



**City of Emeryville
Master Fee Schedule
Effective July 1, 2024**

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**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
BUILDING PERMIT	0.80%	of construction valuation ¹	No Change
Includes Sign and Demolition Permits	\$ 188	minimum	No Change
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.	
Permit Renewal	\$ 188	Expired Permits requiring 1 inspection for final	No Change
Request Extension of Permit Expiration Date	\$ 188		No Change
Temporary Occupancy Permit	\$ 287	Building/tenant space not classified for assembly use (new)	No Change
GENERAL PLAN MAINTENANCE²	0.50%	of construction valuation ¹	No Change
Applied to all permits except solar panels.			
TECHNOLOGY FEE	0.10%	of construction valuation ¹	No Change
Applied to all permits except solar panels.			
PLAN CHECK – To be paid with submittal of application			
Initial Review plus review of one resubmittal	65%	of Building Permit Fee	No Change
	50%	of Building Permit Fee	No Change
		for Residential under \$100,000.00:	
	\$ 234	per hour, 2 hour minimum	No Change
Request Extension of Plan Check Expiration Date	\$ 188		No Change
Approved Resubmittals and/or changes to approved plans, including deferred submittals			
In house	\$ 234	per hour, 2 hour minimum	No Change
Outside Consultant		Consultant's hourly fee plus 15%	
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500	No Change
ENERGY CONSERVATION – To be paid with submittal of application			
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee	No Change
ELECTRICAL, PLUMBING, MECHANICAL PERMITS			
When issued with Building Permit			
Electrical	20%	of Building Permit Fee	No Change
Plumbing	18%	of Building Permit Fee	No Change
Mechanical	17%	of Building Permit Fee	No Change
When Permits are issued separately*			
Electrical, Plumbing or Mechanical	1%	of construction valuation ¹	No Change
(*The minimum fee is \$188 regardless of whether the Electrical, Plumbing and Mechanical Permits are issued separately or issued with a Building permit.)	\$ 188	minimum	No Change
Solar Panel Building Permit Fees³			
Up to 15 kW - Photovoltaic	\$ 450		No Change
Up to 10 kWth - Thermal	\$ 450		No Change
Over 10 kWth - Thermal	\$ 450	\$15 per kWth over 10 kWth	No Change
Commercial/Multifamily more than 1/2 family units			
Up to 50 kW - Photovoltaic	\$ 1,000		No Change
Over 50 kW - Photovoltaic	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW	No Change
Up to 30 kWth - Thermal	\$ 1,000		No Change
Over 30 kWth - Thermal	\$ 1,000	plus \$7 per kW between 30 kWth and 260kWth plus \$5 per kWth over 260 kWth	No Change

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
SEWER CONNECTION			
Residential Dwellings	\$	1,800 per single family dwelling equivalent (SFDE) ⁵	No Change
All Others Uses	\$	358 per plumbing trap	No Change
(Note: Credit given for removed traps when previous use is abandoned for less than one year)			
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²			
1 to 3 Story Residential		0.01% of construction valuation ¹	No Change
	\$	0.50 minimum	No Change
All Other Construction		0.02% of construction valuation ¹	No Change
	\$	0.50 minimum	No Change
GRADING PERMIT			
Grading Permit		1% of construction valuation ¹	No Change
Plan Review of Grading Permits		65% of Grading Permit Fee	No Change
	\$	157 minimum	No Change
MICROFILM and PHOTOCOPIES			
Project Valuation to \$100,000.00			
8.5" x 14"	\$	0.50 per page	No Change
Larger than 8.5" x 14"	\$	1.00 per page	No Change
Project Valuation over \$100,000.00		1% of Building Permit Fee	No Change
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS		5 times cost of the actual permit	No Change
OTHER INSPECTIONS AND FEES			
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend. Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$	174 per hour	No Change
(CBO discretion; fee shall be paid prior to next inspection request)	\$	215 each infraction	No Change
Certified Access Specialist Inspections (CASp)			
Inspections	\$	183 per hour or consultant costs ⁴	No Change
Inspection for Reconnection of Utilities	\$	157 per request	No Change
Pre-Plan check prior to permit application (2 hr. minimum)	\$	216 per hour	No Change
Pre-Construction Meeting Consultation (2 hr. minimum)	\$	216 per hour	No Change
Special Inspection recognition list or (Renewal)	\$	216 per request	No Change
Building Occupancy Resumption Program Recognition Requests	\$	343 per request	No Change
Building Occupancy Resumption Program Recognition Renewals	\$	216 per request	No Change
Alternate Methods and Materials Request	\$	234 per hour	No Change
Temporary Certificate of Occupancy Requests	\$	343 per request	No Change
Certificate of Occupancy Requests	\$	343 per request	No Change
Gas/Electrical Meter Release	\$	331 per request	No Change
Assigned Property/Business Address	\$	157 per request	No Change
Plans Copy Request (except counter review)	\$	157 per request	No Change
FIRE DEPARTMENT FEES			
Charge per current Fire Department Fee Schedule			
SCHOOL FEES (effective January 17, 2021 per EUSD)²			
Commercial	\$	0.66 per square foot	No Change
Residential (500 sq. ft. or more)	\$	4.08 per square foot	No Change
Self Storage	\$	0.07 per square foot	No Change
Live/Work	\$	2.37 per square foot	No Change
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²			
Permit valuation \$1 to \$25,000	\$	1.00	No Change
Permit valuation \$25,001 to \$50,000	\$	2.00	No Change
Permit valuation \$50,001 to \$75,000	\$	3.00	No Change
Permit valuation \$75,001 to \$100,000	\$	4.00	No Change
Permit valuation over \$100,000	\$	1.00 per \$25,000 or fraction thereof	No Change

