



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: October 30, 2018

TO: Mayor/Chair John Bauters and City Council/MESA Board

FROM: Lisa M. Lopez, Human Resources Director

SUBJECT: City Manager Employment Agreement

Resolution Of The Board Of Directors Of The Management Of Emeryville Services Authority (MESA) Approving An Amended Agreement Of Employment Between MESA And Christine Daniel As City Manager For A Three-Year Period And Authorizing The Chair Of The Board Of Directors To Execute Said Agreement On Behalf Of MESA

Resolution Of The City Council Of The City Of Emeryville Approving And Consenting To An Amended Agreement Of Employment Between The Management Of Emeryville Services Authority And Christine Daniel As City Manager For A Three-Year Period

RECOMMENDATION

Staff recommends the MESA Board of Directors and City Council review the attached resolutions regarding an Amended Agreement of Employment ("Amended Agreement") between MESA and Christine Daniel as City Manager for a three-year period.

The MESA resolution approves the Amended Agreement and authorizes the Chair of the Board of Directors to execute the Amended Agreement with Christine Daniel. Further, the City Council resolution approves and consents to the Amended Agreement between MESA and Christine Daniel. The proposed Agreement is attached as Exhibit A to both resolutions.

BACKGROUND

The City/MESA retained the services of Christine Daniel as City Manager on September 24, 2018 and entered into an Agreement of Employment (the "Agreement") (Resolution Nos. 15-77; MA 12-15) effective September 24, 2018 for a two-year term. Until recently, Section 2-7.601 of the Emeryville Municipal Code allowed for a maximum of two years for all executive management contracts, which included the City Manager. However, the City Council amended that ordinance to allow executive management contracts to have a three year term (Ord. No. 18-004). The City/MESA and Ms. Daniel now wish to amend the Agreement to allow for a three-year term pursuant to the amended ordinance.

DISCUSSION

The proposed Amended Agreement includes the following substantive provisions.

- Section 2 is updated to reflect a three-year contract period.
- All other provisions of the Agreement remain unchanged.

FISCAL IMPACT

The salary and benefits in the original Agreement remain unchanged and were included in the adopted budget for FY 2018-2019.

PREPARED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE AND THE MESA BOARD OF DIRECTORS:



Lisa M. Lopez
Human Resources Director

Attachments:

1. MESA Resolution
Exhibit A: Proposed Contract 2018-2021
2. City Council Resolution
Exhibit A: Proposed Contract 2018-2021