 253,283</b>	<b>\$ 253,283</b>	<b>\$ 253,283</b>	<b>\$ 253,283</b>	<b>\$ 253,283</b>



Capital Project Funds  
Developer Reimbursement Fund #473

**Purpose of Fund**

The Developer Reimbursement Fund accounts for projects to be funded by third parties as conditions of development agreements. Some projects will be delivered as improvements in lieu of cash.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Activity</b>						
<b>Revenues</b>						
Developer Reimbursements	4,448,535	-	-	-	-	-
	<b>4,448,535</b>	-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Projects</b>						
CF-02 South Bayfront Bridge and Horton Landing Park	1,450,000	-	-	-	-	-
CF-08 Art Center	1,424,485	-	-	-	-	-
FM-12 Amtrak Pedestrian Bridge Modifications	55,000	-	-	-	-	-
M-01 Marina Navigation Channel Maintenance Dredging Program	1,412,500	-	-	-	-	-
ST-09 Frontage Road Landscape Median Island	100,000	-	-	-	-	-
T-06 Traffic Signal, Powell and Doyle	6,550	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>4,448,535</b>	-	-	-	-	-
<b>Subtotal, Expenditures</b>	<b>4,448,535</b>	-	-	-	-	-
<b>Net Annual Activity</b>	-	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	-	-	-	-	-	-
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Capital Project Funds  
Emeryville Center For Community Life Fund #477

**Purpose of Fund**

This fund tracks capital improvements at the Emeryville Center for Community Life.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ 485,946	\$ 449,946	\$ 413,946	\$ 413,946	\$ 413,946	\$ 413,946
<b>Annual Activity</b>						
<b>Revenues</b>						
Transfer from General Fund	-	-	-	-	-	-
<b>Expenditures</b>						
<b>Operations</b>						
Community Services	36,000	36,000	-	-	-	-
<b>Capital Projects</b>	36,000	36,000	-	-	-	-
None	-	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	-	-	-	-	-	-
<b>Subtotal, Expenditures</b>	-	36,000	36,000	-	-	-
<b>Net Annual Activity</b>	-	(36,000)	(36,000)	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	485,946	449,946	413,946	413,946	413,946	413,946
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	\$ 485,946	\$ 449,946	\$ 413,946	\$ 413,946	\$ 413,946	\$ 413,946





Capital Project Funds  
Redevelopment Implementation Plan Fund #479

**Purpose of Fund**

The Implementation Plan 2010-14 Fund accounts for capital project commitments located within the Shellmond Park Redevelopment Project Area and is funded by \$3.8M in bond proceeds transferred to the City by the Successor Agency in fiscal year 2015.

	Prior Year Budget <u>Carryover</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>	2021-22 <u>Projection</u>	2022-23 <u>Projection</u>	2023-24 <u>Projection</u>
<b>Beginning Available Fund Balance</b>	\$ 217,669	\$ 217,669	\$ 217,669	\$ 217,669	\$ 217,669	\$ 217,669
<b>Annual Activity</b>						
<b>Revenues</b>						
None		-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Projects</b>						
CF-08 Art Center	3,800,000	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>3,800,000</b>	-	-	-	-	-
<b>Subtotal, Expenditures</b>	<b>3,800,000</b>	-	-	-	-	-
<b>Net Annual Activity</b>	<b>(3,800,000)</b>	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	4,017,669	217,669	217,669	217,669	217,669	217,669
Project Carryover	3,800,000	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 217,669</b>	<b>\$ 217,669</b>	<b>\$ 217,669</b>	<b>\$ 217,669</b>	<b>\$ 217,669</b>	<b>\$ 217,669</b>



City of Emeryville  
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Capital Project Funds  
Marina Fund #495/500

**Purpose of Fund**

The Marina Improvement Fund accounts for the capital improvements of the Emeryville Public Marina. The Marina Fund was an enterprise fund until December 1998 when the facility was leased to a private company.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		<b>\$ 2,137,627</b>	<b>\$ 2,514,327</b>	<b>\$ 2,553,627</b>	<b>\$ 2,834,627</b>	<b>\$ 3,107,527</b>
<b>Annual Activity</b>						
<b>Revenues</b>						
Lease revenue		550,000	550,000	550,000	550,000	550,000
Special assessment		28,100	28,900	29,800	30,700	31,600
		<b>578,100</b>	<b>578,900</b>	<b>579,800</b>	<b>580,700</b>	<b>581,600</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		201,400	289,600	298,800	307,800	315,500
		<b>201,400</b>	<b>289,600</b>	<b>298,800</b>	<b>307,800</b>	<b>315,500</b>
<b>Capital Projects</b>						
M-01						
Marina Navigation Channel Maintenance Dredging Program	1,412,500	-	-	-	-	-
M-02						
Marina Park Improvements	77,852	-	250,000	-	-	-
M-03						
Marina Park and Powell Street Lighting	1,039,700	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>2,530,052</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subtotal, Expenditures</b>	<b>2,530,052</b>	<b>201,400</b>	<b>539,600</b>	<b>298,800</b>	<b>307,800</b>	<b>315,500</b>
<b>Net Annual Activity</b>	<b>(2,530,052)</b>	<b>376,700</b>	<b>39,300</b>	<b>281,000</b>	<b>272,900</b>	<b>266,100</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	4,667,679	2,514,327	2,553,627	2,834,627	3,107,527	3,373,627
Project Carryover	2,530,052	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 2,137,627</b>	<b>\$ 2,514,327</b>	<b>\$ 2,553,627</b>	<b>\$ 2,834,627</b>	<b>\$ 3,107,527</b>	<b>\$ 3,373,627</b>



