



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: December 10, 2018
TO: Christine Daniel, City Manager
FROM: Sheri Hartz, City Clerk
SUBJECT: Resolution Of The City Council Of The City Of Emeryville Adopting The 2019 City Council Regular Meeting Calendar

RECOMMENDATION

Staff requests that the City Council consider and approve the proposed 2019 calendar of City Council regular meetings.

BACKGROUND

Attached for City Council consideration is a proposed calendar for City Council regular meetings for 2019 and January 2020; included are the City's observed holidays for the year. The Council will consider approval of the 2019 regular meeting calendar for the City of Emeryville as Successor Agency to the Emeryville Redevelopment Agency ("Successor Agency") as a separate item, but both agencies convene their regular meetings on the same dates.

Historically, the City Council has not convened on the first Tuesday of January, and has taken a summer break for the month of August. Religious observances were also taken into consideration when planning the yearly calendar, and there no conflicts were noted.

The Management of Emeryville Services Authority ("MESA"), Emeryville Public Financing Authority ("PFA") and Community Development Commission of Emeryville ("CDCE") will continue to hold their annual regular meeting concurrently with the first regular meeting of the City Council/Successor Agency in July. All other meetings of these agency bodies will be scheduled as special meetings as needed, with dates to coincide with the City Council/Successor Agency regular meeting schedule.

DISCUSSION

In 2019, Independence Day (July 4) falls on a Thursday following the first Tuesday of the month, during a holiday week when many members of the public may be vacationing. July also contains five Tuesdays, and, as such, if the Council holds its regular meetings on July 2nd and 16th, per the customary 1st and 3rd Tuesday practice, there will be a six-week gap before the next regular Council meeting in September. Staff recommends that the Council instead consider setting the July regular meetings for the second and fourth Tuesdays, thereby avoiding the holiday week and shortening the gap between meetings to five weeks.

FISCAL IMPACT

There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

There has been no communication with the public regarding this matter.

PREPARED BY: Lorrayne Leong, Deputy City Clerk

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**

Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
- Proposed 2019 Meeting Calendar