

**RESOLUTION NO. \_\_\_\_\_**

**Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Amend A Professional Services Contract With Hinderliter De Llamas & Associates (HdL Companies) For An Additional Amount Not To Exceed \$130,000 For Fiscal Years 2025-26 And 2026-27 For Business License Tax And Fees Administration Services**

**WHEREAS**, the City of Emeryville desires to continue providing the highest level of service to the business community in Emeryville; and

**WHEREAS**, the Finance Department manages the business license issuance and renewals utilizing Central Square software, however, Central Square does not have the ability to utilize an on-line format, therefore the City issued a Request for Proposal (RFP) in 2021 for a professional consulting agreement to manage the issuance of new and renewal businesses licenses; and the RFP reviewers determined based upon the submissions and costing that HdL presented the best package for the least cost to provide the business license services for the City; and

**WHEREAS**, the City Council of the City of Emeryville adopted Resolution No. 22-115 on September 6, 2022, which authorized the City Manager to execute a contract with HdL Companies, and, City staff have determined that HdL provides an effective and efficient service for administering the City's Business License Tax program, now, therefore, be it

**RESOLVED**, by the City Council of the City of Emeryville hereby authorizes the City Manager to amend the contract with HdL Companies for a not to exceed amount of \$130,000 for business license tax and administrative fees for fiscal years 2025-26 and 2026-27, not including compliance services paid as contingency fees based on a percentage of recovered funds from the audit, discovery and collections programs.

Resolution No. \_\_\_\_\_  
Amend Contract HdL Business License Tax Admin  
City Council Meeting | July 15, 2025  
Page 2 of 2

**ADOPTED**, by the City Council of the City of Emeryville at a regular meeting held Tuesday, July 15, 2025, by the following vote:

AYES:	_____	_____
NOES:	_____	_____
ABSTAIN:	_____	_____
ABSENT:	_____	_____

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

APPROVED AS TO FORM:

DocuSigned by:  
*John Kennedy*  
2C934D02DB55467...  
\_\_\_\_\_  
CITY ATTORNEY