City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Publications, Document Charges</u>¹		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$ 10	No Change
Individual maps	\$ 3	No Change
General Plan	\$ 87	No Change
Park Avenue District Plan	\$ 29	No Change
North Hollis Area Urban Design Program	\$ 29	No Change
Planning Regulations	\$ 41	No Change
Housing Element of the General Plan	\$ 59	No Change
Stormwater Guidelines	\$ 27	No Change
Parks and Recreation Strategic Plan	\$ 87	No Change
Emeryville Design Guidelines	\$ 87	No Change
Sustainable Transportation Plan	\$ 15	No Change
Sustainable Transportation Background Report	\$ 118	No Change
Pedestrian and Bicycle Plan	\$ 131	No Change
Pedestrian and Bicycle Plan Appendices	\$ 104	No Change
Photocopying, Per Page ²	\$ 0.10	No Change
Faxing, Per Page ²	\$ 0.10	No Change
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$ 100	No Change
Annual Renewal Fee	No fee	No Change
Appeal to Planning Commission	\$ 50	No Change
Appeal to City Council	\$ 50	No Change
<u>Short-term Rental Permits</u>		
Application Fee	\$ 282	No Change
Annual Renewal Fee	\$ 226	No Change
Appeal to Planning Commission	\$ 100	No Change
Appeal to City Council	\$ 200	No Change
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$ 515 plus charged per formula ³ if excess of 1 hour	No Change
<u>Planning Commission Study Session</u>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$ 2,000 Flat Rate	No Change
<u>General Plan Amendment</u>		
	At cost, charged per formula ³ \$3,000 Deposit	No Change
<u>Rezoning</u>		
	At cost, charged per formula ³ \$3,000 Deposit	No Change
<u>Development Agreement</u>		
	At cost, charged per formula ³ \$3,000 Deposit	No Change
<u>Planned Unit Development</u>		
Preliminary Development Plan	At cost, charged per formula ³ \$5,000 Deposit	No Change
Final Development Plan	At cost, charged per formula ³ \$3,000 Deposit	No Change
<u>Conditional Use Permits</u>⁴		
Minor Conditional Use Permits - Flat Fee	\$ 651	No Change
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula ³ \$2,000 Deposit	No Change
Demolition of significant or residential structure	At cost, charged per formula ³ \$5,000 Deposit	No Change
All other	At cost, charged per formula ³ \$3,000 Deposit	No Change
<u>Temporary Use Permits</u>		
	\$ 651	No Change
<u>Exceptions to Standards</u>⁴		
	\$ 651	No Change
<u>Variances</u>⁴		
	At cost, charged per formula ³ \$1,000 Deposit	No Change

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2024**

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
<u>Design Review, including Signs</u> ⁴			
Minor Design Review for Signs	\$	651	No Change
Major Design Review for Signs	At cost, charged per formula ³	\$1,000 Deposit	No Change
Master Sign Programs	At cost, charged per formula ³	\$3,000 Deposit	No Change
Individual signs under Master Sign Programs	\$	390 zoning compliance review	No Change
Temporary Signs	\$	257	No Change
All Other Minor Design Review:	\$	651	No Change
All Other Major Design Review	At cost, charged per formula ³	\$3,000 Deposit	No Change
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u>	5 times cost of actual permit/approval		No Change
<u>Tree Removal Permits</u>			
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula ³	\$2,000 Deposit	No Change
<u>Subdivisions</u>			
Major Subdivisions, including residential condominium conversions	At cost, charged per formula ³	\$3,500 Deposit plus cost of any technical assistance such as engineer's review	No Change
Minor Subdivisions, including residential condominium conversions	At cost, charged per formula ³	\$3,500 Deposit plus cost of any technical assistance such as engineer's review	No Change
Lot Line Adjustments	At cost, charged per formula ³	\$3,500 Deposit plus cost of any technical assistance such as engineer's review	No Change
Parcel Mergers	At cost, charged per formula ³	\$3,500 Deposit plus cost of any technical assistance such as engineer's review	No Change
Certificate of Compliance	At cost, charged per formula ³	\$3,500 Deposit plus cost of any technical assistance such as engineer's review	No Change
Covenant of Easement	At cost, charged per formula ³	\$2,000 Deposit	No Change
<u>Environmental Review</u>			
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula ³	Deposit full contract amount for environmental consultant prior to start of work.	No Change
Environmental Impact Report, including Initial Study if required	At cost, charged per formula ³	Deposit full contract amount for environmental consultant prior to start of work.	No Change
Notice of Determination or Notice of Exemption	\$	109	No Change
<u>Filing Fees Required by State Department of Fish & Wildlife (Effective 1/1/2018)</u> ⁵			
Alameda County Clerk Handling Fee (all filings)	\$	50	No Change
Negative Declaration	\$	2,917	No Change
Environmental Impact Report (EIR)	\$	4,051	No Change

These fees are set by the California Department of Fish & Wildlife and increase every January 1. They will go up again on 1/1/25.

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**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2024**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<u>Administrative Fees</u>		
Appeals		
to Planning Commission	\$ 100	No Change
to City Council	\$ 200	No Change
Time Extensions (Permit Applications)		
If Granted Administratively	\$ 444	No Change
If Planning Commission or City Council consideration is required	At cost, charged per formula ³	No Change
Zoning Compliance Review		
Building Permit Sign-Off	At cost, charged per formula ³ , if related to a cost recovery planning project; otherwise, No Fee	No Change
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee	No Change
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, Wireless Telecommunications Facilities, and Code Interpretation	\$ 515	No Change
Tobacco Retailer License (EMC 5-42)		
Initial application	New	\$ 367
Renewal	New	\$ 267
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee	\$ 1,295	No Change
Any project that was originally cost recovery	At cost, charged per formula ³ \$1,000 Deposit	No Change
Request for Waiver of construction noise hours by City Council	\$ 1,566	No Change
<u>In Lieu Fees</u>		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 257 Per square foot of required open space not provided	No Change
<u>Penalties (for violation of Planning Regulations, EMC Title 9)⁶</u>		
Administrative Citation Fines, pursuant to EMC 9-7.1502 and 1-7.06		
First violation	\$ 100 per violation	No Change
Second violation within 12 months of first violation	\$ 200 per violation	No Change
Third and each subsequent violation within 12 months of first violation	\$ 500 per violation	No Change

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:

Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

Notes

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.
- [6] Pursuant to EMC 1-7.06(a), If the offense is a continuing violation and the responsible person fails to properly cease and abate the violation, fines shall accrue for each day until abatement is verified to the enforcement officer's reasonable satisfaction.

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Photocopying, One Sided ¹ (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page	No Change
Photocopying, double sided ¹ (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20	No Change
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton ³	\$ 5	No Change
Specialized Retrieval of Document (writing software)	Actual Cost	No Change
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting		
Normal Delivery		
Per Meeting	\$ 10	No Change
Rush Delivery (Within 3 working days)		
Additional Charge Per Meeting	\$ 15	No Change
Electronic Data Record Request - Existing File		
Per Portable Data Storage Device	Cost of materials	No Change
Electronic Data Record Request - Non-existing file		
Per Portable Data Storage Device	Cost of materials and staff time to produce	No Change
City Administrative Fee for Admin of Consultant hired Projects	\$ 135 per hour	No Change
City Clerk Hourly Rate	\$ 135 per hour	No Change

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:

City Staff ⁴	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants²	charged at	City's cost plus a 10% administrative fee

Notes

[1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS.

[3] Set by the State at a maximum of \$5.

