

RESOLUTION NO. 17-105

Resolution Of The City Council Of The City Of Emeryville Amending The City Of Emeryville Master Fee Schedule For Fiscal Year 2017-18 Effective On July 3, 2017

WHEREAS, the City of Emeryville provides various services and programs to the public and collects fees to recover the usual and current expenses of the City in providing such services and programs; and

WHEREAS, a comprehensive user fees and charges study was conducted in fiscal year 2015-16 to determine the cost of providing services for which the City charges fees; and

WHEREAS, annually, the fees charged for certain City services are reviewed and appropriately adjusted to reflect the addition of new programs and the cost of the City of Emeryville to provide these services; and

WHEREAS, the fees charged for a service may not exceed the cost of providing the service; and

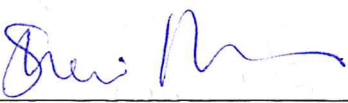
WHEREAS, fees charged by the City of Emeryville need to be revised to reflect additional services and changes in the costs of various services provided by the City as described in the staff report dated June 20, 2017, and as set forth in the Master Fee Schedule attached hereto as Exhibit "A"; now, therefore be it


RESOLVED, that the City Council of the City of Emeryville hereby amends the City of Emeryville Master Fee Schedule to establish modified fees as shown in Exhibit "A", attached hereto and incorporated herein, effective July 3, 2017.

ADOPTED, by the City Council of the City of Emeryville at a regular meeting held Tuesday, June 20, 2017, by the following vote:

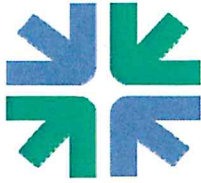
AYES:	<u>5</u>	Mayor Donahue, Vice Mayor Bauters and Council Members Martinez, Medina and Patz
NOES:	<u>0</u>	
ABSTAIN:	<u>0</u>	
ABSENT:	<u>0</u>	

ATTEST:


CITY CLERK


MAYOR


CITY ATTORNEY



**City of Emeryville
Master Fee Schedule
Effective July 3, 2017**

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**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 3, 2017

<u>DESCRIPTION</u>		<u>FEE</u>	<u>PROPOSED REVISIONS</u>
BUILDING PERMIT			
Includes Sign and Demolition Permits			
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)	\$	0.80% of construction valuation ¹ 123 minimum Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.	\$ 127
Permit Renewal	\$	123 Expired Permits requiring 1 inspection for final Building/tenant space not classified for assembly use (new)	\$ 127
Temporary Occupancy Permit	\$	-	\$ 173
 GENERAL PLAN MAINTENANCE²		0.50% of construction valuation ¹	
Applied to all permits except solar panels.			
 TECHNOLOGY FEE		0.10% of construction valuation ¹	
Applied to all permits except solar panels.			
 PLAN CHECK – To be paid with submittal of application			
Initial Review plus review of one resubmittal		65% of Building Permit Fee	
		50% of Building Permit Fee	
	\$	168 for Residential under \$100,000.00 minimum	\$ 173
Approved Resubmittals and/or changes to approved plans, including deferred submittals			
In house	\$	168 per hour, 1 hour minimum	\$ 173
Outside Consultant		Consultant's hourly fee plus 15%	
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500	
 ENERGY CONSERVATION – To be paid with submittal of application			
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).		12.5% of Building Permit Fee	
 ELECTRICAL, PLUMBING, MECHANICAL PERMITS			
When issued with Building Permit			
Electrical		20% of Building Permit Fee	
Plumbing		18% of Building Permit Fee	
Mechanical		17% of Building Permit Fee	
When issued separately			
Electrical, Plumbing or Mechanical	\$	1% of construction valuation ¹ 123 minimum	\$ 127
 Photo Voltaic Solar Panel Building Permit Fees³			
Single family residences	\$	250	
Residential except single family residences			
Up to 15 kW	\$	500	
Over 15 kW	\$	500 plus \$15 per kW over 15 kW.	
All Other			
Up to 50 kW	\$	1,000	
Over 50 kW	\$	1,000 plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW	

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 3, 2017

DESCRIPTION	FEE	PROPOSED REVISIONS
Sewer Lateral Permit		
Per Parcel, Administrative fee	\$ 190	\$ 196
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 592	\$ 612
or for large or complex private sewer systems, a cost recovery fee of	\$ 148 per hour	\$ 153
or for inspections requiring overtime, as determined by the City Engineer	\$ 222 per hour	\$ 229
Verification Test (only), on an existing sewer lateral	\$ 148 per test	\$ 153
Traffic signal or street light conduit utility locate (as needed)	\$ 295	\$ 305
Sewer Lateral Performance Security	\$ 1,000	\$ 1,034
Plan Check for new sewer laterals	\$ 192	\$ 198
SEWER CONNECTION		
Residential Dwellings	\$ 1,321 per unit	\$ 1,326
All Others Uses	\$ 264 per plumbing trap	\$ 265
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²		
1 to 3 Story Residential	0.01% of construction valuation ¹ \$ 0.50 minimum	
All Other Construction	0.02% of construction valuation ¹ \$ 0.50 minimum	
GRADING PERMIT		
Grading Permit	1% of construction valuation ¹	
Plan Review of Grading Permits	65% of Grading Permit Fee \$ 123 minimum	\$ 127
MICROFILM and PHOTOCOPIES		
Project Valuation to \$100,000.00		
8.5" x 14"	\$ 0.50 per page	
Larger than 8.5" x 14"	\$ 1.00 per page	
Project Valuation over \$100,000.00	1% of Building Permit Fee	
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS	5 times cost of the actual permit	
OTHER INSPECTIONS AND FEES		
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$ 135 per hour	\$ 139
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	\$ 123 each re-inspection	\$ 127
Certified Access Specialist Inspections (CASp)		
Inspections	\$ 143 per hour or consultant costs *	\$ 147
Inspection for Reconnection of Utilities	\$ 123 per request	\$ 127
Pre-Plan check prior to permit application (2 hr minimum)	\$ 168 per hour	\$ 173
Pre-Construction Meeting Consultation (2 hr minimum)	\$ 168 per hour	\$ 173
Alternate Methods and Materials Request	\$ 168 per hour	\$ 173
Certificate of Occupancy/Temporary Certificate of Occupancy Requests	\$ 256 per request	\$ 264
Gas/Electrical Meter Release	\$ 256 per request	\$ 264
Assigned Property/Business Address	\$ 123 per request	\$ 127
Plans Copy Request (except counter review)	\$ 123 per request	\$ 127

