

RESOLUTION NO. 25-58

Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute The Fourth Amendment To The '8 To Go' Paratransit Shuttle Service Agreement With The Emeryville Transportation Management Association In The Amount Of \$173,701 And Appropriate Amount To Be Charged To Fund 254 \$50,000; Fund 263 \$123,701; Increase FY 2025-2026 Budget For Fund 263-88400 By \$33,701; And Appropriate The Fund Balance From FY 2024-2025 To FY 2025-2026

WHEREAS, The City of Emeryville desires to continue providing paratransit services to the residents of the 94608 zip code; and

WHEREAS, The City of Emeryville receives Direct Local Distribution Funding from the Alameda County Transportation Commission from Measure BB to provide such services; and

WHEREAS, The City of Emeryville and Emeryville Transportation Management Association executed a Paratransit Shuttle Service Agreement to purchase and operate the shuttle service through June 30, 2022; and

WHEREAS, The City of Emeryville and Emeryville Transportation Management Association entered into a First Amendment to the Contract on July 18, 2022 to continue to operate the shuttle service through June 30, 2023; and

WHEREAS, The City of Emeryville and Emeryville Transportation Management Association entered into a Second Amendment to the Contract on June 20, 2023 to continue to operate the shuttle service through June 30, 2024; and

WHEREAS, The City of Emeryville and Emeryville Transportation Management Association entered into a Third Amendment to the Contract on July 16, 2024 to continue to operate the shuttle service through June 30, 2025; and

WHEREAS, The Emeryville Transportation Management Association agreed to enter a Fourth Amendment to the Contract in the amount of \$173,701 for fiscal year 2025-2026 with a total not to exceed amount of \$751,985 for continued service through June 30, 2026, which is attached as Exhibit A; now, therefore, be it

RESOLVED, by the City Council of the City of Emeryville hereby authorizes the City Manager to execute the Fourth Amendment to the '8 To Go' Paratransit Shuttle Service Agreement with the Emeryville Transportation Management Association.

Resolution No. 25-58
ETMA Contract Amendment for 8 To Go
City Council Meeting | June 17, 2025
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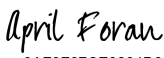
ADOPTED, by the City Council of the City of Emeryville at a regular meeting held Tuesday, June 17, 2025, by the following vote:

AYES:	<u>5</u>	Mayor Mourra, Vice Mayor Kaur and Council Members Priforce, Solomon and Welch
NOES:	<u>0</u>	
ABSTAIN:	<u>0</u>	
ABSENT:	<u>0</u>	

Signed by:

DEB2006803FA400...
MAYOR

ATTEST:

Signed by:

9AF9F67CE0284D8...
CITY CLERK

APPROVED AS TO FORM:

DocuSigned by:

2C934D02DB55467...
CITY ATTORNEY

- ATTACHMENTS**
- Exhibit A – Contract 4th Amendment



City of Emeryville

CALIFORNIA

PROFESSIONAL SERVICES CONTRACT

FOURTH AMENDMENT

THIS FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT

("Amendment") is effective as of _____ (the "Effective Date"), by and between **THE CITY OF EMERYVILLE**, a municipal corporation, ("City") and **EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION (ETMA)** ("Contractor"), individually referred to as a "Party" and collectively as the "Parties".

WITNESSETH THAT

WHEREAS, the City and Contractor entered into a Professional Services Contract dated September 13, 2021 ("Contract") for the purpose of retaining the services of Contractor to provide Paratransit Services to residents of the 94608 zip code; and

WHEREAS, the City and Contractor entered into a first amendment of the contract on July 18, 2022 for the purpose of increasing the contract amount and/or extending the termination date of the contract; and

WHEREAS, the City and Contractor entered into a second amendment of the contract on June 20, 2023 for the purpose of increasing the contract amount and/or extending the termination date of the contract; and

WHEREAS, the City and Contractor entered into a third amendment of the contract on July 16, 2024 for the purpose of increasing the contract amount and/or extending the termination day of the contract; and

WHEREAS, the City and Contractor desire to amend the Contract; and

WHEREAS, the public interest will be served by this Amendment.

NOW, THEREFORE, the Parties hereto do mutually agree as follows:

1. AMENDMENT

The Parties agree to amend the Contract as checked below:

1.1 Exhibit A

- ☐ Exhibit A of the Contract is hereby amended in its entirety and replaced with **Exhibit A-***Revision Number*;

FOR CITY USE ONLY			
Contract No.		CIP No.	
Resolution No.		Project No.	

City of Emeryville | Professional Services Contract Amendment
REV 06/2020

OR

- ☒ Exhibit A of the Contract is hereby amended to include the provisions of **Exhibit A-1**, attached hereto and incorporated herein by this reference.

1.2 Termination Date

- ☒ The Parties desire to extend the termination date. Section 1.3 of the Contract is hereby amended to extend the termination date to **JUNE 30, 2026**.

1.3 Total Compensation Amount

- ☒ The Parties desire to increase the Total Compensation Amount as set forth in Section 3.2 of the Contract by **ONE HUNDRED SEVENTY THREE THOUSAND SEVEN HUNDRED ONE DOLLARS AND NO CENTS (\$173,701.00)**. The total amount paid under the Contract as compensation for Services performed and reimbursement for costs incurred shall not, in any case, exceed **SEVEN HUNDRED FIFTY ONE THOUSAND NINE HUNDRED EIGHTY FIVE DOLLARS AND NO CENTS (\$751,985.00)**.