[4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Economic Development & Housing
Effective July 1, 2024**

DESCRIPTION		Fee		Proposed Revisions
Loan Subordination Fee		\$	519	No Change
Loan Origination Fee		\$	519	No Change
Income Verification Fee		no charge		No Change
Publications				
1987 Shellmound Park Redevelopment Plan		see photocopying fee		No Change
1987 Shellmound Park Agency's Final Report, Section 33352		see photocopying fee		No Change
1987 Shellmound Park Final EIR		see photocopying fee		No Change
1976 Redevelopment Plan		see photocopying fee		No Change
Housing Element		see photocopying fee		No Change
Urban Design Plan-San Pablo Avenue		see photocopying fee		No Change
Program Fees				
City regulatory oversight & Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). ¹	At cost, charged per formula	\$517 Minimum Deposit	No Change
Capital Improvement Credit Fee ²		\$	519	No Change
Rental Monitoring Fee ⁴		At cost, charged per formula	\$5,000 minimum deposit	No Change
Below Market Rate Resale Fee ³		\$	519	No Change
Below Market Rate Inspection Fee ³		At cost, charged per formula	\$500 minimum deposit	No Change
Loan Payoff Fee		\$	125	No Change
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)		\$	125 Per hour	No Change
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes		\$	519	No Change
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes		\$	125 Per hour	No Change
Economic Housing and Development Hourly rate		\$	267 Per hour	No Change
Measure C				
Hotels operating under Collective Bargaining Agreements		\$	187	No Change
Hotels not operating under Collective Bargaining Agreements		\$	315	No Change
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged per formula	\$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit.	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ⁵
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections.
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Photocopying, Per Page ¹	\$ 0.10	No Change
Miscellaneous Fees		
Ordinances administered by Finance Division	no charge	No Change
Returned check fee ³		
1st check	\$ 25	No Change
2nd and each subsequent check	\$ 35	No Change
Credit and Debit Card Service Fee for all card payments (effective March 2, 2023) ⁵	2.50%	No Change
Program Fee		
<u>Business License Processing</u>		
New Business License	\$ 70	No Change
Annual Business License renewal	\$ 11	No Change
<u>Preferential Parking Permit Program</u>		
Annual Permit ²	\$ 67 per vehicle	No Change
Annual permit for low income household ²	\$ 29 per vehicle	No Change
Maximum of 3 annual permits per residential address		
Maximum of 1 annual permit per business address		
Visitor's Permit-One Day	\$ 3	No Change
Maximum of 10 per household per year		
Visitor's Permit-Two Weeks	\$ 27	No Change
Maximum of 2 per household per year		
Visitor's Permit-52 week	\$ 175	No Change
Maximum of one per year per household or business.		
Permit year is September 1 to August 31.		

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ⁴
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Maximum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee.
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [5] A 2.50% non-refundable service fee will be assessed on all credit/debit card transactions.

**City of Emeryville
Master Fee Schedule
Fire Department**

**Effective July 1, 2024
Fee**

**Proposed
Revisions**

DESCRIPTION

INSPECTIONS

Fire Prevention Safety Inspection of Businesses
for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.

Re-Inspection, if required - Prevention Specific

Reinspection, all deficiencies corrected

\$ 216 Per hour, minimum charge of 1/2 hr.

No Change

Reinspection, deficiencies remaining

\$ 216 Per hour, minimum charge of 1/2 hr.

No Change

Subsequent Re-inspections of work made necessary by faulty or
incorrect work

\$ 216 Each infraction

No Change

Special Inspections or Research

During regular business hours

\$ 271 Per hour, minimum charge of 1/2 hr.

No Change

Scheduled outside of regular business hours

\$ 271 Per hour, minimum charge of 1/2 hr.

No Change

Fire Safety Inspection

Fire prevention annual inspection

\$ 216 Per hour, minimum charge of 1/2 hr.

No Change

Engine Company Inspections - Minor¹

\$ 654 Per hour, minimum charge of 1/2 hr.

No Change

Engine Company Inspections - Major¹

\$ 654 Per hour, minimum charge of 1/2 hr.

No Change

Special Inspections - Prevention¹

\$ 216 Per hour, minimum charge of 1/2 hr.

No Change

Special Inspections - Suppression¹

\$ 654 Per hour, minimum charge of 1/2 hr.

No Change

PERMITS

Fire code permits (Operational)

\$ 216 Per hour, minimum charge of 1/2 hr.

No Change

(e.g. Tents, haunted houses, carnival or fair, places of assembly;
Compressed gases, Dry Cleaning, Combustible Mat, Hazard Mat,
Repair garages, motor fuel dispensing, High Pile storage)

OTHER FEES

Fire Personnel Costs Per Hour²:

\$ 436 Per hour, minimum charge of 2 hr.

No Change

Fire Equipment Costs Per Hour, to be charged in the following situations:

a) Commercial stand by services provided upon request

b) Response to Hazardous material release

c) Response to chronic false alarms

d) Recovery for Emergency Response Expenses

under Code & Sections 53150-53158

to a maximum of \$1,000

Engine Company (3 persons)

Regular Duty Company

\$ 654 Staff per hour plus equipment cost

No Change

Special Duty Company

\$ 654 Staff per hour plus equipment cost

No Change

Aerial Truck (one person)

\$ 216 Staff per hour plus equipment cost

No Change

Staff Vehicle (one person)

\$ 216 Staff per hour plus equipment cost

No Change

First Responder Fee¹

\$ 216

No Change

All consumable materials used in emergency incidents to be reimbursed
at cost plus a 30% restocking charge.

FIRE PLAN REVIEW

Review of construction, rehabilitation or remodeling plans for occupancies
under the jurisdiction of the State Fire Marshall.
(collected by Community Development Department)

40% of Building Permit Fee

No Change

Expedited Plan Check (first review in 3-5 days or less)

Full plan check fees plus 50%

No Change

Complex Fire plan review are subject to additional days for first review.
(Requires Chief Building/Fire Official approval of request, based upon
applicant's demonstrated need for expedited review and staff workloads)

**City of Emeryville
Master Fee Schedule
Fire Department**

**Effective July 1, 2024
Fee**

**Proposed
Revisions**

DESCRIPTION

PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT

Plan review fee for submitting plans and specifications for review - Base Fee ²	65%	of permit fee (for installation of the equipment)	No Change
	\$ 216	Per hour, minimum charge of 2 hr.	No Change
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr. and 1 hr. minimum)	\$ 216	Per hour	No Change
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) ²	1%	of the total valuation	No Change
	\$ 216	Per hour, minimum charge of 2 hr.	No Change

