



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: December 10, 2018
TO: Christine Daniel, City Manager
FROM: Sheri Hartz, City Clerk
SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Amending The Regular Meeting Schedule Of The Budget Advisory Committee; Amending The Committee Membership Compositions Of The Housing Committee And The Parks And Recreation Committee; And Amending The FY2018-19 Local Roster Of Boards, Commissions And Committees Accordingly**

RECOMMENDATION

Staff recommends that the City Council take action related to the City's advisory bodies by approving the attached resolution.

BACKGROUND

Budget Advisory Committee

The Budget Advisory Committee currently meets quarterly on the second Thursday of February, May, October and December at 5:30 p.m. This has created a scheduling conflict with the Public Arts Committee that also meets the second Thursday of the month at 5:30 PM in the Garden Level Conference Room of the Civic Center.

Housing Committee

At the October 2, 2018, City Council meeting, the Mayor expressed an interest in having the Housing Committee be more reflective of the community at large by amending the membership composition to be like that of the Bicycle/Pedestrian Advisory Committee.

The Bicycle/Pedestrian Advisory Committee is composed of two (2) Business Representatives (defined as persons representing a business in Emeryville of any size) and seven (7) Community Members (defined as persons residing or working in Emeryville), for a total of nine (9) Committee members. The Housing Committee currently has a total of nine (9) committee members; however, all members have the designation of Community Member.

Parks and Recreation Committee

The annual appointments to the Parks and Recreation Committee were difficult this year due to the lack of qualified applicants for the specific designations of the Committee. The Committee currently is comprised of up to seven (7) total members, as follows:

- 1 Emery Unified School District Representative (appointed by EUSD)
- 1 Planning Commissioner (appointed by Planning Commission)
- 1 Senior Community Member (appointed by Commission on Aging)
- 2 Residents
- 1 Resident (Dog Owner)
- 1 Business Representative

DISCUSSION

Budget Advisory Committee

At the October 11, 2018, Budget Advisory Committee meeting, the Committee voted on and approved moving their regular meeting schedule to the second Thursday of February, March, May, October, November and December at 2:00 PM to avoid the existing scheduling conflict with the Public Art Committee.

Housing Committee

To accommodate the Mayor's request, the Committee membership composition can be amended by changing two of the Community Member designations to Business Representatives. With the current membership, it will be possible to immediately convert one Community Member (Vickie Jo Sowell) to that of a Business Representative designation; however, all other committee members qualify only as Residents:

Name	Qualifications	Term Ending
Lawrence Cardoza	Resident	June 30, 2020
Ryan Greenberg	Resident	June 30, 2020
Evan Lovett-Harris	Resident	June 30, 2019
Marchelle Huggins	Resident	June 30, 2020
Gisela (Kris) Owens	Resident	June 30, 2019
Vickie Jo Sowell	Business Representative; Resident	June 30, 2019
Whitney Rubin	Resident	June 30, 2019
Henry Symons	Resident	June 30, 2019
Ed Treuting	Resident	June 30, 2020

Considering this issue, the Council has three choices:

1. Immediately convert only one (1) Community Member designation currently held by Member Vickie Jo Sowell to that of Business Representative; or
2. Immediately convert one (1) Community Member designation currently held by Member Vickie Jo Sowell to Business Representative; wait until the next terms expire on June 30, 2019, to convert a second Community Member designation to Business Representative, and appoint a qualified applicant accordingly.
3. Make no changes or adopt some other composition of the Committee.

Parks and Recreation Committee

The Committee wishes to change the membership composition of all positions currently not appointed by other advisory bodies – EUSD Representative, Planning Commissioner and Senior Community Member – to that of Community Member designations. The current designations that would be affected by this change are two (2) Residents, one (1) Resident (Dog Owner) and one (1) Business Representative. Making this change would eliminate the Committee's current limitations when recruiting for and appointing members to fill vacancies.

FISCAL IMPACT

There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has not had any communication with the public regarding these matters.

PREPARED BY: Lorrayne Leong, Deputy City Clerk

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Christine Daniel, City Manager

ATTACHMENTS

- Budget Advisory Committee Communication and Staff Report
- Draft Resolution
- Exhibit A: Budget Advisory Committee Draft Roster
- Exhibit B: Housing Committee Draft Roster
- Exhibit C: Parks and Recreation Draft Roster