



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: January 16, 2018

TO: Carolyn Lehr, City Manager

FROM: Andrew Clough, Acting Director of Public Works

SUBJECT: Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Amendment No. 2 To The Professional Services Agreement With Biggs Cardosa Associates Inc. Granting A Time Extension To March 31, 2017 For The Design Update Of The South Bayfront Pedestrian Bicycle Bridge, CIP# 16475006

STAFF RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute Change Order No. 2 to the Professional Services Agreement (PSA) with Biggs, Cardosa Associates Inc. granting a time extension to March 31, 2018 for the design update of the South Bayfront Pedestrian Bicycle Bridge.

BACKGROUND

In September of 2015, the City Council authorized execution of a Professional Services Agreement with Biggs Cardosa to update project plans and specifications for the South Bayfront Pedestrian Bicycle Bridge Project. The authorized amount of the agreement was \$400,740 and specified a termination date of June 30, 2017. On July 11, 2017, the City Council adopted a resolution granting a time extension to December 31, 2017.

Much work has been done for the update, but the scope of work remains incomplete. This item seeks approval of a timeline extension to the agreement to March 31, 2018, to complete the update. The proposed extension of the contract is documented with a change order.

DISCUSSION

Project plans are being finalized for bid solicitation shortly after January 1, 2018. The work to get ready for the bidding phase includes, but is not limited to revisions to respond to Bicycle Advisory Committee requests, Building Plan Check Comments, to address compliance with Permit Section C.3 of the Stormwater Pollution Control Permit, to conform to Bay Friendly Landscape current standards, Flood Control District Permit Conditions, and grant conditions from Alameda County Transportation Commission. During the bidding phase Biggs-Cardosa has work scope to attend a pre-bid meeting, scheduled for January 11, 2018, and to assist in answering questions that may arise from qualified contractors. It is necessary to extend the contract term so they can be available for such tasks.

FISCAL IMPACT

The Biggs Cardosa agreement was authorized not to exceed \$400,740. As of November 30, 2017, the firm has incurred costs of \$362,375.28. No change is being requested for further financial authorization on said agreement. A change order is being requested consisting solely of a time extension. This second extension is for 3 months extending it to March 31, 2018. Change Order/Amendment No. 1, authorized July 11, 2017 extended the contract to December 31, 2017.

The FY16/17 Capital Improvement Program Budget includes approximately \$16M in funding for the South Bayfront Bridge and Horton Landing Park Project. As part of the mid-cycle budget approval by the City Council in June 2015, \$14.5M was appropriated to the project from former Redevelopment Agency funds. Sufficient funding is in place to cover the \$400,740 contract with Biggs Cardosa Associates Inc.

STAFF COMMUNICATION WITH THE PUBLIC

There have been no staff communications with the public regarding this report.

CONCLUSION

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute Amendment No. 2 granting a second time extension to the contract with Biggs, Cardosa Associates Inc. for the design update of the South Bayfront Pedestrian Bicycle Bridge.

PREPARED BY: Todd Teachout, Interim City Engineer

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Carolyn Lehr, City Manager

ATTACHMENTS

1. Proposed Resolution
2. Amendment No. 2 to Professional Services Agreement