



DIVISION OF LAW ENFORCEMENT
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January 11, 2019

SENT VIA E-MAIL

Captain Oliver Collins
Emeryville Police Department
2449 Powell Street
Emeryville, CA 94608

Re: Award Notification: DOJ-USAEG-2018-19-1

Dear Captain Collins,

Congratulations! Your grant application has been approved for funding in the amount of \$4,499.29.

A draft Memorandum of Understanding is attached for your review, along with your reporting templates. Please review it carefully, and ensure that you insert the appropriate information highlighted on the cover page and in *Section VIII* and *Section X* of the MOU. Feel free to add signature lines or program contacts as necessary. Once the MOU has been reviewed and signed, please mail the original using the contact information listed on the MOU.

In order to expedite this process, please e-mail your completed Government TIN form (attached). This will enable the State Controller's Office to release funds to you upon receipt of your invoice.

If you have any questions about this process, please do not hesitate to contact me at (916) 210-7418 or at USAEG@doj.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shannon Patterson".

SHANNON PATTERSON
Staff Services Manager II

For **XAVIER BECERRA**
Attorney General