2. CONTINUING EFFECT OF CONTRACT

Except as amended by this Amendment, all other provisions of the Contract remain in full force and effect and shall govern the actions of the Parties under this Amendment. From and after the date of this Amendment, whenever the term "Contract" appears in the Contract, it shall mean the Contract as amended by this Amendment.

3. ADEQUATE CONSIDERATION

The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

4. SEVERABILITY

If any portion of this Amendment is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

5. WAIVER

The City's failure to enforce any provision of this Amendment or the waiver in a particular instance shall not be construed as a general waiver of any future breach or default.

SIGNATURES ON FOLLOWING PAGE

6. SIGNATURE PAGE TO PROFESSESIONAL SERVICES CONTRACT
FOURTH AMENDMENT

IN WITNESS WHEREOF the City and the Contractor have executed this Contract,
which shall become effective as of the date first written above.

Approved As To Form:

DocuSigned by:
John Kennedy
2C934D02DB55467
City Attorney

Dated: CITY OF EMERYVILLE

City Manager

Dated: EMERYVILLE TRANSPORTATION MANAGEMENT
ASSOCIATION (ETMA)

Bobby Lee, Board Chair (Signature)

Attach: W-9 Form	Attach: Business License Certificate	Attach: Insurance Certificate and Endorsements

Exhibit A-1
EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION
8 To Go Paratransit Shuttle
Scope of Work

1. Services to be Performed by Contractor:

- a. Contractor shall operate an Americans with Disabilities Act compliant, on-demand shuttle service ("Service") for residents of the 94608-zip code who are age 70 or older or age 18 or older and qualified to use East Bay Paratransit.
- b. Service shall be provided by the operation of a single vehicle, with the capacity to carry no less than three (3) passengers. To comply with social distancing requirements due to Covid-19 Pandemic, Contractor may reduce passenger capacity to one (1) passenger due to COVID restrictions.
- c. Service shall operate on weekdays from 9:00am to 12:30pm, and 1:30pm to 4:00pm. Service shall not operate on weekends or City holidays.
- d. Contractor will provide a qualified driver for the service. A single person shall be assigned to be the "primary driver" to operate the shuttle daily. However, in the event the primary driver is unavailable, a substitute driver shall be provided. Contractor shall provide a cellphone to allow the driver to communicate with the dispatcher and/or passengers. All drivers providing the Service shall, at Contractor's expense, obtain all necessary licenses and permits to provide the Service. All drivers shall maintain all such licenses and permits during the term of this agreement.
- e. Contractor will provide fuel and maintenance for the vehicle. In the event maintenance required the vehicle to be taken out of service, Contractor will make an attempt to provide an alternate vehicle that meets the minimum requirements of the accessible vehicle described in section 1.d. as needed.
- f. Contractor shall cooperate with City to fully comply with all terms and conditions of the ACTC Funding Agreement.
- g. Customer Service: Contractor shall be responsible for the prompt and courteous attention to, and prompt and reasonable resolution of all customer complaints regarding the operations of the Paratransit Shuttle Service. Contractor shall report all complaints to the City within one business day of receipt, including the name and

address of the complainant, date and time of complaint, and nature of complaint. Contractor and City will cooperate to obtain a resolution to reported complaints. A complaint log shall be maintained by Contractor for a period of one (1) year after the date of resolution. Such log shall be kept so that it may conveniently be inspected by representatives of the City upon request. Contractor shall not be held responsible for collecting information that is not provided by complainants.

2. City shall provide:

- a. Shuttle Dispatch Services: City shall schedule the daily passenger manifest. The manifest will contain the following information: Passenger name, phone number, pickup location address, drop-off location address, and time of pickup and drop-off. City shall provide the manifest to the driver for the following day. Same-day rides are to be coordinated by the driver. City shall ensure the daily passenger manifest and same day rides do not interfere with driver's scheduled breaks. City shall also be responsible for validating the eligibility of riders and trip origins and destinations.

3. Compensation:

- a. The "**Total Compensation**" to be paid for all Services by Contractor shall be **ONE HUNDRED SEVENTY THREE THOUSAND SEVEN HUNDRED ONE DOLLARS (\$173,701.00)** and shall be limited to the following items:
 - i. Operation of Paratransit Shuttle: The compensation for operation of Services performed shall be no more than **One Hundred Seventy Three Thousand Seven Hundred One Dollars (\$173,701.00)** for the period of July 1, 2025, through June 30, 2026 ("**Services Compensation FY 25-26**"). This compensation for operation of Services shall include salary and benefits of the driver of the vehicle utilized to provide the Paratransit Shuttle service, driver training expenditures related to office staff, insurance/claims, marketing, fuel, driver cell phone, supplies and equipment and maintenance of the vehicle utilized to provide the Paratransit Shuttle. Contractor shall provide a monthly report of office staff hours and its salary equivalent, as well as the cost of administrative expenses and any supplies and equipment utilized for the Paratransit Shuttle service. All other costs and expenses of the Paratransit Shuttle shall be eligible for reimbursement, subject to the annual limit described above. Contractor shall issue advance notice to the City if the

operational costs are expected to exceed the limits defined above, so the Parties may negotiate a contract amendment.

- ii. On a monthly basis Contractor shall submit an invoice for Services provided to date. Upon verification, City staff will process an **“Interim Payment”** for Services during the invoice period. In no event shall the total for all Interim Payments exceed the Services Compensation amount for FY 25-26. City may withhold any payments to Contractor in any instance in which Contractor has failed or refused to satisfy any material obligation of this Agreement. Approval and payment of any Interim Payment does not constitute acceptance of any future invoices.