

RESOLUTION NO. 24-50

Resolution Of The City Council Of The City Of Emeryville Amending The City Of Emeryville Master Fee Schedule For Fiscal Year 2024-2025

WHEREAS, the City of Emeryville provides various services and programs to the public and collects fees to recover the cost to the City in providing such services and programs; and

WHEREAS, a comprehensive user fees and charges study was conducted in fiscal year 2016 to determine the cost of providing services for which the City charges fees; and

WHEREAS, annually, the fees charged for certain City services are reviewed and appropriately adjusted to reflect the addition of new programs and the cost of the City of Emeryville to provide these services; and

WHEREAS, the fees charged for a service may not exceed the cost of providing the service; and

WHEREAS, the City has complied with the notice and publication requirements provided by Government Code Sections 66016 and 66018; and

WHEREAS, fees charged by the City of Emeryville need to be revised to reflect additional services and changes in the costs of various services provided by the City as described in the staff report dated May 7, 2024, and as set forth in the Master Fee Schedule attached hereto as Exhibit "A"; and

WHEREAS, the City Council held a public hearing on May 7, 2024 to consider the revised Master Fee Schedule; now therefore, be it

RESOLVED, by the City Council of the City of Emeryville hereby amends the City of Emeryville's Master Fee Schedule to modify fees as shown in Exhibit "A", attached hereto and incorporated herein.

Resolution No. 24-50
Amending The City Of Emeryville Master Fee Schedule For Fiscal Year 2024-2025
City Council Meeting | May 7, 2024
Page 2 of 2

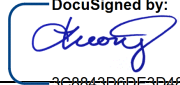
ADOPTED, by the City Council of the City of Emeryville at a regular meeting held Tuesday, May 7, 2024, by the following vote:

AYES:	<u>5</u>	Mayor Welch, Vice Mayor Mourra and Council Members Bauters, Kaur and Priforce
NOES:	<u>0</u>	_____
ABSTAIN:	<u>0</u>	_____
ABSENT:	<u>0</u>	_____

DocuSigned by:


 MAYOR

ATTEST:

DocuSigned by:


 DEPUTY CITY CLERK

APPROVED AS TO FORM:

DocuSigned by:


 CITY ATTORNEY



**City of Emeryville
Master Fee Schedule
Effective July 1, 2024**

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**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	
BUILDING PERMIT	0.80%	of construction valuation ¹
Includes Sign and Demolition Permits	\$ 188	minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$ 188	Expired Permits requiring 1 inspection for final
Request Extension of Permit Expiration Date	\$ 188	
Temporary Occupancy Permit	\$ 287	Building/tenant space not classified for assembly use (new)
GENERAL PLAN MAINTENANCE²	0.50%	of construction valuation ¹
Applied to all permits except solar panels.		
TECHNOLOGY FEE	0.10%	of construction valuation ¹
Applied to all permits except solar panels.		
PLAN CHECK – To be paid with submittal of application		
Initial Review plus review of one resubmittal	65%	of Building Permit Fee
	50%	of Building Permit Fee
		for Residential under \$100,000.00:
	\$ 234	per hour, 2 hour minimum
Request Extension of Plan Check Expiration Date	\$ 188	
Approved Resubmittals and/or changes to approved plans, including deferred submittals		
In house	\$ 234	per hour, 2 hour minimum
Outside Consultant		Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
ENERGY CONSERVATION – To be paid with submittal of application		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee
ELECTRICAL, PLUMBING, MECHANICAL PERMITS		
When issued with Building Permit		
Electrical	20%	of Building Permit Fee
Plumbing	18%	of Building Permit Fee
Mechanical	17%	of Building Permit Fee
When Permits are issued separately*		
Electrical, Plumbing or Mechanical	1%	of construction valuation ¹
(*The minimum fee is \$188 regardless of whether the Electrical, Plumbing and Mechanical Permits are issued separately or issued with a Building permit.)	\$ 188	minimum
Solar Panel Building Permit Fees³		
Up to 15 kW - Photovoltaic	\$ 450	
Up to 10 kWth - Thermal	\$ 450	
Over 10 kWth - Thermal	\$ 450	\$15 per kWth over 10 kWth
Commercial/Multifamily more than 1/2 family units		
Up to 50 kW - Photovoltaic	\$ 1,000	
Over 50 kW - Photovoltaic	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW
Up to 30 kWth - Thermal	\$ 1,000	
Over 30 kWth - Thermal	\$ 1,000	plus \$7 per kW between 30 kWth and 260kWth plus \$5 per kWth over 260 kWth

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	
SEWER CONNECTION		
Residential Dwellings	\$ 1,800	per single family dwelling equivalent (SFDE) ⁵
All Others Uses	\$ 358	per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²		
1 to 3 Story Residential	0.01%	of construction valuation ¹
	\$ 0.50	minimum
All Other Construction	0.02%	of construction valuation ¹
	\$ 0.50	minimum
GRADING PERMIT		
Grading Permit	1%	of construction valuation ¹
Plan Review of Grading Permits	65%	of Grading Permit Fee
	\$ 157	minimum
MICROFILM and PHOTOCOPIES		
Project Valuation to \$100,000.00		
8.5" x 14"	\$ 0.50	per page
Larger than 8.5" x 14"	\$ 1.00	per page
Project Valuation over \$100,000.00	1%	of Building Permit Fee
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS		
		5 times cost of the actual permit
OTHER INSPECTIONS AND FEES		
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.		
Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$ 174	per hour
(CBO discretion; fee shall be paid prior to next inspection request)		
Certified Access Specialist Inspections (CASp) Inspections	\$ 215	each infraction
Inspection for Reconnection of Utilities	\$ 183	per hour or consultant costs ⁴
Pre-Plan check prior to permit application (2 hr. minimum)	\$ 157	per request
Pre-Construction Meeting Consultation (2 hr. minimum)	\$ 216	per hour
Special Inspection recognition list or (Renewal)	\$ 216	per hour
Building Occupancy Resumption Program Recognition Requests	\$ 216	per request
Building Occupancy Resumption Program Recognition Renewals	\$ 343	per request
Alternate Methods and Materials Request	\$ 216	per request
Temporary Certificate of Occupancy Requests	\$ 234	per hour
Certificate of Occupancy Requests	\$ 343	per request
Gas/Electrical Meter Release	\$ 343	per request
Assigned Property/Business Address	\$ 331	per request
Plans Copy Request (except counter review)	\$ 157	per request
	\$ 157	per request
FIRE DEPARTMENT FEES		
Charge per current Fire Department Fee Schedule		
SCHOOL FEES (effective January 17, 2021 per EUSD)²		
Commercial	\$ 0.66	per square foot
Residential (500 sq. ft. or more)	\$ 4.08	per square foot
Self Storage	\$ 0.07	per square foot
Live/Work	\$ 2.37	per square foot
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²		
Permit valuation \$1 to \$25,000	\$ 1.00	
Permit valuation \$25,001 to \$50,000	\$ 2.00	
Permit valuation \$50,001 to \$75,000	\$ 3.00	
Permit valuation \$75,001 to \$100,000	\$ 4.00	
Permit valuation over \$100,000	\$ 1.00	per \$25,000 or fraction thereof

