

The Microsoft 365 Transformer

Product Name	Why Important	Price Per Unit	Unit	Quantity	Line Item Total
The Microsoft 365 Transformer Base System Setup and Migration					
Office 365 System Check and Implementation	Xerillion engineer will complete Xerillion's proprietary templated checklist for verifying Client's Office 365 tenant has been configured properly prior to Microsoft 365 project; any item that was misconfigured or missed will be addressed by Xerillion engineer and remediated as needed prior to project/cutover	\$1,295	System	1	\$1,295
Microsoft Teams Training Orientation (end users)	Xerillion engineer and project leader will orient a smaller group of end users on the changes to a migration to Office 365 for Teams/OneDrive file sharing, setup and use of Microsoft Teams audio and video conferencing for increased Teams adoption and usage, as well as Microsoft Teams private chat for increased Teams adoption, usage and collaboration	\$395	Session	4	\$1,580
Live Online Office 365 Admin Orientation Training	Orientation and overview with IT team for Office 365 Administration for Microsoft Teams and/or Intune/Azure Active Directory, depending on the type of project. Xerillion engineer and project leader will orient Client's internal IT team on the changes to a migration to Office 365 for Teams/OneDrive file sharing, setup and use of Microsoft Teams audio and video conferencing for increased Teams adoption and usage, as well as Microsoft Teams private chat for increased Teams adoption, usage and collaboration	\$795	Session	1	\$795

The Microsoft 365 Transformer

File Shares Assessment and Migration Planning	Xerillion engineer will assess existing file system to determine which data can be purged, archived or migrated to Teams Files. Xerillion engineer will work with Client's IT staff to plan for the file cutover and provide guidance on best practice prior to doing the migration	\$1,095	System	1	\$1,095
Create Secured Shared Folders	Setup up to 20 top-level, secured shared department folders with SharePoint document libraries or Teams channel files. SharePoint document libraries will be secured at the document library level, Teams will be secured at the Teams grouping level. Any subfolder permissions or private channel permissions will be handled by the Client or billed hourly by Xerillion engineer.	\$1,795	System	1	\$1,795
Migrate first 1,000GB data to shared folders	Migrate existing company shared department folders up to 1,000GB; NOTE: this is not as simple as copying/pasting files, requires engineer prep, active monitoring, ongoing file sync troubleshooting and remediation. Xerillion engineers do not provide admin training on how to migrate files into Teams/SharePoint	\$3,995	1000GB	2	\$7,990
File Cutover Time with Post Support	Assisting end users and internal IT staff with post support after file share cutover to troubleshoot any issues or answer any questions that end users/IT staff have	\$1,095	System	1	\$1,095

The Microsoft 365 Transformer

Data Preservation and Retention Policy Setup	Configure rules on email and document retention policies to preserve important files that must be retained and delete old emails and files that are no longer relevant and increase legal risk and cost; replaces existing backup and disaster recovery system for file storage	\$895	System	1	\$895
Confident Cloud Advantage					
The Confident Cloud Onboard Process (without helpdesk)	Onboarding the client's internal IT team, completing Xerillion's onboarding checklist to document all network settings inside ticketing system so that entire Xerillion tech team can support Client's requests without Client needing to re-explain their system, and live training for IT department on how to use Xerillion's Helpdesk. Onboarding includes work with onboarding engineer, project coordinator, finance team member and senior project engineer.	\$795	Client	1	\$795
Network Assessment for File Migration (Onboarding)	Xerillion engineer will assess Client's network to determine bandwidth and time needed for file migration	\$295	Network	1	\$295
Onboard Process for Office 365 user subscription management	Onboarding the client for Microsoft cloud subscriptions and live training for Client admins on how to manage user subscriptions; allows Clients to manage their own subscriptions in a more user-friendly portal than Microsoft's Office 365 admin portal	\$295	Client	1	\$295
Total					\$17,925

Microsoft 365 Annual

Product Name	Notes	Price Per Unit	Unit	Quantity	Line Item Total
Office 365 G3	Microsoft 365 Apps for Enterprise desktop apps, SharePoint/Teams cloud storage, 100GB Exchange Online mailbox, 5TB personal OneDrive storage, Audio-Conferencing, Azure Active Directory Premium Plan 1, Azure Information Protection Plan 1, Windows 10/11 Enterprise, Microsoft Intune, Azure Virtual Desktop	\$249.48	User	195	\$48,649
Azure Active Directory Premium Plan 2	Conditional access, MFA, single sign-on, Azure Identity Protection for risky sign-ins	\$102.12	User	195	\$19,913
Monthly Total					\$68,562