City of Emeryville
Master Fee Schedule
Building Division

Effective July 3, 2017

DESCRIPTION

FEE

**PROPOSED
REVISIONS**

FIRE DEPARTMENT FEES

Charge per current Fire Department Fee Schedule

SCHOOL FEES (effective June 1, 2008)¹

Commercial	\$	0.47	per square foot
Residential (500 sq. ft. or more)	\$	2.97	per square foot
Self Storage	\$	0.07	per square foot
Live/Work	\$	1.73	per square foot

CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²

Permit valuation \$1 to \$25,000	\$	1.00	
Permit valuation \$25,001 to \$50,000	\$	2.00	
Permit valuation \$50,001 to \$75,000	\$	3.00	
Permit valuation \$75,001 to \$100,000	\$	4.00	
Permit valuation over \$100,000	\$	1.00	per \$25,000 or fraction thereof

Note: For any services requiring staff time or the time of city hired consultants, charges

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply³. For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

⁴ Cost recovery for special cases requiring outside consultants

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
<u>Publications, Document Charges [1]</u>		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$ 10	
Individual maps	\$ 3	
General Plan	\$ 69	\$ 71
General Plan EIR (Per Photocopy Rate) [2]	\$ 0.10 Per photocopy rate	
Park Avenue District Plan	\$ 27	
North Hollis Area Urban Design Program	\$ 27	
Planning Regulations	\$ 35	\$ 36
Housing Element of the General Plan	\$ 50	\$ 51
Stormwater Guidelines	\$ 25	
Parks and Recreation Strategic Plan	\$ 69	\$ 71
Emeryville Design Guidelines	\$ 69	\$ 71
Sustainable Transportation Plan	\$ 15	
Sustainable Transportation Background Report	\$ 94	\$ 97
Pedestrian and Bicycle Plan	\$ 104	\$ 107
Pedestrian and Bicycle Plan Appendices	\$ 82	\$ 84
Photocopying, Per Page [2]	\$ 0.10	
Faxing, Per Page [2]	\$ 0.10	
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$ 100	
Annual Renewal Fee	No fee	
Appeal to Planning Commission	\$ 50	
Appeal to City Council	\$ 50	
<u>Short-term Rental Permits</u>		
Application Fee	\$ 250	
Annual Renewal Fee	\$ 200	
Appeal to Planning Commission	\$ 100	
Appeal to City Council	\$ 100	
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 397 + charged per formula [3] if excess of 1 hour	\$ 410
<u>Planning Commission Study Session</u>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$ 2,000 Flat Rate	
<u>General Plan Amendment</u>		
	At cost, charged per formula [3]	\$3,000 Deposit
<u>Rezoning</u>		
	At cost, charged per formula [3]	\$3,000 Deposit
<u>Development Agreement</u>		
	At cost, charged per formula [3]	\$3,000 Deposit
<u>Planned Unit Development</u>		
Preliminary Development Plan	At cost, charged per formula [3]	\$5,000 Deposit
Final Development Plan	At cost, charged per formula [3]	\$3,000 Deposit
<u>Conditional Use Permits [4]</u>		
Minor Conditional Use Permits - Flat Fee	\$ 500	\$ 517
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula [3]	\$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula [3]	\$3,000 Deposit
All other	At cost, charged per formula [3]	\$3,000 Deposit

City of Emeryville
Master Fee Schedule
Planning

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
<u>Temporary Use Permits</u>	\$ 500	\$ 517
<u>Exceptions to Standards [4]</u>	\$ 500	\$ 517
<u>Variances [4]</u>	At cost, charged per \$1,000 Deposit formula [3]	
<u>Design Review, including Signs [4]</u>		
Minor Design Review for Signs	\$ 500	\$ 517
Major Design Review for Signs	At cost, charged per \$1,000 Deposit formula [3]	
Master Sign Programs	At cost, charged per \$2,000 Deposit formula [3]	
Individual signs under Master Sign Programs	\$ 300 zoning compliance review	\$ 310
Temporary Signs	\$ 200	\$ 206
All Other Minor Design Review:	\$ 500	\$ 517
All Other Major Design Review	At cost, charged per \$3,000 Deposit formula [3]	
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u>	5 times cost of actual permit/approval	
<u>Tree Removal Permits</u>		
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per \$2,000 Deposit formula [3]	
<u>Subdivisions</u>		
Major Subdivisions, including residential condominium conversions	At cost, charged per \$3,000 Deposit formula [3] plus cost of any technical assistance such as engineer's review	
Minor Subdivisions, including residential condominium conversions	\$ 992	\$ 1,025
Lot Line Adjustments	\$ 992	\$ 1,025
Parcel Mergers	\$ 992	\$ 1,025
Certificate of Compliance	\$ 992	\$ 1,025
Covenant of Easement	At cost, charged per \$2,000 Deposit formula [3]	
<u>Assessment District Apportionment</u> (Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)		
Lot Line Adjustments/Parcel Map Waivers	\$ 343	\$ 354
Major/Minor Subdivisions (10 parcels or less)	\$ 1,370	\$ 1,416
Major/Minor Subdivisions (more than 10 parcels)	\$ 3,425 Plus \$25 Per Parcel Over 20 Parcels	\$ 3,541