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2024

DESCRIPTION

Fee

Penalties (for violation of Building Regulations, EMC Title 8)⁶

Administrative Citation Fines, pursuant to EMC 1-7.06

First violation	\$ 100	per violation
Second violation within 12 months of first violation	\$ 200	per violation
Third and each subsequent violation within 12 months of first violation	\$ 500	per violation

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

- [1] Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.
- [2] These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.
- [3] No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees. These fees are set by State law (Government Code Section 66015).
- [4] Cost recovery for special cases requiring outside consultants.
- [5] "Single Family Dwelling Equivalent" (SFDE) is defined in Emeryville Municipal Code Section 7-8.305 as follows: "Each single-family living unit in a multiple-family dwelling, apartment house, condominium, or any other multiple-family structure shall be considered one (1) SFDE, except units which contain two (2) rooms or less or one (1) bedroom or less. Each living unit which contains one (1) bedroom or less or not more than two (2) rooms total shall be considered a one-half (1/2) SFDE."
- [6] Pursuant to EMC 1-7.06(a), If the offense is a continuing violation and the responsible person fails to properly cease and abate the violation, fines shall accrue for each day until abatement is verified to the enforcement officer's reasonable satisfaction.

City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	
<u>Publications, Document Charges</u>¹		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$	10
Individual maps	\$	3
General Plan	\$	87
Park Avenue District Plan	\$	29
North Hollis Area Urban Design Program	\$	29
Planning Regulations	\$	41
Housing Element of the General Plan	\$	59
Stormwater Guidelines	\$	27
Parks and Recreation Strategic Plan	\$	87
Emeryville Design Guidelines	\$	87
Sustainable Transportation Plan	\$	15
Sustainable Transportation Background Report	\$	118
Pedestrian and Bicycle Plan	\$	131
Pedestrian and Bicycle Plan Appendices	\$	104
Photocopying, Per Page ²	\$	0.10
Faxing, Per Page ²	\$	0.10
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$	100
Annual Renewal Fee		No fee
Appeal to Planning Commission	\$	50
Appeal to City Council	\$	50
<u>Short-term Rental Permits</u>		
Application Fee	\$	282
Annual Renewal Fee	\$	226
Appeal to Planning Commission	\$	100
Appeal to City Council	\$	200
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$	515 * plus charged per formula ³ if excess of 1 hour
<u>Planning Commission Study Session</u>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$	2,000 Flat Rate
<u>General Plan Amendment</u>		
	At cost, charged per formula ³	\$3,000 Deposit
<u>Rezoning</u>		
	At cost, charged per formula ³	\$3,000 Deposit
<u>Development Agreement</u>		
	At cost, charged per formula ³	\$3,000 Deposit
<u>Planned Unit Development</u>		
Preliminary Development Plan	At cost, charged per formula ³	\$5,000 Deposit
Final Development Plan	At cost, charged per formula ³	\$3,000 Deposit
<u>Conditional Use Permits</u>⁴		
Minor Conditional Use Permits - Flat Fee	\$	651 *
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula ³	\$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula ³	\$5,000 Deposit
All other	At cost, charged per formula ³	\$3,000 Deposit
<u>Temporary Use Permits</u>		
	\$	651 *
<u>Exceptions to Standards</u>⁴		
	\$	651 *
<u>Variances</u>⁴		
	At cost, charged per formula ³	\$1,000 Deposit

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2024**

DESCRIPTION

Fee

Design Review, including Signs⁴

Minor Design Review for Signs
Major Design Review for Signs

\$ 651 *
At cost, charged per formula³ \$1,000 Deposit

Master Sign Programs

At cost, charged per formula³ \$3,000 Deposit

Individual signs under Master Sign Programs

\$ 390 * zoning compliance review

Temporary Signs

\$ 257 *

All Other Minor Design Review:
All Other Major Design Review

\$ 651 *
At cost, charged per formula³ \$3,000 Deposit

Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals

5 times cost of actual permit/approval

Tree Removal Permits

Not in conjunction with other planning permits
(Other related fees from Public Works Master Fee Schedule may apply)

At cost, charged per formula³ \$2,000 Deposit

Subdivisions

Major Subdivisions, including residential condominium conversions

At cost, charged per formula³ \$3,500 Deposit plus cost of any technical assistance such as engineer's review

Minor Subdivisions, including residential condominium conversions

At cost, charged per formula³ \$3,500 Deposit plus cost of any technical assistance such as engineer's review

Lot Line Adjustments

At cost, charged per formula³ \$3,500 Deposit plus cost of any technical assistance such as engineer's review

Parcel Mergers

At cost, charged per formula³ \$3,500 Deposit plus cost of any technical assistance such as engineer's review

Certificate of Compliance

At cost, charged per formula³ \$3,500 Deposit plus cost of any technical assistance such as engineer's review

Covenant of Easement

At cost, charged per formula³ \$2,000 Deposit

Environmental Review

Negative Declaration or Mitigated Negative Declaration, including Initial Study

At cost, charged per formula³ Deposit full contract amount for environmental consultant prior to start of work.

Environmental Impact Report, including Initial Study if required

At cost, charged per formula³ Deposit full contract amount for environmental consultant prior to start of work.

