



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: October 2, 2018

TO: James N. Holgersson, Interim City Manager

FROM: Sheri Hartz, City Clerk
Lorrayne Leong, Deputy City Clerk

SUBJECT: **Resolutions Of The City Council Of The City Of Emeryville:**
1) Appointing Community Advisory Committee Members As Follows; And
2) Amending The FY2018-19 Local Roster Of Boards, Commissions And Committees Accordingly:

- **Bicycle/Pedestrian Advisory Committee**
- **Commission On Aging**
- **Economic Development Advisory Committee**
- **Housing Committee**
- **Parks And Recreation Committee**
- **Public Art Committee**

RECOMMENDATION

Staff has no recommendation. Appointments to Community Advisory Committees are made at the City Council's discretion. A separate resolution will be approved for each set of Advisory Committee appointments.

BACKGROUND

Each fiscal year, the City Council appoints community members to serve on the City's various Community Advisory Committees ("Committees"). Committees are an opportunity for community members to have input on specific programs and initiatives of the City. All Committee meetings are publicly noticed and the public is encouraged to attend. Actions taken by Committees are forwarded to the City Council for consideration and final action, with the exception that the Planning Commission and Housing Advisory and Appeals Board, who are allowed some independent regulatory powers, with some decisions subject to City Council review or appeal.

On July 10, 2018, the City Council considered and appointed several community members during the annual scheduled vacancies across the Committees. However, there were several Committees left with unfilled positions due to a lack of qualified applicants. As such, the City Clerk's Office re-noticed the remaining vacancies, which included public noticing of the vacancies on the City's website, Twitter and ETV Cable Channel 27, and announcements made at City Council meetings. City Clerk staff also contacted previous applicants on file to determine if they had continued interest in serving on the Committees, as well as requesting Committee secretaries to forward the notice to

their Committee members and other interested community members. Applications were due September 9, 2018.

The City of Emeryville's Community Advisory Committees consist of various community members representing specific demographics. Below are definitions of the various existing committee positions. It is not uncommon to receive an application from a candidate that fulfills the qualifications of multiple desired demographics.

Business Representative	Person representing a business in Emeryville of any size.
City Labor Representative	Person representing a labor union with members represented in Emeryville.
Community Member	Person residing or working in Emeryville.
Large Business Representative	Person representing a business in Emeryville with over 56 employees.
Non-Profit Business Representative	Person representing a local non-profit business.
Resident	Person residing in Emeryville.
Resident (Dog Owner)	Person residing in Emeryville with canine ownership.
Senior Community Member	Person aged 50 years and over that is either residing or working in Emeryville, and participating in Senior Center programs.
Small Business Representative	Person representing a business in Emeryville with 55 or less employees.

DISCUSSION

Since the posting of the "Public Notice of Vacancies" on July 25, 2018, the City Clerk's Office received notices of resignation from incumbents on the Commission on Aging and Public Art Committee. Instead of re-posting the recruitment and extending the due date for applications, it was decided to fold the unscheduled vacancies into the existing recruitment. The Committee descriptions below include those unscheduled vacancies.

The City Clerk's Office has received several applications from interested community members. Staff has also encouraged applicants to attend the City Council special meeting where they will be able to introduce themselves and answer any questions the City Council has.

Bicycle/Pedestrian Advisory Committee

The Bicycle/Pedestrian Advisory Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies,

priorities, and feedback related to the City's Bicycle/Pedestrian Plan and related initiatives.

The Committee has vacancies for one (1) Business Representative and one (1) Community Member, both with terms commencing immediately upon appointment and ending June 30, 2020.

The following applications have been received:

Business Representative: <ul style="list-style-type: none">▪ Rachael Carnes▪ Audrey Smith▪ King Yin Tang	Community Member: <ul style="list-style-type: none">▪ Barbara Birch▪ Sabra Bosewicht
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Commission on Aging

The Commission on Aging consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities, and feedback related to the health and wellness of seniors in the community.

The Committee has vacancies for two (2) Residents, with terms commencing immediately upon appointment and ending June 30, 2019, and June 30, 2020, respectively.

