



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** September 5, 2023

**TO:** Paul Buddenhagen, City Manager

**FROM:** Mohamed Alaoui, Public Works Director

**SUBJECT:** **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute A Sixth Amendment To The Professional Services Agreement With Coastland Civil Engineering, Inc. For City Engineering & Inspection Services, Capital Projects Delivery Support, And Construction Management Services To Extend The Termination Date To June 30, 2024, With No Increase In Contract Amount**

## RECOMMENDATION

Staff recommends that the City Council adopt the above-entitled resolution.

## BACKGROUND

On June 5, 2018, the City Council of the City of Emeryville authorized the City Manager to enter into a professional services agreement with Coastland Civil Engineering Inc. to provide City Engineering services and capital projects delivery support for a total of \$245,548. Over the next five years, Council authorized the City Manager to execute five contract amendments bringing the current total to \$1,159,627. Coastland provided quality services and the City desires to continue these services in support of the citywide Public Works Inspections services and the Capital Improvement Program.

## DISCUSSION

Continuing services are needed for City engineering and Public Works inspection, capital project support, and construction management services. The City will issue a new RFQ in the spring of 2024 given that this contract has exceeded five years; however, there is approximately \$263,500 in remaining capacity in the current contract since many of the projects that were intended for completion as part of the 5<sup>th</sup> Amendment are not yet completed. The item before the Council is a time extension only, and the contract amount for Coastland is unchanged from the 5<sup>th</sup> Amendment.

Coastland Civil Engineering will continue to provide:

1. Ongoing City Engineering support
2. Construction inspection and observation services for various City projects.
3. Construction inspection and observation support services for public infrastructure constructed through encroachment & development permits.
4. On-call services for additional development project reviews and continued staff support for the Sherwin-Williams site development.

5. Project design and construction support for additional projects, such as the annual pavement rehabilitation program, and lighting projects, including review and approval of plans, specifications, estimates, and bid documents.

### **FISCAL IMPACT**

There is no proposed increase in budgeting for this 6<sup>th</sup> amendment. Project funding remains consistent with previous amendments approved for this contract.

Overall, development project & encroachment permit inspection services will be cost-recoverable.

### **STAFF COMMUNICATION WITH THE PUBLIC**

None.

### **CONFLICT OF INTEREST**

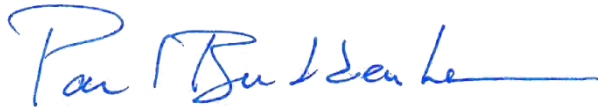
None.

### **CONCLUSION**

Staff recommends that the City Council adopt a Resolution authorizing the City Manager to execute a sixth amendment with Coastland Civil Engineering, Inc. to extend the contract term.

**PREPARED BY:** Mohamed Alaoui, Public Works Director

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**

A handwritten signature in blue ink, reading "Paul Buddenhagen", is written over a horizontal line.

Paul Buddenhagen, City Manager

## **ATTACHMENTS**

- Attachment A-1: Initial Professional Services Contract
- Attachment A-2: 1<sup>st</sup> Amendment
- Attachment A-3: 2<sup>nd</sup> Amendment
- Attachment A-4: 3<sup>rd</sup> Amendment
- Attachment A-5: 4<sup>th</sup> Amendment
- Attachment A-6: 5th Amendment
- Draft Resolution
  - Exhibit A - Professional Contract 6<sup>th</sup> Amendment