Capital Project Funds  
Sewer Capital Improvements Fund #511

**Purpose of Fund**

The City's Sewer Enterprise is supported by customer service and connection fees. The Sewer Operations Fund #510 accounts for the operation and maintenance of the City's sewer system. Connection Fee and related capital improvements are tracked through the Capital Improvement Program. Capital Projects are tracked in Fund #511 with funding drawn from Connection Fee Fund #513 as completed.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>	\$ 134,864	\$ 134,864	\$ 134,864	\$ 134,864	\$ 134,864	\$ 134,864
<b>Annual Activity</b>						
<b>Revenues</b>						
Transfer from Connection Fee Fund		300,000	300,000	300,000	300,000	300,000
		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Expenditures</b>						
<b>Operations</b>	-	-	-	-	-	-
<b>Capital Projects</b>						
SS-01 Sanitary Sewer Rehabilitation Program	1,005,431	300,000	300,000	300,000	300,000	300,000
		-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>1,005,431</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Subtotal, Expenditures</b>	<b>1,005,431</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Net Annual Activity</b>	<b>(1,005,431)</b>	-	-	-	-	-
<b>Ending Available Fund Balance</b>						
Total Fund Balance	1,140,295	134,864	134,864	134,864	134,864	134,864
Project Carryover	1,005,431	-	-	-	-	-
<b>Ending Available Fund Balance</b>	<b>\$ 134,864</b>	<b>\$ 134,864</b>	<b>\$ 134,864</b>	<b>\$ 134,864</b>	<b>\$ 134,864</b>	<b>\$ 134,864</b>



Capital Project Funds  
Sewer Connection Fee Fund #513

**Purpose of Fund**

The City's Sewer Enterprise is supported by customer service and connection fees. The Sewer Operations Fund #510 accounts for the operation and maintenance of the City's sewer system. Connection Fee and related capital improvements are tracked through the Capital Improvement Program. Capital Projects are tracked in Fund #511 with funding drawn from Connection Fee Fund #513 as completed.

	<b>Prior Year Budget Carryover</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>2021-22 Projection</b>	<b>2022-23 Projection</b>	<b>2023-24 Projection</b>
<b>Beginning Available Fund Balance</b>		<b>\$ 1,503,542</b>	<b>\$ 1,678,542</b>	<b>\$ 1,853,542</b>	<b>\$ 2,028,542</b>	<b>\$ 2,203,542</b>
<b>Annual Activity</b>						
<b>Revenues</b>						
Connection Fees		175,000	175,000	175,000	175,000	175,000
		<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>
<b>Expenditures</b>						
Operations		-	-	-	-	-
<b>Capital Projects</b>						
None; See CIP projects in Fund 511						
<b>Subtotal, Capital Projects</b>	-	-	-	-	-	-
<b>Subtotal, Expenditures</b>	-	-	-	-	-	-
<b>Net Annual Activity</b>	-	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	1,503,542	1,678,542	1,853,542	2,028,542	2,203,542	2,378,542
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	<b>\$ 1,503,542</b>	<b>\$ 1,678,542</b>	<b>\$ 1,853,542</b>	<b>\$ 2,028,542</b>	<b>\$ 2,203,542</b>	<b>\$ 2,378,542</b>



City of Emeryville  
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Capital Project Funds  
Major Maintenance Fund #650

**Purpose of Fund**

The Major Maintenance Fund accounts for funds set aside to complete major maintenance projects at City owned facilities. The fund was initiated during the 1993-1994 fiscal year with one-time revenues, and currently receives annual payments from each City department that operates a City facility.