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Environmental Review		
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per \$15,000 deposit formula [3]	
Environmental Impact Report, including Initial Study if required	At cost, charged per \$30,000 deposit formula [3]	
Notice of Determination or Notice of Exemption	\$ 86	\$ 88
Filing Fees Required by State Department of Fish & Game (Effective 1/1/2017) [5]		
Alameda County Clerk Handling Fee (all filings)	\$ -	\$ 50
Negative Declaration	\$ 2,181	\$ 2,216
Environmental Impact Report (EIR)	\$ 3,030	\$ 3,078
Administrative Fees		
Appeals		
to Planning Commission	\$ 100	
to City Council	\$ 200	
Time Extensions (Permit Applications)		
If Granted Administratively	\$ 343	\$ 354
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]	
Zoning Compliance Review		
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee	
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee	
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, and Code Interpretation	\$ 397	\$ 410
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee	\$ 992	\$ 1,025
Any project that was originally cost recovery	At cost, charged per \$1,000 Deposit formula [3]	
Request for Waiver of construction noise hours by City Council	\$ 1,200	\$ 1,240
In Lieu Fees		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 200 Per square foot of required open space not provided	\$ 206
Parking, pursuant to EMC Section 9-4.407(d)	\$ 7,500 Per required parking space not provided	\$ 7,755

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be:

Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

City of Emeryville
Master Fee Schedule
Planning

Effective July 3, 2017

**PROPOSED
REVISIONS**

DESCRIPTION

FEE

NOTES

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.

City of Emeryville
Master Fee Schedule
City Manager & City Clerk

Effective July 3, 2017

**PROPOSED
REVISIONS**

<u>DESCRIPTION</u>	<u>FEE</u>	
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page	
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20	
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5	
Specialized Retrieval of Document (writing software)	Actual Cost	
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting		
Normal Delivery		
Per Meeting	\$ 10	
Rush Delivery (Within 3 working days)		
Additional Charge Per Meeting	\$ 15	
Electronic Data Record Request - Existing File		
Per Disk	Cost of materials	
Electronic Data Record Request - Non-existing file		
Per Disk	Cost of materials and staff time to produce	
Measure C		
For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged per formula	\$5,944 Deposit in the event the City undertakes an audit
City Administrative Fee for Admin of Consultant hired Projects	\$ 108 per hour	\$ 111
City Clerk Hourly Rate	\$ 108 per hour	\$ 111

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula":

City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

[1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS

[3] Set by the State at a maximum of \$5

[4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Economic Dev & Housing

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Loan Subordination Fee	\$ 400	\$ 413
Loan Origination Fee	\$ 400	\$ 413
Income Verification Fee	\$ -	
Publications		
1987 Shellmound Park Redevelopment Plan	see photocopying fee	
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee	
1987 Shellmound Park Final EIR	see photocopying fee	
1976 Redevelopment Plan	see photocopying fee	
Housing Element	see photocopying fee	
Urban Design Plan-San Pablo Avenue	see photocopying fee	
Program Fees		
City regulatory oversight and Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1]	At cost, charged \$517 Minimum Deposit per formula
Capital Improvement Credit Fee [2]	\$ 400	\$ 413
Rental Monitoring Fee [5]	At cost, charged \$5,000 minimum deposit per formula	
Below Market Rate Resale Fee	\$ 400	\$ 413
Below Market Rate Inspection Fee [4]	At cost, charged \$500 minimum deposit per formula	
Loan Payoff Fee	\$ 100	\$ 103
Below Market Rate Inspection (after first 2)	\$ 100 Per hour	\$ 103
Economic Housing and Development Hourly rate	\$ 207 Per hour	\$ 214

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [6]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

[Notes]

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(is).
- [2] Process consists of 1) reviewing invoices and proof of payment, and 2) depreciating, if necessary.
- [4] Includes 2 inspections
- [5] The affordability agreements do not allow for increases.
- [6] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Finance

Effective July 3, 2017

**PROPOSED
REVISIONS**

<u>DESCRIPTION</u>	<u>FEE</u>	
Photocopying, Per Page [1]	\$ 0.10	
Miscellaneous Fees		
Ordinances administered by Finance Division [6]	no charge	
Returned check fee [7]		
1st check	\$ 25	
2nd and each subsequent check	\$ 35	
Program Fees		
<u>Business License Processing</u>		
New Business License [6]	\$ 57	
Annual Business License renewal [6]	\$ 10	
<u>Preferential Parking Permit Program</u>		
Annual Permit [2, 6]	\$ 50 per vehicle	\$ 58
Annual permit for low income household [2,6]	\$ 25 per vehicle	\$ 27
Maximum of 3 annual permits per residential address		
Maximum of 1 annual permit per business address		
Visitor's Permit-One Day [3,6]	\$ 3	
Maximum of 10 per household per year		
Visitor's Permit-Two Weeks [4,6]	\$ 25	
Maximum of 2 per household per year		
Visitor's Permit-52 week [5,6]	\$ 150	
Maximum of one per year per household or business.		
Permit year is September 1 to August 31.		