PLANNING AND TRAINING PROGRAMS

Emergency Preparedness Planning			
Private Business--Employee Training	\$ 62	per hour + Materials	No Change
Public/Non Profit Organization--Employee Training	\$ 62	per hour + Materials	No Change
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 62	per hour	No Change
Emergency Preparedness Supplies and Equipment	At cost		No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ³
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] 3 person crew assumed one hour each.
- [2] Per hour, minimum of 2 hours.
- [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Report & Document Reproduction		
Crime Reports for Victims – Hard Copy Requested via Police Department	No Charge	No Change
Citizen Request, Per Report (If 20+ pages, .10 per add'l page)	\$ 9	No Change
Crime/Accident Report-Insurance Company, Per Report (If 20+ pages, .10 per add'l page)	\$ 10	No Change
Computer Generated Report from Police Department CAD/Records Management System, Per Report ² (If 20+ pages, .10 per add'l page)	\$ 8	No Change
Faxing, Per Page ¹²	\$ 0.10	No Change
CD / Photo CD / DVD / Thumbdrive ¹²	\$ 33	No Change
Video Redaction Service	\$ 120 per hour	No Change
Identification Services		
Fingerprinting	\$ 200	No Change
DVD Copy of Communications Voice	\$ 200	No Change
Vehicle Release Certificate Fee ⁵ (Except recovered/stolen vehicle)	\$ 222	No Change
Stolen Vehicle Release	No Charge	No Change
Administrative Services		
Clearance Letter	\$ 13	No Change
ABC (Alcoholic Beverage Control) One Day License	\$ 208	No Change
Correctable Violation Citation (Fix-it Ticket)	\$ 8	No Change
Three (3) False Alarms (within 120 days)	\$ 76	No Change
Four (4) False Alarms (within 120 days)	\$ 102	No Change
Five (5) False Alarms (within 120 days)	\$ 102	No Change
Permit & Application Fees		
Alarm Application Fees (Commercial Alarms only) ⁶ one time initial fee	\$ 200	No Change
Cabaret Permit Annual Application Fee ⁷ (Due, each December 1st)	\$ 1,802	No Change
One Day Cabaret Permit	\$ 1,078	No Change
One Day Dance Hall Permit	\$ 719	No Change
Bingo Game Permit	\$ 538	No Change
Card Room Fees:		
Card Room Annual License Application ⁷ (Due, each December 1st)	\$ 3,608	No Change
Card Room Employee Permit		
1. Application Fee	\$ 483	No Change
2. Renewal Fee	\$ 177	No Change
3. Replacement/Change Card Room	\$ 177	No Change
Taxicab Drivers' Permit Fees		
1. Application Fee	\$ 200	No Change
2. Application Renewal Fee	\$ 200	No Change
3. Driver's Identification Card Replacement Fee	\$ 97	No Change

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Fleet Management Permit Fees		
1. Application Fee	\$ 405	No Change
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 405	No Change
Vehicle Permit Fees		
1. Application Fee	\$ 97	No Change
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 56	No Change
3. Vehicle Replacement Card Fee	\$ 48	No Change
Special Event Permit Fees		
Without a street closure	\$ 344	No Change
With a street closure	\$ 428	No Change
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$ 357	No Change
2. Renewal Fee	\$ 357	No Change
3. Replacement Fee	\$ 105	No Change
Massage Parlor and Massage Establishment Charges ⁸ :		
Annual Permit Application, due each December 1st	\$ 1,489	No Change
Massage Establishment Fee: Annual Permit Application, due each December 1st	\$ 703	No Change
Employee Permits Annual Employee Permit (Applies to both Massage Parlors and Massage Practitioners) ^{3,4} (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$ 562	No Change
2. Renewal Fee	\$ 562	No Change
3. Replacement Fee	\$ 56	No Change
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 22	No Change
For Three Years - Not Spayed/Neutered	\$ 34	No Change
For One Year - Spayed/Neutered	\$ 10	No Change
For Three Years - Spayed/Neutered	\$ 15	No Change
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	No Change
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	No Change
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3	No Change
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	No Change
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation and Application Review	\$ 1,022	22190 (b)(1) & (f)(1) \$ 500
2. Issuance Fee (ID card)	\$ 80	No Change
3. Renewal Fee	\$ 500	No Change
4. Replacement ID Card and/or Modification Fee	\$ 50	No Change
Application for Firearm Dealer Permit Background Investigation	\$ 1,802	No Change
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,802	No Change
Arrest With Accident Investigation	\$ 2,524	No Change
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 357	No Change
Short Term Encroachment Permit	\$ 357	No Change
Personnel Services ^{9,10}	\$ 200	No Change
Cannabis Key Individual Application Fee	\$ 562	No Change
Initial Cannabis Business Permit Fee	Cost Recovery	No Change
Renewal of Cannabis Business Permit Fee	\$ 821	No Change

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2024

<u>DESCRIPTION</u>		<u>Fee</u>	<u>Proposed Revisions</u>
Firearms Storage Fee ¹³	\$	611	No Change
Police Non-Sworn Hourly Rate	\$	82	No Change
Police Non-Sworn Rate - Overtime	\$	120	No Change
Police Sworn Hourly Rate	\$	146	No Change
Police Sworn Hourly Rate - Overtime	\$	220	No Change

Note: For any services requiring staff time or the time of city hired consultants, fees will be charged as follows:

Police Staff	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹²
Consultants	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] For any services requiring staff time or the time of city hired consultants, please refer to the "charged per formula" section above.
- [2] Department CAD/Records Management System, Per Page.
- [3] Applies to both Massage Parlors and Massage Practitioners.
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle.
- [6] One time initial fee.
- [7] Due, each December 1st.
- [8] One business grandfathered.
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead.
- [10] Consultants - Cost plus 10% administrative fee.
- [11] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [12] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [13] California Family Code 6389 and Penal Code 33880(a).

**City of Emeryville
Master Fee Schedule
Public Works
Effective July 1, 2024**

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
PERMITS/LICENSES		
<u>Encroachment Permits</u>		
Application Fee	\$ 236	No Change
Plan Check ^{9,16}	\$ 318	No Change
"No Parking" signs (each)	\$ 4	No Change
Encroachment Permit Performance Security ^{1,7}	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement	No Change
Encroachment Permit Inspection Fee (2 hr. minimum) ^{7,22,24}	\$ 422	No Change
Encroachment Permit Inspection Fee (Cost Recovery) ^{7,22,24}	\$ 193	No Change
Long Term Encroachment Permit (beyond 30 days) ^{2,7}	\$ 147	No Change
Final inspection for certificate of occupancy ¹⁷	\$ 477	No Change
Encroachment Agreements ¹⁸	\$ 638	No Change
Discharge of Ground Water into Sanitary Sewer ^{10, 28} Plus \$1.92 per 100 cf of discharge based on City Ordinance effective January 1, 2021	\$ 318	No Change
<u>Sewer Lateral Permits</u>		
Per Parcel, Administrative fee	\$ 246	No Change
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 768	No Change
or for large or complex private sewer systems, a cost recovery fee of	\$ 190 per hour	No Change
or for inspections requiring overtime, as determined by the City Engineer	\$ 288 per hour	No Change
Verification Test (only), on an existing sewer lateral	\$ 190 per test	No Change
Traffic signal or street light conduit utility locate (as needed)	\$ 382	No Change
Sewer Lateral Performance Security Deposit	\$ 1,133	No Change
Plan Check for new sewer laterals	\$ 248	No Change
<u>Private Development Projects</u>		
Site Improvement Plan Check (Engineering) - Small ^{3,5,9}	\$ 958	No Change
Site Improvement Plan Check (Engineering) - Large ^{21,22}	\$ 157	No Change
Grading and Demolition Permits ⁹	Charge Per Current Building Permit Fee Schedule.	No Change
Trash Plan Review ¹²	\$ 638	No Change
Construction and Demolition Waste Management Plan review ¹⁹	\$ 477	No Change
Green Halo Systems C&D Waste Management ¹¹	\$ 157	No Change
SWPPP Inspection on Private Developments ^{3,4,5}	\$ 798	No Change
Trash Plan Inspection ⁹	\$ 318	No Change
Site Improvements Inspection ^{7,22,24}	\$ 193 per hour	No Change
<u>Subdivisions</u>		
Lot Line Adjustment Plan Check and Certificate of Compliance ⁹	\$ 797	No Change
Parcel Map Plan Check ⁹	\$ 797	No Change
Tentative Map Plan Check	\$ 157 per hour	No Change
Final Map Plan Check ⁹	\$ 1,277	No Change
Plat and Legal Description Plan Check	\$ 317	No Change
Digital Basemap Processing Fee ^{6,8}	\$ 157	No Change
<u>Small Cell Antenna Fees</u>		
Small Cell Antenna Street Pole Fee	\$ 306 per pole per year	No Change
<u>Stormwater</u>		
Storm water Permit Application Fee ²⁰	\$ 236	No Change
Storm water Permit C3 Plan Check ^{21,22}	\$ 317 Deposit	No Change
Plus Actual Consultant Costs ^{7,24,30}	At Cost Charged per Formula	No Change
Storm water Permit C3 Inspection ^{7,22,24}	\$ 193 per hour	No Change
Storm water C10 Plan Check ⁹	\$ 157	No Change
Storm water Maintenance Agreement Review	\$ 477	No Change