	<u>Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		<b>\$ 146,516</b>	<b>\$ 50,300</b>	<b>\$ 44,600</b>	<b>\$ 188,900</b>	<b>\$ 363,200</b>
<b>Annual Activity</b>						
<b>Revenues</b>						
Inter-fund Facilities Maintenance Charges		761,000	768,900	807,400	847,700	890,100
Inter-fund Major Capital Charges		430,300	430,300	430,300	430,300	430,300
		<b>1,191,300</b>	<b>1,199,200</b>	<b>1,237,700</b>	<b>1,278,000</b>	<b>1,320,400</b>
<b>Expenditures</b>						
<b>Operations</b>						
Public Works		<b>767,000</b>	<b>774,900</b>	<b>813,400</b>	<b>853,700</b>	<b>896,100</b>
<b>Capital Projects</b>						
CF-05 Corporation Yard	1,882,318	-				
CF-08 Art Center						
CF-10						
Hollis Street Fire Station/EOC Upgrade (Station 35)	300,000	-	-	-	-	-
FM-01 General Major Maintenance	105,222	250,000	250,000	250,000	250,000	250,000
FM-02 Child Development Center Rehabilitation	760,000	-	-	-	-	-
FM-03 Civic Center Carpet Replace	156,174	-	-	-	-	-
FM-04						
Civic Center Exterior Painting	150,000	30,000	-	-	-	-
FM-05 Civic Center Garden Level Conf Rm/Permit Counter Upgrade	466,390	-	-	-	-	-
FM-06 Civic Center HVAC	633,520	100,000	-	-	-	-
FM-07 Civic Center Fire Sprinkler System Repair	-	-	-	-	-	-
FM-08 Davenport Mini Park Rehabilitation	25,000	-	-	-	-	-
FM-09 Emergency Generator and Fuel Tank Upgrades	252,190	-	-	-	-	-
FM-10 Shorebird Park Boardwalk Rehabilitation	25,000	-	100,000	-	-	-
FM-12 Amtrak Pedestrian Bridge Modifications	50,000	-	-	-	-	-
FM-13 Bay-Friendly Landscape for City Hall	-	90,516	-	-	-	-
FM-15 Rehab of City Facilities' Sewer Laterals	-	50,000	50,000	-	-	-
IT-04 Maint Mgmt System	19,144	-	30,000	30,000	-	-
<b>Subtotal, Capital Projects</b>	<b>4,824,959</b>	<b>520,516</b>	<b>430,000</b>	<b>280,000</b>	<b>250,000</b>	<b>250,000</b>
<b>Subtotal, Expenditures</b>	<b>4,824,959</b>	<b>1,287,516</b>	<b>1,204,900</b>	<b>1,093,400</b>	<b>1,103,700</b>	<b>1,146,100</b>
<b>Net Annual Activity</b>	<b>(4,824,959)</b>	<b>(96,216)</b>	<b>(5,700)</b>	<b>144,300</b>	<b>174,300</b>	<b>174,300</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	4,971,475	50,300	44,600	188,900	363,200	537,500
Project Carryover	4,824,959					
Ending Available Fund Balance	<b>\$ 146,516</b>	<b>\$ 50,300</b>	<b>\$ 44,600</b>	<b>\$ 188,900</b>	<b>\$ 363,200</b>	<b>\$ 537,500</b>



Capital Project Funds  
Vehicle Replacement Fund #660

**Purpose of Fund**

The Vehicle Replacement Fund accounts for resources set aside for vehicle replacement.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-24 Projection</u>
<b>Beginning Available Fund Balance</b>		\$ 3,752,854	\$ 2,753,054	\$ 2,955,454	\$ 3,341,554	\$ 2,660,054
<b>Annual Activity</b>						
<b>Revenues</b>						
Inter-fund Vehicle Replacement Charges		492,800	532,400	552,100	557,500	587,300
		<u>492,800</u>	<u>532,400</u>	<u>552,100</u>	<u>557,500</u>	<u>587,300</u>
<b>Expenditures</b>						
<b>Operations</b>						
Transfer to IT Fund		820,600				
		<u>820,600</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Capital Projects</b>						
V-01 Vehicle Replacements and Purchases	-	672,000	330,000	166,000	1,239,000	1,066,000
		<u>-</u>	<u>672,000</u>	<u>330,000</u>	<u>166,000</u>	<u>1,239,000</u>
<b>Subtotal, Capital Projects</b>	-	<u>672,000</u>	<u>330,000</u>	<u>166,000</u>	<u>1,239,000</u>	<u>1,066,000</u>
	640,828					
<b>Subtotal, Expenditures</b>	-	<u>1,492,600</u>	<u>330,000</u>	<u>166,000</u>	<u>1,239,000</u>	<u>1,066,000</u>
<b>Net Annual Activity</b>	-	<u>(999,800)</u>	<u>202,400</u>	<u>386,100</u>	<u>(681,500)</u>	<u>(478,700)</u>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	3,752,854	2,753,054	2,955,454	3,341,554	2,660,054	2,181,354
Project Carryover	-					
Ending Available Fund Balance	<u>\$ 3,752,854</u>	<u>\$ 2,753,054</u>	<u>\$ 2,955,454</u>	<u>\$ 3,341,554</u>	<u>\$ 2,660,054</u>	<u>\$ 2,181,354</u>



Capital Project Funds  
Information Technology Fund #670

**Purpose of Fund**

The Information Technology Fund accounts for funds set aside to support the City's technology upgrade program.