Notice of Determination or Notice of Exemption

\$ 109

Filing Fees Required by State Department of Fish & Wildlife (Effective 1/1/2018)⁵

Alameda County Clerk Handling Fee (all filings)

\$ 50

Negative Declaration

\$ 2,917

Environmental Impact Report (EIR)

\$ 4,051

These fees are set by the California Department of Fish & Wildlife and increase every January 1. They will go up again on 1/1/25.

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2024**

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Administrative Fees</u>	
Appeals	
to Planning Commission	\$ 100
to City Council	\$ 200
Time Extensions (Permit Applications)	
If Granted Administratively	\$ 444 *
If Planning Commission or City Council consideration is required	At cost, charged per formula ³
Zoning Compliance Review	
Building Permit Sign-Off	At cost, charged per formula ³ , if related to a cost recovery planning project; otherwise, No Fee
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, Wireless Telecommunications Facilities, and Code Interpretation	\$ 515 *
Amendments to conditions of approval by Planning Commission or City Council	
Any project that was originally flat fee	\$ 1,295 *
Any project that was originally cost recovery	At cost, charged per formula ³ \$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$ 1,566
<u>In Lieu Fees</u>	
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 257 Per square foot of required open space not provided
<u>Penalties (for violation of Planning Regulations, EMC Title 9)⁶</u>	
Administrative Citation Fines, pursuant to EMC 9-7.1502 and 1-7.06	
First violation	\$ 100 per violation
Second violation within 12 months of first violation	\$ 200 per violation
Third and each subsequent violation within 12 months of first violation	\$ 500 per violation

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:		
Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

- Notes**
- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
 - [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
 - [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
 - [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
 - [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.
 - [6] Pursuant to EMC 1-7.06(a), If the offense is a continuing violation and the responsible person fails to properly cease and abate the violation, fines shall accrue for each day until abatement is verified to the enforcement officer's reasonable satisfaction.

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, One Sided ¹ (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided ¹ (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton ³	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting	
Normal Delivery Per Meeting	\$ 10
Rush Delivery (Within 3 working days) Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File Per Portable Data Storage Device	Cost of materials
Electronic Data Record Request - Non-existing file Per Portable Data Storage Device	Cost of materials and staff time to produce
City Administrative Fee for Admin of Consultant hired Projects	\$ 135 per hour
City Clerk Hourly Rate	\$ 135 per hour

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:

City Staff ⁴	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants ²	charged at	City's cost plus a 10% administrative fee

Notes

- [1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS.
- [3] Set by the State at a maximum of \$5.
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Economic Development & Housing
Effective July 1, 2024**

<u>DESCRIPTION</u>	<u>Fee</u>
Loan Subordination Fee	\$ 519
Loan Origination Fee	\$ 519
Income Verification Fee	no charge
Publications	
1987 Shellmound Park Redevelopment Plan	see photocopying fee
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee
1987 Shellmound Park Final EIR	see photocopying fee
1976 Redevelopment Plan	see photocopying fee
Housing Element	see photocopying fee
Urban Design Plan-San Pablo Avenue	see photocopying fee
Program Fees	
City regulatory oversight & Technical review/assistance by Site Manager	At cost, charged per formula
Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). ¹	\$517 Minimum Deposit
Capital Improvement Credit Fee ²	\$ 519
Rental Monitoring Fee ⁴	At cost, charged per formula
	\$5,000 minimum deposit
Below Market Rate Resale Fee ³	\$ 519
Below Market Rate Inspection Fee ³	At cost, charged per formula
	\$500 minimum deposit
Loan Payoff Fee	\$ 125
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)	\$ 125 Per hour
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes	\$ 519
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes	\$ 125 Per hour
Economic Housing and Development Hourly rate	\$ 267 Per hour
Measure C	
Hotels operating under Collective Bargaining Agreements	\$ 187
Hotels not operating under Collective Bargaining Agreements	\$ 315
Audit Fee	At cost, charged per formula
For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	\$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit.

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ⁵
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections.
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, Per Page ¹	\$ 0.10
Miscellaneous Fees	
Ordinances administered by Finance Division	no charge
Returned check fee ³	
1st check	\$ 25
2nd and each subsequent check	\$ 35
Credit and Debit Card Service Fee for all card payments (effective March 2, 2023) ⁵	2.50%
Program Fee	
<u>Business License Processing</u>	
New Business License	\$ 70
Annual Business License renewal	\$ 11
<u>Preferential Parking Permit Program</u>	
Annual Permit ²	\$ 67 per vehicle
Annual permit for low income household ²	\$ 29 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks	\$ 27
Maximum of 2 per household per year	
Visitor's Permit-52 week	\$ 175
Maximum of one per year per household or business.	

Permit year is September 1 to August 31.

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ⁴
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Maximum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee.
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [5] A 2.50% non-refundable service fee will be assessed on all credit/debit card transactions.

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2024

DESCRIPTION**Fee****INSPECTIONS**

Fire Prevention Safety Inspection of Businesses
for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.

Re-Inspection, if required - Prevention Specific

Reinspection, all deficiencies corrected

\$ 216 Per hour, minimum charge of 1/2 hr.

Reinspection, deficiencies remaining

\$ 216 Per hour, minimum charge of 1/2 hr.

Subsequent Re-inspections of work made necessary by faulty or
incorrect work

\$ 216 Each infraction

Special Inspections or Research

During regular business hours

\$ 271 Per hour, minimum charge of 1/2 hr.

Scheduled outside of regular business hours

\$ 271 Per hour, minimum charge of 1/2 hr.

Fire Safety Inspection

Fire prevention annual inspection

\$ 216 Per hour, minimum charge of 1/2 hr.

Engine Company Inspections - Minor¹

\$ 654 Per hour, minimum charge of 1/2 hr.

Engine Company Inspections - Major¹

\$ 654 Per hour, minimum charge of 1/2 hr.

Special Inspections - Prevention¹

\$ 216 Per hour, minimum charge of 1/2 hr.

Special Inspections - Suppression¹

\$ 654 Per hour, minimum charge of 1/2 hr.

PERMITS

Fire code permits (Operational)

\$ 216 Per hour, minimum charge of 1/2 hr.