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [8]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

[Notes]

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Maximum of 10 per household per year, permit year is September 1 to August 31
- [4] Maximum of 2 per household per year, permit year is September 1 to August 31
- [5] Maximum of 1 per household or business per year, permit year is September 1 to August 31
- [6] Placeholder for Master Fee Schedule; Not included in the NBS cost analysis
- [7] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [8] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Fire Department

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
BICYCLE LICENSE	\$ 10	
INSPECTIONS		
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.		
Re-Inspection, if required - Prevention Specific Reinspection, all deficiencies corrected	\$ 106 Per hour, minimum charge of 1/2 hr.	\$ 173
Reinspection, deficiencies remaining	\$ 106 Per hour, minimum charge of 1/2 hr.	\$ 173
Special Inspections or Research during regular business hours	\$ 211 Per hour, minimum charge of 1/2 hr.	\$ 218
scheduled outside of regular business hours	\$ 211 Per hour, minimum charge of 1/2 hr.	\$ 218
Fire Safety Inspection		
Fire prevention annual inspection	\$ 106 Per hour, minimum charge of 1/2 hr.	\$ 173
Engine Company Inspections - Minor [1]	\$ 327 Per hour, minimum charge of 1/2 hr.	\$ 519
Engine Company Inspections - Major [1]	\$ 327 Per hour, minimum charge of 1/2 hr.	\$ 519
Special Inspections - Prevention [1]	\$ 106 Per hour, minimum charge of 1/2 hr.	\$ 173
Special Inspections - Suppression [1]	\$ 327 Per hour, minimum charge of 1/2 hr.	\$ 519
PERMITS		
Fire code permits	\$ 106 Per hour, minimum charge of 1/2 hr.	\$ 173
(Tents, haunted houses, carnival or fair, etc.)		
OTHER FEES		
Fire Personnel Costs Per Hour [2]:	\$ 106 Per hour, minimum charge of 1/2 hr.	\$ 346 Per hour, minimum charge of 2 hr.
Fire Equipment Costs Per Hour, to be charged in the following situations:		
a) Commercial stand by services provided upon request		
b) Response to Hazardous material release		
c) Response to chronic false alarms		
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000		
Engine Company (3 persons)		
Regular Duty Company	\$ 327 Staff per hour plus equipment cost	\$ 519
Special Duty Company	\$ 327 Staff per hour plus equipment cost	\$ 519
Aerial Truck (one person)	\$ 106 Staff per hour plus equipment cost	\$ 173
Staff Vehicle (one person)	\$ 106 Staff per hour plus equipment cost	\$ 173
First Responder Fee [1]	\$ 109	\$ 173

City of Emeryville
Master Fee Schedule
Fire Department

Effective July 3, 2017

DESCRIPTION	FEE	PROPOSED REVISIONS						
All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.								
PLAN REVIEW								
Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Planning and Building Department)	35% of Building Permit Fee	40%						
PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT								
Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment)							
	\$ 123 Minimum	\$ 346 Per hour, minimum charge of 2 hr.						
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 106 Per hour	\$ 173						
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation							
	\$ 123 Minimum	\$ 346 Per hour, minimum charge of 2 hr.						
PLANNING AND TRAINING PROGRAMS								
Emergency Preparedness Planning								
Private Business--Employee Training	\$ 48 per hour + Materials	\$ 173						
Public/Non Profit Organization--Employee Training	\$ 48 per hour + Materials	\$ 173						
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 48 per hour	\$ 173						
Emergency Preparedness Supplies and Equipment	At cost							
Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows: <table> <tr> <td>Fire Staff</td> <td>charged at</td> <td>calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]</td> </tr> <tr> <td>Consultants</td> <td>charged at</td> <td>Cost plus 10% administrative fee</td> </tr> </table> This is referred to as "Charged per formula."			Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]	Consultants	charged at	Cost plus 10% administrative fee
Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]						
Consultants	charged at	Cost plus 10% administrative fee						

[Notes]

- [1] 3 person crew assumed one hour each
[2] Per hour, minimum of 2 hours
[3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Police Department

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Report & Document Reproduction		
Citizen Request, Per Page [12]	\$ 0.10	
Crime/Accident Report-Insurance Company, Per Page [12]	\$ 0.10	
Computer Generated Report from Police Department CAD/Records Management System, Per Page [2,12]	\$ 0.10	
Faxing, Per Page [12]	\$ 0.10	
Identification Services		
Fingerprinting	\$ 157	\$ 162
DVD Copy of Communications Voice	\$ 157	\$ 162
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 83	\$ 178
Stolen Vehicle Release	\$ 157	\$ -
Permit & Application Fees		
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 157	\$ 162
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,379	\$ 1,425
One Day Cabaret Permit	\$ 827	\$ 855
One Day Dance Hall Permit	\$ 552	\$ 570
Bingo Game Permit	\$ 414	\$ 428
Card Room Fees:		
Card Room Annual License Application [7] (Due, each December 1st)	\$ 2,758	\$ 2,851
Card Room Employee Permit		
1. Application Fee	\$ 373	\$ 385
2. Renewal Fee	\$ 138	\$ 142
3. Replacement/Change Card Room	\$ 138	\$ 142
Taxicab Drivers' Permit Fees		
1. Application Fee	\$ 157	\$ 162
2. Application Renewal Fee	\$ 157	\$ 162
3. Driver's Identification Card Replacement Fee	\$ 78	\$ 80
Fleet Management Permit Fees		
1. Application Fee	\$ 314	\$ 324
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 314	\$ 324
Vehicle Permit Fees		
1. Application Fee	\$ 78	\$ 80
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 47	\$ 48
3. Vehicle Replacement Card Fee	\$ 39	\$ 40
Special Event Permit Fees		
Without a street closure	\$ -	\$ 276
With a street closure	\$ -	\$ 340