	<u>Prior Year Budget Carryover</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>	<u>2021-22 Projection</u>	<u>2022-23 Projection</u>	<u>2023-2024 Projection</u>
<b>Beginning Available Fund Balance</b>	\$ 392,280	\$ 914,880	\$ 656,880	\$ 438,880	\$ 188,880	
<b>Annual Activity</b>						
<b>Revenues</b>						
Inter-fund Technology Charges		252,000	302,000	362,000	420,000	420,000
Transfer from Vehicle Replacement Fund		820,600	-	-	-	-
		<b>1,072,600</b>	<b>302,000</b>	<b>362,000</b>	<b>420,000</b>	<b>420,000</b>
<b>Expenditures</b>						
<b>Operations</b>						
Information Technology		400,000	400,000	420,000	420,000	420,000
		<b>400,000</b>	<b>400,000</b>	<b>420,000</b>	<b>420,000</b>	<b>420,000</b>
<b>Capital Projects</b>						
IT-01						
IT Replacements and Purchases	100,000	150,000	150,000	100,000	200,000	100,000
IT-02						
Electronic Document Management System (EDMS)	188,771	-	-	50,000	50,000	50,000
IT-03						
Geographic Information Systems (GIS) Development	321,441	-	-	-	-	-
IT-04						
Computerized Maintenance Management System (CMMS)	21,659	-	10,000	10,000	-	-
IT-05						
Computer Aided Dispatch/Records Management System	127,543	-	-	-	-	-
IT-06						
Records Management System	315,893	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	<b>1,075,306</b>	<b>150,000</b>	<b>160,000</b>	<b>160,000</b>	<b>250,000</b>	<b>150,000</b>
<b>Subtotal, Expenditures</b>	<b>1,075,306</b>	<b>550,000</b>	<b>560,000</b>	<b>580,000</b>	<b>670,000</b>	<b>570,000</b>
<b>Net Annual Activity</b>	<b>(1,075,306)</b>	<b>522,600</b>	<b>(258,000)</b>	<b>(218,000)</b>	<b>(250,000)</b>	<b>(150,000)</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	1,467,586	392,280	914,880	656,880	438,880	188,880
Project Carryover	1,075,306	(522,600)	258,000	218,000	250,000	150,000
<b>Ending Available Fund Balance</b>	<b>\$ 392,280</b>	<b>\$ 914,880</b>	<b>\$ 656,880</b>	<b>\$ 438,880</b>	<b>\$ 188,880</b>	<b>\$ 38,880</b>



City of Emeryville  
2019-21 Budget

Capital Project Funds  
Unfunded Projects

**Purpose of Fund**

The listed projects are priorities for the City but do not have an available funding source at this time. Appropriations will be reconsidered in the 2022-23 budget cycle or as funding becomes available.

	Prior Year Budget Carryover	2019-20 Budget	2020-21 Budget	2021-22 Projection	2022-23 Projection	2023-2024 Projection
<b>Beginning Available Fund Balance</b>	\$ -	\$ (775,000)	\$ (8,609,500)	\$ (25,334,535)	\$ (36,833,535)	
<b>Annual Activity</b>						
<b>Revenues</b>						
None	-	-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Projects</b>						
CF-01 McLaughlin Eastshore State Park/Powell Street Bioswale	-	-	400,000	-	-	-
H-02 6150, 5890 and 5900 Christie Housing Site	-	-	-	-	18,000,000	-
H-04 4300 San Pablo Affordable Housing	-	6,375,000	-	-	-	-
H-07 3600 San Pablo Avenue	175,000	400,000	5,900,000	50,000	50,000	-
H-09 Adeline Sites	100,000	-	-	-	-	-
PB-16 Greenway and Mandela Connector Feasibility Study	300,000	-	-	-	-	-
ST-07 Street Tree Program	-	-	-	-	250,000	-
ST-14 North Hollis Undergrounding	-	-	9,365,535	-	-	-
ST-17 Village Greens	-	-	-	-	-	-
T-13 40th-San Pablo Transit Hub & 40th St Reconstruction	-	1,059,500	1,059,500	11,449,000	-	-
T-14 40th - Adeline ST Recon Feasibility Study (2)	200,000	-	-	-	-	-
<b>Subtotal, Capital Projects</b>	-	<b>775,000</b>	<b>7,834,500</b>	<b>16,725,035</b>	<b>11,499,000</b>	<b>18,300,000</b>
<b>Subtotal, Expenditures</b>	-	<b>775,000</b>	<b>7,834,500</b>	<b>16,725,035</b>	<b>11,499,000</b>	<b>18,300,000</b>
<b>Net Annual Activity</b>	-	<b>(775,000)</b>	<b>(7,834,500)</b>	<b>(16,725,035)</b>	<b>(11,499,000)</b>	<b>(18,300,000)</b>
<b>Ending Available Fund Balance</b>						
Total Fund Balance	-	(775,000)	(8,609,500)	(25,334,535)	(36,833,535)	(55,133,535)
Project Carryover	-	-	-	-	-	-
Ending Available Fund Balance	\$ -	\$ (775,000)	\$ (8,609,500)	\$ (25,334,535)	\$ (36,833,535)	\$ (55,133,535)





**DEBT SERVICE FUNDS**

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City of Emeryville  
2019-21 Budget

Debt Service Funds  
1999 Revenue Bonds Debt Service Fund #344

**Purpose of Fund**

The 1999 Revenue Bonds were issued to realize interest rate savings on the East Bay Bridge, Bay Street, and West Emeryville Special Assessment Districts. During 2016-17, a prior year correction records the net interest savings. The savings are transferred to the 1999 Bond capital fund to implement planned improvements.