(e.g. Tents, haunted houses, carnival or fair, places of assembly;
Compressed gases, Dry Cleaning, Combustible Mat, Hazard Mat,
Repair garages, motor fuel dispensing, High Pile storage)

OTHER FEES

Fire Personnel Costs Per Hour²:

\$ 436 Per hour, minimum charge of 2 hr.

Fire Equipment Costs Per Hour, to be charged in the following situations:

a) Commercial stand by services provided upon request

b) Response to Hazardous material release

c) Response to chronic false alarms

d) Recovery for Emergency Response Expenses

under Code & Sections 53150-53158

to a maximum of \$1,000

Engine Company (3 persons)

Regular Duty Company

\$ 654 Staff per hour plus equipment cost

Special Duty Company

\$ 654 Staff per hour plus equipment cost

Aerial Truck (one person)

\$ 216 Staff per hour plus equipment cost

Staff Vehicle (one person)

\$ 216 Staff per hour plus equipment cost

First Responder Fee¹

\$ 216

All consumable materials used in emergency incidents to be reimbursed
at cost plus a 30% restocking charge.

FIRE PLAN REVIEW

Review of construction, rehabilitation or remodeling plans for occupancies
under the jurisdiction of the State Fire Marshall.
(collected by Community Development Department)

40% of Building Permit Fee

Expedited Plan Check (first review in 3-5 days or less)

Full plan check fees plus 50%

Complex Fire plan review are subject to additional days for first review.

(Requires Chief Building/Fire Official approval of request, based upon
applicant's demonstrated need for expedited review and staff workloads)

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2024

DESCRIPTION

Fee

PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT

Plan review fee for submitting plans and specifications for review - Base Fee ²	\$ 216	65% of permit fee (for installation of the equipment) Per hour, minimum charge of 2 hr.
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr. and 1 hr. minimum)	\$ 216	Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) ²	\$ 216	1% of the total valuation Per hour, minimum charge of 2 hr.

PLANNING AND TRAINING PROGRAMS

Emergency Preparedness Planning		
Private Business--Employee Training	\$ 62	per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 62	per hour + Materials
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 62	per hour
Emergency Preparedness Supplies and Equipment		At cost

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ³
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] 3 person crew assumed one hour each.
- [2] Per hour, minimum of 2 hours.
- [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>
Report & Document Reproduction	
Crime Reports for Victims – Hard Copy Requested via Police Department	No Charge
Citizen Request, Per Report (If 20+ pages, .10 per add'l page)	\$ 9
Crime/Accident Report-Insurance Company, Per Report (If 20+ pages, .10 per add'l page)	\$ 10
Computer Generated Report from Police Department CAD/Records Management System, Per Report ² (If 20+ pages, .10 per add'l page)	\$ 8
Faxing, Per Page ¹²	\$ 0.10
CD / Photo CD / DVD / Thumbdrive ¹²	\$ 33
Video Redaction Service	\$ 120 per hour
Identification Services	
Fingerprinting	\$ 200
DVD Copy of Communications Voice	\$ 200
Vehicle Release Certificate Fee ⁵ (Except recovered/stolen vehicle)	\$ 222
Stolen Vehicle Release	No Charge
Administrative Services	
Clearance Letter	\$ 13
ABC (Alcoholic Beverage Control) One Day License	\$ 208
Correctable Violation Citation (Fix-it Ticket)	\$ 8
Three (3) False Alarms (within 120 days)	\$ 76
Four (4) False Alarms (within 120 days)	\$ 102
Five (5) False Alarms (within 120 days)	\$ 102
Permit & Application Fees	
Alarm Application Fees (Commercial Alarms only) ⁶ one time initial fee	\$ 200
Cabaret Permit Annual Application Fee ⁷ (Due, each December 1st)	\$ 1,802
One Day Cabaret Permit	\$ 1,078
One Day Dance Hall Permit	\$ 719
Bingo Game Permit	\$ 538
Card Room Fees:	
Card Room Annual License Application ⁷ (Due, each December 1st)	\$ 3,608
Card Room Employee Permit	
1. Application Fee	\$ 483
2. Renewal Fee	\$ 177
3. Replacement/Change Card Room	\$ 177
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 200
2. Application Renewal Fee	\$ 200
3. Driver's Identification Card Replacement Fee	\$ 97

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>
Fleet Management Permit Fees	
1. Application Fee	\$ 405
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 405
Vehicle Permit Fees	
1. Application Fee	\$ 97
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 56
3. Vehicle Replacement Card Fee	\$ 48
Special Event Permit Fees	
Without a street closure	\$ 344
With a street closure	\$ 428
Peddler - Vendor - Catering Truck Permit Fees	
1. Application Fee	\$ 357
2. Renewal Fee	\$ 357
3. Replacement Fee	\$ 105
Massage Parlor and Massage Establishment Charges ⁸ :	
Annual Permit Application, due each December 1st	\$ 1,489
Massage Establishment Fee: Annual Permit Application, due each December 1st	\$ 703
Employee Permits	
Annual Employee Permit (Applies to both Massage Parlors and Massage Practitioners) ^{3,4} (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)	
1. Application Fee	\$ 562
2. Renewal Fee	\$ 562
3. Replacement Fee	\$ 56
Dog License Fee	
For One Year - Not Spayed/Neutered	\$ 22
For Three Years - Not Spayed/Neutered	\$ 34
For One Year - Spayed/Neutered	\$ 10
For Three Years - Spayed/Neutered	\$ 15
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5
Application for Concealed Weapon Permit, Police Investigation:	
1. Background Investigation and Application Review	\$ 1,022 22190 (b)(1) & (f)(1)
2. Issuance Fee (ID card)	\$ 80
3. Renewal Fee	\$ 500
4. Replacement ID Card and/or Modification Fee	\$ 50
Application for Firearm Dealer Permit	
Background Investigation	\$ 1,802
Emergency Response Expenses (Alcohol/Drug Related)	
Arrest Only	\$ 1,802
Arrest With Accident Investigation	\$ 2,524
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 357
Short Term Encroachment Permit	\$ 357
Personnel Services ^{9,10}	\$ 200
Cannabis Key Individual Application Fee	\$ 562
Initial Cannabis Business Permit Fee	Cost Recovery
Renewal of Cannabis Business Permit Fee	\$ 821

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2024

<u>DESCRIPTION</u>		<u>Fee</u>
Firearms Storage Fee ¹³	\$	611
Police Non-Sworn Hourly Rate	\$	82
Police Non-Sworn Rate - Overtime	\$	120
Police Sworn Hourly Rate	\$	146
Police Sworn Hourly Rate - Overtime	\$	220

Note: For any services requiring staff time or the time of city hired consultants, fees will be charged as follows:

Police Staff	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹²
Consultants	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] For any services requiring staff time or the time of city hired consultants, please refer to the "charged per formula" section above.
- [2] Department CAD/Records Management System, Per Page.
- [3] Applies to both Massage Parlors and Massage Practitioners.
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle.
- [6] One time initial fee.
- [7] Due, each December 1st.
- [8] One business grandfathered.
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead.
- [10] Consultants - Cost plus 10% administrative fee.
- [11] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [12] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [13] California Family Code 6389 and Penal Code 33880(a).