The following applications have been received:

Resident: <ul style="list-style-type: none">▪ Celeste Burrows▪ C. Kaylah Sterling

Economic Development Advisory Committee

The Economic Development Advisory Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies and priorities related to the City's economic development priorities and strategies.

The Committee has a vacancy for one (1) Business Representative, with a term commencing immediately upon appointment and ending June 30, 2020.

The following application has been received:

Business Representative: <ul style="list-style-type: none">▪ Rob Fong
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Housing Committee

The Housing Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendation regarding City policies, priorities, and feedback related to the City's housing policies and programs.

The Committee has a vacancy for one (1) Community Member, with a term commencing immediately upon appointment and ending June 30, 2019.

The following applications have been received:

Community Member:

- Sabra Bosewicht
- James Carl
- David Fung
- Sandra Guzman
- Ann McCarty
- Marc Nagata
- Rosalyn Reed
- Whitney Rubin
- John Valmores

Parks and Recreation Committee

The Parks and Recreation Committee consists of up to seven (7) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities, and feedback related to the City's recreation programs, cultural events and activities; public use of parks; development of new parks, and enhancements to existing parks and recreation facilities, as outlined in the Parks and Recreation Strategic Plan.

The Committee has a vacancy for one (1) Business Representative, with a term commencing immediately upon appointment and ending June 30, 2020.

The following application has been received:

Business Representative:

- Patricia Weber

Public Art Committee

The Public Art Committee consists of up to nine (9) total members. The Committee's purpose is to provide input and recommendations regarding City policies, priorities, and feedback related to the City's Percent for Art Ordinance, and related matters.

The Committee has vacancies for two (2) Business Representatives or Residents, with terms commencing immediately upon appointment and ending June 30, 2019, and June

30, 2020, respectively. The composition of the Public Art Committee is determined by the City Council as to the number of Business Representatives versus Residents.

The following applications have been received:

Business Representative: <ul style="list-style-type: none">▪ Bryce Gaspard▪ Vickie Jo Sowell	Resident: <ul style="list-style-type: none">▪ Curtis Arima▪ Vickie Jo Sowell▪ Mari Suzuki
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FISCAL IMPACT

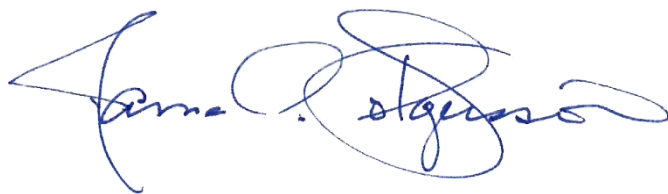
There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has had no communication with the public regarding these appointments, other than confirmation of received applications and advising applicants regarding the Advisory Body appointment process.

PREPARED BY: Sheri Hartz, City Clerk
Lorrayne Leong, Deputy City Clerk

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



James N. Holgersson, Interim City Manager

ATTACHMENTS

Bicycle/Pedestrian Advisory Committee

- Draft Resolution
- Current Roster
- Applicant: Barbara Birch
- Applicant: Sabra Bosewicht
- Applicant: Rachael Carnes

- Applicant: Audrey Smith
- Applicant: King Yin Tang

Commission on Aging

- Draft Resolution
- Current Roster
- Applicant: Celeste Burrows
- Applicant: C. Kaylah Sterling

Economic Development Advisory Committee

- Draft Resolution
- Current Roster
- Applicant: Rob Fong

Housing Committee

- Draft Resolution
- Current Roster
- Applicant: Sabra Bosewicht
- Applicant: James Carl
- Applicant: David Fung
- Applicant: Sandra Guzman
- Applicant: Ann McCarty
- Applicant: Marc Nagata
- Applicant: Rosalyn Reed
- Applicant: Whitney Rubin
- Applicant: John Valmores

Parks and Recreation Committee

- Draft Resolution
- Current Roster
- Applicant: Patricia Weber

Public Art Committee

- Draft Resolution
- Current Roster
- Applicant: Curtis Arima
- Applicant: Bryce Gaspard
- Applicant: Vickie Jo Sowell
- Applicant: Mari Suzuki