	<u>2016-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 46,714.87</b>	<b>\$ 20,266</b>	<b>\$ 21,931</b>	<b>\$ 121,673</b>	<b>\$ 141,373</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Bay Shellmound District Assessment	1,801,544	479,164	513,197	480,400	-
East Bay Bridge District Assessment	800,053	542,571	554,100	550,600	551,000
West Emeryville District Assessment	98,505	100	-	-	-
Investment Income	18	206	340	-	-
	<b>2,700,121</b>	<b>1,022,041</b>	<b>1,067,637</b>	<b>1,031,000</b>	<b>551,000</b>
<b>Expenditures</b>					
Debt Service - Principal	790,000	830,000	885,000	925,000	490,000
Debt Service - Interest	238,065	190,275	82,895	86,300	44,600
Transfer to Capital Project Fund	1,698,505	100	-	-	-
	<b>2,726,570</b>	<b>1,020,375</b>	<b>967,895</b>	<b>1,011,300</b>	<b>534,600</b>
<b>Net Annual Activity</b>	<b>(26,449)</b>	<b>1,665</b>	<b>99,742</b>	<b>19,700</b>	<b>16,400</b>
<b>Ending Available Fund Balance</b>	<b>\$ 20,266</b>	<b>\$ 21,931</b>	<b>\$ 121,673</b>	<b>\$ 141,373</b>	<b>\$ 157,773</b>



City of Emeryville  
2019-21 Budget

Debt Service Funds  
1998 Lease Revenue Bond Fund #345

**Purpose of Fund**

The 1998 Lease Revenue Series A Bond Fund receives an annual debt service transfer from the General Fund and records payments of principal and interest to bond holders of the 1998 Lease Revenue Series A Bonds.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	\$ 3,051	\$ 3,051	\$ 3,051	\$ 3,051	\$ 2,951
<b>Annual Activity</b>					
<b>Revenues</b>					
General Fund Transfer	368,255	365,931	367,683	368,600	368,900
	<b>368,255</b>	<b>365,931</b>	<b>367,683</b>	<b>368,600</b>	<b>368,900</b>
<b>Expenditures</b>					
Debt Service - Principal	258,100	263,200	272,900	282,100	290,900
Debt Service - Interest	110,155	102,731	94,783	86,600	78,100
	<b>368,255</b>	<b>365,931</b>	<b>367,683</b>	<b>368,700</b>	<b>369,000</b>
<b>Net Annual Activity</b>	-	-	-	(100)	(100)
<b>Ending Available Fund Balance</b>	\$ 3,051	\$ 3,051	\$ 3,051	\$ 2,951	\$ 2,851



City of Emeryville  
2019-21 Budget

Debt Service Funds  
East Bay Bridge Assessment District Fund #721

**Purpose of Fund**

The East Bay Bridge Assessment District collects an annual assessment from property owners. The District pays debt service on bonds issued to fund capital improvements.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Fund Balance</b>	<b>\$ 716,790</b>	<b>\$ 578,194</b>	<b>\$ 616,078</b>	<b>\$ 644,578</b>	<b>\$ 407,878</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Special Assessments	659,948	574,889	577,000	320,200	-
Investment Income	8,107	11,479	11,000	-	-
Transfer from East Bay Bridge Assessment District Reserve Fund	-	-	-	-	702,200
	<b>668,055</b>	<b>586,368</b>	<b>588,000</b>	<b>320,200</b>	<b>702,200</b>
<b>Expenditures</b>					
Debt Service Payments	800,053	542,571	554,100	550,600	551,000
Bond Administration	6,598	5,913	5,400	6,300	6,300
	<b>806,651</b>	<b>548,483</b>	<b>559,500</b>	<b>556,900</b>	<b>557,300</b>
<b>Net Annual Activity</b>	<b>(138,596)</b>	<b>37,884</b>	<b>28,500</b>	<b>(236,700)</b>	<b>144,900</b>
<b>Ending Fund Balance</b>					
Total Fund Balance	578,194	616,078	644,578	407,878	552,778
Restricted/September debt payment	484,498	499,898	514,203	532,413	549,345
Available Fund Balance	<b>\$ 93,696</b>	<b>\$ 116,180</b>	<b>\$ 130,375</b>	<b>\$ (124,535)</b>	<b>\$ 3,433</b>
<b>Memo: Trustee Debt Service Reserve</b>					
Fund 727	<b>\$ 612,676</b>	<b>\$ 648,336</b>	<b>\$ 702,233</b>	<b>\$ 702,233</b>	<b>\$ -</b>



City of Emeryville  
2019-21 Budget

Debt Service Funds  
Bay Shellmound Assessment District Fund #790

**Purpose of Fund**

The Bay Shell mound Assessment District collects an annual assessment from property owners. The District pays debt service on bonds issued to fund capital improvements.

	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Projection</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 2,468,689</b>	<b>\$ 1,255,815</b>	<b>\$ 1,363,212</b>	<b>\$ 1,471,888</b>	<b>\$ 962,188</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Special Assessments	595,445	593,832	500	-	-
Release Debt Service Reserve 791	-	-	639,073	-	-
Tax Collection Penalties	2,806	151	-	-	-
Investment Income	21,809	20,110	19,800	-	-
	<b>620,060</b>	<b>614,093</b>	<b>659,373</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
Debt Service Payments	468,741	479,164	513,197	480,400	-
Bond Administration	27,890	27,532	34,000	29,300	-
Transfer to Fund 344	1,332,803	-	-	-	-
Transfer to General Fund	3,500	-	3,500	-	-
	<b>1,832,934</b>	<b>506,697</b>	<b>550,697</b>	<b>509,700</b>	<b>-</b>
<b>Net Annual Activity</b>	<b>(1,212,874)</b>	<b>107,397</b>	<b>108,676</b>	<b>(509,700)</b>	<b>-</b>
<b>Ending Fund Balance</b>					
Total Fund Balance	1,255,815	1,363,212	1,471,888	962,188	962,188
Restricted/September debt payment	481,209	496,800	511,397	-	-
Available Fund Balance	<b>\$ 774,606</b>	<b>\$ 866,412</b>	<b>\$ 960,491</b>	<b>\$ 962,188</b>	<b>\$ 962,188</b>
<b>Memo: Trustee Debt Service Reserve</b>					
Fund 791	<b>\$ 583,639</b>	<b>\$ 617,113</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Fund 794	<b>\$ 1,138</b>	<b>\$ 14,816</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>\$ 584,777</b>	<b>\$ 631,929</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Debt Service Funds**

