



Emeryville City Hall
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CITY OF EMERYVILLE

ACTION MINUTES

City Council

Members:

Mayor David Mourra
Vice Mayor Sukhdeep Kaur
Council Member Kalimah A. Priforce
Council Member Matthew Solomon
Council Member Courtney Welch

--AMENDED--

Tuesday, April 15, 2025

7:16 PM

Council Chambers

1. CALL TO ORDER

The meeting was called to order at 7:28 p.m.

2. ROLL CALL

Present: 3 - Mayor David Mourra
Vice Mayor Sukhdeep Kaur
Council Member Courtney Welch

Absent: 2 - Council Member Kalimah A. Priforce
Council Member Matthew Solomon

3. APPROVAL OF FINAL AGENDA

A motion was made by Vice Mayor Kaur, seconded by Council Member Welch, to approve the final agenda. The motion carried by the following vote:

Ayes: 3 - Mayor Mourra, Vice Mayor Kaur, and Council Member Welch

Absent: 2 - Council Member Priforce, and Council Member Solomon

4. SPECIAL ORDERS OF THE DAY

4.1. ID-2025-117 Proclamation Of The City Council Of The City Of Emeryville Recognizing April 22, 2025, As Earth Day. (Mayor Mourra)

4.2. ID-2025-116 Presentation: Emeryville Police Department Annual Report. (Jeff Jennings)

5. ANNOUNCEMENT OF COMMISSION / COMMITTEE VACANCIES

City Clerk April Foran announced that the annual Advisory Body recruitment opened on April 4, 2025. The application period closes on May 19 and applications are available on the website.

6. COUNCIL MEMBER SPECIAL ANNOUNCEMENTS / REPORTS ON MEETING ATTENDANCE**7. CITY MANAGER'S REPORT**

City Manager LaTanya Bellow announced two upcoming events: 4/26 National Prescription Take Back Day and 4/27 Shoreline Clean-Up.

8. EX PARTE COMMUNICATIONS

No ex parte communications were reported.

9. PUBLIC COMMENT FOR CONSENT AGENDA / ITEMS NOT ON THE AGENDA

There were no public comments.

10. CONSENT ITEMS

A motion was made by Council Member Welch, seconded by Vice Mayor Kaur, to approve the Consent Agenda. The motion carried by the following vote:

Ayes: 3 - Mayor Mourra, Vice Mayor Kaur, and Council Member Welch

Absent: 2 - Council Member Priforce, and Council Member Solomon

10.1. ID-2025-110 Warrants. (Lilybell Nakamura)

Attachments: [Staff Report City](#)
[Wire Transfers City](#)
[Check Register City](#)

A motion was made to accept this Informational Report.

10.2. ID-2025-119 Action Minutes Of The March 21, 2025, Special City Council Strategic Planning Session Meeting. (April Richardson)

Attachments: [Action Minutes](#)

A motion was made to approve the Minutes.

10.3. ID-2025-118 Action Minutes Of The April 1, 2025, Special City Council Closed Session Meeting. (April Richardson)

Attachments: [Action Minutes](#)

A motion was made to approve the Minutes.

10.4. ID-2025-120 Action Minutes Of The April 1, 2025, Special City Council Meeting. (April Richardson)

Attachments: [Action Minutes](#)

A motion was made to approve the Minutes.

- 10.5. ID-2025-122** Action Minutes Of The April 1, 2025, Regular City Council Meeting. (April Richardson)

Attachments: [Action Minutes](#)

A motion was made to approve the Minutes.

- 10.6. ID-2025-098** Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager Enter Into A Construction Contract With SDM Construction In An Amount Of \$243,500.00, For Renovation / Replacement Of Old City Hall Exterior Windows In City Of Emeryville Project No.16650015, And Authorizing The City Manager To Increase The Contract By \$25,000.00 For A Total Not To Exceed Amount Of \$268,500.00. CEQA Determination: Exempt Under Section 15061(b)(3). (Mohamed Alaoui / Ali Ahmadzadeh)

Attachments: [Staff Report](#)

[Draft Resolution](#)

[Exhibit A - SDM Construction Contract](#)

[APPROVED Resolution No. 25-30](#)

A motion was made to approve this Resolution.

Enactment No: Reso No. 25-30

- 10.7. ID-2025-129** Resolution Of The City Council Of The City Of Emeryville Authorizing An Amendment To The Classification And Compensation Plan To Add An Administrative Assistant Confidential Classification With A Monthly Salary Range Of \$6,594-\$8,280 And Approving An Amendment To The City's Compensation Plan In Conformance With California Code Of Regulations Title 2, Section 570.5. (Lilybell Nakamura)

Attachments: [Staff Report](#)

[Draft Resolution](#)

[Exhibit A - Administrative Assistant \(Confidential\) Job Description](#)

[APPROVED Resolution No. 25-31](#)

A motion was made to approve this Resolution.

Enactment No: Reso No. 25-31

11. PUBLIC HEARINGS

- 11.1. ID-2025-109** Resolution Of The City Council Of The City Of Emeryville Establishing Updated Development Impact Fees For Fiscal Year 2025-2026. (Chadrick Smalley / Miroo Desai)

Attachments: [Staff Report](#)

[Draft Resolution](#)

[Exhibit A to Resolution - Development Impact Fees 25-26](#)

[APPROVED Resolution No. 25-32](#)

PUBLIC HEARING OPENED: 8:03 p.m.

0 speakers.

PUBLIC HEARING CLOSED: 8:03 p.m.

A motion was made by Vice Mayor Kaur, seconded by Council Member Welch, to approve this Resolution. The motion carried by the following vote:

Ayes: 3 - Mayor Mourra, Vice Mayor Kaur, and Council Member Welch

Absent: 2 - Council Member Priforce, and Council Member Solomon

Enactment No: Reso No. 25-32

- 11.2. ID-2025-128** Resolution Of The City Council Of The City Of Emeryville Amending The City Of Emeryville Master Fee Schedule For Fiscal Year 2026. (Lilybell Nakamura / Brian Moura / Andrea Arriaga)

Attachments: [Staff Report](#)

[Attachment A - Draft Master Fee Schedule \(Redline\)](#)

[Draft Resolution](#)

[Exhibit A – Fiscal Year 2026 Master Fee Schedule \(Clean\)](#)

[APPROVED Resolution No. 25-33](#)

PUBLIC HEARING OPENED: 8:10 p.m.

0 speakers.

PUBLIC HEARING CLOSED: 8:10 p.m.

A motion was made by Vice Mayor Kaur, seconded by Council Member Welch, to approve this Resolution. The motion carried by the following vote:

Ayes: 3 - Mayor Mourra, Vice Mayor Kaur, and Council Member Welch

Absent: 2 - Council Member Priforce, and Council Member Solomon

Enactment No: Reso No. 25-33

12. ACTION ITEMS

13. DEPARTMENT HEAD REPORTS

14. FUTURE AGENDA ITEM REQUESTS FROM COUNCIL MEMBERS

15. ADJOURNMENT

The meeting adjourned at 8:11 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a meeting of the Emeryville City Council.

**/s/ April Foran, CMC
City Clerk**

DRAFT