



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** June 6, 2017

**TO:** Carolyn Lehr, City Manager

**FROM:** Maurice Kaufman, Public Works Director

**SUBJECT:** Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Professional Services Agreement With West Coast Code Consultants, Inc. In An Amount Not To Exceed \$500,000 for Public Works Construction Inspection Services Required For Various Capital Improvement Programs And Encroachment Permit/Stormwater Permit Projects For Fiscal Year 2017-2018

### RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to enter into a Professional Services Agreement with West Coast Code Consultants, Inc. in an amount not to exceed \$500,000 for public works construction inspection services required for various Capital Improvement Programs and Encroachment Permit/Stormwater Permit Projects.

### BACKGROUND

The City's Public Works Engineering staff administers a large volume of work to implement the construction projects in the Capital Improvement Program and all the on-going encroachment permit construction by private contractors and utility companies. To supplement limited staff, the City has been contracting out for the public works inspections needed for these projects. In June 2016, the City Council authorized the City Manager to enter into a Professional Services Agreement with West Coast Code Consultants (WC3) for said public works inspections with options to renew the contract for additional fiscal years. WC3 has a very experienced public works inspector who has been performing excellent quality work for the City. The Public Works Department has identified the following projects that will need the service of WC3 in fiscal year 2017/18:

Projects that may be considered for Assigned Task	Engineer Estimate
Street Rehab Program 2017/18	\$ 490,000
Sanitary Sewer Rehabilitation Program 2017/2018	\$ 300,000
Greenway Improvements, Stanford to Powell St.	\$ 700,000
Marina Park and Powell Street Lighting	\$ 1,050,000
Lumec Streetlight LED Retrofit and Painting	\$ 2,025,000
Powell Street Bridge Seal Coat	\$ 500,000
Temescal Creek Bridge Seal Coat	\$ 25,000
Traffic Signal, Harlan and 40 <sup>th</sup> Street	\$ 300,000
Traffic Signal, Powell and Doyle Street	\$ 300,000
Private Development Public Improvements and Private C3 Installations	
3800 San Pablo Residential	
Transit Center and Heritage Sq. Garage	
Market Place Redevelopment	
Parcel C	
Parcel D	
New Public Streets (62 <sup>nd</sup> and 63 <sup>rd</sup> Streets)	
Miscellaneous on-call Encroachment Permit Construction	\$ 100,000
EBMUD Reclaimed Water and Domestic Water Pipeline Replacements	
PG&E Gas Main on Hollis Street	
Private Sewer Laterals	\$ 250,000
Total Construction Project Value	\$ 6,040,000
(Excluding Private Development Public Improvements and Public Utilities)	

A proposed contract renewal has been prepared for fiscal year 2017-2018 with an option, at the sole discretion of the City, to extend for an additional one-year period through June 30 2019, (FY 2018/2019).

One or more task assignments, with no guaranteed amount or duration, would be issued each year administratively by the City Manager. Individual tasks would vary in complexity or duration and would be performed on an hourly rate basis. The total dollar value of the contract period through June 30, 2018 would not exceed \$500,000 and is sufficient to cover the costs of one full time inspector, a part time inspector to perform the C3 Stormwater inspections, and an additional public works inspector specifically for the Market Place public improvements. The City would make no guarantee to the Consultant as to the total dollar value or number of task assignments to be authorized under the contract.

## **FISCAL IMPACT**

WC3 has agreed to an hourly rate for fiscal year 2017/18 of \$142.25 per hour for public works inspection services. The hourly rate accounts for the Prevailing Wage

classification group that the inspector must be paid. Funding to cover this service is appropriated with the various Capital Improvement Program projects. Funding for the encroachment permit inspections and C3 stormwater inspection is paid for on a cost recovery basis and therefore will not impact the Public Works Department's operating budget.

#### **STAFF COMMUNICATION WITH THE PUBLIC**

None

#### **CONFLICT OF INTEREST**

None

#### **CONCLUSION**

Staff recommends approval of the attached Resolution.

**PREPARED BY:** Andrew Clough, Deputy Public Works Director

**APPROVED AND FORWARDED  
TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE BY:**



Carolyn Lehr, City Manager

#### **ATTACHMENTS**

1. Resolution
2. Agreement, FY 2017-18