**West Emeryville Assessment District Debt Service Fund #802**

**Purpose of Fund**

The West Emeryville Assessment District has collected an annual assessment from property owners. The District pays debt service on bonds issued to fund capital improvements.

	<u>2016-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 92,804</b>	<b>93</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Special assessments	5,127	-	-	-	-
Investment income	725	7	-	-	-
	<b>5,852</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>					
Debt service payments	98,505	100	-	-	-
2016-17 Includes prior year correction					
District administration	58	-	-	-	-
<b>Subtotal, Expenditures</b>	<b>98,563</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Annual Activity</b>	<b>(92,711)</b>	<b>(93)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Available Fund Balance</b>	<b>\$ 93</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ (0)</b>



**INTERNAL SERVICE AND BENEFIT TRUST FUNDS**

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City of Emeryville  
2019-21 Budget

Internal Service and Benefit Trust Funds  
Litigation Fund #270

**Purpose of Fund**

The Litigation Fund tracks all litigation expenses of the City and the Community Development Commission of Emeryville except for activity specifically associated with a Capital Improvement Project. The fund is supported by inter-fund program contributions from the General and Sewer Funds.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ 1,551,231</b>	<b>\$ 1,920,354</b>	<b>\$ 2,144,940</b>	<b>\$ 1,950,940</b>	<b>\$ 1,950,940</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Interfund Charges					
101 General Fund	650,000	470,000	30,000	250,000	250,000
	650,000	470,000	30,000	250,000	250,000
Investment Income	11,922	26,006	26,000	-	-
	<b>661,922</b>	<b>496,006</b>	<b>56,000</b>	<b>250,000</b>	<b>250,000</b>
<b>Expenditures</b>					
Litigation and Settlements	292,798	271,420	250,000	250,000	250,000
	<b>292,798</b>	<b>271,420</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
<b>Net Annual Activity</b>	<b>369,123</b>	<b>224,586</b>	<b>(194,000)</b>	<b>-</b>	<b>-</b>
<b>Ending Available Fund Balance</b>	<b>\$ 1,920,354</b>	<b>\$ 2,144,940</b>	<b>\$ 1,950,940</b>	<b>\$ 1,950,940</b>	<b>\$ 1,950,940</b>





City of Emeryville  
2019-21 Budget

Internal Service and Benefit Trust Funds  
MESA Fund #295

**Purpose of Fund**

The MESA Fund reports on the activities of the Management of Emeryville Services Authority. Salaries for most City employees, except for members of the Police Officer's Association, are paid through this fund.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Activity</b>					
<b>Revenues</b>					
Interfund Charges	10,022,688	13,123,422	15,859,021	17,317,300	17,869,300
Reimbursements	-	-	-	374,300	771,700
	<b>10,022,688</b>	<b>13,123,422</b>	<b>15,859,021</b>	<b>17,691,600</b>	<b>18,641,000</b>
<b>Expenditures</b>					
Salaries and Benefits	10,022,688	13,123,422	15,859,021	17,317,300	17,869,300
Other Operating Expenses	-	-	-	374,300	771,700
	<b>10,022,688</b>	<b>13,123,422</b>	<b>15,859,021</b>	<b>17,691,600</b>	<b>18,641,000</b>
<b>Net Annual Activity</b>	-	-	-	-	-
<b>Ending Available Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -



City of Emeryville  
2019-21 Budget

Internal Service and Benefit Trust Funds  
Workers Compensation Fund #600

**Purpose of Fund**

This fund reports the activity of the City's self-insurance Worker's Compensation program. The City is self-insured up to \$350,000 for each claim and participates in an insurance pool to mitigate the risk of larger claims.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 323,795</b>	<b>\$ 156,703</b>	<b>\$ 969,740</b>	<b>\$ 696,918</b>	<b>\$ 602,018</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Interfund Charges					
101 General Fund	670,260	851,147	850,177	975,200	1,034,100
225 General Plan	3,328	4,363	4,869	5,800	6,100
230 Child Development	228,859	194,289	197,609	221,300	238,400
475 General Capital	2,548	2,994	7,169	5,600	6,000
495 Marina Fund	6,110	7,277	7,768	8,800	9,400
510 Sewer Operations	2,996	2,781	3,386	3,300	3,400
Reimbursements	-	-	-	36,600	75,600
Other Funds	4,266	1,819	-	1,600	1,600
	<u>918,366</u>	<u>1,064,670</u>	<u>1,070,978</u>	<u>1,258,200</u>	<u>1,374,600</u>
Transfer - General Fund	-	1,150,000	-	-	-
Investment Income	25,979	44,703	52,000	-	-
	<u><b>944,345</b></u>	<u><b>2,259,374</b></u>	<u><b>1,122,978</b></u>	<u><b>1,258,200</b></u>	<u><b>1,374,600</b></u>
<b>Expenditures</b>					
Claims	703,802	705,095	909,000	909,000	909,000
Claims Reserve	152,000	439,000	120,000	-	-
Insurance Premium	156,518	194,724	242,360	303,500	344,200
Administrative Cost	99,117	91,601	124,440	140,600	158,900
Disability Retirement Advances	-	15,916	-	-	-
	<u><b>1,111,437</b></u>	<u><b>1,446,336</b></u>	<u><b>1,395,800</b></u>	<u><b>1,353,100</b></u>	<u><b>1,412,100</b></u>
<b>Net Annual Activity</b>	<b>(167,092)</b>	<b>813,038</b>	<b>(272,822)</b>	<b>(94,900)</b>	<b>(37,500)</b>
<b>Ending Available Fund Balance</b>	<b>\$ 156,703</b>	<b>\$ 969,740</b>	<b>\$ 696,918</b>	<b>\$ 602,018</b>	<b>\$ 564,518</b>