City of Emeryville
Master Fee Schedule
Police Department

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$ 276	\$ 285
2. Renewal Fee	\$ 276	\$ 285
3. Replacement Fee	\$ 83	\$ 85
Massage Parlor and Massage Establishment Charges [8]:		
Annual Permit Application, due each December 1st	\$ 1,141	\$ 1,179
Massage Establishment Fee:		
Annual Permit Application, due each December 1st	\$ 540	\$ 558
Employee Permits		
Annual Employee Permit [3,4]		
(Applies to both Massage Parlors and Massage Practitioners)		
(Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$ 433	\$ 447
2. Renewal Fee	\$ 433	\$ 447
3. Replacement Fee	\$ 47	\$ 48
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	
For Three Years - Not Spayed/Neutered	\$ 30	\$ 31
For One Year - Spayed/Neutered	\$ 10	
For Three Years - Spayed/Neutered	\$ 15	
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	
For One Year - Seniors (55+) - Spayed/Neutered	\$ 2.50	
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 784	Penal Code Sec.22190 (b)(1) & (f)(1) \$ 810
2. Psychological Examination, if contracted by City	\$ 627	Penal Code Sec.22190 (b)(1) & (f)(1) \$ 648
3. Range Certification	\$ 2,758	\$ 2,851
Application for Firearm Dealer Permit		
Background Investigation	\$ 1,379	\$ 1,425
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,379	\$ 1,425
Arrest With Accident Investigation	\$ 1,930	\$ 1,995
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 276	\$ 285
Short Term Encroachment Permit	\$ 276	\$ 285
Personnel Services [9,10]	\$ 157	\$ 162
Medical marijuana delivery permit - new or renewal [14]		
Sworn	\$ 276	Per Hour
Non-Sworn	\$ 157	Per Hour
Cannabis Key Individual Application Fee	\$ -	Replace by \$ 447
Initial Cannabis Business Permit Fee	\$ -	Cost Recovery
Renewal of Cannabis Business Permit Fee	\$ -	\$ 651
Firearms Storage Fee [17]	\$ 470	\$ 485
Police Non-Sworn Hourly Rate	\$ 157	\$ 162
Police Sworn Hourly Rate	\$ 276	\$ 285

City of Emeryville
Master Fee Schedule
Police Department

Effective July 3, 2017

**PROPOSED
REVISIONS**

DESCRIPTION

FEE

Note: For any services requiring staff time or the time of city hired consultants, charges will be		
Police Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "Charged per formula."		

[Notes]

- [1] For any services requiring staff time or the time of city hired consultants, charges for:
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253. "A common standard that is viewed is legally defensible is
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)

City of Emeryville
Master Fee Schedule
Public Works

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
PERMITS/LICENSES		
<u>Encroachment Permits</u>		
Application Fee	\$ 184	\$ 190
Plan Check [9,16]	\$ 246	\$ 254
"No Parking" signs (each)	\$ 31 plus cost of signs	\$ 32
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement	
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 296 per hour	\$ 312
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 148 per hour	\$ 156
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 115 Per month after initial 30 days	\$ 118
Final inspection for certificate of occupancy [17]	\$ 368	\$ 380
Encroachment Agreements [18]	\$ 491	\$ 507
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.36 per \$100 cf of discharge based on City Ordinance	\$ 246	\$ 254
<u>Private Development Projects</u>		
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 737	\$ 762
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 123 per hour	\$ 127
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.	
Trash Plan Review [12]	\$ 491	\$ 507
Construction and Demolition Waste Management Plan review [19]	\$ 368	\$ 380
Green Halo Systems C&D Waste Management [11]	\$ 123	\$ 127
SWPPP Inspection on Private Developments [3,4,5]	\$ 614	\$ 634
Trash Plan Inspection [9]	\$ 246	\$ 254
Site Improvements Inspection [7,22,24]	\$ 148 per hour	\$ 156
<u>Subdivisions</u>		
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 614	\$ 634
Parcel Map Plan Check [9]	\$ 614	\$ 634
Tentative Map Plan Check	\$ 123 per hour	\$ 127
Final Map Plan Check [9]	\$ 982	\$ 1,015
Plat and Legal Description Plan Check	\$ 246	\$ 254
Digital Basemap Processing Fee [6,8]	\$ 123	\$ 127

City of Emeryville
Master Fee Schedule
Public Works

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
<u>Stormwater</u>		
Storm water Permit Application Fee [20]	\$ 184	\$ 190
Storm water Permit C3 Plan Check [21,22]	\$ 246 Deposit	\$ 254
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula	
Storm water Permit C3 Inspection [7,22,24]	\$ 111 per hour	\$ 156
Storm water C10 Plan Check [9]	\$ 123	\$ 127
Storm water Maintenance Agreement Review	\$ 368	\$ 380
Maintenance Agreement Recording at County	\$ 123	\$ 127
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula	
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula	
<u>Sign Permit</u>		
Application fee	\$ 184	\$ 190
Annual permit Renewal Fee	\$ 123	\$ 127
<u>Arborist</u>		
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 220 first tree	
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 55 per additional tree	
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 110	\$ 113
OTHER/MISCELLANEOUS		
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque	\$ 491	\$ 507
Memorial bench with plaque (existing bench) [23]	\$ 246	\$ 254

City of Emeryville
Master Fee Schedule
Public Works

Effective July 3, 2017

DESCRIPTION

FEE

PROPOSED
REVISIONS

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
Consultants	charged at	Cost plus 10% admin fee

This is referred to as "Charged per formula."

[Notes]

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [26] Rate for consultant inspection
- [27] Consulting Cost \$200 per tree
- [28] Plus \$1.36 per 100cf of discharge based on City Ordinance. Please refer to page 18.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Child Development Center

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Application Fee (applied against first month's tuition upon approval)	\$ 50	
Non-Subsidized Fees: (Full Cost)	Monthly Fee*	
Infants (4 mos to 18 mos) Resident	\$ 1,676 Per Month	\$ 1,844
Infants (4 mos to 18 mos) Non-Resident	\$ 1,862 Per Month	\$ 2,048
Toddler (18 mos to 36 mos) Resident	\$ 1,523 Per Month	\$ 1,675
Toddler (18 mos to 36 mos) Non- Resident	\$ 1,694 Per Month	\$ 1,863
Pre-Schooler (3-5 Years Old), Resident	\$ 1,220 Per Month	\$ 1,342
Pre-Schooler (3-5 Years Old), Non-Resident	\$ 1,354 Per Month	\$ 1,489

* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.

State Subsidized Co-Pay Fees:

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

Other Charges

Center provided diapers	\$1 each
Late pickup of child	\$1 per minute - first late pickup per minute - each late pick
Late pickup of child	\$2 up after the first
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50
Photocopying at CDC, Per Page	\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "Charged per formula."

