



CITY OF EMERYVILLE

M E M O R A N D U M

DATE: November 7, 2017

TO: Carolyn Lehr, City Manager

FROM: Sheri Hartz, City Clerk

SUBJECT: **Consideration Of Proposed Cancellation Of The Successor Agency Meeting On November 21, 2017**

ACTION REQUESTED

Staff requests that the City Council of the City of Emeryville as Successor Agency to the Emeryville Redevelopment Agency ("Successor Agency") consider approving the cancellation of the November 21, 2017 Successor Agency regular meeting, which normally convenes at 7:15 pm, due to a lack of business items for that agenda. The City Council **will** convene that evening in a special study session scheduled to begin at 4:30 p.m., which shall be followed by a special Council meeting starting at approximately 5:15 p.m. The regular City Council meeting, which normally convenes at 7:16 p.m., will be considered for cancellation by separate action on the City Council agenda.

BACKGROUND

Per the City Council Rules of Procedure, which apply to the Successor Agency, regular meetings of the Successor Agency will be held on the 1st and 3rd Tuesday of each month, with some exceptions, and will convene at 7:15 p.m. unless cancelled.

DISCUSSION

On November 21, 2017, the only items of business that are scheduled are a special study session, the publicly noticed award of a cannabis permit, and the Council reorganization, all of which can be conducted in a special meeting. There is no business scheduled for the Successor Agency regular meeting.

Additionally, the November 21st meeting falls during Thanksgiving week, a time when the public, Council Members and staff are busy getting ready for holiday celebrations and/or are travelling out of town, so a shorter meeting would likely be appreciated by all.

PREPARED BY Sheri Hartz, City Clerk

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE AS SUCCESSOR AGENCY TO THE
EMERYVILLE REDEVELOPMENT AGENCY:**

Carolyn Lehr, City Manager