



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** April 3, 2018

**TO:** Carolyn Lehr, City Manager

**FROM:** Sheri Hartz, City Clerk  
Lorrayne Leong, Deputy City Clerk

**SUBJECT:** **Resolution Of The City Council Of The City Of Emeryville Appointing \_\_\_\_\_ As Community Member To Serve On The Housing Committee For A Term Effective Immediately And Ending June 30, 2019; And Amending The FY2017-18 Local Roster Of Boards, Commissions And Committees Accordingly**

### RECOMMENDATION

Staff has no recommendation. Appointments to Community Advisory Committees are made at the City Council's discretion.

### BACKGROUND

The Housing Committee ("Committee") consists of up to nine (9) total members—eight (8) community members representing residents and business of Emeryville, and the Emery Unified School District director. The Committee's purpose is to provide input and recommendations regarding City policies and priorities, and feedback related to the City's housing policies and programs.

### DISCUSSION

There is a vacancy on the Housing Committee created by the unscheduled resignation of a Committee Member. The vacancy is for one (1) Community Member, defined as a person residing or working in Emeryville, with a term beginning immediately upon appointment and ending June 30, 2019.

Notice of the vacancy was posted on the City's three (3) bulletin boards. In addition, the City Clerk's Office included noticing of the vacancy on the City's website, Twitter and ETV Cable Channel 27, and made announcements at City Council meetings. Committee secretaries were also asked to help distribute notice of the vacancy to their committee members. Applications were due March 12, 2018. The applicants have been encouraged to attend the City Council meeting on April 3, 2018.

The following applications have been received:

- David Fung, Resident
- Nicole Gruen, Resident
- Sandra Guzman, Resident

- Evan Lovett-Harris, Resident
- Ann McCarty, Resident and Business Representative
- Gisela (Kris) Owens, Resident

The City Clerk's Office will notify both the successful and unsuccessful candidates of the Council's decision following the City Council meeting.

### **FISCAL IMPACT**

There is no fiscal impact.

### **STAFF COMMUNICATION WITH THE PUBLIC**

Staff has had no communication with the public regarding this appointment, other than confirmation of received applications, and advising applicants regarding the Advisory Body appointment process.

**PREPARED BY:** Sheri Hartz, City Clerk  
Lorrayne Leong, Deputy City Clerk

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



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Carolyn Lehr, City Manager

### **ATTACHMENTS**

- Resolution
- Housing Committee Roster
- Applicant: David Fung
- Applicant: Nicole Gruen
- Applicant: Sandra Guzman
- Applicant: Evan Lovett-Harris
- Applicant: Ann McCarty
- Applicant: Gisela (Kris) Owens