**City of Emeryville
Master Fee Schedule
Public Works
Effective July 1, 2024**

<u>DESCRIPTION</u>	<u>Fee</u>
PERMITS/LICENSES	
<u>Encroachment Permits</u>	
Application Fee	\$ 236
Plan Check ^{9,16}	\$ 318
"No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security ^{1,7}	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr. minimum) ^{7,22,24}	\$ 422
Encroachment Permit Inspection Fee (Cost Recovery) ^{7,22,24}	\$ 193
Long Term Encroachment Permit (beyond 30 days) ^{2,7}	\$ 147
Final inspection for certificate of occupancy ¹⁷	\$ 477
Encroachment Agreements ¹⁸	\$ 638
Discharge of Ground Water into Sanitary Sewer ^{10, 28} Plus \$1.92 per 100 cf of discharge based on City Ordinance effective January 1, 2021	\$ 318
<u>Sewer Lateral Permits</u>	
Per Parcel, Administrative fee	\$ 246
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 768
or for large or complex private sewer systems, a cost recovery fee of	\$ 190 per hour
or for inspections requiring overtime, as determined by the City Engineer	\$ 288 per hour
Verification Test (only), on an existing sewer lateral	\$ 190 per test
Traffic signal or street light conduit utility locate (as needed)	\$ 382
Sewer Lateral Performance Security Deposit	\$ 1,133
Plan Check for new sewer laterals	\$ 248
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small ^{3,5,9}	\$ 958
Site Improvement Plan Check (Engineering) - Large ^{21,22}	\$ 157
Grading and Demolition Permits ⁹	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review ¹²	\$ 638
Construction and Demolition Waste Management Plan review ¹⁹	\$ 477
Green Halo Systems C&D Waste Management ¹¹	\$ 157
SWPPP Inspection on Private Developments ^{3,4,5}	\$ 798
Trash Plan Inspection ⁹	\$ 318
Site Improvements Inspection ^{7,22,24}	\$ 193 per hour
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance ⁹	\$ 797
Parcel Map Plan Check ⁹	\$ 797
Tentative Map Plan Check	\$ 157 per hour
Final Map Plan Check ⁹	\$ 1,277
Plat and Legal Description Plan Check	\$ 317
Digital Basemap Processing Fee ^{6,8}	\$ 157
<u>Small Cell Antenna Fees</u>	
Small Cell Antenna Street Pole Fee	\$ 306 per pole per year
<u>Stormwater</u>	
Storm water Permit Application Fee ²⁰	\$ 236
Storm water Permit C3 Plan Check ^{21,22}	\$ 317 Deposit
Plus Actual Consultant Costs ^{7,24,30}	At Cost Charged per Formula
Storm water Permit C3 Inspection ^{7,22,24}	\$ 193 per hour
Storm water C10 Plan Check ⁹	\$ 157
Storm water Maintenance Agreement Review	\$ 477

**City of Emeryville
Master Fee Schedule
Public Works
Effective July 1, 2024**

<u>DESCRIPTION</u>	<u>Fee</u>
Maintenance Agreement Recording at County	\$ 157
Storm water C3 O & M Inspections ^{7,21,22,26}	At Cost Charged per Formula
Commercial / Industrial Storm water Inspections ^{7,21,22,26}	At Cost Charged per Formula
<u>Sign Permit</u>	
Application fee	\$ 236
Annual permit Renewal Fee	\$ 157
<u>Arborist</u>	
Arborist Valuation Report for one (1) tree ^{7, 21, 22, 27} Included site visit and report	\$ 311 first tree
Valuation of additional tree(s) ^{7, 21, 22, 27} Same property, same report	\$ 17 per additional tree
<u>Dockless Mobility System</u>	
Permit Application	\$ 2,500 Annually
Permit Renewal in Subsequent Year(s)	\$ 1,000 Annually
Permit Issuance	\$ 5,000 Annually
Confiscation and Retrieval	\$ 125 per device
Storage	\$ 250 per device
Disposal	Actual cost per device
<u>Vehicle Share</u>	
Permit Application	\$ 2,500 Annually
Permit Renewal Application	\$ 1,000 Annually
Permit Issuance Free-Floating Vehicle Share	\$ 5,000 Annually
Permit Issuance Dedicated - Space Vehicle Share	\$ 5,000 per dedicated space per year
Meter Revenue Deposit for Free - Floating Car Share	as calculated per vehicle
Signage and Striping for Dedicated - Space Vehicle Share	Actual cost per space
Street tree soil investigation and planting report from consulting arborist ^{7,21,22,27}	\$ 140
<u>Color Curbs</u>	
Color Curb Application Fee (for all curb colors except Blue Zones)	\$ 102
OTHER/MISCELLANEOUS	
Memorial bench with plaque (new bench) ²³ (plus cost to purchase and install bench and plaque)	\$ 638
Memorial bench with plaque (existing bench) ²³	\$ 317

Note: For any services requiring staff time or the time of city hired consultants, charges will be		
Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ²⁹
Consultants	charged at	Cost plus 10% admin fee
This is referred to as "charged per formula."		