City of Emeryville
Master Fee Schedule
Public Works
Effective July 1, 2024

DESCRIPTION	Fee	Proposed Revisions
Maintenance Agreement Recording at County	\$ 157	No Change
Storm water C3 O & M Inspections ^{7,21,22,26}	At Cost Charged per Formula	No Change
Commercial / Industrial Storm water Inspections ^{7,21,22,26}	At Cost Charged per Formula	No Change
<u>Sign Permit</u>		
Application fee	\$ 236	No Change
Annual permit Renewal Fee	\$ 157	No Change
<u>Arborist</u>		
Arborist Valuation Report for one (1) tree ^{7, 21, 22, 27} Included site visit and report	\$ 311 first tree	No Change
Valuation of additional tree(s) ^{7, 21, 22, 27} Same property, same report	\$ 17 per additional tree	No Change
<u>Dockless Mobility System</u>		
Permit Application	\$ 2,500 Annually	\$ 1,000
Permit Renewal Application	\$ 1,000 Annually	No Change
Permit Issuance	\$ 5,000 Annually	\$ 2,500
Confiscation and Retrieval	\$ 125 per device	No Change
Storage	\$ 250 per device	No Change
Disposal	Actual cost per device	No Change
<u>Vehicle Share</u>		
Permit Application	\$ 2,500 Annually	\$ 1,000
Permit Renewal Application	\$ 1,000 Annually	No Change
Permit Issuance Free-Floating Vehicle Share	\$ 5,000 Annually	\$ 2,500
Permit Issuance Dedicated - Space Vehicle Share	\$ 5,000 per dedicated space per year	\$ 2,500
Meter Revenue Deposit for Free - Floating Car Share	as calculated per vehicle	No Change
Signage and Striping for Dedicated - Space Vehicle Share	Actual cost per space	No Change
Street tree soil investigation and planting report from consulting arborist ^{7,21,22,27}	\$ 140	No Change
<u>Color Curbs</u>		
Color Curb Application Fee (for all curb colors except Blue Zones)	\$ 102	No Change
OTHER/MISCELLANEOUS		
Memorial bench with plaque (new bench) ²³ (plus cost to purchase and install bench and plaque)	\$ 638	No Change
Memorial bench with plaque (existing bench) ²³	\$ 317	No Change
Note: For any services requiring staff time or the time of city hired consultants, charges will be		
Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ²⁹
Consultants	charged at	Cost plus 10% admin fee
This is referred to as "charged per formula."		

