



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: June 20, 2023
TO: Paul Buddenhagen, City Manager
FROM: Charles S. Bryant, Community Development Director
SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into An Agreement By And Between The County Of Alameda And The City Of Emeryville For The Purpose Of Carrying Out The Community Development Block Grant Program (CDBG) For Fiscal Year 2023-24**

RECOMMENDATION

Staff recommends that the City Council adopt the above-entitled resolution authorizing the City Manager to enter into an Agreement with Alameda County to carry out the Community Development Block Grant (CDBG) Program for Fiscal Year 2023-24 (the “CDBG Agreement”).

BACKGROUND

The City of Emeryville is part of the Alameda County Urban County under the guidelines of the CDBG program administered through the federal Department of Housing and Urban Development (HUD). Cities must have populations of 50,000 or more in order to directly receive CDBG entitlement funds. Because Emeryville’s population is below this threshold, its CDBG funds are provided through Alameda County’s Housing and Community Development Department (HCD). The other cities comprising the Alameda County Urban County are Albany, Dublin, Newark, and Piedmont.

As the entitlement jurisdiction for Urban County CDBG funds and Alameda County HOME Consortium funds, Alameda County HCD enters into three-year “Cooperation Agreements” with the Urban County cities participating in the CDBG and HOME programs. Also on the June 20, 2023 City Council agenda is a resolution authorizing the execution of a new Cooperation Agreement with Alameda County for federal fiscal years 2024 through 2026.

Alameda County HCD uses a formula for allocating funds among the Urban County jurisdictions. The formula is based upon the percentage of population under the poverty level and the percentage of substandard housing in each jurisdiction. Each year, upon notification from HUD of the Alameda County Urban County grant amount, the County informs the City of its share. HUD requires an annual agreement between the individual Urban County cities and Alameda County that specifies how each city’s CDBG allocation will be programmed. The County has administered Emeryville’s CDBG program on behalf of the City since Fiscal Year 2015-16.

DISCUSSION

The CDBG allocation of federal funds through the Urban County to the City of Emeryville is \$83,560 for Fiscal Year 2023-24. The attached Agreement describes how this allocation will be programmed by the County. The distribution of funds for activities within Emeryville is like prior fiscal years; however, this agreement includes \$29,576 in unallocated funds to be designated to a project to be determined later.

A resolution has been prepared to authorize the City Manager to enter into an agreement with Alameda County for the CDBG Program for Fiscal Year 2023-24. The CDBG Agreement between the City and County is attached as Exhibit A to the accompanying resolution. The Agreement specifies that the City's FY 2023-24 funding will be allocated as follows:

Emeryville Meals-On-Wheels Program	\$ 20,000
Minor Home Repair Program	\$ 27,384
Program Administration	\$ 6,600
<u>Unallocated Project</u>	<u>\$ 29,576</u>
TOTAL Fiscal Year 2023-24 CDBG	\$ 83,560

FISCAL IMPACT

The CDBG Agreement has no impact on the General Fund. CDBG funds in the amount of \$83,560 for Fiscal Year 2023-24 are allocated from federal funds through the Urban County to the City of Emeryville and administered by Alameda County. Of this amount, \$49,576 will be expended directly by the City for the Meals-On-Wheels Program (\$20,000) and to a project to be determined later (\$29,576), while \$33,984 will be expended by Alameda County directly, for the Minor Home Repair Program (\$27,384) and program administration (\$6,600).

STAFF COMMUNICATION WITH THE PUBLIC

There was no staff communication with the public.

CONFLICT OF INTEREST

None.

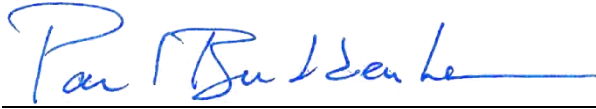
CONCLUSION

Staff recommends that the City Council adopt the attached resolution authorizing the execution of the Agreement By and Between the City of Emeryville and the County of Alameda for the CDBG Program for Fiscal Year 2023-24.

PREPARED BY: Valerie Bernardo, Community & Economic Development Coordinator II

REVIEWED BY: Chadrick Smalley, Deputy Director of Community Development

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Paul Buddenhagen, City Manager

ATTACHMENTS

- Draft Resolution, including Exhibit A – Agreement By and Between the City of Emeryville and the County of Alameda