City of Emeryville  
2019-21 Budget

Internal Service and Benefit Trust Funds  
Dental Fund #610

**Purpose of Fund**

This fund reports the activity of the City's self-insurance Dental program. The fund pays monthly claims for active and retired employees and administrative costs of the program.

	<u>2016-17</u> <u>Actual</u>	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u> <u>Projection</u>	<u>2019-20</u> <u>Budget</u>	<u>2020-21</u> <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ (2,325)</b>	<b>\$ (14,513)</b>	<b>\$ 33,282</b>	<b>\$ 66,348</b>	<b>\$ 65,048</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Interfund Charges					
101 General Fund	171,804	184,553	212,483	194,200	194,200
225 General Plan	2,691	4,743	5,126	4,900	4,900
230 Child Development	36,720	35,200	44,944	35,400	35,400
475 General Capital	1,726.72	2,785.79	7,893.00	5,700.00	5,700.00
495 Marina	1,459	1,681	2,043	1,900	1,900
510 Sewer Operations	1,798	1,866	2,377	3,600	3,600
	216,199	230,828	274,866	245,700	245,700
Transfer - General Fund	-	50,000	-	-	-
Investment income	(62)	(117)	200	-	-
	<b>216,137</b>	<b>280,712</b>	<b>275,066</b>	<b>245,700</b>	<b>245,700</b>
<b>Expenditures</b>					
Active Employees					
Claims	127,556	144,102	145,000	152,900	157,500
Administration	16,243	16,565	18,000	17,600	18,100
	143,799	160,667	163,000	170,500	175,600
Retirees Claims	73,782	61,273	67,000	64,900	66,800
Administration	10,745	10,976	12,000	11,600	11,900
	84,526	72,249	79,000	76,500	78,700
Subtotal, Expenditures	<b>228,325</b>	<b>232,917</b>	<b>242,000</b>	<b>247,000</b>	<b>254,300</b>
<b>Net Annual Activity</b>	<b>(12,188)</b>	<b>47,795</b>	<b>33,066</b>	<b>(1,300)</b>	<b>(8,600)</b>
<b>Ending Available Fund Balance</b>	<b>\$ (14,513)</b>	<b>\$ 33,282</b>	<b>\$ 66,348</b>	<b>\$ 65,048</b>	<b>\$ 56,448</b>



City of Emeryville  
2019-21 Budget

Internal Service and Benefit Trust Funds  
Unemployment Self Insurance Fund #620

**Purpose of Fund**

This fund reports the activity of the City's unemployment self-insurance program. The fund pays unemployment claims filed by separated employees.

	2016-17 <u>Actual</u>	2017-18 <u>Actual</u>	2018-19 <u>Projection</u>	2019-20 <u>Budget</u>	2020-21 <u>Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 45,272</b>	<b>\$ 56,113</b>	<b>\$ 81,191</b>	<b>\$ 105,119</b>	<b>\$ 113,219</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Interfund Charges					
101 General Fund	34,963	36,021	36,267	39,700	40,200
225 General Plan	648	1,031	1,225	1,300	1,300
230 Child Development	2,477	2,622	3,131	3,300	3,400
475 General Capital	482	729	1,745	1,300	1,300
495 Marina	182	225	308	300	300
510 Sewer Operations	417	447	592	500	500
Reimbursements	-	-	-	1,400	2,800
Other Funds	-	4	-	300	300
	<u>39,168</u>	<u>41,079</u>	<u>43,268</u>	<u>48,100</u>	<u>50,100</u>
Investment Income	441	857	660	-	-
	<u>39,610</u>	<u>41,935</u>	<u>43,928</u>	<u>48,100</u>	<u>50,100</u>
<b>Expenditures</b>					
Unemployment claims	28,769	16,858	20,000	40,000	40,000
	<u>28,769</u>	<u>16,858</u>	<u>20,000</u>	<u>40,000</u>	<u>40,000</u>
<b>Net Annual Activity</b>	<u>10,841</u>	<u>25,078</u>	<u>23,928</u>	<u>8,100</u>	<u>10,100</u>
<b>Ending Available Fund Balance</b>	<b>\$ 56,113</b>	<b>\$ 81,191</b>	<b>\$ 105,119</b>	<b>\$ 113,219</b>	<b>\$ 123,319</b>



