



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: September 19, 2017

TO: Carolyn Lehr, City Manager

FROM: Charles S. Bryant, Community Development Director

SUBJECT: Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into An Agreement By And Between The County Of Alameda And The City Of Emeryville For The Purpose Of Carrying Out The Community Development Block Grant Program For Fiscal Year 2017-18

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to enter into an Agreement with Alameda County to carry out the Community Development Block Grant (CDBG) Program for Fiscal Year 2017-18.

BACKGROUND

The City of Emeryville is part of the Alameda County Urban County under the guidelines of the Community Development Block Grant (CDBG) program administered through the federal Department of Housing and Urban Development (HUD). Cities must have populations of 50,000 or more in order to directly receive CDBG entitlement funds. Because Emeryville's population is below this threshold, its CDBG funds are provided through Alameda County's Housing and Community Development Department (HCD). The other cities comprising the Alameda County Urban County are Albany, Dublin, Newark, and Piedmont.

As the entitlement jurisdiction for Urban County CDBG funds and Alameda County HOME Consortium funds, Alameda County HCD enters into three-year "Cooperation Agreements" with the Urban County cities participating in the CDBG and HOME programs. On June 20, 2017, the City Council adopted a resolution authorizing the execution of a Cooperation Agreement with Alameda County for federal fiscal years 2018 through 2020.

Alameda County HCD uses a formula for allocating funds among the Urban County jurisdictions. The formula is based upon the percentage of population under the poverty level and the percentage of substandard housing in each jurisdiction. Each year, upon notification from HUD of the Alameda County Urban County grant amount, the County informs the City of its share. HUD requires an annual agreement between the individual

Urban County cities and Alameda County that specifies how each city's CDBG allocation will be programmed. Beginning with the agreement for Fiscal Year 2015-16, the County administers the entirety of Emeryville's CDBG program on behalf of the City.

DISCUSSION

The CDBG allocation of federal funds through the Urban County to the City of Emeryville is \$66,614 for Fiscal Year 2017-18. The attached Agreement describes how this allocation will be programmed by the County. The distribution of funds for activities within Emeryville is largely unchanged from the prior fiscal year.

A resolution has been prepared to authorize the City Manager to enter into an agreement with Alameda County for the CDBG Program for Fiscal Year 2017-18. The CDBG Agreement between the City and County is attached as Exhibit A to the accompanying resolution. The Agreement specifies that the City's FY 2017-18 funding will be allocated as follows:

Countywide Homeless Management Information System (HMIS)	\$ 1,338
Emeryville Meals-On-Wheels Program	\$ 7,149
Housing Rehabilitation Program	\$ 51,527
Program Administration	\$ 6,600
TOTAL Fiscal Year 2017-18 CDBG	\$ 66,614

FISCAL IMPACT

This allocation process has no impact on the General Fund. CDBG funds in the amount of \$66,614 for Fiscal Year 2017-18 are allocated from federal funds through the Urban County to the City of Emeryville. This revenue is included in the proposed Fiscal Year 2017-18 Budget as the Fund 205 CDBG revenue estimate.

STAFF COMMUNICATION WITH THE PUBLIC

There has been no communication with the public at this time.

LEGAL CONSIDERATIONS

The City Attorney has reviewed and approved as to form the attached resolution and Agreement with Alameda County to carry out the CDBG Program for Fiscal Year 2017-18.

CONCLUSION

Funds received from the CDBG Grant are fundamental to continue to provide valuable social program to people in our community and therefore recommend authorizing the City Manager to enter into the agreement with Alameda County.

PREPARED BY: Catherine J. Firpo, Housing Coordinator

REVIEWED BY: Chadrick Smalley, Economic Development and Housing Manager

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**

Carolyn Lehr, City Manager

ATTACHMENTS

1. Resolution
2. Exhibit A – CDBG Agreement for Fiscal Year 2017-18