Notes

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections.
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance.
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City.
- [7] Placeholder for MFS; not included in cost analysis.
- [8] plus actual cost of County recording fee.
- [9] 1 check, 1 re-check.
- [10] 2 check, 1 re-check, post check.
- [11] 1 pre-check, 1 post-check.
- [12] 1 meeting with Architect, 1 check and 1 recheck.
- [14] Revenue Sourced [FY15 Revenue Details 9.8.15].
- [15] Volume of activity, labor time sourced from "PW_COS-040116 mk edit.xlsx".
- [16] Excludes private development.
- [17] Includes two site visits.
- [18] Plus City Attorney Time.
- [19] 1 check, 1 re-check, 1 post check.
- [20] 1 check for completeness.
- [21] Actual cost of consulting inspector.
- [22] Plus actual cost of City Staff Time.
- [23] Plus actual costs to purchase bench, plaque and contractor installation.
- [24] Rate for consultant PW Inspector.
- [25] Rate for consultant plan check engineer.
- [26] Rate for consultant inspection.
- [27] Consulting Cost \$311 per tree, \$17 per each additional tree.
- [28] Plus \$1.92 per 100 cf of discharge based on City Ordinance.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 1, 2024

DESCRIPTION**Fee**

**Fees on this page go into effect on 9/1/2024*

Application Fee (applied against first month's tuition upon approval)

\$ 53

Non-Subsidized Fees: (Full Cost)**Monthly Fee***

Infant/Wobbler Resident

\$ 2,477 Per Month

Infant/Wobbler Non-Resident

\$ 2,752 Per Month

Toddler Resident

\$ 2,250 Per Month

Toddler Non- Resident

\$ 2,502 Per Month

Pre-Schooler Resident

\$ 1,802 Per Month

Pre-Schooler Non-Resident

\$ 1,999 Per Month

*** Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation.**

There is a 10% sibling discount applicable on the lowest paid tuition.

State Subsidized Co-Pay Fees:

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

Other Charges

Center provided diapers

\$1 each

Late pickup of child

\$1 per minute - first late pick up
\$2 per minute after first late pick up

Late payment of tuition. (Tuition is due on or before the 1st of the Month)

\$3 per day, not to exceed \$50

Photocopying at CDC, Per Page

\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff charged at

calculation of direct salary, fringe benefits plus 45.76% overhead rate¹

Consultants charged at

Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	
Community Events Permit		
Community Event Permit, Application Fee, Resident	\$ 64	per application
Community Event Permit, Application Fee, Non-Profit	\$ 96	per application
Community Event Permit, Application Fee, Non-Resident/Business	\$ 160	per application
Community Event Permit, Security Deposit	\$ 0-1,000	per permit
Community Event Permit Fees (Non Park Rental*), Resident	\$ 94	per application
Community Event Permit Fees (Non Park Rental), Non-Profit	\$ 129	per application
Community Event Permit Fees (Non Park Rental), Non-Resident/Business	\$ 242	per application
Community Events Mailing List (required for Community for Notification)	\$ 43	per hour
*for Community Events permit in ordinance procedures		
Park Rental Fees for Picnic Areas		
Park Rental Application Fee, Resident	\$ 11	per application
Park Rental Application Fee, Non-Profit	\$ 17	per application
Park Rental Application Fee, Non-Resident/Business	\$ 23	per application
Doyle-Hollis Park, Sites A/B, Resident	\$ 34	per day
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 59	per day
Doyle-Hollis Park, Sites A/B, Non-Resident/Business	\$ 98	per day
Doyle-Hollis Park, Site C/Christie Park, Resident	\$ 48	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$ 73	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Resident/Business	\$ 111	per day
Doyle-Hollis Park, Site D, Resident	\$ 59	per day
Doyle-Hollis Park, Site D Non-Profit	\$ 93	per day
Doyle-Hollis Park, Site D, Non-Resident/Business	\$ 123	per day
Huchiun Park Site B/C Resident	\$ 34	per day
Huchiun Park Site B/C Non-Profit	\$ 59	per day
Huchiun Park Site B/C Non-Resident/Businesses	\$ 98	per day
Huchiun Park Site A Resident	\$ 48	per day
Huchiun Park Site A Non-Profit	\$ 73	per day
Huchiun Park Site A Non-Resident/Businesses	\$ 111	per day
Marina Park, Site A or E, 49 People or Less, Resident	\$ 98	per day
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 199	per day
Marina Park, Site A or E, 49 People or Less, Non-Resident/Business	\$ 503	per day
Marina Park, Site A or E, 50 People or More, Resident	\$ 199	per day
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 301	per day
Marina Park, Site A or E, 50 People or More, Non-Resident/Business	\$ 758	per day
Marina Park, Site B, C, or D, Resident	\$ 59	per day
Marina Park, Site B, C, or D, Non-Profit	\$ 93	per day
Marina Park, Site B, C, or D, Non-Resident/Business	\$ 123	per day
All Other Parks, Resident	\$ 34	per day
All Other Parks, Non-Profit	\$ 59	per day
All Other Parks, Non-Resident/Business	\$ 98	per day
Bounce House Use Fee - All Facilities, Resident	\$ 17	per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 23	per rental
Bounce House Use Fee - All Facilities, Non-Resident/Business	\$ 28	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 36	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 49	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident/Business	\$ 62	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 62	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 95	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident/Business	\$ 128	per rental
Deposit for Park Rentals	\$ 0-50	per rental
All Facilities Rentals (except Park, Athletic Field and Pool)- Cleaning/Setup Fee	\$ 42 - 201	
ECCL School Gym, Pool, and Field Rental Fees *		
ECCL Rental Application Fee, Resident (per application)	\$ 24	per application
ECCL Rental Application Fee, Non-Profit (per application)	\$ 36	per application
ECCL Rental Application Fee, Non-Resident/Business (per application)	\$ 49	per application
50% discount if only half gym or field is available		
ECCL Gym Rental Fee, Resident (M-TH)	\$ 34	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 66	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH)	\$ 73	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 59	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 93	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun)	\$ 98	per hour