NOTE:

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Community Services

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Community Events Permit		
Community Event Permit, Application Fee, Resident	\$ 40 per application	\$ 50
Community Event Permit, Application Fee, Non-Profit	\$ 60 per application	\$ 75
Community Event Permit, Application Fee, Non-Resident	\$ 100 per application	\$ 125
Community Event Permit, Security Deposit	\$ 0-1,000 per permit	
Park Rental Fees for Picnic Areas		
Park Rental Application Fee, Resident	\$ 5 per application	\$ 10
Park Rental Application Fee, Non-Profit	\$ 7 per application	\$ 15
Park Rental Application Fee, Non-Resident	\$ 10 per application	\$ 20
Marina Park, Site A or E, 49 People or Less, Resident	\$ 20 per hour	\$ 80 per day
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 40 per hour	\$ 160 per day
Marina Park, Site A or E, 49 People or Less, Non-Resident	\$ 50 per hour	\$ 400 per day
Marina Park, Site A or E, 50 People or More, Resident	\$ 40 per hour	\$ 160 per day
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 60 per hour	\$ 240 per day
Marina Park, Site A or E, 50 People or More, Non-Resident	\$ 100 per hour	\$ 400 per day
Marina Park, Site B, C, or D, Resident	\$ 10 per hour	\$ 50 per day
Marina Park, Site B, C, or D, Non-Profit	\$ 20 per hour	\$ 75 per day
Marina Park, Site B, C, or D, Non-Resident	\$ 30 per hour	\$ 100 per day
Doyle-Hollis Park, Sites A/B, Resident	\$ 30 per day	
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 50 per day	
Doyle-Hollis Park, Sites A/B, Non-Resident	\$ 80 per day	
Doyle-Hollis Park, Site C, Resident	\$ 40 per day	
Doyle-Hollis Park, Site C, Non-Profit	\$ 60 per day	
Doyle-Hollis Park, Site C, Non-Resident	\$ 90 per day	
Doyle-Hollis Park, Site D, Resident	\$ 50 per day	
Doyle-Hollis Park, Site D Non-Profit	\$ 75 per day	
Doyle-Hollis Park, Site D, Non-Resident	\$ 100 per day	
All Other Parks, Resident	\$ 5 per day	\$ 10
All Other Parks, Non-Profit	\$ 10 per day	\$ 15
All Other Parks, Non-Resident	\$ 15 per day	\$ 20
Bounce House Use Fee - All Facilities, Resident	\$ 10 per rental	\$ 15
Bounce House Use Fee - All Facilities, Non-Profit	\$ 15 per rental	\$ 20
Bounce House Use Fee - All Facilities, Non-Resident	\$ 20 per rental	\$ 25
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 20 per rental	\$ 30
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 30 per rental	\$ 40
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident	\$ 40 per rental	\$ 50
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 40 per rental	\$ 50
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 50 per rental	\$ 75
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident	\$ 60 per rental	\$ 100
Deposit for Park Rentals	\$ 0-50 per rental	

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>		<u>PROPOSED REVISIONS</u>
ECCL School Gym, Pool, and Field Rental Fees *			
ECCL Rental Application Fee, Resident (per application)	\$ 20	per application	
ECCL Rental Application Fee, Non-Profit (per application)	\$ 30	per application	
ECCL Rental Application Fee, Non-Resident (per application)	\$ 40	per application	
ECCL Gym Rental Fee, Resident (M-TH)	\$ 24	per hour	\$ 28
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 49	per hour	\$ 53
ECCL Gym Rental Fee, Non-Resident (M-TH)	\$ 54	per hour	\$ 58
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 44	per hour	\$ 48
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 69	per hour	\$ 73
ECCL Gym Rental Fee, Non-Resident (Fri - Sun)	\$ 74	per hour	\$ 78
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental	
ECCL Gym Rental Deposit	\$ 150-1,000	per rental	
ECCL Athletic Field Rental Fee, Resident	\$ 4	per hour	\$ 8
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$ 24	per hour	\$ 28
ECCL Athletic Field Rental Fee, Non-Resident	\$ 34	per hour	\$ 38
ECCL Athletic Field Light Fee, Resident	\$ -	per hour	\$ 10
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ -	per hour	\$ 15
ECCL Athletic Field Rental Fee, Non-Resident	\$ -	per hour	\$ 20
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental	
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental	
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 34	per hour	
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 59	per hour	
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident	\$ 84	per hour	
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 20	per hour	
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental	
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental	
ECCL "Recreation Swim Party Area Rental", Resident	\$ 35	per rental	\$ 40
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 40	per rental	\$ 45
ECCL "Recreation Swim Party Area Rental", Non-Resident	\$ 45	per rental	\$ 50
ECCL Building C Multi-Purpose Room			
ECCL Building C Rental Fee Resident	\$ 84	per hour	
ECCL Building C Rental Fee Non-Profit	\$ 109	per hour	
ECCL Building C Rental Fee Non-Resident	\$ 134	per hour	
* ECCL Cleaning Fee	Market Rate		
* ECCL LG/Facility Attendant [2]	\$ 16		\$ 17
ECCL Building A Multi-Purpose Room			
ECCL Building A Multi-Purpose Room Resident	\$ 59	per hour	\$ 65
ECCL Building A Multi-Purpose Room Non-Profit	\$ 84	per hour	\$ 92
ECCL Building A Multi-Purpose Room Non-Resident	\$ 114	per hour	\$ 125
ECCL Building A Kitchen			
ECCL Building A Kitchen Room Resident	\$ -	per hour	\$ 33
ECCL Building A Kitchen Room Non-Profit	\$ -	per hour	\$ 43
ECCL Building A Kitchen Room Non-Resident	\$ -	per hour	\$ 53
ECCL Teen Center			
ECCL Teen Center Resident	\$ 24	per hour	\$ 28
ECCL Teen Center Non-Profit	\$ 49	per hour	\$ 53
ECCL Teen Center Non-Resident	\$ 54	per hour	\$ 58
ECCL Classrooms			
ECCL Classrooms Resident	\$ 24	per hour	\$ 28
ECCL Classrooms Non-Profit	\$ 34	per hour	\$ 38
ECCL Classrooms Non-Resident	\$ 39	per hour	\$ 43
City of Emeryville Indoor Facility Rental Prices			
City Indoor Facilities Rental Application Fee, Resident	\$ 20	per application	
City Indoor Facilities Application Fee, Non-Profit	\$ 30	per application	
City Indoor Facilities Application Fee, Non-Resident	\$ 40	per application	
Bridgecourt Room			
Bridgecourt Room Rental Fee, Resident	\$ 40	per hour	\$ 45
Bridgecourt Room Rental Fee, Non-Profit	\$ 50	per hour	\$ 55
Bridgecourt Room Rental Fee, Non-Resident	\$ 55	per hour	\$ 60
Bridgecourt Room Rental Deposit	\$ 150	per rental	