Notes

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections.
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance.
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City.
- [7] Placeholder for MFS; not included in cost analysis.
- [8] plus actual cost of County recording fee.
- [9] 1 check, 1 re-check.
- [10] 2 check, 1 re-check, post check.
- [11] 1 pre-check, 1 post-check.
- [12] 1 meeting with Architect, 1 check and 1 recheck.
- [14] Revenue Sourced [FY15 Revenue Details 9.8.15].
- [15] Volume of activity, labor time sourced from "PW_COS-040116 mk edit.xlsx".
- [16] Excludes private development.
- [17] Includes two site visits.
- [18] Plus City Attorney Time.
- [19] 1 check, 1 re-check, 1 post check.
- [20] 1 check for completeness.
- [21] Actual cost of consulting inspector.
- [22] Plus actual cost of City Staff Time.
- [23] Plus actual costs to purchase bench, plaque and contractor installation.
- [24] Rate for consultant PW Inspector.
- [25] Rate for consultant plan check engineer.
- [26] Rate for consultant inspection.
- [27] Consulting Cost \$311 per tree, \$17 per each additional tree.
- [28] Plus \$1.92 per 100 cf of discharge based on City Ordinance.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
<i>*Fees on this page go into effect on 9/1/2024</i>		
Application Fee (applied against first month's tuition upon approval)	\$ 53	No Change
Non-Subsidized Fees: (Full Cost)	Monthly Fee*	
Infant/Wobbler Resident	\$ 2,477 Per Month	No Change
Infant/Wobbler Non-Resident	\$ 2,752 Per Month	No Change
Toddler Resident	\$ 2,250 Per Month	No Change
Toddler Non- Resident	\$ 2,502 Per Month	No Change
Pre-Schooler Resident	\$ 1,802 Per Month	No Change
Pre-Schooler Non-Resident	\$ 1,999 Per Month	No Change
* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.		
State Subsidized Co-Pay Fees:		
Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.		
Other Charges		
Center provided diapers	\$1 each	No Change
Late pickup of child	\$1 per minute - first late pick up \$2 per minute after first late pick	No Change No Change
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50	No Change
Photocopying at CDC, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
Community Events Permit			
Community Event Permit, Application Fee, Resident	\$	64 per application	No Change
Community Event Permit, Application Fee, Non-Profit	\$	96 per application	No Change
Community Event Permit, Application Fee, Non-Resident/Business	\$	160 per application	No Change
Community Event Permit, Security Deposit	\$	0-1,000 per permit	No Change
Community Event Permit Fees (Non Park Rental*), Resident	\$	94 per application	No Change
Community Event Permit Fees (Non Park Rental), Non-Profit	\$	129 per application	No Change
Community Event Permit Fees (Non Park Rental), Non-Resident/Business	\$	242 per application	No Change
Community Events Mailing List (required for Community for Notification)	\$	43 per hour	No Change
*for Community Events permit in ordinance procedures			
Park Rental Fees for Picnic Areas			
Park Rental Application Fee, Resident	\$	11 per application	No Change
Park Rental Application Fee, Non-Profit	\$	17 per application	No Change
Park Rental Application Fee, Non-Resident/Business	\$	23 per application	No Change
Doyle-Hollis Park, Sites A/B, Resident	\$	34 per day	No Change
Doyle-Hollis Park, Sites A/B, Non-Profit	\$	59 per day	No Change
Doyle-Hollis Park, Sites A/B, Non-Resident/Business	\$	98 per day	No Change
Doyle-Hollis Park, Site C/Christie Park, Resident	\$	48 per day	No Change
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$	73 per day	No Change
Doyle-Hollis Park, Site C/Christie Park, Non-Resident/Business	\$	111 per day	No Change
Doyle-Hollis Park, Site D, Resident	\$	59 per day	No Change
Doyle-Hollis Park, Site D Non-Profit	\$	93 per day	No Change
Doyle-Hollis Park, Site D, Non-Resident/Business	\$	123 per day	No Change
Huchiun Park Site B Resident	\$	34 per day	No Change
Huchiun Park Site B Non-Profit	\$	59 per day	No Change
Huchiun Park Site B Non-Resident/Businesses	\$	98 per day	No Change
Huchiun Park Site A Resident	\$	48 per day	No Change
Huchiun Park Site A Non-Profit	\$	73 per day	No Change
Huchiun Park Site A Non-Resident/Businesses	\$	111 per day	No Change
Marina Park, Site A or E, 49 People or Less, Resident	\$	98 per day	No Change
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$	199 per day	No Change
Marina Park, Site A or E, 49 People or Less, Non-Resident/Business	\$	503 per day	No Change
Marina Park, Site A or E, 50 People or More, Resident	\$	199 per day	No Change
Marina Park, Site A or E, 50 People or More, Non-Profit	\$	301 per day	No Change
Marina Park, Site A or E, 50 People or More, Non-Resident/Business	\$	758 per day	No Change
Marina Park, Site B, C, or D, Resident	\$	59 per day	No Change
Marina Park, Site B, C, or D, Non-Profit	\$	93 per day	No Change
Marina Park, Site B, C, or D, Non-Resident/Business	\$	123 per day	No Change
All Other Parks, Resident	\$	34 per day	No Change
All Other Parks, Non-Profit	\$	59 per day	No Change
All Other Parks, Non-Resident/Business	\$	98 per day	No Change
Bounce House Use Fee - All Facilities, Resident	\$	17 per rental	No Change
Bounce House Use Fee - All Facilities, Non-Profit	\$	23 per rental	No Change
Bounce House Use Fee - All Facilities, Non-Resident/Business	\$	28 per rental	No Change
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$	36 per rental	No Change
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$	49 per rental	No Change
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident/Business	\$	62 per rental	No Change
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$	62 per rental	No Change
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$	95 per rental	No Change
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident/Business	\$	128 per rental	No Change
Deposit for Park Rentals	\$	0-50 per rental	No Change
All Facilities Rentals (except Park, Athletic Field and Pool)- Cleaning/Setup Fee	\$	42 - 201	No Change
ECCL School Gym, Pool, and Field Rental Fees *			
ECCL Rental Application Fee, Resident (per application)	\$	24 per application	No Change
ECCL Rental Application Fee, Non-Profit (per application)	\$	36 per application	No Change
ECCL Rental Application Fee, Non-Resident/Business (per application)	\$	49 per application	No Change
50% discount if only half gym or field is available			
ECCL Gym Rental Fee, Resident (M-TH)	\$	34 per hour	No Change
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$	66 per hour	No Change
ECCL Gym Rental Fee, Non-Resident/Business (M-TH)	\$	73 per hour	No Change
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$	59 per hour	No Change
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$	93 per hour	No Change
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun)	\$	98 per hour	No Change

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>		<u>Proposed Revisions</u>
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$	25 per hour	No Change
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$	50 per hour	No Change
ECCL Gym Rental Fee, Non-Resident/Business (M-TH) non regulars hours (5am-8am)	\$	54 per hour	No Change
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$	47 per hour	No Change
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$	72 per hour	No Change
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun) non regulars hours (5am-8am)	\$	75 per hour	No Change
ECCL Gym Rental Preparation Fee	\$	30-1,000 per rental	No Change
ECCL Gym Rental Deposit	\$	150-1,000 per rental	No Change
ECCL Athletic Field and/or Track Rental Fee, Resident	\$	8 per hour	No Change
ECCL Athletic Field and/or Track Rental Fee, Non-Profit and Youth Group	\$	34 per hour	No Change
ECCL Athletic Field and/or Track Rental Fee, Non-Resident/Business	\$	47 per hour	No Change
ECCL Outdoor Basketball Court Rental Fee, Resident	\$	17 per hour	No Change
ECCL Outdoor Basketball Court Rental Fee, Non-Profit and Youth Group	\$	32 per hour	No Change
ECCL Outdoor Basketball Court Rental Fee, Non-Resident/Business	\$	35 per hour	No Change
ECCL Athletic Field Light Fee, Resident	\$	11 per hour	No Change
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$	17 per hour	No Change
ECCL Athletic Field Rental Fee, Non-Resident/Business	\$	24 per hour	No Change
ECCL Athletic Field Rental Preparation Fee	\$	30-1,000 per rental	No Change
ECCL Athletic Field Rental Deposit	\$	150-1,000 per rental	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$	41 per hour	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$	74 per hour	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business	\$	107 per hour	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regular hours (5am-8am)	\$	30 per hour	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regular hours (5am-8am)	\$	54 per hour	No Change
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regular hours (5am-8am)	\$	78 per hour	No Change
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$	24 per hour	No Change
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$	30-1,000 per rental	No Change
ECCL Swimming Pool Rental Deposit (per rental)	\$	150-1,000 per rental	No Change
ECCL "Recreation Swim Party Area Rental", Resident	\$	49 per rental	No Change
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$	55 per rental	No Change
ECCL "Recreation Swim Party Area Rental", Non-Resident/Business	\$	62 per rental	No Change
ECCL Building C Multi-Purpose Room			
ECCL Building C Rental Fee Resident	\$	107 per hour	No Change
ECCL Building C Rental Fee Non-Profit	\$	138 per hour	No Change
ECCL Building C Rental Fee Non-Resident/Business	\$	171 per hour	No Change
50% discount if only half gym or field is available			
ECCL Lifeguard/Facility Attendant (additional) ²	\$	21	No Change
ECCL Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$	25 - 300 per rental	No Change
ECCL Building A Multi-Purpose Room			
ECCL Building A Multi-Purpose Room Resident	\$	81 per hour	No Change
ECCL Building A Multi-Purpose Room Non-Profit	\$	116 per hour	No Change
ECCL Building A Multi-Purpose Room Non-Resident/Business	\$	160 per hour	No Change
ECCL Building A Kitchen			
ECCL Building A Kitchen Room Resident	\$	40 per hour	No Change
ECCL Building A Kitchen Room Non-Profit	\$	53 per hour	No Change
ECCL Building A Kitchen Room Non-Resident/Business	\$	66 per hour	No Change
ECCL Teen Center			
ECCL Teen Center Resident	\$	34 per hour	No Change
ECCL Teen Center Non-Profit	\$	66 per hour	No Change
ECCL Teen Center Non-Resident/Business	\$	73 per hour	No Change
ECCL Classrooms			
ECCL Classrooms Resident	\$	32 per hour	No Change
ECCL Classrooms Non-Profit	\$	46 per hour	No Change
ECCL Classrooms Non-Resident/Business	\$	52 per hour	No Change
City of Emeryville Indoor Facility Rental Prices			
City Indoor Facilities Rental Application Fee, Resident	\$	24 per application	No Change
City Indoor Facilities Application Fee, Non-Profit	\$	36 per application	No Change
City Indoor Facilities Application Fee, Non-Resident/Business	\$	49 per application	No Change

