

RESOLUTION NO. \_\_\_\_\_

**Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Maintenance Contract With Matrix HG, Inc., In An Amount Not To Exceed \$99,984 For HVAC Maintenance Of City Owned Buildings For Fiscal Year 2018-19**

**WHEREAS**, the City contracts for the maintenance of all City owned building facilities; and

**WHEREAS**, in response to a Request for Proposals issued by the City, Matrix HG, Inc. of Concord, California submitted a proposal dated June 8, 2015, for a five-year renewable contract for heating, ventilation, and air conditioning (HVAC) maintenance services as well as as-needed repair services; and

**WHEREAS**, said proposal includes routine preventive maintenance for all the City's HVAC systems and on-call repair service when the systems malfunction; and

**WHEREAS**, the proposed total contract amount for FY 2018-19 is \$99,984 and includes a \$55,000 contingency for as-needed repairs and said amount for routine maintenance is in line with the final contract amounts with Matrix HG over the last two fiscal years; and

**WHEREAS**, the total contract amount contains a Cost of Living Adjustment of 3.5% based on the not-to-exceed local Consumer Price Index of 3.6%, as provided for in the general conditions of the contract; and

**WHEREAS**, there is sufficient funding budgeted in the operating budget for fiscal year 2018-19 in the Major Maintenance Fund 650 to cover the cost of the HVAC Maintenance contract; now, therefore, be it

**RESOLVED**, by the City Council of the City of Emeryville hereby authorizes the City Manager to enter into a Maintenance Contract with Matrix HG, Inc. in an amount not to exceed \$99,984 for HVAC maintenance of City owned buildings for fiscal year 2018-19.

**ADOPTED**, by the City Council of the City of Emeryville at a regular meeting held June 5, 2018, by the following vote.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:



\_\_\_\_\_  
CITY ATTORNEY