City of Emeryville
Master Fee Schedule
Community Services

Effective July 3, 2017

<u>DESCRIPTION</u>	<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Recreation Center		
Recreation Center, One Room Rental Fee, Resident	\$ 40 per hour	\$ 45
Recreation Center, One Room Rental Fee, Non-Profit	\$ 50 per hour	\$ 55
Recreation Center, One Room Rental Fee, Non-Resident	\$ 55 per hour	\$ 60
Recreation Center, Entire Facility Rental Fee, Resident	\$ 80 per hour	\$ 105
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 90 per hour	\$ 130
Recreation Center, Entire Facility Rental Fee, Non-Resident	\$ 100 per hour	\$ 155
Recreation Center Rental Deposit - Entire Facility	\$ 500 per rental	
Recreation Center Rental Deposit - One Room	\$ 150 per rental	
Senior Center		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 75 per hour	\$ 105
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 100 per hour	\$ 130
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident	\$ 130 per hour	\$ 155
Senior Center Kitchen Rental Fee, Resident	\$ 30 per hour	\$ 50
Senior Center Kitchen Rental Fee, Non-Profit	\$ 40 per hour	\$ 60
Senior Center Kitchen Rental Fee, Non-Resident	\$ 45 per hour	\$ 70
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 50 per hour	\$ 75
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 65 per hour	\$ 100
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident	\$ 70 per hour	\$ 125
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 40 per hour	\$ 45
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 65 per hour	\$ 70
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident	\$ 70 per hour	\$ 75
Senior Center, Entire Facility Rental Fee, Resident	\$ 125 per hour	\$ 150
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 150 per hour	\$ 175
Senior Center, Entire Facility Rental Fee, Non-Resident	\$ 185 per hour	\$ 200
Senior Center Janitorial Fees	Market Rate	
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$ 500 per rental	
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$ 150 per rental	
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Market Rate	
Child Development Center		
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 50 per hour	\$ 75
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 75 per hour	\$ 100
Non-Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 80 per hour	\$ 125
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 500 per rental	
Setup Fee - CDC Multipurpose Room, Kitchen, Play Areas	\$ 60 per rental	\$ 70
Special Event Sponsorship Fee		
Special Event Sponsorship Fee	\$ 100-15,000 per event	
Special Event Booths, Tents, Chairs, and Tables Rental Fee	Market Rate	
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000	
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$ 0.10	

City of Emeryville
Master Fee Schedule
Community Services

Effective July 3, 2017

DESCRIPTION

FEE

PROPOSED
REVISIONS

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Community Services Staff charged at

calculation of direct
salary, fringe benefits
plus 45.76% overhead
rate [1]

Consultants charged at

Cost plus 10%
administrative fee

This is referred to as "Charged per formula."

NOTE:

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

[2] Required for all ECCL rentals. Number of staff TBD by manager.

City of Emeryville
Master Fee Schedule
Youth Services

Effective July 3, 2017

DESCRIPTION		FEE		PROPOSED REVISIONS	
Pre-School Summer Camps *			\$6.10/Hour		
Pre-School (3.5-5 years old)	M/W/F Resident	\$	46 per three days		
	M/W/F Non-Resident	\$	51 per three days		
	T/H Resident	\$	33 per two days		
	T/H Non-Resident	\$	38 per two days		
Pre-K (5-6 years old)	Resident	\$	84 per week	Delete	
	Non-Resident	\$	89 per week	Delete	
	Sibling Discount	\$	10	Delete	
Summer Basic Day Camp *			\$ 2.28/Hour		
(9am - 4pm)	Resident	\$	103 per 1 week session	\$	93
	Non-resident	\$	108 per 1 week session	\$	98
	Sibling Discount	\$	10		
	Daily Drop in Fee	\$	15 per day	\$	30
Morning Camp (7:30am - 9am)	Resident	\$	- per 1 week session	\$	20
	Non-resident	\$	- per 1 week session	\$	25
	Daily Drop in Fee	\$	- per day	\$	6
Ext Pm Camp (4:00pm - 6pm)	Resident	\$	- per 1 week session	\$	25
	Non-resident	\$	- per 1 week session	\$	30
	Daily Drop in Fee	\$	- per day	\$	7
Summer Extended Day Camp *			\$ 2.3/Hour		
(7:30am - 6pm)	Resident	\$	121 per 1 week session	\$	133
	Non-resident	\$	126 per 1 week session	\$	138
	Sibling Discount	\$	10		
	Daily Drop in Fee	\$	30 per day	\$	40
	Sliding Scale; fees based on monthly income & family size		\$0-\$121		\$0-\$133
	* Summer camps offered June through August 2017 are charged fees based on the 7/1/15-6/30/16 master fee schedule while camps offered June through August 2018 are charged based on the 7/1/17-6/30/18 fee schedule.				
After School Program			\$ 2.57/Hour		
Kindergarten	Resident	\$	231 per month	\$	254
	Non-resident	\$	236 per month	\$	260
	Daily Drop in Fee	\$	15 per day	\$	20
1st through 6th Grades			\$ 2.56/Hour		
	Resident	\$	169 per month	\$	186
	Non-resident	\$	174 per month	\$	191
	Sibling Discount	\$	10		
	Daily Drop in Fee	\$	15 per day	\$	20
	Sliding Scale; fees based on monthly income & family size		\$0-\$231		\$0-\$260
Late Payment Fee for After-School Program		\$	10		
Late Pick up Fee for After-School Program		\$	1 per minute		
Sibling Discount for the After-School Program		\$	10		
Before School Program			\$ 1.25/Hour		
K through 9th Grade	Resident	\$	25 per month	\$	50
	Non-Resident	\$	30 per month	\$	55
Kinderbuddies			\$ 3.87/Hour		
Mon/Wed/Fri Class	Residents	\$	116 per month	\$	128
	Non-Residents	\$	121 per month	\$	133
Tue/Thu Class	Residents	\$	80 per month	\$	88
	Non-Residents	\$	85 per month	\$	94
Youth Sports					
All Youth Sports	Residents	Direct Cost Recovery			
	Non-Residents	Direct Cost Recovery Plus \$5, minimum of 2 hrs.			