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>			<u>Proposed Revisions</u>
Ongoing Rental Discounts				
6 dates or more on application % off base rate		10%		No Change
12 dates or more on application % off base rate		15%		No Change
24 dates or more on application % off base rate		20%		No Change
40 dates or more on application % off base rate		30%		No Change
Council Chambers				
Council Chambers Rental Fee, Resident	\$	55	per hour	No Change
Council Chambers Rental Fee, Non-Profit	\$	68	per hour	No Change
Council Chambers Rental Fee, Non-Resident/Business	\$	75	per hour	No Change
Council Chambers Room Rental Deposit	\$	168	per rental	No Change
Recreation Center				
Recreation Center, One Room Rental Fee, Resident	\$	55	per hour	No Change
Recreation Center, One Room Rental Fee, Non-Profit	\$	68	per hour	No Change
Recreation Center, One Room Rental Fee, Non-Resident/Business	\$	75	per hour	No Change
Recreation Center, Entire Facility Rental Fee, Resident	\$	134	per hour	No Change
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$	166	per hour	No Change
Recreation Center, Entire Facility Rental Fee, Non-Resident/Business	\$	198	per hour	No Change
Recreation Center Rental Deposit - Entire Facility	\$	566	per rental	No Change
Recreation Center Rental Deposit - One Room	\$	168	per rental	No Change
Senior Center				
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$	128	per hour	No Change
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$	160	per hour	No Change
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident/Business	\$	191	per hour	No Change
Senior Center Kitchen Rental Fee, Resident	\$	62	per hour	No Change
Senior Center Kitchen Rental Fee, Non-Profit	\$	75	per hour	No Change
Senior Center Kitchen Rental Fee, Non-Resident/Business	\$	90	per hour	No Change
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$	95	per hour	No Change
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$	126	per hour	No Change
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident/Business	\$	160	per hour	No Change
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$	55	per hour	No Change
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$	90	per hour	No Change
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident/Business	\$	95	per hour	No Change
Senior Center, Entire Facility Rental Fee, Resident	\$	191	per hour	No Change
Senior Center, Entire Facility Rental Fee, Non-Profit	\$	225	per hour	No Change
Senior Center, Entire Facility Rental Fee, Non-Resident/Business	\$	257	per hour	No Change
Senior Center Rental Deposit	\$	165-1,000	per rental	No Change
Senior Center Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$	25 - 300	per rental	No Change
Senior Center Cleaning/Setup Fee	\$	42 - 201		No Change
Senior Center Janitorial Fees for Any Area(s)		Actual Cost		No Change
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations		No Charge		No Change
Child Development Center				
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$	95	per hour	No Change
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$	126	per hour	No Change
Non-Resident/Business - CDC Multipurpose Room, Kitchen, Play Areas	\$	160	per hour	No Change
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$	566	per rental	No Change
Special Event Sponsorship Fee				
Special Event Sponsorship Fee	\$	100-15,000	per event	No Change
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$	5 -100	per equipment	No Change
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$	100-1,000		No Change
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$	0.10		No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Community Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹
Consultants	charged at	cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2024

<u>DESCRIPTION</u>		<u>Fee</u>		<u>Proposed Revisions</u>
Pre-School Summer Camps *		\$7.00	Per Hour	No Change
<i>Pre-School</i>	M/W/F Resident	\$ 55	per three days	No Change
<i>(3.5-5 years old)</i>	M/W/F Non-Resident	\$ 61	per three days	No Change
	T/H Resident	\$ 37	per two days	No Change
	T/H Non-Resident	\$ 46	per two days	No Change
Preschool swim lesson add-on fee		\$ 11	per day	No Change
Summer Basic Day Camp *		\$2.52	Per Hour	No Change
<i>(9am - 4:30pm)</i>	Resident	\$ 145	per 1 week session	No Change
	Non-resident	\$ 151	per 1 week session	No Change
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 39	per day	No Change
Morning Camp				
<i>(7:30am - 9am)</i>	Resident	\$ 29	per 1 week session	No Change
	Non-resident	\$ 35	per 1 week session	No Change
	Daily Drop in Fee	\$ 8	per day	No Change
Ext PM Camp				
<i>(4:30pm - 5:30pm)</i>	Resident	\$ 20	per 1 week session	No Change
	Non-resident	\$ 26	per 1 week session	No Change
	Daily Drop in Fee	\$ 6	per day	No Change
Summer Extended Day Camp *		\$2.52	Per Hour	No Change
<i>(7:30am - 5:30pm)</i>	Resident	\$ 194	per 1 week session	No Change
	Non-resident	\$ 200	per 1 week session	No Change
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 52	per day	No Change
	Sliding Scale; fees based on monthly income & family size	\$0 - \$160		No Change
Late Registration Fee		\$ 15	After deadline but before service	No Change
Late Registration Fee		\$ 32	Paid on day service begins or after	No Change
Missing Lunch Fee		\$ 5		No Change
Extra T-shirt/Replacement Fee		\$ 15		No Change
Deposit for weekly camp		\$ 22	Weekly deposit non refundable and non transferable	No Change
* Summer camps offered June through August 2024 are charged fees based on the 7/1/23-6/30/24 Master Fee Schedule.				
After School Program				
<i>Kindergarten</i>		\$2.82	Per Hour	No Change
	Resident	\$ 320	per month	No Change
	Non-resident	\$ 327	per month	No Change
	Daily Drop in Fee	\$ 23	per day	No Change
1st through 5th Grades		\$2.82	Per Hour	No Change
	Resident	\$ 240	per month	No Change
	Non-resident	\$ 246	per month	No Change
	Sibling Discount	\$ 10		No Change
	Daily Drop in Fee	\$ 23	per day	No Change
	Sliding Scale; fees based on monthly income & family size	\$0 - \$280		No Change
Late Payment Fee for After-School Program		\$ 32		No Change
Late Pick up Fee for After-School Program		\$ 1	per minute for first 15 minutes,	No Change
		\$ 2	per minute thereafter	No Change
Sibling Discount for the After-School Program		\$ 10		No Change
Before School Program		\$1.37	Per Hour	No Change
<i>K through 9th Grade</i>	Resident	\$ 59	per month	No Change
	Non-Resident	\$ 66	per month	No Change
Kinderbuddies		\$4.25	Per Hour	No Change
<i>Mon/Wed/Fri Class</i>	Residents	\$ 159	per month	No Change
	Non-Residents	\$ 165	per month	No Change
<i>Tue/Thu Class</i>	Residents	\$ 109	per month	No Change
	Non-Residents	\$ 114	per month	No Change