City of Emeryville  
2019-21 Budget

Internal Service and Benefit Trust Funds  
Accrued Benefits Fund #700

**Purpose of Fund**

The Accrued Benefits Fund tracks inter-fund program contributions set aside for earned vacation, compensatory, and sick leave payouts that are due to employees upon separation.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	<b>\$ (83,971)</b>	<b>\$ (165,300)</b>	<b>\$ 37,034</b>	<b>\$ 35,553</b>	<b>\$ 47,353</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Interfund Charges	268,167	258,533	285,419	323,100	327,400
General Fund Contribution	-	200,000	-	-	-
Investment Income	20,931	34,574	34,800	-	-
Reimbursements	-	-	-	9,600	19,500
	<b>289,098</b>	<b>493,107</b>	<b>320,219</b>	<b>332,700</b>	<b>346,900</b>
<b>Expenditures</b>					
Salaries and benefits	1,328	20,940	30,000	33,000	30,900
Sick Leave	172,176	127,011	150,000	165,000	154,500
Vacation	195,339	141,108	140,000	121,000	113,300
Administration	1,585	1,714	1,700	1,900	1,900
	<b>370,427</b>	<b>290,773</b>	<b>321,700</b>	<b>320,900</b>	<b>300,600</b>
<b>Net Annual Activity</b>	<b>(81,329)</b>	<b>202,334</b>	<b>(1,481)</b>	<b>11,800</b>	<b>46,300</b>
<b>Ending Available Fund Balance</b>	<b>\$ (165,300)</b>	<b>\$ 37,034</b>	<b>\$ 35,553</b>	<b>\$ 47,353</b>	<b>\$ 93,653</b>



City of Emeryville  
2019-21 Budget

Internal Service and Benefit Trust Funds  
Post-Employment Retiree Medical Fund #710

**Purpose of Fund**

The Post-Employment Fund tracks inter-fund program contributions that are set aside to provide for retiree medical, dental, and vision benefits. Funds are held both by the City and in a separate Section 115 irrevocable trust for the benefit of plan participants.

	<u>2016-17 Actual</u>	<u>2017-18 Actual</u>	<u>2018-19 Projection</u>	<u>2019-20 Budget</u>	<u>2020-21 Budget</u>
<b>Beginning Available Fund Balance</b>	<b>\$ 6,878,484</b>	<b>\$ 6,930,229</b>	<b>\$ 7,006,495</b>	<b>\$ 7,087,194</b>	<b>\$ 7,078,094</b>
<b>Annual Activity</b>					
<b>Revenues</b>					
Interfund Charges	-	-	-	-	-
Retiree Medical Premiums	211,237	217,595	228,799	232,000	232,000
Investment Income	52,407	85,952	86,000	-	-
	<u>263,644</u>	<u>303,547</u>	<u>314,799</u>	<u>232,000</u>	<u>232,000</u>
<b>Expenditures</b>					
Medical	190,957	205,584	210,700	217,000	223,500
Vision	20,436	21,197	22,600	23,300	24,000
Dental	346	346	500	500	600
Life	159	155	300	300	300
	<u>211,899</u>	<u>227,281</u>	<u>234,100</u>	<u>241,100</u>	<u>248,400</u>
<b>Net Annual Activity</b>	<b>51,745</b>	<b>76,265</b>	<b>80,699</b>	<b>(9,100)</b>	<b>(16,400)</b>
<b>Ending Available Fund Balance</b>	<b>\$ 6,930,229</b>	<b>\$ 7,006,495</b>	<b>\$ 7,087,194</b>	<b>\$ 7,078,094</b>	<b>\$ 7,061,694</b>

**Retiree Medical Funding Status**

Cash held by City	\$ 7,006,495
Invested in Section 115 Trust	2,388,973
Benefit obligations - City Employees	(6,890,105)
Unfunded benefit obligations - County Fire Employees	(3,490,000)
Net unfunded benefit obligations	<u>\$ (984,637)</u>



**Internal Service and Benefit Trust Funds  
Post-Employment Retiree Medical Reimbursement**

**Purpose of Fund**

The City has established a qualified OPEB trust with the California Government Voluntary Employee Beneficiary Association (VEBA) to perform post-retirement medical reimbursement. Reimbursements to retirees are made directly by the trustee administrator.

	<b><u>2016-17</u></b> <b><u>Actual</u></b>	<b><u>2017-18</u></b> <b><u>Actual</u></b>	<b><u>2018-19</u></b> <b><u>Projection</u></b>	<b><u>2019-20</u></b> <b><u>Budget</u></b>	<b><u>2020-21</u></b> <b><u>Budget</u></b>
<b>Beginning Available Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Activity</b>					
<b>Revenues</b>					
Trust Fund Reimbursements	-	-	-	102,800	105,100
	-	-	-	<b>102,800</b>	<b>105,100</b>
<b>Expenditures</b>					
Reimbursable Expenses / Retirees	-	-	-	82,800	84,500
Admin Fees	-	-	-	19,600	20,200
Banking Fees	-	-	-	400	400
	-	-	-	<b>102,800</b>	<b>105,100</b>
<b>Net Annual Activity</b>	-	-	-	-	-
<b>Ending Available Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -