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 3, 2017

<u>DESCRIPTION</u>		<u>FEE</u>	<u>PROPOSED REVISIONS</u>
Youth Field Trips			
Major Trips	Residents	Direct Cost Recovery	
	Non-Residents	Direct Cost Recovery Plus \$5, minimum of 2 hrs.	
Youth Fee Classes			
Fee Classes	Residents	Direct Cost Recovery	
	Non-Residents	Direct Cost Recovery Plus \$5, minimum of 2 hrs.	
Teen Programs			
Leaders In Training	Residents	\$ 49 per session	\$ 64
	Non-Residents	\$ 54 per session	\$ 59
After school teen program	Residents	\$ 25 per month	\$ 28
	Non-Residents	\$ 30 per month	\$ 33
	Drop in fee	\$ 3 per day	
Youth Seasonal/Special Events			
Special Event Entrance Fees		Various	
<u>AQUATICS PROGRAM</u>			
Swim Lessons			
	Resident	\$ 38 per session- 4 classes	\$ 86 8 classes
	Non-Resident	\$ 43 per session	\$ 91
Life Guard Training		\$ 207 per session	\$ 300
Master Swim Program			
	Residents	\$ 5 per class	\$ 6
	Non Residents	\$ 7 per class	\$ 8
Public Recreation Swimming			
Recreation Open Swim, Adults (18+ years old), Per Day		\$ 3 per day	\$ 4
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass		\$ 20 per 10-day pass	
Recreation Open Swim, Adults (18+ years old), Per Season		\$ 90 per season pass	
Recreation Open Swim, Children (5-17 years old), Per Day		\$ 2 per day	
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass		\$ 10 per 10-day pass	
Recreation Open Swim, Children (5-17 years old), Per Season		\$ 50 per season pass	
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day		Free	
Early Registration Discount 2 weeks prior to 1st class meeting		\$ -	\$ 10
Advertising Fees			
Activity Guide Advertising (Per Issue)			
3 1/2" x 2" (business card)		\$ 97 per placement	\$ 107
3 5/8" x 4 1/2" (quarter page)		\$ 182 per placement	\$ 200
Half Page		\$ 315 per placement	\$ 347
Full Page		\$ 582 per placement	\$ 640
Discount for 3 or more guides		20%	
Discount for registering at annual Community Expo		10%	
Applies to all fees			
Returned Check Fee		\$ 25 per check	
Refund and Transfer Policy			\$ 10
Photocopying at Recreation Center, Per Page		\$ 0.10	

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "Charged per formula."		

NOTE:

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

City of Emeryville
Master Fee Schedule
Adult Services

Effective July 3, 2017

DESCRIPTION	FEE	PROPOSED REVISIONS
Adult Sports Leagues		
Residents	Direct Cost Recovery	
Non-Residents	Direct Cost Recovery + \$5	
Adult Fee Classes		
Residents	Direct Cost Recovery	
Non-Residents	Direct Cost Recovery + \$5	
ECCL Fitness Passport	Includes open gym, fitness ctr., water exercise & lap swim	
Per Day - Resident	\$ 4 per day	\$ 6
Per Day - Non-Resident	\$ 5 per day	\$ 7
Per Day - Youth/Senior	\$ - per day	\$ 3
Per 10-Day Pass - Resident	\$ 30	\$ 40
Per 10-Day Pass - Non-Resident	\$ 40	\$ 45
Per 10-Day Pass - Youth/Senior	\$ -	\$ 20
Per Season - Resident	\$ 100	\$ 110
Per Season - Non-Resident	\$ 125	\$ 140
Per Season - Youth/Senior	\$ -	\$ 55
Adult Contract Fee Classes	Market Rate	
Senior Center Member Classes		
Senior Center Members	FREE	
General Public Under 50 and Member Guests	\$ 7 per class	
Senior Center Membership Fee		
Residents	\$ 20 per year	\$ 25
Non-Residents	\$ 20 per year	\$ 25
Volunteer fee waiver (25 hour per year required)		
Senior Center Trips Fee	Market Rate	
Senior Center Members		Market Rate
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found.		
Senior Center Special Events Fee	various	
Photocopying at Senior Center, Per Page	\$ 0.10 per page	

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Adult Services Staff charged at		calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants charged at		Cost plus 10% administrative fee
This is referred to as "Charged per formula."		

NOTE:

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan