



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 11, 2017

TO: Carolyn Lehr, City Manager

FROM: Andrew Clough, Acting Public Works Director

SUBJECT: Resolution Of The City Council Of The City of Emeryville Authorizing The City Manager To Enter Into A Professional Services Agreement With Sally Swanson Architects, Inc. In An Amount Not To Exceed \$154,798.00 For The Performance Of An ADA Access Compliance Survey For City-Wide Public Right-Of-Way And Facilities, And To Develop An ADA Transition Plan (CIP Project 17475010).

RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to enter into a Professional Service Agreement (PSA) with Sally Swanson Architects, Inc. in an amount not to exceed \$154,798 for an ADA access compliance survey and to develop an ADA transition plan.

BACKGROUND

Pursuant to Title II of the Americans with Disabilities Act ("ADA") (28 CFR Part 35) the City must take appropriate steps to ensure that individuals with disabilities are provided an equally effective opportunity to participate in or benefit from a public entity's aids, benefits, and services.

In 2001 and 2009, Sally Swanson Architects, Inc. conducted ADA access compliance surveys in the City of Emeryville. Both surveys covered the City's Public Rights-of-way, which included all sidewalks and curb ramps within the City. Also at those times, Sally Swanson Architects, Inc. updated the City's ADA Self-Evaluation Plan which included ADA compliance review.

The Capital Improvement Program adopted for Fiscal Years 2016-2017 through 2020-2021 has identified Project Number 17475010 for the development of an updated ADA Transition Plan.

DISCUSSION

The City desires to perform an ADA access compliance survey for City-wide public right-of-way and facilities. The City also desires to develop an ADA Transition Plan for the mitigation of any physical barriers identified in the public rights-of-way and facilities covered in the City-wide survey.

The City finds that the specialized knowledge, skills, and training to render these services can be provided by Sally Swanson Architects, Inc. Their expertise in using an industry-exclusive sidewalk profiling machine and their expertise in summarizing all data collected into a Geographical Interface System will be essential to a successful project.

The ADA Transition Plan will establish a strategy for mitigating various trip and fall hazards identified in the City-wide survey. Sally Swanson Architects, Inc. will bring forward best practices from similar municipalities in order to help create policies to repair or renovate facilities that are found to be non-ADA compliant.

FISCAL IMPACT

The proposed total contract amount for the performance of an ADA access compliance survey for city-wide public right-of-way and facilities, and to develop an ADA Transition Plan is in an amount not to exceed \$154,798.00 and is summarized in the cost proposal in Exhibit A.

This project has been identified in the Capital Improvement Program as Project Number 17475010 with funds allocated for fiscal year 2016-2017. There is sufficient funding in the existing budget using the General Capital Fund to cover the cost of this professional services agreement. \$400,000 is available in the General Capital Fund for this project to implement the ADA transition plan and also for future mitigation efforts identified therein.

This project will also identify access compliance issues that will be mitigated using Capital Improvement Program Project Numbers 15650008 (General Major Maintenance Program) and 15475023 (Sidewalk Improvement Program).

STAFF COMMUNICATION WITH THE PUBLIC

None

CONFLICT OF INTEREST

None

CONCLUSION

It is recommended that the City Council of the City of Emeryville authorize the City Manager to enter into a Professional Services Agreement with Sally Swanson Architects, Inc. in an amount not to exceed \$154,798.00 for the performance of an ADA access compliance survey for city-wide public right-of-way and facilities, and to develop an ADA Transition Plan.

PREPARED BY: Ryan O'Connell, Senior Civil Engineer

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Carolyn Lehr, City Manager

ATTACHMENTS

1. Resolution
2. Professional Services Agreement – Sally Swanson Architects, Inc.
3. Exhibit A - Proposal