



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** February 19, 2019  
**TO:** Christine Daniel, City Manager  
**FROM:** Sheri Hartz, City Clerk  
**SUBJECT:** Request For Approval Of Out of State Travel By A Council Member

### RECOMMENDATION

Whether to approve this item is a matter of policy and is at the City Council's discretion.

### BACKGROUND

Council Member Bauters has been selected by the Chair of the Alameda County Transportation Commission (ACTC) to participate as a member of a delegation traveling to Washington, D.C., from April 29 through May 2, 2019. The purpose of the annual trip is to meet with federal representatives and the U.S. Dept. of Transportation, and other agencies as appropriate, to discuss major transportation funding programs and projects in our region. Visits have been arranged through the Commission's federal lobbyist and will include discussions on rail funding, regional transit funding, and other federal funding programs, including those that could be leveraged to close gaps on funding for construction of the Ashby and Gilman interchange improvements in North Alameda County.

### DISCUSSION

Council Policy No. 003, "Reimbursement for Approved Travel and Other Expenses for City Council Members, Commissioners and Committee Members", under Section B.3., states:

"All out-of-state travel must be pre-authorized by the City Council."

Therefore, this item is being submitted to the Council for its consideration.

### FISCAL IMPACT

ACTC has agreed to sponsor this travel, so there is no fiscal impact to the City.

### STAFF COMMUNICATION WITH THE PUBLIC

None

### CONFLICT OF INTEREST

None

**PREPARED BY:** Sheri Hartz, City Clerk

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



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Christine Daniel, City Manager

**ATTACHMENTS**

- None