**City of Emeryville
Master Fee Schedule
Youth Services
Effective July 1, 2024**

<u>DESCRIPTION</u>		<u>Fee</u>	<u>Proposed Revisions</u>
Youth Sports			
All Youth Sports	Residents	Direct Cost Recovery	No Change
	Non-Residents	Direct Cost Recovery Plus \$5	No Change
Youth Field Trips			
Major Trips	Residents	Direct Cost Recovery	No Change
	Non-Residents	Direct Cost Recovery Plus \$5	No Change
Youth Fee Classes			
Fee Classes	Residents	Direct Cost Recovery	No Change
	Non-Residents	Direct Cost Recovery Plus \$5	No Change
Teen Programs			
Leaders In Training	Residents	\$ 77 per session	No Change
	Non-Residents	\$ 83 per session	No Change
Middle School Afterschool	Residents	\$ 40 per month	No Change
	Non-Residents	\$ 45 per month	No Change
High School Afterschool	Emery High School Students	\$ 10 per month	No Change
	Non-Emery High School Students	\$ 15 per month	No Change
Teen Center	Drop in fee	\$ 3 per day	No Change
	Monthly Pass	\$ 15	No Change
Youth Seasonal/Special Events			
Special Event Entrance Fees		\$5 - \$25	No Change
<u>AQUATICS PROGRAM</u>			
<i>* Swim Lessons offered June through August 2024 are charged fees based on the 7/1/23-6/30/24 Master Fee Schedule.</i>			
Private Swim Lessons	Resident	\$ 106 per session- 4 classes	No Change
	Non-Resident	\$ 112 per session	No Change
Semi Private Lessons	Resident	\$ 87 per session- 4 classes	No Change
	Non-Resident	\$ 93 per session	No Change
Swim Lessons	Resident	\$ 106 per session- 8 classes	No Change
	Non-Resident	\$ 112 per session	No Change
Swim Camp/Competitive Lessons	Resident	\$ 234 per session- 8 classes	No Change
	Non-Resident	\$ 246 per session	No Change
Water Polo	Resident	\$ 54 per session- 4 classes	No Change
	Non-Resident	\$ 59 per session	No Change
Camp Swim Lessons	Resident	\$ 54 per session- 4 classes	No Change
	Non-Resident	\$ 59 per session	No Change
Life Guard Training	Resident	\$ 321 per session	No Change
	Non-Resident	\$ 329 per session	No Change
Re Cert Life Guard Training	Resident	\$ 115 per session	No Change
	Non-Resident	\$ 120 per session	No Change
Adult CPR/AED First Aid	Resident	\$ 115 per session	No Change
	Non-Resident	\$ 120 per session	No Change
Aid	Resident	\$ 139 per session	No Change
	Non-Resident	\$ 146 per session	No Change
Swim Team	2 Day/Week Practice Resident	\$ 56 per month	No Change
	2 Day/Week Practice Non-Resident	\$ 62 per month	No Change
	3 Day/Week Practice Resident	\$ 84 per month	No Change
	3 Day/Week Practice Non-Resident	\$ 90 per month	No Change
	5 Day/Week Practice Resident	\$ 169 per month	No Change
	5 Day/Week Practice Non-Resident	\$ 175 per month	No Change

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Public Recreation Swimming		
Recreation Open Swim, Adults (18+ years old), Per Day	\$ 5 per day	No Change
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 22 per 10-day pass	No Change
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 100 per season pass	No Change
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 3 per day	No Change
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass	No Change
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 55 per season pass	No Change
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free	No Change
Advertising Fees		
Activity Guide Advertising (Per Issue)		
3 1/2" x 2" (business card)	\$ 132 per placement	No Change
3 5/8" x 4 1/2" (quarter page)	\$ 250 per placement	No Change
Half Page	\$ 437 per placement	No Change
Full Page	\$ 808 per placement	No Change
Discount for 3 or more guides	20%	No Change
Discount if Guide is not Mass-Printed/Mailed	50%	No Change
Discount for registering at annual Community Expo	10%	No Change
Applies to all fees		
Returned Check Fee	\$ 25 per check	No Change
Refund and Transfer Policy	\$ 10	No Change
Photocopying at Recreation Center, Per Page	\$ 0.10	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 1, 2024

<u>DESCRIPTION</u>	<u>Fee</u>	<u>Proposed Revisions</u>
Adult Sports Leagues		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
Adult Fee Classes		
Residents	Direct Cost Recovery	No Change
Non-Residents	Direct Cost Recovery + \$5	No Change
ECCL Fitness Passport		
	Includes open gym, fitness center, water exercise & lap swim	
Per Day - Resident	\$ 6 per day	No Change
Per Day - Non-Resident	\$ 7 per day	No Change
Per Day - Youth/Senior	\$ 3 per day	No Change
Per 10-Day Pass - Resident	\$ 48	No Change
Per 10-Day Pass - Non-Resident	\$ 54	No Change
Per 10-Day Pass - Youth/Senior	\$ 23	No Change
Per 10-Day Pass - Youth/Senior - Non-Resident	\$ 28	No Change
Per Season - Resident - 3 months	\$ 99	No Change
Per Season - Non-Resident - 3 months	\$ 125	No Change
Per Season - Youth/Senior - 3 months	\$ 49	No Change
Annual Pass - Resident	\$ 317	No Change
Annual Pass - Non-Resident	\$ 402	No Change
Annual Pass - Youth/Senior	\$ 157	No Change
Adult Contract Fee Classes		
	Actual Cost	No Change
Senior Center Member Classes		
Senior Center Members	FREE	No Change
General Public Under 50 and Member Guests	\$ 7 per class	No Change
Senior Center Membership Fee		
Residents	\$ 31 per year	No Change
Non-Residents	\$ 31 per year	No Change
Volunteer fee waiver (25 hour per year required)		
Senior Center Trips Fee		
Senior Center Members	Direct Cost Recovery	No Change
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found. A \$10 service fee is charged for all cancellations/transfers.		No Change
Refund/Transfer Fee	Direct Cost Recovery	No Change
Senior Center Special Events Fee		
	various	No Change
Photocopying at Senior Center, Per Page		
	\$ 0.10 per page	No Change

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Adult Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate ¹
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.