

### MEMORANDUM

**DATE:** October 30, 2018

**TO:** Christine S. Daniel, City Manager

**FROM:** Sheri Hartz, City Clerk

SUBJECT: Authorization By The City Council Of The City Of Emeryville For The

Mayor To Issue A City Proclamation At A Special Event

#### RECOMMENDATION

Consider authorizing Mayor Bauters to issue a proclamation at an upcoming special event at the Pixar campus.

# **BACKGROUND**

Mayor Bauters has received a request to participate as the Mayor at a special Halloween event being held on the Pixar campus. The request includes the issuance by the Mayor, on behalf of the City Council of the City of Emeryville, of a proclamation proclaiming October 31, 2018 in honor of a Pixar employee to be named at the event.

## DISCUSSION

As the request involves the Mayor acting on behalf of the City of Emeryville, the City Council is being asked to authorize this action.

### FISCAL IMPACT

No impact at this time.

# STAFF COMMUNICATION WITH THE PUBLIC

There was no staff communication with the public on this matter.

PREPARED BY: Sheri Hartz, City Clerk

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:

Christine S. Daniel, City Manager

**ATTACHMENTS** 

None