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$ 25	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$ 50	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH) non regulars hours (5am-8am)	\$ 54	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$ 47	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$ 72	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun) non regulars hours (5am-8am)	\$ 75	per hour
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Gym Rental Deposit	\$ 150-1,000	per rental
ECCL Athletic Field and/or Track Rental Fee, Resident	\$ 8	per hour
ECCL Athletic Field and/or Track Rental Fee, Non-Profit and Youth Group	\$ 34	per hour
ECCL Athletic Field and/or Track Rental Fee, Non-Resident/Business	\$ 47	per hour
ECCL Outdoor Basketball Court Rental Fee, Resident	\$ 17	per hour
ECCL Outdoor Basketball Court Rental Fee, Non-Profit and Youth Group	\$ 32	per hour
ECCL Outdoor Basketball Court Rental Fee, Non-Resident/Business	\$ 35	per hour
ECCL Athletic Field Light Fee, Resident	\$ 11	per hour
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 17	per hour
ECCL Athletic Field Rental Fee, Non-Resident/Business	\$ 24	per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 41	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 74	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business	\$ 107	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regular hours (5am-8am)	\$ 30	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regular hours (5am-8am)	\$ 54	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regular hours (5am-8am)	\$ 78	per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 24	per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$ 49	per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 55	per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident/Business	\$ 62	per rental
ECCL Building C Multi-Purpose Room		
ECCL Building C Rental Fee Resident	\$ 107	per hour
ECCL Building C Rental Fee Non-Profit	\$ 138	per hour
ECCL Building C Rental Fee Non-Resident/Business	\$ 171	per hour
50% discount if only half gym or field is available		
ECCL Lifeguard/Facility Attendant (additional) ²	\$ 21	
ECCL Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$ 25 - 300	per rental
ECCL Building A Multi-Purpose Room		
ECCL Building A Multi-Purpose Room Resident	\$ 81	per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$ 116	per hour
ECCL Building A Multi-Purpose Room Non-Resident/Business	\$ 160	per hour
ECCL Building A Kitchen		
ECCL Building A Kitchen Room Resident	\$ 40	per hour
ECCL Building A Kitchen Room Non-Profit	\$ 53	per hour
ECCL Building A Kitchen Room Non-Resident/Business	\$ 66	per hour
ECCL Teen Center		
ECCL Teen Center Resident	\$ 34	per hour
ECCL Teen Center Non-Profit	\$ 66	per hour
ECCL Teen Center Non-Resident/Business	\$ 73	per hour
ECCL Classrooms		
ECCL Classrooms Resident	\$ 32	per hour
ECCL Classrooms Non-Profit	\$ 46	per hour
ECCL Classrooms Non-Resident/Business	\$ 52	per hour
City of Emeryville Indoor Facility Rental Prices		
City Indoor Facilities Rental Application Fee, Resident	\$ 24	per application
City Indoor Facilities Application Fee, Non-Profit	\$ 36	per application
City Indoor Facilities Application Fee, Non-Resident/Business	\$ 49	per application

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	
Ongoing Rental Discounts		
6 dates or more on application % off base rate	10%	
12 dates or more on application % off base rate	15%	
24 dates or more on application % off base rate	20%	
40 dates or more on application % off base rate	30%	
Council Chambers		
Council Chambers Rental Fee, Resident	\$ 55	per hour
Council Chambers Rental Fee, Non-Profit	\$ 68	per hour
Council Chambers Rental Fee, Non-Resident/Business	\$ 75	per hour
Council Chambers Room Rental Deposit	\$ 168	per rental
Recreation Center		
Recreation Center, One Room Rental Fee, Resident	\$ 55	per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$ 68	per hour
Recreation Center, One Room Rental Fee, Non-Resident/Business	\$ 75	per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$ 134	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 166	per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 198	per hour
Recreation Center Rental Deposit - Entire Facility	\$ 566	per rental
Recreation Center Rental Deposit - One Room	\$ 168	per rental
Senior Center		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 128	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 160	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident/Business	\$ 191	per hour
Senior Center Kitchen Rental Fee, Resident	\$ 62	per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$ 75	per hour
Senior Center Kitchen Rental Fee, Non-Resident/Business	\$ 90	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 95	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 126	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident/Business	\$ 160	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 55	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 90	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident/Business	\$ 95	per hour
Senior Center, Entire Facility Rental Fee, Resident	\$ 191	per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 225	per hour
Senior Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 257	per hour
Senior Center Rental Deposit	\$ 165-1,000	per rental
Senior Center Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$ 25 - 300	per rental
Senior Center Cleaning/Setup Fee	\$ 42 - 201	
Senior Center Janitorial Fees for Any Area(s)	Actual Cost	
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	
Child Development Center		
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 95	per hour
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 126	per hour
Non-Resident/Business - CDC Multipurpose Room, Kitchen, Play Areas	\$ 160	per hour
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 566	per rental
Special Event Sponsorship Fee		
Special Event Sponsorship Fee	\$ 100-15,000	per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$ 5 -100	per equipment
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000	
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$ 0.10	

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Community Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹
Consultants	charged at	cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes
 [1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
 [2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>
Pre-School Summer Camps *	\$7.00 Per Hour
<i>Pre-School</i> M/W/F Resident	\$ 55 per three days
<i>(3.5-5 years old)</i> M/W/F Non-Resident	\$ 61 per three days
T/H Resident	\$ 37 per two days
T/H Non-Resident	\$ 46 per two days
Preschool swim lesson add-on fee	\$ 11 per day
Summer Basic Day Camp *	\$2.52 Per Hour
<i>(9am - 4:30pm)</i> Resident	\$ 145 per 1 week session
Non-resident	\$ 151 per 1 week session
Sibling Discount	\$ 10
Daily Drop in Fee	\$ 39 per day
Morning Camp	
<i>(7:30am - 9am)</i> Resident	\$ 29 per 1 week session
Non-resident	\$ 35 per 1 week session
Daily Drop in Fee	\$ 8 per day
Ext PM Camp	
<i>(4:30pm - 5:30pm)</i> Resident	\$ 20 per 1 week session
Non-resident	\$ 26 per 1 week session
Daily Drop in Fee	\$ 6 per day
Summer Extended Day Camp *	\$2.52 Per Hour
<i>(7:30am - 5:30pm)</i> Resident	\$ 194 per 1 week session
Non-resident	\$ 200 per 1 week session
Sibling Discount	\$ 10
Daily Drop in Fee	\$ 52 per day
Sliding Scale; fees based on monthly income & family size	\$0 - \$160
Late Registration Fee	\$ 15 After deadline but before service
Late Registration Fee	\$ 32 Paid on day service begins or after
Missing Lunch Fee	\$ 5
Extra T-shirt/Replacement Fee	\$ 15
Deposit for weekly camp	\$ 22 Weekly deposit non refundable and non transferable
* Summer camps offered June through August 2024 are charged fees based on the 7/1/23-6/30/24 Master Fee Schedule.	
After School Program	
<i>Kindergarten</i>	\$2.82 Per Hour
Resident	\$ 320 per month
Non-resident	\$ 327 per month
Daily Drop in Fee	\$ 23 per day
<i>1st through 5th Grades</i>	\$2.82 Per Hour
Resident	\$ 240 per month
Non-resident	\$ 246 per month
Sibling Discount	\$ 10
Daily Drop in Fee	\$ 23 per day
Sliding Scale; fees based on monthly income & family size	\$0 - \$280
Late Payment Fee for After-School Program	\$ 32
Late Pick up Fee for After-School Program	\$ 1 per minute for first 15 minutes,
	\$ 2 per minute thereafter
Sibling Discount for the After-School Program	\$ 10
Before School Program	\$1.37 Per Hour
<i>K through 9th Grade</i> Resident	\$ 59 per month
Non-Resident	\$ 66 per month
Kinderbuddies	\$4.25 Per Hour
<i>Mon/Wed/Fri Class</i> Residents	\$ 159 per month
Non-Residents	\$ 165 per month
<i>Tue/Thu Class</i> Residents	\$ 109 per month
Non-Residents	\$ 114 per month

