

**RESOLUTION NO. \_\_\_\_\_**

**Resolution Of The City Council Of The City Of Emeryville Amending The City Council Rules Of Procedure For Meeting Times, Order Of Business, Agenda Publication Dates, Teleconferencing Procedures, Public Comment Procedures, And Other Procedural Or Legal Updates To Align With Current Practice And The Introduction Of A New Agenda Management System**

**WHEREAS**, on February 20, 2024, the City Council adopted Resolution No. 24-14 contracting with Granicus, LLC for a new agenda management system, OneMeeting; and

**WHEREAS**, with the introduction of OneMeeting, there is an opportunity to modernize the Emeryville agenda process. All of the City Council and its affiliate legislative body agendas (excluding MESA) will be consolidated in one agenda; and

**WHEREAS**, language will be added to the agenda to state, “The City Council agenda will include information that all regular or special meetings of the Emeryville City Council also serve as regular or special meetings of the City of Emeryville as Successor Agency to the Emeryville Redevelopment Agency, the Community Development Commission, and Public Finance Authority when items are listed on the agenda.”; and

**WHEREAS**, the regular City Council meeting start time will be 6:30 p.m.; and

**WHEREAS**, the order of business on the meeting agenda will change to remove “Approval of Final Agenda” from special meetings, remove public comment for “Items Not on the Agenda” from special meetings, move “Announcement of Commission and Committee Vacancies under Department Head reports, and remove “List of Upcoming and Significant Agenda Items” from the agenda; and

**WHEREAS**, the agenda for regular City Council meetings will be published on Wednesdays, six days prior to the meeting date; and

**WHEREAS**, teleconferencing procedures allowed under AB 2449 and modified by AB 2302 will be updated to increase the number of times a Council Member may participate remotely to five meetings; and

**WHEREAS**, public comment procedures will be updated to align with current practice, including changing the speaker time to two minutes, limiting the number of speakers that can yield their time to two, and updating written comment procedures; and

**WHEREAS**, other minor amendments include grammatical edits, updates and other procedural items to align with current practice; now, therefore, be it

**RESOLVED**, by the City Council of the City of Emeryville that the City Council Rules of Procedure are amended to consolidate agendas, change the regular meeting time to 6:30 p.m., change the order of business on the agenda, change the agenda publication date to six days (Wednesday) before the meeting date, update teleconferencing procedures allowed under AB 2449 and modified by AB 2302 to increase the number of times a

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Council Member may participate remotely to five meetings; update the public comment speaker time to two minutes per speaker and written comment procedures to align with current practice, and other grammatical or current practice edits as necessary; and, be it further

**RESOLVED**, by the City Council of the City of Emeryville that these changes would be instituted as soon as practical. The meeting start time would be implemented at the first meeting in December and the agenda publishing schedule in January 2026. Other changes would occur as soon as November 18, 2025, with the first publication of the agenda from OneMeeting.

**ADOPTED**, by the City Council of the City of Emeryville at a regular meeting held Tuesday, October 21, 2025, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR  
  
APPROVED AS TO FORM:  

Signed by:

Christie Crowl, Acting City Attorney

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SPECIAL COUNSEL