



City of Emeryville

C A L I F O R N I A

MEMORANDUM

DATE: June 19, 2018

TO: Carolyn Lehr, City Manager

FROM: Sheri Hartz, City Clerk

SUBJECT: Resolution Of The City Council Of The City Of Emeryville Adding A Regular City Council Meeting To The 2018 Council Meeting Calendar

ACTION REQUESTED

Staff requests that the City Council consider approving the addition of a Regular City Council meeting on August 3, 2018.

BACKGROUND

The City Council's 2018 Regular Meeting Calendar, attached to this staff report for reference, was adopted by Resolution 17-189 at the December 5, 2017 meeting. The calendar shows regular meetings in July falling on the 10th and 24th of the month, and no meetings to be held during the month of August, in accordance with the Council's customary summer recess.

DISCUSSION

The Alameda County Elections Department has a filing deadline of August 10, 2018 for cities wishing to add items to the November 6, 2018 ballot. In the event that Council directs staff to prepare such items, the current schedule of regular meetings does not allow sufficient time to discuss, provide direction, introduce and adopt the necessary documents in a public process. Therefore, it is being proposed that an additional regular meeting be added to the City Council's meeting calendar on August 3, 2018, at a time to be determined. Since August 3rd is a Friday, the time will likely be set for the early afternoon.

Prepared By: Sheri Hartz, City Clerk

**APPROVED AND FORWARDED TO
THE CITY COUNCIL OF THE CITY OF EMERYVILLE:**

Carolyn Lehr, City Manager

Attachments

1. 2018 City Council Meeting Calendar
2. Draft Resolution Adding Regular Meeting