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2024

DESCRIPTION**Fee****Youth Sports**

All Youth Sports	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

Youth Field Trips

Major Trips	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

Youth Fee Classes

Fee Classes	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

Teen Programs

Leaders In Training	Residents	\$ 77 per session
	Non-Residents	\$ 83 per session
Middle School Afterschool	Residents	\$ 40 per month
	Non-Residents	\$ 45 per month
High School Afterschool	Emery High School Students	\$ 10 per month
	Non-Emery High School Students	\$ 15 per month
Teen Center	Drop in fee	\$ 3 per day
	Monthly Pass	\$ 15

Youth Seasonal/Special Events

Special Event Entrance Fees		\$5 - \$25
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AQUATICS PROGRAM

* Swim Lessons offered June through August 2024 are charged fees based on the 7/1/23-6/30/24 Master Fee Schedule.

Private Swim Lessons	Resident	\$ 106 per session- 4 classes
	Non-Resident	\$ 112 per session
Semi Private Lessons	Resident	\$ 87 per session- 4 classes
	Non-Resident	\$ 93 per session
Swim Lessons	Resident	\$ 106 per session- 8 classes
	Non-Resident	\$ 112 per session
Swim Camp/Competitive Lessons	Resident	\$ 234 per session- 8 classes
	Non-Resident	\$ 246 per session
Water Polo	Resident	\$ 54 per session- 4 classes
	Non-Resident	\$ 59 per session
Camp Swim Lessons	Resident	\$ 54 per session- 4 classes
	Non-Resident	\$ 59 per session
Life Guard Training	Resident	\$ 321 per session
	Non-Resident	\$ 329 per session
Re Cert Life Guard Training	Resident	\$ 115 per session
	Non-Resident	\$ 120 per session
Adult CPR/AED First Aid	Resident	\$ 115 per session
	Non-Resident	\$ 120 per session
Aid	Resident	\$ 139 per session
	Non-Resident	\$ 146 per session
Swim Team	2 Day/Week Practice Resident	\$ 56 per month
	2 Day/Week Practice Non-Resident	\$ 62 per month
	3 Day/Week Practice Resident	\$ 84 per month
	3 Day/Week Practice Non-Resident	\$ 90 per month
	5 Day/Week Practice Resident	\$ 169 per month
	5 Day/Week Practice Non-Resident	\$ 175 per month

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2024

DESCRIPTION

Fee

Public Recreation Swimming

Recreation Open Swim, Adults (18+ years old), Per Day	\$ 5 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 22 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 100 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 3 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 55 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free

Advertising Fees

Activity Guide Advertising (Per Issue)	
3 1/2" x 2" (business card)	\$ 132 per placement
3 5/8" x 4 1/2" (quarter page)	\$ 250 per placement
Half Page	\$ 437 per placement
Full Page	\$ 808 per placement
Discount for 3 or more guides	20%
Discount if Guide is not Mass-Printed/Mailed	50%

Discount for registering at annual Community Expo 10%
Applies to all fees

Returned Check Fee	\$ 25 per check
Refund and Transfer Policy	\$ 10

Photocopying at Recreation Center, Per Page \$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 1, 2024

DESCRIPTION

Fee

Adult Sports Leagues

Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5

Adult Fee Classes

Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5

ECCL Fitness Passport

	Includes open gym, fitness center, water exercise & lap swim
Per Day - Resident	\$ 6 per day
Per Day - Non-Resident	\$ 7 per day
Per Day - Youth/Senior	\$ 3 per day
Per 10-Day Pass - Resident	\$ 48
Per 10-Day Pass - Non-Resident	\$ 54
Per 10-Day Pass - Youth/Senior	\$ 23
Per 10-Day Pass - Youth/Senior - Non-Resident	\$ 28
Per Season - Resident - 3 months	\$ 99
Per Season - Non-Resident - 3 months	\$ 125
Per Season - Youth/Senior - 3 months	\$ 49
Annual Pass - Resident	\$ 317
Annual Pass - Non-Resident	\$ 402
Annual Pass - Youth/Senior	\$ 157

Adult Contract Fee Classes

Actual Cost

Senior Center Member Classes

Senior Center Members	FREE
General Public Under 50 and Member Guests	\$ 7 per class

Senior Center Membership Fee

Residents	\$ 31 per year
Non-Residents	\$ 31 per year
Volunteer fee waiver (25 hour per year required)	

Senior Center Trips Fee

Senior Center Members	Direct Cost Recovery
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found. A \$10 service fee is charged for all cancellations/transfers.	
Refund/Transfer Fee	Direct Cost Recovery

Senior Center Special Events Fee

various

Photocopying at Senior Center, Per Page

\$ 0.10 per page

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Adult Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹
Consultants charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.